




CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 25, 2016
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director 
RE: Designation of the L.N. Gross Co. Building

The City of Kent's Committee on Design & Preservation received correspondence from Ryan Cene, Vice President with Renaissance 2000 (dba 315 RFK, LLC), requesting the Committee consider recommending to Kent City Council that the L.N. Gross Building, located at 315 Gougler Avenue, be designated as a "Local Historic Property," as defined in the City's Historic Preservation Chapter 1393.

Pursuant to the requirements of Chapter 1393, the Committee on Design & Preservation held a meeting on January 15, 2016 to discuss the designation request and the members of the Committee voted unanimously to recommend to Council that the L.N. Gross Co. Building be designated as a "Local Historic Property."

A public hearing has been scheduled to be held at 7:00 p.m., at the start of the February 3, 2016 Committee session, in order to seek comments from the public on the proposed designation.

I am respectfully requesting time at the February 3, 2016 Committee session to discuss the designation of the building in greater detail and to request Council affirm the Committee on Design & Preservation recommendation and formally approve designating the L.N. Gross Co. building as a "Local Historic Property."

If you need any additional information in order to add this item to the February 3rd Committee agenda, please let me know.

Thank you.

Cc: Linda Jordan, Clerk of Council
L.N. Gross Building Designation File, 2016



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

MEETING NOTICE

CITY OF KENT COMMITTEE ON DESIGN AND PRESERVATION

JANUARY 15, 2016, 4:00 P.M.

MEETING TO BE HELD AT

COMMUNITY DEVELOPMENT DEPARTMENT
CONFERENCE ROOM

930 OVERHOLT ROAD, KENT, OHIO

AGENDA

- 1) Discussion of request to have the Committee on Design & Preservation recommend to Kent City Council the designation of the L.N. Gross Co. Building (315 Gougler Avenue) as a "Local Historic Property."
- 2) Committee vote on L.N. Gross Co. Building designation request.
- 3) Approval of Minutes Summary: July 17, 2014
- 4) 1810 to 1915 Property Inventory Presentation, Suzanne Stemnock
- 5) Other Business
- 6) Adjournment

3 1 5 R F K L L C

21 December 2015

Ms. Bridget Susel, Director
Department of Community Development
930 Overholt Road
Kent, OH 44240

RE: L. N. Gross Co. Building, 315 Gougler Avenue, Kent
Request for Local Historic Landmark Designation

Dear Director Susel,

I am the Authorized Agent of 315 RFK, LLC and owner of the L.N. Gross Co. Building located at 315 Gougler Avenue, in the City of Kent, on Portage County Parcel #170253000005000. 315 RFK, LLC, requests that the Committee on Design and Preservation designate the L. N. Gross Co. Building as a Local Historic Property as provided in Chapter 1393 of Kent Codified Ordinances.

315 RFK, LLC respectfully submits that the L.N. Gross Co. Building meets the definition of a Local Historic Property as set in section 1393, particular in that it represents the work of a master. The 1929 Commercial style building with Art Deco elements was designed by Kent Architect, Charles G. Kistler. Charles G. Kistler was the first licensed architect in the City of Kent. He began his practice in 1920. When state licensing became available, he became the 170th architect in the State of Ohio to achieve that credential. Kistler's designs include the original Theodore Roosevelt High School, the movie theaters in Kent and Ravenna, and the Venice Cafe in downtown Kent. Kistler's career lasted until 1959 and he eventually went on to practice with the architects Marine Cornachione, Robert Steuber, Kenneth Derr, and W. Prentiss Brown.

In 1928 the Kent Chamber of Commerce began to raise funds to build a new manufacturing facility for the L. N. Gross Company. The Cleveland based firm operated a dress-making factory from 1903 out of the old Alpaca Mill on South River Street which employed fifteen women and girls. The company was in need of expansion and threatened to leave Kent for a better location. The company told the Chamber that it would consider remaining in Kent if a suitable location and larger factory could be found. The Chamber, once again mounted a subscription effort to raise the funds to purchase and factory site. The Kent Chamber was familiar with rallying the local business community for economic development, and had proven successful in leading the lure of the state normal school (Kent State University) in 1910 and again in 1920 to fund the construction of the Franklin Hotel, Kent's first large scale fire-proof hotel. The chamber succeeded in raising \$8,357 to purchase the site for the L.N. Gross Co. on North River Street.

315 RFK, LLC will also be pursuing National Register status under Criterion A for Community Planning and under Criterion C for Architecture. 315 RFK, LLC intend to rehabilitate the building for commercial use employing both Federal and State Historic tax credits. Local designation is a vital part of the process. Thank you for your consideration

RESPECTFULLY,



RYAN CENE
VICE PRESIDENT







CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 25, 2016
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Renewal of Housing Revolving Loan Fund Administration Agreement

The City of Kent's Housing Revolving Loan Fund Administration Agreement with the State of Ohio expired on December 31, 2015 and the Ohio Development Services Agency has forwarded the City a renewal agreement for the period January 1, 2016 through December 31, 2018. The agreement specifies the administrative requirements associated with the City's Community Housing Impact and Preservation (CHIP) Revolving Loan Fund (RLF), which is used for various housing rehabilitation activities.

I am respectfully requesting time at the February 3, 2016 Committee session to discuss this item with Council and to request approval of an ordinance, with emergency, authorizing the City Manager to execute the renewal agreement.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Jim Silver, Law Director
Linda Jordan, Clerk of Council
Dan Morganti, Grants & Neighborhood Programs Coordinator

HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT

This Housing Revolving Loan Fund Administration Agreement (the "Agreement") is made and entered into by and between the **State of Ohio, Development Services Agency**, located at 77 South High Street, P.O. Box 1001, Columbus, Ohio 43216-1001 (the "Grantor"), and the **City of Kent**, located at 215 E. Summit Street, Kent, OH 44240- with F.T.I. Number: 34-6001563 (the "Grantee"), and shall be effective beginning **January 1, 2016** (the "Effective Date") and terminate **December 31, 2018** (the "Termination Date").

BACKGROUND INFORMATION

A. Grantor, through its Office of Community Development ("OCD"), administers the federal Community Development Block Grant ("CDBG") Program and the HOME Investment Partnerships ("HOME") Program for the State of Ohio.

B. Grantee has been determined to be an eligible recipient of CDBG and/or HOME funds and Grantee has been awarded CDBG and/or HOME funds from the Grantor for use to finance eligible activities that may generate Program Income as defined herein.

