

DRAFT ORDINANCE NO. 2023- 095

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3000.00; AND DECLARING AN EMERGENCY.

WHEREAS, the Finance Director is required by ORC 5705.41(D) to certify the availability of funds to pay for goods or services upon all contracts and purchase orders; and,

WHEREAS, if the Certification of the Finance Director is not attached to the contract or purchase order over Three Thousand Dollars and No Cents (\$3,000.00) Council must pass an ordinance allowing for a warrant for payment to be issued upon the Finance Director's certification that at the time of making the contract or order and at the time of the certification there was sufficient funds necessary for the payment of such contract and orders; and,

WHEREAS, the Finance Director has indicated that such a certification described above can be executed.


NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That the Finance Director is authorized to make such warrants as are necessary to pay the due and owing amounts detailed in Exhibit "A", attached hereto and made an integral part hereof.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formation action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of this City, for which reason and other reason manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: December 20, 2023
Date



Jack Amrhein
Council President Pro Tem

EFFECTIVE: December 20, 2023
Date

ATTEST: Amy Wilkens
Amy Wilkens, CMC
Clerk of Council

I, AMY WILKENS, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE No. 2023-095, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON December 20, 2023.

(SEAL)



AMY WILKENS, CMC
CLERK OF COUNCIL

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
 Sort by Department - Purchase Order Number
 Summary Listing

		Complete	G/L Date	Deliver by Date	Printed Date	Completed Date	Expiration Date	Amount	Voided	Discounted	Expensed	Remaining	Encumbered	Encumbered
Purchase Order	2023-00000724	Complete	02/02/2023					3,960.00						.00
Description	FD annual maint contract for labor of ambulance cots													
Department	01.108 Safety Department,Fire Services/Prevention/EMS		02/07/2023											
Vendor	4842 - CSA Service Solutions, LLC/EMSAR		02/24/2023					3,960.00						
Type	Then/Now													
Status	Complete													
Purchase Order	2023-00000746		02/06/2023					7,000.00						
Description	FD station supplies													
Department	01.108 Safety Department,Fire Services/Prevention/EMS		02/08/2023											
Vendor	4435 - Staples,Inc./Staples Contract & Com'l LLC													
Type	Then/Now													
Status	Open													
Purchase Order	2023-00000747		02/06/2023					11,000.00						
Description	FD rental of oxygen and nitrous oxide													
Department	01.108 Safety Department,Fire Services/Prevention/EMS		02/08/2023											
Vendor	1507 - Linde Gas & Equipment Inc.													
Type	Then/Now													
Status	Open													
Purchase Order	2023-00000763		02/07/2023					13,808.00						
Description	FD turnout gear for FF Lowery, FF Hinkle FF Joseph FF Parton													
Department	01.108 Safety Department,Fire Services/Prevention/EMS		02/16/2023											
Vendor	4114 - Municipal Emergency Svcs. Inc.													
Type	Then/Now													
Status	Open													
Purchase Order	2023-00000825		02/10/2023					10,506.81						
Description	FD repair to tower 19-9976, rear wheel panel left side													
Department	01.108 Safety Department,Fire Services/Prevention/EMS		02/16/2023											
Vendor	4621 - Atlantic Emergency Solutions, Inc.		03/03/2023											

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
 Sort by Department - Purchase Order Number
 Summary Listing

Type	Then/Now	Expiration Date	Remaining
Status	Complete		Encumbered .00
Purchase Order	2023-00000913	02/23/2023	Amount 7,550.00
Description	FD repair to failed 110 gal. expansion tank for hot water system	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	4917 - SPEC HVAC, LLC	Completed Date	Expensed 7,550.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001032	03/07/2023	Amount 7,000.00
Description	FD station supplies	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	5064 - Staples, Inc./Quill LLC	Completed Date	Expensed 1,889.05
Type	Then/Now	Expiration Date	Remaining 5,110.95
Status	Open		Encumbered 5,110.95
Purchase Order	2023-00001041	03/08/2023	Amount 4,046.88
Description	FD LED scene light and fixture for Seagrave Twp - part only	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	2160 - FallsWay Equipment Co.	Completed Date	Expensed 4,046.88
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001203	04/07/2023	Amount 5,925.15
Description	FD 2023 support for Portage County Haz. Mat. response team	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	1487 - Portage County Hazmat Team	Completed Date	Expensed 5,925.15
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001388	05/08/2023	Amount 52,328.00
Description	FD 2023 Chevrolet Silverado 2500 Truck	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	2322 - Serdhione Chevrolet Inc	Completed Date	Expensed 52,328.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
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 Summary Listing