C. Grantor has recognized the positive impact on community development initiatives when the use of Program Income is locally determined. Grantor has permitted the establishment of Housing Revolving Loan Funds within local political subdivisions to meet the primary development goals of: 1) improving the affordable housing stock; and 2) providing for the affordable housing needs of low-and moderate-income persons in designated areas of the Housing Revolving Loan Fund.

D. Grantor desires to have Grantee to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income and Grantee desires to administer a Housing Revolving Loan Fund using the CDBG and/or Home Program Income for the purposes stated above.

E. Grantee has adopted Resolution (or Ordinance) # _____ on _____, _____ (date) authorizing the execution of this Agreement.

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

STATEMENT OF THE AGREEMENT

1. **Housing Revolving Loan Fund Capitalization.** Grantee shall deposit any and all Housing Program Income into a Housing Revolving Loan Fund account held by the Grantee.

2. **Definitions.**

a.) Revolving Loan Fund ("RLF") is a separate fund established for the purpose of accounting for Program Income and of carrying out the specific activities designated in OCD's Housing Handbook and the applicable Community Housing Impact and Preservation (CHIP) Program Application Instructions, which, in turn, generate payments to the fund ("RLF Funds") for the continued use in carrying out the same activities.

b.) Housing Program Income is defined as gross income received by the recipient directly generated from the use of Ohio State Administered CDBG Program funds and/or Ohio State Administered HOME Program funds for housing activities.

3. **RLF Plan and Use of Funds.** Grantee has adopted the Local Housing Policy and Procedures Manual that has been previously submitted and approved by the Grantor. The Local Housing Policy and Procedures Manual must include the policies and procedures established by Grantor. Any changes to the Local Housing Policy and Procedures Manual must be submitted to Grantor for review and approval. Grantee shall use the Housing RLF Funds solely for the stated purposes set forth in this Agreement, OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and the Local Housing Policy and Procedures Manual. All housing program income funds must be expended in compliance with all CHIP Program requirements, including those found in Grantor's Non-Participating Jurisdiction Housing Handbook and the current Ohio Consolidated Plan.

4. **Program Income Distribution for CHIP Program Partnerships.** Grantee shall distribute Housing Program Income generated by an activity partially assisted with RLF Funds contributed by multiple CHIP Program Partners in conformance with the Grantee's OCD-approved CHIP Program Partnership Agreement.

5. **Project Approvals.** Grantee shall submit to Grantor a request for approval if the proposed project does not meet the requirements of OCD's Housing Handbook, the applicable CHIP Program Application Instructions, and/or the Local Housing Policy and Procedures Manual. Grantee must receive Grantor's written approval prior to the commencement of the Grantee's local project.
6. **National Objective/Income Eligibility Requirements.** Grantee shall ensure that all projects funded as a result of this Agreement meet the applicable CDBG national objective and HOME income eligibility requirements of the provision of a housing related direct benefit for low-and-moderate income persons.
7. **Subrecipient Agreements.** Grantee shall not subgrant the Housing Program Income funds to any other local political jurisdiction or non-profit agency. Grantee may contract with a non-profit agency to administer the RLF Funds, but the funds are to remain with the Grantee. If there is a change in the designated administrative agent of the RLF Funds, it is the responsibility of the Grantee to notify OCD within fifteen (15) days of any change in status of the designated administrative agent.
8. **Accounting of RLF Funds.** CDBG RLF Funds and HOME RLF Funds shall be deposited and maintained in separate fund accounts upon the books and records of Grantee (the "Accounts"). Grantee shall keep all records of the Accounts in a manner that is consistent with generally accepted accounting principles. All disbursements from the Accounts shall be for obligations incurred in the performance of this Agreement and shall be supported by contracts, invoices, vouchers, and other data, as appropriate, evidencing the necessity of such expenditure.
9. **Reporting Requirements.** Grantee shall submit RLF Status Reports to Grantor no more than (30) days after notification of the RLF Status Report request. RLF Status Reports may include but are not limited to the following: program income; program activities; and program outcomes.
10. **Compliance with General CDBG and HOME Requirements.** Grantee shall comply with all applicable provisions of the statutes, rules, regulations and guidelines as passed by Congress or promulgated by the Secretary of the Department of Housing and Urban Development (HUD).
11. **Compliance with Environmental Requirements.** Grantee shall comply with the provisions of the National Environmental Policy Act of 1969 insofar as the provisions of such Act apply to activities undertaken with Housing Program Income and conform to OCD policies. Grantee agrees to assume responsibility for preparing Environmental Assessments and Environmental Reviews as required.
12. **Acquisition and Relocation.** Grantee shall comply with the relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and the implementation regulations set forth in 570.488 and 49 CFR Part 24 as they apply to the activities covered by this Agreement. Grantee shall comply with the process established under the Anti-Displacement and Relocation Plan.
13. **Term of the Agreement.** This Agreement shall begin on the Effective Date and shall terminate on the Termination Date, unless otherwise modified pursuant to Section 30(f) herein. At least sixty (60) days prior to the Termination Date, Grantor will determine if the Grantee continues to have the capacity to administer the Housing RLF Funds based on the performance of the Grantee and its designated administrative agent. Grantor shall promptly notify Grantee in writing of a determination questioning administrative capacity. Grantor reserves the right to determine if the State of Ohio will renew this Agreement to allow the Grantee to continue to administer the RLF, have the Grantee close out the RLF by executing a CDBG and/or HOME Closeout Agreement or recapture the RLF Funds.
14. **Records, Access and Maintenance.** Grantee shall establish and maintain for at least three (3) years from the expiration of this Agreement, all direct information and such records as are reasonably related to the administration of an RLF as set forth in OCD's Housing Handbook. Both parties further agree that records required by the Grantor with respect to any questioned costs, audit disallowances, litigation or dispute between the Grantor and the Grantee shall be maintained for the time needed for the resolution of said question and that in the event of early termination of this Agreement as provided in Section 21 of this Agreement, or if for any other reason the Grantor shall require a review of the records related to the RLF Funds, the Grantee shall, at its own cost and expense, segregate all such records related to the Housing RLF Funds from its other records of operation.
15. **Inspections.** At any time during normal business hours upon three days prior written notice and as often as Grantor may deem necessary and in such a manner as not to interfere unreasonably with the normal business operations, Grantee shall make available to Grantor and its agents, appropriate state agencies or officials, HUD officials and the U.S. Government Accountability Office (GAO) for examination, all of its records with respect to matters covered by this Agreement including, but not limited to, records of personnel and conditions of employment and shall permit Grantor to audit, examine and make excerpts or transcripts from such records.
16. **Audits.** The Grant Funds shall be audited according to the requirements of 2 CFR 200. In addition, Grantee must follow the guidelines provided in the OCD Financial Management Rules and Regulations Handbook. The Grantee shall submit to the Federal Audit Clearinghouse (FAC) and make available for public inspection a copy of the single audit, data collection form, and reporting package as described in 2 CFR 200 within the earlier of 30 days after receipt of the auditor's report(s) or nine months after the end of the audit period. No later than seven (7) days following submission to the FAC, the Grantee must notify ODSA at singleaudit@development.ohio.gov that the single audit was submitted to the FAC. A copy of the audit report may be attached, but is not required.

17. **Equal Employment Opportunity.** Grantee will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will take affirmative action to ensure that applicants are considered for employment and that employees are treated during employment, without regard to their race, religion, color, sex, national origin, disability, age, military status, or ancestry. Grantee will, in all solicitations or advertisements for employees placed by or on behalf of Grantee, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, national origin, disability, age, military status or ancestry. Grantee will incorporate the requirements of this paragraph in all of its respective contracts for any of the work for which the RLF Funds are expended (other than subcontracts for standard commercial supplies or raw materials), and Grantee will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

18. **Prevailing Wage Rates and Labor Standards.** In the commission of any Project(s) wherein federal funds are used to finance construction work as defined in the Code of Federal Regulations (CFR) Title 29, Part 5 to the extent that such activity is subject to the Davis-Bacon Act (40 United States Code (U.S.C.) 3141 to 3148, as amended), all laborers and mechanics employed by contractors or subcontractors on any such construction work assisted under this Agreement shall be paid the wages that have been determined by the U.S. Secretary of Labor to be the wages prevailing for the corresponding classes of laborers and mechanics employed on project(s) of a character similar to the contract work in the civil subdivision of the state wherein the work is to be performed. In addition, all laborers and mechanics employed by contractors or subcontractors on such construction work assisted under this Agreement shall be paid overtime compensation in accordance with the provisions of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 3701 to 3708. Furthermore, Grantee shall require that all contractors and subcontractors shall comply with all regulations issued pursuant to these acts and with other applicable federal and state laws and regulations.

In the event that the construction work to be undertaken does not lie within the purview of the Davis-Bacon Act, and neither the federal government nor any of its agencies prescribes predetermined minimum wages to be paid to mechanics and laborers to be employed in the construction work to be assisted by this Project(s), Grantee will comply with the provisions of Ohio Revised Code (ORC) Sections 4115.03 to 4115.16, inclusive, as applicable, with respect to the payment of all mechanics and laborers employed in such construction work.

19. **Use of Federal Grant Funds.** Grantee acknowledges that this Agreement involves the use of federal funds and as such, is subject to audit by the agency of the United States Government granting the funds to Grantor for the purposes of performing the work and activities as listed in the Grantee's RLF project report forms and in conformance with OCD's Revolving Loan Fund Policies and Procedures Manual, OCD's Housing Handbook, and the Local Housing Policy and Procedures Manual. Grantee shall fully indemnify Grantor for any cost of Grantee which is disallowed by said federal agency and which must be refunded thereto by Grantor.

20. **Property and Equipment Purchases.** All items purchased by Grantee are and shall remain the property of Grantee, except if Grantor exercises its right to terminate this Agreement pursuant to paragraph 22, in which case all property and equipment purchased by Grantee with any Grant Funds herein awarded shall revert to Grantor. Grantee shall provide for the security and safekeeping of all items obtained through this Agreement.

21. **Termination.**

- a. Grantor may immediately terminate this Agreement by giving reasonable written notice of termination to Grantee for any of the following occurrences:
 - i. Failure of Grantee to fulfill in a timely and proper manner any of its obligations under this Agreement.
 - ii. Failure of Grantee to submit any report required by this Agreement that is complete and accurate.
 - iii. Failure of Grantee to use the Grant Funds for the stated purposes in this Agreement.
 - iv. Cancellation of the grant of funds from HUD.
- b. **Early Termination:** Grantor may also terminate this Agreement if Grantee (i) defaults under another Agreement between the Grantor and/or the Tax Credit Authority and Grantee and/or the Clean Ohio Council, (ii) admits Grantee's inability to pay its debts as such debts become due, (iii) Grantee commences a voluntary bankruptcy, (iv) an involuntary bankruptcy action occurs against Grantee which remains undismissed or unstayed for 60 days, (v) Grantee fails to meet the minimum funding requirements under the Employee Retirement Income Security Act or other such employee benefits plan, or (vi) Grantor has reason to believe Grantee has ceased operations at the Project location. The events permitting early termination by Grantor shall be considered a default by Grantee and subject to the Effects of Termination under Section 18 of this Agreement.
- c. Grantor reserves the right to suspend the administration of the RLF at any time for failure of the Grantee or its designated administrative agent to administer the local RLF in compliance with the OCD's Housing Policies and Procedures Manual which is not attached but incorporated herein by reference. Throughout this Agreement, Grantee and any designated administrative agent must continue to demonstrate administrative capacity in the administration of the RLF. Failure to accurately report on the RLF Funds could result in Grantor placing the RLF Funds on hold or recapturing the RLF Funds. Grantor also reserves the right to request the RLF Funds be returned to the State of Ohio upon failure to comply with the OCD RLF Policies and Procedures Manual.

22. **Effects of Termination.** Within 60 days after termination of this Agreement, Grantee shall surrender all reports, documents, and other materials assembled and prepared pursuant to this Agreement, which shall become the property of Grantor, unless otherwise directed by Grantor. After receiving written notice of termination, Grantee shall incur no new obligations and shall cancel as many outstanding obligations as possible. Upon compliance with this Section, Grantee shall receive compensation for all activities satisfactorily performed prior to the effective date of termination.

23. **Forbearance Not a Waiver.** No act of forbearance or failure to insist on the prompt performance by Grantee of its obligations under this Agreement, either express or implied, shall be construed as a waiver by Grantor of any of its rights hereunder.