Type	Then/Now	Expiration Date	Remaining
Status	Complete		Encumbered .00
Purchase Order	2023-00001465	05/18/2023	Amount 8,882.64
Description	FD repair to Rescue 1 - 2019 Pierce Pumper	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	4621 - Atlantic Emergency Solutions, Inc.	Completed Date	Expensed 8,882.64
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001530	05/31/2023	Amount 3,219.76
Description	FD grease-sludge separator- floor drains	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	1553 - Rice Oil Co., LLC	Completed Date	Expensed 3,219.76
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001567	06/06/2023	Amount 5,870.28
Description	FD repair to 2017 Ford Explorer	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	1289 - Klaben Ford Lincoln, Inc	Completed Date	Expensed 5,870.28
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00002200	09/11/2023	Amount 14,566.50
Description	FD Crewforce Hardware/Software Project	Deliver by Date	Voided .00
Department	01.108 Safety Department,Fire Services/Prevention/EMS	Printed Date	Discounted .00
Vendor	4836 - Hall Public Safety Upfitters	Completed Date	Expensed .00
Type	Then/Now	Expiration Date	Remaining 14,566.50
Status	Open		Encumbered 14,566.50
Purchase Order	2023-00002463	10/31/2023	Amount 3,491.80
Description	Flu Vaccine	Deliver by Date	Voided .00
Department	02.202 Board of Health, Sanitation & Inspections	Printed Date	Discounted .00
Vendor	5001 - Sanofi Pasteur Inc.	Completed Date	Expensed 3,491.80

Purchase Order Report

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Type	Then/Now	Expiration Date	Remaining
Status	Complete		Encumbered .00
Purchase Order	2023-00001573	06/06/2023	Amount 4,141.75
Description	KPR Kramer Light Pole Repair/LED Conversion 2023	Deliver by Date	Voided .00
Department	03.530 Park & Recreation Board, Park Services	Printed Date	Discounted .00
Vendor	2931 - Graft Electric Inc	Completed Date	Expensed 4,141.75
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00000483	01/17/2023	Amount 4,500.00
Description	CD - Legal Adv. for PC & BZA	Deliver by Date	Voided .00
Department	04.402 Community Development Department, Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	3739 - Do Not Use/Copley Ohio Newspapers, Inc./Record	Completed Date	Expensed 960.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00000707	02/01/2023	Amount 70,000.00
Description	CD - MSK Downtown Programs	Deliver by Date	Voided .00
Department	04.402 Community Development Department, Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	1325 - Main Street Kent	Completed Date	Expensed 70,000.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001133	03/27/2023	Amount 15,758.00
Description	CHIP - 940 S Willow St. Rehab Addendum - Hometown	Deliver by Date	Voided .00
Department	04.402 Community Development Department, Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	4387 - Ellsworth/Catastrophe Response Team LLC, Tim	Completed Date	Expensed 15,758.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001239	04/17/2023	Amount 11,000.00
Description	CD - Eviction Prevention/Housing Start-Ups	Deliver by Date	Voided .00
Department	04.402 Community Development Department, Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	1210 - Coleman Professional Services/Coleman Health	Completed Date	Expensed .00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
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Type	Then/Now	Expiration Date	Remaining
Status	Open		Encumbered 11,000.00
Purchase Order	2023-00001240	04/17/2023	Amount 6,000.00
Description	CD - Legal Assistance for Kent Residents	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	1216 - Community Legal Aid Services	Completed Date	Expensed .00
Type	Then/Now	Expiration Date	Remaining 6,000.00
Status	Open		Encumbered 6,000.00
Purchase Order	2023-00001241	04/17/2023	Amount 8,500.00
Description	CD - Housing and Emergency Support Services	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	2197 - Family & Community Services, Inc.	Completed Date	Expensed .00
Type	Then/Now	Expiration Date	Remaining 8,500.00
Status	Open		Encumbered 8,500.00
Purchase Order	2023-00001242	04/17/2023	Amount 4,000.00
Description	CD - Portage Area Recovery	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	2197 - Family & Community Services, Inc.	Completed Date	Expensed .00
Type	Then/Now	Expiration Date	Remaining 4,000.00
Status	Open		Encumbered 4,000.00
Purchase Order	2023-00001243	04/17/2023	Amount 5,000.00
Description	CD - Safer Futures	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	2197 - Family & Community Services, Inc.	Completed Date	Expensed .00
Type	Then/Now	Expiration Date	Remaining 5,000.00
Status	Open		Encumbered 5,000.00
Purchase Order	2023-00001244	04/17/2023	Amount 9,000.00
Description	CD - Building Community, Building Futures - Youth Component	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	2820 - LoveLight, Inc	Completed Date	Expensed 5,127.22