24. **Conflict of Interest.** No personnel of Grantee, contractor of Grantee or personnel of any such contractor, and no public official who exercises any functions or responsibilities in connection with the review or approval of any work completed under this Agreement, shall, prior to the completion of such work, voluntarily or involuntarily acquire any personal interest, direct or indirect, which is incompatible or in conflict with the discharge or fulfillment of his or her functions or responsibilities with respect to the completion of the work contemplated under this Agreement. Grantee shall immediately disclose in writing to Grantor any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily. Grantee shall cause any such person who, prior to or after the execution of this Agreement, acquires any personal interest, voluntarily or involuntarily, to immediately disclose such interest to Grantor in writing. Thereafter, such person shall not participate in any action affecting the work under this Agreement unless Grantor determines that, in light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest.

25. **Liability.** Unless Grantee is an Ohio political sub-division and can prove to Grantor that it is self-insured, Grantee shall maintain liability and property insurance to cover actionable legal claims for liability or loss which are the result of injury to or death of any person, damage to property (including property of Grantor) caused by the negligent acts or omissions, or negligent conduct of Grantee, to the extent permitted by law, in connection with the activities of this Agreement. Furthermore, each party to this Agreement agrees to be liable for the negligent acts or negligent omissions by or through itself, its employees, agents and subcontractors. Each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one to the other.

26. **Adherence to State and Federal Laws, Regulations.**

a. **General.** Grantee shall comply with all applicable federal, state and local laws in the performance of Grantee's obligations under this Agreement, the completion of the Project and the operation of the Project as long as Grantee has any obligation to Grantor under this Agreement. Without limiting the generality of such obligation, Grantee shall pay or cause to be paid all unemployment compensation, insurance premiums, workers' compensation premiums, income tax withholding, social security withhold, and any and all other taxes or payroll deductions required for all employees engaged by Grantee in connection with the Project, and Grantee shall comply with all applicable environmental, zoning, planning and building laws and regulations.

b. **Ethics.** Grantee, by its signature on this document, certifies: (1) it has reviewed and understands the Ohio ethics and conflicts of interest laws including, without limitation, ORC Section 102.01 et seq., Sections 2921.01, 2921.42, 2921.421, 2921.43, and 3517.13(I) and (J), and (2) will take no action inconsistent with those laws, as any of them may be amended or supplemented from time to time. Grantee understands that failure to comply with the Ohio ethics and conflict of interest laws, in itself, grounds for termination of this Agreement and the grant of funds made pursuant to this Agreement and may result in the loss of other contracts or grants with the State of Ohio.

27. **Outstanding Liabilities.** Grantee represents and warrants that it does not owe: (1) any delinquent taxes to the State of Ohio (the "State") or a political subdivision of the State; (2) any amount to the State or a state agency for the administration or enforcement of any environmental laws of the State; and (3) any other amount to the State, a state agency or a political subdivision of the State that are past due, whether or not the amounts owed are being contested in a court of law.

28. **Falsification of Information.** Grantee affirmatively covenants that it has made no false statements to Grantor in the process of obtaining this award of the Grant Funds. If Grantee has knowingly made a false statement to Grantor to obtain this award of the Grant Funds, Grantee shall be required to return all the Grant Funds immediately pursuant to ORC Section 9.66(C) (2) and shall be ineligible for any future economic development assistance from the State, any state agency or a political subdivision pursuant to ORC Section 9.66(C) (1). Any person who provides a false statement to secure economic development assistance may be guilty of falsification, a misdemeanor of the first degree, pursuant to ORC 2921.13(F)(1), which is punishable by a fine of not more than \$1,000 and/or a term of imprisonment of not more than one hundred eighty (180) days.

29. **Public Records.** Grantee acknowledges that this Agreement and other records in the possession or control of Grantor regarding the Project are public records under ORC Section 149.43 and are open to public inspection unless a legal exemption applies.

30. **Miscellaneous.**

a. **Governing Law.** This Agreement shall be governed by the laws of the State of Ohio as to all matters, including but not limited to matters of validity, construction, effect and performance.

- b. Forum and Venue. Grantee irrevocably submits to the non-exclusive jurisdiction of any federal or state court sitting in Columbus, Ohio, in any action or proceeding arising out of or related to this Agreement, Grantee agrees that all claims in respect of such action or proceeding may be heard and determined in any such court, and Grantee irrevocably waives any objection it may now or hereafter have as to the venue of any such action or proceeding brought in such court or that such court is an inconvenient forum. Nothing in this Agreement shall limit the right of Grantor to bring any action or proceedings against Grantee in the courts of any other jurisdiction. Any actions or proceedings by Grantee against Grantor or the State of Ohio involving, directly or indirectly, any matter in any way arising out of or related to this Agreement shall be brought only in a court in Columbus, Ohio.
- c. Entire Agreement. This Agreement, including its exhibits and documents incorporated into it by reference, constitutes the entire agreement and understanding of the parties with respect to its subject matter. Any prior written or verbal agreement, understanding or representation between parties or any of their respective officers, agents, or employees is superseded and no such prior agreement, understanding or representation shall be deemed to affect or modify any of the terms or conditions of this Agreement.
- d. Severability. Whenever possible, each provision of this Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement is held to be prohibited by or invalid under applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provisions of this Agreement.
- e. Notices. All notices, consents, demands, requests and other communications which may or are required to be given hereunder shall be in writing and shall be deemed duly given if personally delivered or sent by United States mail, registered or certified, return receipt requested, postage prepaid, to the addresses set forth hereunder or to such other address as the other party hereto may designate in written notice transmitted in accordance with this provision.
- i. In the case of Grantor, to:
- Ohio Development Services Agency
Office of Community Development
77 South High Street, P.O. Box 1001
Columbus, Ohio 43216-1001
Attention: Deputy Chief
- ii. In the case of Grantee, to:
- City of Kent
215 E. Summit Street
Kent, OH 44240-
Attention: City Manager
- f. Amendments or Modifications. Either party may at any time during the term of this Agreement request amendments or modifications, as described in the applicable State of Ohio Consolidated Submission. Requests for amendment or modification of this Agreement shall be in writing and shall specify the requested changes and the justification of such changes. The parties shall review the request for modification in terms of the regulations and goals relating to the Project(s). Should the parties consent to modification of this Agreement, then an amendment shall be drawn, approved, and executed in the same manner as the original agreement.
- g. Pronouns. The use of any gender pronoun shall be deemed to include all the other genders, and the use of any singular noun or verb shall be deemed to include the plural, and vice versa, whenever the context so requires.
- h. Headings. Section headings contained in this Agreement are inserted for convenience only and shall not be deemed to be a part of this Agreement.
- i. Assignment. Neither this Agreement nor any rights, duties, or obligations described herein shall be assigned, subcontracted or subgranted by Grantee without the prior express written consent of Grantor.
- j. Permissible Expenses. If "travel expenses," as defined in Ohio Administrative Code Section 126-1-02 (the "Expense Rule"), are a cost of the Project eligible for reimbursement with Grant Funds, Grantee shall be reimbursed accordingly. Grantee agrees that it shall not be reimbursed and Grantor shall not pay any items that are deemed to be "non-reimbursable travel expenses" under the Expense Rule, whether purchased by the Grantee or Grantor or their respective employees or agents.
- k. Binding Effect. Each and all of the terms and conditions of this Agreement shall extend to and bind and inure to the benefit of Grantee, its successors and permitted assigns.

- i. Survival. Any provision of this Agreement which, by its nature, is intended to survive the expiration or other termination of this Agreement, including, without limitation, any indemnification obligation, shall so survive and shall benefit the parties and their respective successors and permitted assigns.

- m. Counterparts; PDF Accepted. This Agreement may be executed in any number of counterparts, each of which when so executed shall be deemed to be an original and all of which taken together shall constitute one and the same agreement. Copies of signatures sent by facsimile transmission or provided electronically in portable document format ("PDF") shall be deemed to be originals for purposes of execution and proof of this Agreement

Signature: Each of the parties has caused this Housing Revolving Loan Fund Administration Agreement to be executed by its authorized representatives as of the dates set forth below, their respective signatures effective as of the Effective Date:

GRANTEE:

GRANTOR:

City of Kent

State of Ohio
Development Services Agency

David Goodman, Director

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

The Economic Impact of a Kent State Student to the City of Kent and its Downtown

By

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&

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Research Associates

Shane Favours, KSU
John Hartman, KSU
Aja Labrador, KSU
Padraigin O'Flynn, KSU

Executive Summary

This report investigates the economic impact a Kent State University (KSU) student has on the City of Kent and its downtown. First, we separately determine the current yearly economic impact a KSU student has on City of Kent and its downtown. Then we estimate how the economic impact on Kent's downtown would change if there were student housing options available downtown. We also are able to gauge KSU student interest in living downtown and students' interest in a downtown grocery store. Our analysis calculates the overall economic impact as well as the contribution for the following industries: Restaurants/Bars Entertainment, Retail Shopping (Non-Grocery), Grocery/Drug Store, Gasoline and Parking. A second section incorporates rent and housing analysis related to downtown student options. In order to answer these questions we surveyed roughly 300 current KSU students about their current spending patterns in the Kent downtown, and the City of Kent, and how it would change if they lived downtown.

We first focus on the economic impact of a KSU student on the City of Kent as a whole, and find that on average a student currently spends roughly \$2,100 a year in the City of Kent. Using the Kent's regional econometric input-output model, this direct spending created an additional \$1,500 in indirect spending in the City of Kent's economy, making the total economic spending impact of a KSU student to be just above \$3,500. This total spending creates an effect on local earnings of roughly \$1,550 and an average employment impact of 0.071 full-time equivalent jobs. In other words, it takes the spending impact of an additional 14 students at Kent State University to create an additional job in the region.

The average yearly economic spending impact of a KSU student in Kent's downtown is roughly \$800, which creates an indirect spending effect of almost \$600 for a total spending impact of \$1,400. This downtown spending increases local residents' earnings by roughly \$600 and creates the equivalent of 0.03 full-time jobs. When we asked students how their spending downtown would change if there was new student housing options, we found students would spend an additional \$1,600 downtown creating an additional \$2,760 in total spending, an additional earnings impact on local residents of \$1,200 and an additional employment impact of

0.056 full-time equivalent jobs. This report continues a long line of analysis of the relationship between Kent State University Students and City of Kent.¹

1. The Economic Impact of Kent State Student

The Current Economic Impact on the Entire City of Kent

In order to determine the economic impact of a KSU student on the City of Kent we surveyed KSU students about their spending patterns in the City of Kent across a number of industries. We surveyed students across different current housing options.² Table 1 displays the results for the average yearly direct spending for a KSU student in the City of Kent.³ In total, KSU students spend an average of almost \$2,100 a year in the City of Kent.⁴ This is predominately at grocery and drug stores (\$610), restaurants and drinking places (\$500), retail shopping (\$365) and gasoline stations (\$378). We utilize the Kent's regional econometric input-output model to determine how this direct spending multiplies throughout the local region and we find that the \$2,100 creates an additional indirect spending impact of \$1,450. Therefore, the total spending impact was \$3,544, which increases local residents' earnings by \$1,550 and creates an employment impact of 0.071 full-time equivalent jobs. This means that the spending power of KSU students is quite strong, so that every 14 student creates the equivalent of 1 full-time job to the region.

¹ Including research conducted in 2007 by the City of Kent that studied how students make choices about where to live, work and play. <http://www.kent360.com/files/EconomicDevelopment/StudentSurvey.pdf>

² 38% of students surveyed currently lived on campus, 48.2% currently live locally off campus and 13.8% currently do not live locally and commute.

³ Students do not necessarily live in Kent all year. We asked how long the students live in Kent and then use that information to construct annual expenditures from the reported monthly expenditures.

⁴ Students were asked specifically about their spending off-campus so numbers do not reflect any spending on campus. Additionally, this direct effect varied considerably across students depending on where they lived. Students who live on campus had a direct effect of only \$1,167 to the City of Kent while students living off campus locally and non-local commuter students had direct economic impacts of \$2,996 and \$1,493 respectively.

Table 1: The Current Economic Impact of a Kent State University Student on the City of Kent

	Direct Spending Impact	Indirect Spending Impact	Total Spending Impact	Earnings Impact	Employment Impact
Restaurants/Drinking Places	\$497.60	\$371.81	\$869.40	\$379.76	0.022
Entertainment	\$152.21	\$111.94	\$264.15	\$136.70	0.006
Retail Shopping (Non-Grocery)	\$365.21	\$241.26	\$606.47	\$256.23	0.011
Grocery/Drug Store	\$610.51	\$403.30	\$1,013.81	\$428.34	0.018
Gasoline	\$378.33	\$264.83	\$643.16	\$282.99	0.012
Parking	\$86.49	\$60.55	\$147.04	\$64.70	0.003
Total Yearly Economic Impact	\$2,090.36	\$1,453.68	\$3,544.04	\$1,548.71	0.071

The Current economic impact on the downtown Kent

Downtown areas represent the “heart” of the city, and Kent’s downtown is of particular importance to the City of Kent given its recent growth in economic development. Therefore we specifically surveyed students about their spending in downtown Kent. These numbers should be smaller than the citywide estimates simply because the downtown is a subset of the city, but could be quite substantial depending on where in the city the students spend their money. We find that KSU students spend on average \$813 in Kent’s downtown, with a large portion of that (\$339) being spent on restaurants and drinking places. On average an additional \$578 is created indirectly because of the downtown spending of a KSU student for a total spending impact of almost \$1,400. This \$1,400 increases local resident incomes by \$614 a year and has an employment impact of 0.03 full-time equivalent jobs.