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

Sort by Department - Purchase Order Number
Summary Listing

Type	Then/Now	Expiration Date	Remaining Encumbered
Purchase Order	2023-00001245	04/17/2023	3,872.78
Description	CD - 2022 Good Neighbor Program	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	1501 - Portage Metro Housing	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			6,000.00
			6,000.00
Purchase Order	2023-00001246	04/17/2023	7,500.00
Description	CD - 2022 Senior Service Day / Safe at Home	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	2819 - Rebuilding Together Northeast Ohio, Inc.	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			7,500.00
			7,500.00
Purchase Order	2023-00001247	04/17/2023	8,000.00
Description	CD - 2022 Outpatient Addiction Treatment & Counseling Services	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	1744 - Town Hall II	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			8,000.00
			8,000.00
Purchase Order	2023-00001337	04/28/2023	45,000.00
Description	CD - Sustainability Coordinator	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	5100 - Kent State University/Office of Sustainability	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			22,910.00
			22,090.00
			22,090.00
Purchase Order	2023-00001522	05/30/2023	5,000.00
Description	ED - 2022-23 KSU Business College - CEBI Program	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	1100 - Beder, Michael J.	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			5,000.00
			5,000.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
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Type	Then/Now	Expiration Date	Remaining
Status	Complete		Encumbered .00
Purchase Order	2023-00001532	06/01/2023	Amount 4,950.00
Description	CDBG - 1111 LAKE EMERGENCY LATERAL REPAIR - HOMETOWN BANK	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	3901 - Wood Investment Prop. LLC/Dynamerican	Completed Date	Expensed 4,950.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001607	06/13/2023	Amount 35,000.00
Description	CDBG - Housing Rehab Implementation Services (Hometown)	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	4155 - Neighborhood Dev. Services, Inc.	Completed Date	Expensed 15,181.50
Type	Then/Now	Expiration Date	Remaining 19,818.50
Status	Open		Encumbered 19,818.50
Purchase Order	2023-00001744	06/29/2023	Amount 3,875.00
Description	KSU Hotel Conf. Cntr Tax Valuation Appeal Retainer & Appraisal 1	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	1275 - Kent City Schools	Completed Date	Expensed 3,875.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001872	07/20/2023	Amount 57,575.00
Description	CHIP - 216 W. ELM (CITY - PUBLIC SERVICE)	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	4387 - Ellsworth/Catastrophe Response Team LLC, Tim	Completed Date	Expensed 57,575.00
Type	Then/Now	Expiration Date	Remaining .00
Status	Complete		Encumbered .00
Purchase Order	2023-00001974	08/08/2023	Amount 19,000.00
Description	CD - Greenhouse Gas Inventory	Deliver by Date	Voided .00
Department	04-402 Community Development Department,Zoning & Building Inspection	Printed Date	Discounted .00
Vendor	4927 - Keramida Environmental, Inc.	Completed Date	Expensed .00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

Sort by Department - Purchase Order Number
Summary Listing

Type	Then/Now	Expiration Date	Remaining Encumbered
Purchase Order	2023-00002003	08/15/2023	19,000.00
Description	CDE - 1111 Lake St. - Sewage Contamination	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	4155 - Neighborhood Dev. Services, Inc.	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Complete	Expiration Date	Remaining
			Encumbered
Purchase Order	2023-00002267	09/25/2023	25,000.00
Description	CDBG - Additional Furnace Insp. & Replacement	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	1141 - CAC Of Portage County	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			Encumbered
Purchase Order	2023-00002323	10/03/2023	3,540.00
Description	CD - Legal Adv. for PC & BZA (new FID)	G/L Date	Amount
Department	04.402 Community Development Department,Zoning & Building Inspection	Deliver by Date	Voided
Vendor	5182 - Gannett Media Corp/Gannett Ohio LocalIQ	Printed Date	Discounted
Type	Then/Now	Completed Date	Expensed
Status	Open	Expiration Date	Remaining
			Encumbered
Department	05 Public Services Department	02/21/2023	4,441.00
Purchase Order	2023-00000897	G/L Date	Amount
Description	New Administration Inspection Services	Deliver by Date	Voided
Department	05 Public Services Department	Printed Date	Discounted
Vendor	4869 - Professional Service Industries, Inc.	Completed Date	Expensed
Type	Then/Now	Expiration Date	Remaining
Status	Complete		Encumbered
			Amount
Purchase Order	2023-00000969	02/28/2023	4,150.00
Description	Repair of college towers LS pump	G/L Date	Amount
Department	05.503 Public Services Department,Water Reclamation Plant	Deliver by Date	Voided
		Printed Date	Discounted
			Amount
			Voided
			Discounted