Table 2: The Current Yearly Economic Impact of a Kent State University Student on the Kent’s Downtown

	Direct Spending Impact	Indirect Spending Impact	Total Spending Impact	Earnings Impact	Employment Impact
Restaurants/Drinking Places	\$339.30	\$253.53	\$592.83	\$258.95	0.015
Entertainment	\$85.03	\$62.53	\$147.56	\$76.36	0.003
Retail Shopping (Non-Grocery)	\$124.66	\$82.35	\$207.01	\$87.46	0.004
Grocery/Drug Store	\$128.21	\$84.70	\$212.91	\$89.96	0.004
Gasoline	\$101.83	\$71.28	\$173.10	\$76.17	0.003
Parking	\$33.98	\$23.79	\$57.77	\$25.42	0.001
Total Yearly Economic Impact	\$813.01	\$578.17	\$1,391.18	\$614.31	0.030

The Potential Economic Impact on Kent’s Downtown with Student Housing Options

In order to understand how providing KSU students with downtown housing options would affect Kent’s downtown economy we ask students how their spending patterns would change if they lived

downtown. Table 3 provides estimates of the spending, earnings and employment impacts of a student living downtown and Table 4 shows the change spending patterns and their respective impacts from moving a KSU student from their current location to the downtown. Table 3 shows that a KSU student living downtown would spend roughly \$2,440 in non-housing expenditures, which causes a total spending impact of \$4,150. Table 4 shows that direct spending downtown would increase by over \$1,600 on average per student causing a total spending impact increase of \$2,700.⁵ This additional spending would improve local resident incomes by \$1,200 and increase employment locally by 0.056 full-time equivalent jobs.

Table 3: The Yearly Economic Impact of a Kent State University Student on the Kent's Downtown with Student Housing Options

	Direct Spending Impact	Indirect Spending Impact	Total Spending Impact	Earnings Impact	Employment Impact
Restaurants/Drinking Places	\$736.63	\$550.41	\$1,287.04	\$562.18	0.033
Entertainment	\$280.96	\$206.62	\$487.57	\$252.32	0.011
Retail Shopping (Non-Grocery)	\$415.20	\$274.28	\$689.48	\$291.31	0.012
Grocery/Drug Store	\$579.55	\$382.85	\$962.41	\$406.62	0.017
Gasoline	\$303.48	\$212.43	\$515.91	\$227.00	0.009
Parking	\$123.32	\$86.33	\$209.65	\$92.25	0.004
Total Yearly Economic Impact	\$2,439.15	\$1,712.92	\$4,152.07	\$1,831.67	0.086

Table 4: The Yearly Marginal Economic Impact of adding Student Housing Options to Kent's Downtown

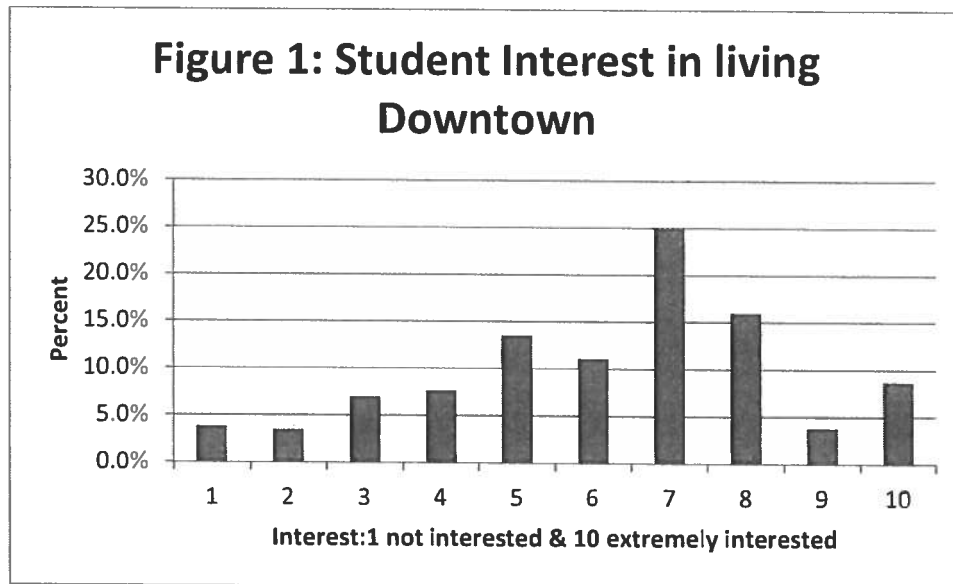
	Direct Spending Impact	Indirect Spending Impact	Total Spending Impact	Earnings Impact	Employment Impact
Restaurants/Drinking Places	\$397.33	\$296.89	\$694.22	\$303.23	0.018
Entertainment	\$195.93	\$144.09	\$340.02	\$175.96	0.007
Retail Shopping (Non-Grocery)	\$290.54	\$191.93	\$482.47	\$203.84	0.008
Grocery/Drug Store	\$451.34	\$298.15	\$749.49	\$316.66	0.013
Gasoline	\$201.65	\$141.16	\$342.81	\$150.84	0.006
Parking	\$89.34	\$62.54	\$151.89	\$66.83	0.003
Total Yearly Economic Impact	\$1,626.14	\$1,134.76	\$2,760.89	\$1,217.36	0.056

2. Downtown Housing Desirability and Rent Analysis

Included in the survey to students were questions about their interest in downtown housing options. When directly asked whether they would like to live in downtown Kent if housing were available, 74.5 percent said “yes”. Figure 1 displays the results when asking students to indicate their

⁵ Please note that the economic impact of moving students into downtown housing would not only increase spending downtown but also in the City of Kent as a whole. Therefore, the economic impact of a KSU student on the City of Kent would be larger if there were downtown housing options.

interest using a scale from 1 to 10, with 10 being extremely interested and 1 being not interested. With a median score of 7 there clearly is a strong desire among students to live in Kent’s downtown.



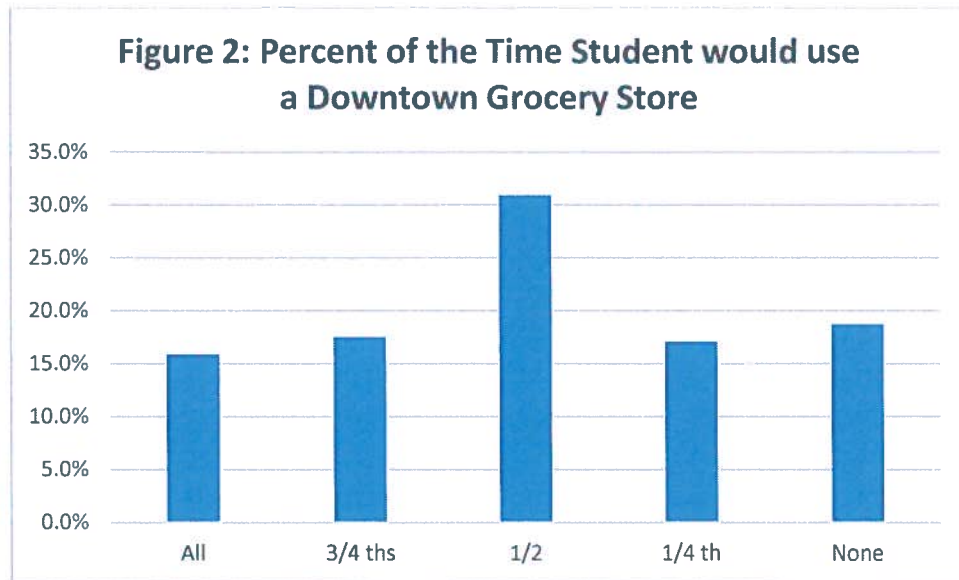
We also ask students about their current rent and how much rent they would pay to rent in downtown Kent. Table 5 illustrates the average rent students are paying currently and what they would be willing to pay (WTP) to live downtown across three groups: students living in dorms, in local off-campus housing, and in non-local off-campus housing. All three groups are willing to pay more to live downtown. For students who currently live locally in off-campus housing, those willing to pay more in rent are willing to pay an average of \$168 more dollars to live downtown than they currently are paying. Overall, our findings suggest that there is demand for student housing in downtown Kent.

Table 5: Rent Analysis

	Current Rent	Downtown Rent Willingness-to-Pay
Dorms	-	\$557.33
Local Off-campus housing	\$532.27	\$546.46
Non-local Off-campus housing	\$465.33	\$476.94

We also explore how much demand students have for a grocery store in downtown Kent. Figure 2 illustrates what percent of the time students would expect to shop at a downtown grocery store if one

existed. Clearly, there seems to be demand from students with many of them willing to do the majority of their food shopping downtown.



Lastly, survey respondents were also asked what other types of businesses they would like to see downtown and given an open-ended text box in which to write their answers. 159 students (54 percent) provided a response to this question. The complete list of responses is available in Appendix A. Table 6 shows that the largest category of responses was for more shopping and retail shops (56 percent of sample), particularly for clothing, boutiques and thrift shops. Students also expressed an interest in more restaurants (17 percent) and more entertainment (37 percent). Some specific repeated suggestions within entertainment were a movie theatre or cinema (4 percent) or activities for those under 21 (5 percent). Overall, we found a same pattern for students who are willing to pay more to live downtown than they currently pay, but with an even stronger interest in retail.

Table 6: Summary statistics for open ended question about what other types of businesses do students want

	All question respondents	Willing to pay more to live downtown	Interest in living downtown 7 or higher
Retail	56%	65%	61%
Entertainment	23%	21%	21%
Restaurants	17%	23%	19%
Clothing	17%	19%	16%
Under 21	5%	7%	7%
Movies	4%	0%	6%



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 26, 2016
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BS*
RE: Proposed Rootstown-Kent Joint Economic Development District

A group comprised of Rootstown Township officials and other interested Township representatives have spent the past year discussing and evaluating the merits and challenges associated with the establishment of a Joint Economic Development District (JEDD). Part of the evaluation process undertaken by the group included identifying a local municipality to be its partner in the creation of a new JEDD. The advisory group met with several different municipalities and identified the City of Kent as the community best suited to work collaboratively with the Township on the formation of a new joint economic development district that will expand economic development initiatives and create employment opportunities in the region.

While the specific details to be included in the Rootstown-Kent Joint Economic Development District agreement are still being discussed, the Township and the City have agreed to the generalized terms that will be incorporated into the agreement that are anticipated to generate an estimated \$100,000 annually in new JEDD proceeds for the City.

I am respectfully requesting time at the February 3, 2016 Committee session to discuss the proposed creation of a new Joint Economic Development District with Rootstown Township and to request Council's approval of the generalized terms to be incorporated in the proposed JEDD structure so that Township officials can begin to solicit businesses, property owners and public sector entities to determine the level of interest in establishing a new joint economic development district in the community.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Jim Silver, Law Director
Tom Wilke, Economic Development Director
David Coffee, Budget & Finance Director
Linda Jordan, Clerk of Council



CITY OF KENT, OHIO

HUMAN RESOURCES DEPARTMENT

To: Dave Ruller, City Manager
From: Liz Zorc, Human Resources Manager
Subject: New IT Position
Date: January 26, 2016

Per your request, I have researched and assembled information about an IT Manager position for the City of Kent. It turns out that the "IT Manager" position runs the gamut of different duties and responsibilities under a range of various IT related titles in different organizations.

I have looked at other cities, as well as the private sector, to come up what I think is appropriate for Kent as to placement for this position within the City of Kent's classification and salary structure. (see attachments for background information)

The position will be a direct report to you, the City Manager. I am working on finishing the Job Description, but would like to have feedback from you, and a few others before the description is finalized.

As a department of one person, the Kent position will have a broader range of duties and responsibilities than many cities -- including telecommunications, 911 network infrastructure, server storage, hardware and software systems compatibility and performance, cyber security, technology upgrades and installation, trouble-shooting, technology budget and investment plan, and IT strategy development.