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

Sort by Department - Purchase Order Number

Summary Listing

Vendor	1146 - C.P. Electric Motor Repair, Inc.	Completed Date	04/07/2023	Expensed	4,150.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00002429	G/L Date	10/24/2023	Amount	4,223.08
Description	Annual license fee for maintenance software	Deliver by Date		Voided	.00
Department	05.503 Public Services Department,Water Reclamation Plant	Printed Date	10/25/2023	Discounted	.00
Vendor	5196 - Eptura Inc.	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	4,223.08
Status	Open			Encumbered	4,223.08
Purchase Order	2023-00000727	G/L Date	02/02/2023	Amount	3,937.73
Description	CM 22 Leaf Collection	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	02/07/2023	Discounted	.00
Vendor	4329 - Strong Service Inc./Snider-Blake	Completed Date	02/10/2023	Expensed	3,937.73
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001184	G/L Date	04/05/2023	Amount	3,092.48
Description	CM SW Camera Repairs	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	04/07/2023	Discounted	.00
Vendor	3305 - Jack Doheny Co., Inc.	Completed Date	04/21/2023	Expensed	3,092.48
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001187	G/L Date	04/05/2023	Amount	3,358.00
Description	CM304 Repair	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	04/07/2023	Discounted	.00
Vendor	2236 - FYDA Freightliner Youngstown, Inc.	Completed Date	04/28/2023	Expensed	3,358.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001408	G/L Date	05/09/2023	Amount	6,217.00
Description	CM Electrical work in CM	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	05/15/2023	Discounted	.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

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Summary Listing

Vendor Type Status	3478 - Cioca Electric Inc. Then/Now Complete	Completed Date Expiration Date	05/19/2023	Expensed Remaining Encumbered	6,217.00 .00 .00
Purchase Order Description Department Vendor Type Status	2023-00001410 CM 22 Tree Maintenance 05.560 Public Services Department,Central Maintenance Division 1250 - Davey Tree Expert Co. Then/Now Complete	G/L Date Deliver by Date Printed Date Completed Date Expiration Date	05/09/2023 05/15/2023 05/19/2023	Amount Voided Discounted Expensed Remaining Encumbered	8,000.98 .00 .00 8,000.98 .00 .00
Purchase Order Description Department Vendor Type Status	2023-00001600 CM Repairs to Chipper CM191 05.560 Public Services Department,Central Maintenance Division 5034 - Vermeer Mid Atlantic LLC/Vermeer All Roads Then/Now Complete	G/L Date Deliver by Date Printed Date Completed Date Expiration Date	06/12/2023 06/20/2023 09/14/2023	Amount Voided Discounted Expensed Remaining Encumbered	3,313.22 .00 .00 3,313.22 .00 .00
Purchase Order Description Department Vendor Type Status	2023-00001609 CM111 Repairs 05.560 Public Services Department,Central Maintenance Division 1078 - Atlas Automotive Inc. Then/Now Complete	G/L Date Deliver by Date Printed Date Completed Date Expiration Date	06/13/2023 06/20/2023 07/20/2023	Amount Voided Discounted Expensed Remaining Encumbered	4,500.00 .00 .00 4,500.00 .00 .00
Purchase Order Description Department Vendor Type Status	2023-00002048 CM Storm Damage Clean Up 05.560 Public Services Department,Central Maintenance Division 1250 - Davey Tree Expert Co. Then/Now Complete	G/L Date Deliver by Date Printed Date Completed Date Expiration Date	08/22/2023 08/24/2023 09/14/2023	Amount Voided Discounted Expensed Remaining Encumbered	3,937.59 .00 .00 3,937.59 .00 .00
Purchase Order Description Department Vendor Type Status	2023-00002120 CM Generator Repair 05.560 Public Services Department,Central Maintenance Division	G/L Date Deliver by Date Printed Date	08/29/2023 08/31/2023	Amount Voided Discounted	4,030.28 .00 .00

Purchase Order Report

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 Summary Listing

Vendor	3958 - Cummins Inc./Cummins Sales and Service	Completed Date	09/14/2023	Expensed	4,030.28
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00002146	G/L Date	08/31/2023	Amount	31,964.98
Description	CM Tree Pruning	Deliver by Date		Voided	.00
Department	05.560 Public Services Department,Central Maintenance Division	Printed Date	09/19/2023	Discounted	.00
Vendor	1250 - Davey Tree Expert Co.	Completed Date	09/21/2023	Expensed	31,964.98
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Department	05.711 Public Services Department,Engineering Division			Remaining	\$5,857.79
Purchase Order	2023-00000199	G/L Date	01/04/2023	Encumbered	\$5,857.79
Description	To relocate pole & overhead conductors @ 651 Yacavona	Deliver by Date		Amount	3,273.24
Department	05.711 Public Services Department,Engineering Division	Printed Date	01/09/2023	Voided	.00
Vendor	1394 - Ohio Edison Company	Completed Date	01/20/2023	Discounted	.00
Type	Then/Now	Expiration Date		Expensed	3,273.24
Status	Complete			Remaining	.00
				Encumbered	.00
Purchase Order	2023-00001129	G/L Date	03/27/2023	Amount	8,097.50
Description	Curb/Corp Stops/Insulators for new watermain lateral connections	Deliver by Date		Voided	.00
Department	05.711 Public Services Department,Engineering Division	Printed Date	04/07/2023	Discounted	.00
Vendor	2222 - Core & Main LP	Completed Date	04/14/2023	Expensed	8,097.50
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001696	G/L Date	06/22/2023	Amount	54,545.22
Description	Construction Costs; Kent's Share	Deliver by Date		Voided	.00
Department	05.711 Public Services Department,Engineering Division	Printed Date	07/03/2023	Discounted	.00
Vendor	3537 - Kent State University	Completed Date	10/26/2023	Expensed	54,545.22
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

Sort by Department - Purchase Order Number
Summary Listing

Purchase Order	2023-00002152	G/L Date	09/01/2023	Amount	49,908.56
Description	Admnl funds Tank Repairs & Gate Valve Replacement w/PO#22-1676	Deliver by Date		Voided	.00
Department	05.711 Public Services Department,Engineering Division	Printed Date	09/12/2023	Discounted	.00
Vendor	1272 - Kenmore Construction	Completed Date	09/14/2023	Expensed	49,908.56
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00002226	G/L Date	09/18/2023	Amount	30,493.27
Description	Upgrade existing HVAC in PD Bldg to Alerton Temperature Controls	Deliver by Date		Voided	.00
Department	05.711 Public Services Department,Engineering Division	Printed Date	09/19/2023	Discounted	.00
Vendor	3816 - The Apostolis Group Inc./Thomasios	Completed Date	09/21/2023	Expensed	30,493.27
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00000214	G/L Date	01/04/2023	Amount	47,300.00
Description	2023 Service for water bills/postage to mail bills	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/04/2023	Discounted	.00
Vendor	1650 - Smartbill, LTD	Completed Date		Expensed	42,702.55
Type	Then/Now	Expiration Date		Remaining	4,597.45
Status	Open			Encumbered	4,597.45
Purchase Order	2023-00000220	G/L Date	01/04/2023	Amount	31,039.20
Description	2023 Support & Licensing 1/1/23-12/31/2023	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/04/2023	Discounted	.00
Vendor	3337 - Tyler Technologies, Inc.	Completed Date		Expensed	31,039.20
Type	Then/Now	Expiration Date		Remaining	.00
Status	Open			Encumbered	.00
Purchase Order	2023-00000641	G/L Date	01/26/2023	Amount	6,900.00
Description	Balance on 2022 invoices for electric bills	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	01/26/2023	Discounted	.00
Vendor	1394 - Ohio Edison Company	Completed Date		Expensed	6,839.19
Type	Then/Now	Expiration Date		Remaining	60.81
Status	Open			Encumbered	60.81

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
 Sort by Department - Purchase Order Number
 Summary Listing

Purchase Order	2023-00000762	G/L Date	02/07/2023	Amount	10,766.00
Description	VFIS/Fire Liability Policy 2/1/23-2/1/2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/07/2023	Discounted	.00
Vendor	1317 - Insurance Specialists Group, Inc./Love Ins.	Completed Date	02/17/2023	Expensed	10,766.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00000796	G/L Date	02/09/2023	Amount	177,774.00
Description	Property/Equipment/Computers/Crime 2/23-2/24	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/09/2023	Discounted	.00
Vendor	2513 - E.H. Sutton Insurance	Completed Date	02/10/2023	Expensed	177,774.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00000845	G/L Date	02/13/2023	Amount	105,736.00
Description	Insurance on all Vehicles 2/1/23-2/1/2024	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/13/2023	Discounted	.00
Vendor	1317 - Insurance Specialists Group, Inc./Love Ins.	Completed Date	03/03/2023	Expensed	105,736.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00000895	G/L Date	02/21/2023	Amount	18,951.80
Description	2023 Customer Support for Utility	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	02/21/2023	Discounted	.00
Vendor	4996 - CentralSquare Technologies, LLC/Superton, LLC	Completed Date		Expensed	17,056.62
Type	Then/Now	Expiration Date		Remaining	1,895.18
Status	Open			Encumbered	1,895.18
Purchase Order	2023-00001362	G/L Date	05/02/2023	Amount	4,518.15
Description	2022 Frst Half Property Taxes	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	05/02/2023	Discounted	.00
Vendor	2409 - Downtown Kent Corporation	Completed Date	05/05/2023	Expensed	4,518.15
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23

Sort by Department - Purchase Order Number
Summary Listing

Purchase Order	2023-00001363	G/L Date	05/02/2023	Amount	16,070.20
Description	April 2023 Parking Fines	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	05/02/2023	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	05/12/2023	Expensed	16,070.20
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001365	G/L Date	05/03/2023	Amount	4,550.00
Description	Financial Statements for Fiscal Year 2021	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	05/03/2023	Discounted	.00
Vendor	1665 - Squire Patton Boggs (US) LLP	Completed Date	05/05/2023	Expensed	4,550.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001574	G/L Date	06/06/2023	Amount	10,285.15
Description	Parking Fines for May 2023	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	06/06/2023	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	06/15/2023	Expensed	10,285.15
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001738	G/L Date	06/29/2023	Amount	4,527.14
Description	Kramer Ball Fields Water Bill	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	06/29/2023	Discounted	.00
Vendor	1284 - Kent Water & Sewer	Completed Date	07/07/2023	Expensed	4,527.14
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001997	G/L Date	08/14/2023	Amount	12,170.50
Description	Parking Fines for July 2023	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department, Financial Admin.	Printed Date	08/14/2023	Discounted	.00
Vendor	1495 - Portage County Municipal Court	Completed Date	08/24/2023	Expensed	12,170.50
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00

Purchase Order Report

G/L Date Range 01/01/23 - 11/08/23
 Sort by Department - Purchase Order Number
 Summary Listing

Purchase Order	2023-00002256	G/L Date	09/20/2023	Amount	25,897.98
Description	Station II Roof Replacement	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	09/20/2023	Discounted	.00
Vendor	3357 - Metis Construction Services, LLC	Completed Date		Expensed	.00
Type	Then/Now	Expiration Date		Remaining	25,897.98
Status	Open			Encumbered	2,000.00
Purchase Order	2023-00002455	G/L Date	10/30/2023	Amount	4,550.00
Description	Financial Statements for Fiscal Year 2022	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	10/30/2023	Discounted	.00
Vendor	1665 - Squire Patton Boggs (US) LLP	Completed Date	11/09/2023	Expensed	4,550.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00002479	G/L Date	11/01/2023	Amount	3,546.65
Description	2022 second half property taxes	Deliver by Date		Voided	.00
Department	07.708 Budget & Finance Department,Financial Admin.	Printed Date	11/01/2023	Discounted	.00
Vendor	2409 - Downtown Kent Corporation	Completed Date	11/02/2023	Expensed	3,546.65
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001836	G/L Date	07/14/2023	Amount	16,900.00
Description	2023 Festival Partnership Kent Heritage Festival	Deliver by Date		Voided	.00
Department	08 Council	Printed Date	07/17/2023	Discounted	.00
Vendor	1274 - Kent Area Chamber of Commerce	Completed Date	07/20/2023	Expensed	16,900.00
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00
Purchase Order	2023-00001040	G/L Date	03/08/2023	Amount	4,333.50
Description	CMO - First half 2023 CRM Contract (Gov QA)	Deliver by Date		Voided	.00
Department	09 City Manager	Printed Date	03/08/2023	Discounted	.00
Vendor	4359 - Granicus, LLC	Completed Date	03/10/2023	Expensed	4,333.50
Type	Then/Now	Expiration Date		Remaining	.00
Status	Complete			Encumbered	.00