Based on that range of critical duties and responsibilities I would recommend the new position be titled "IT & Communications Manager" in the Pay Classification of *Management, Mid-Management, Professional* which is a Level III position in the pay range of \$68,152 - \$85,502, in the General Compensation Plan.

I considered a Level IV classification of \$60,503 to \$75,922 but I believe that the range of duties and the sole responsibility placed on this position for all City IT and Communications functions justify the higher pay classification.

We are currently spending approximately \$100,000 a year on external, part time IT consultants to keep the City's IT systems running. It is my understanding that a portion of those costs may go towards funding the new position and it's worth noting that when the Public Safety Director position was not filled the City saved \$130,000 in pay and compensation annually that could also be used to support the new position as well.

If Council approves the new position and pay classification, I will then complete the job description and position requirements for the position. At that time, we will need Council's approval to amend the Position Allocation Ordinance and Operating Budget for 2016 to reflect the new position.

Once those changes have been approved we can begin the process to find candidates to fill the new position.

City of Kent
IT Manager Salary Review 2016

<u>City</u>	<u>Title</u>	<u>Salary</u>	<u>City Population</u>	<u>Notes</u>
Cuyahoga Falls	Information Services Manager	\$60,131 - \$79,830	49,652	Has seven other positions under IT Director including Web Development, and Support staff*
Green	All services contracted			
Hudson	IS Manager	\$65,437 - \$94,765	22,262	Also has GIS Manager and GIS Specialist positions
Kent	Consultant	\$40/hr. Not to exceed \$65,000 per year	28,904	Assisted by another consultant at \$40/hr. not to exceed \$55,000 per year
Orrville	Computer Systems Administrator	\$61,298 - \$82,763	8,380	Also has two Computer Systems Technicians
Wadsworth	IT Manager	\$60,996 - \$91,494	21,567	Has four other positions in IT: Asst. Manager, two Systems Analysts, and one Asst. Systems Analyst

* Cuyahoga Falls IT department handles Communications (Dispatch Center) and Technical Services (Traffic Lights, City-wide Radio and Phone Services as well as the typical IT positions.

Information Technology Manager Salaries in Cuyahoga Falls, Ohio

Alternate Job Titles: Information Technology Manager, IT Manager, Information Systems Manager, IS Manager

What is the average Information Technology Manager salary for Cuyahoga Falls, OH?

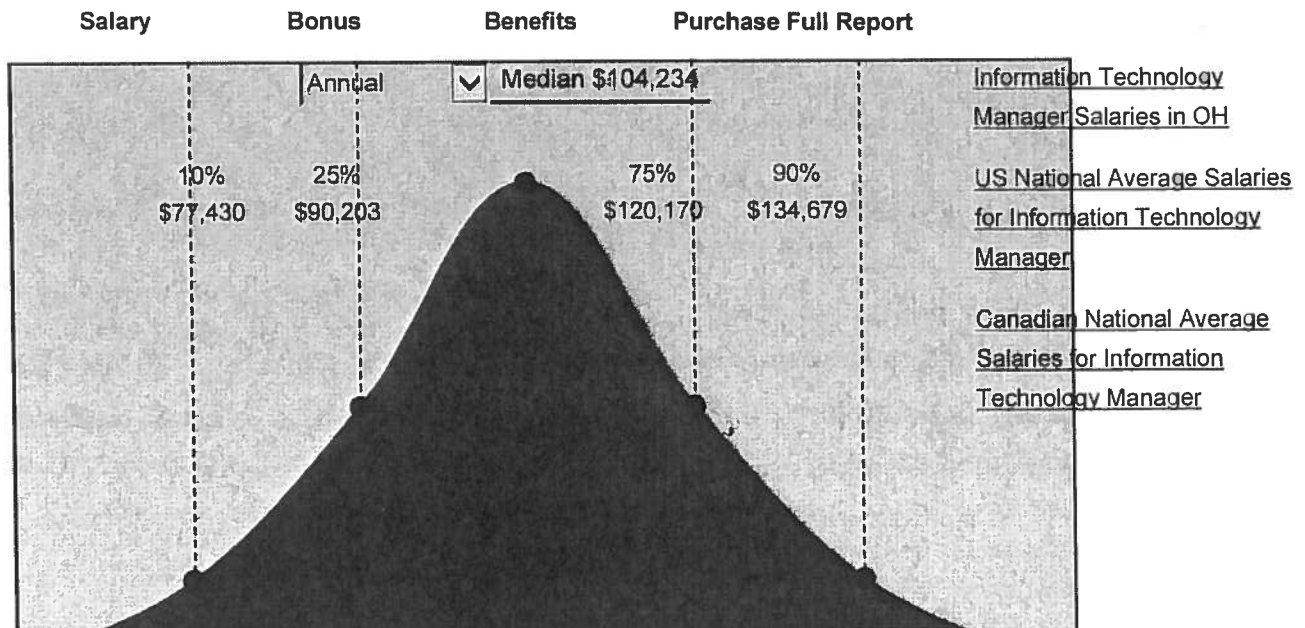
How much does a Information Technology Manager in **Cuyahoga Falls, OH** make? The median annual **Information Technology Manager** salary in **Cuyahoga Falls, OH** is **\$104,234** with a range usually between **\$90,203-\$120,170**. However, the salary for someone with the title Information Technology Manager may vary depending on a number of factors including industry, company size, location, years of experience and level of education. Our team of Certified Compensation Professionals has analyzed survey data collected from thousands of HR departments at companies of all sizes and industries to present this range of annual salaries for people with the job title Information Technology Manager in the United States.

Categories: IT -- All , IT -- Manager

Similar Job Titles: Information Technology Manager , Information Technology Auditor Manager , Customer Information Center Manager , Information Technology Director , Information Technology Generalist , Chief Information Technology Officer , Information Technology Auditor I , Information Technology Auditor II , Top Division Information Technology Executive , Information Technology Supervisor II , IT Project Manager III

This chart describes the expected percentage of people who perform the job of Accountant I in the United States that make less than that annual salary. For example the median expected annual pay for a typical Information Technology Manager in the United States is \$104,234 so 50% of the people who perform the job of Information Technology Manager in the United States are expected to make less than \$104,234.

Source: HR Reported data as of January 2016



Information Technology Manager Salaries in Toledo, Ohio

Alternate Job Titles: Information Technology Manager, IT Manager, Information Systems Manager, IS Manager

What is the average Information Technology Manager salary for Toledo, OH?

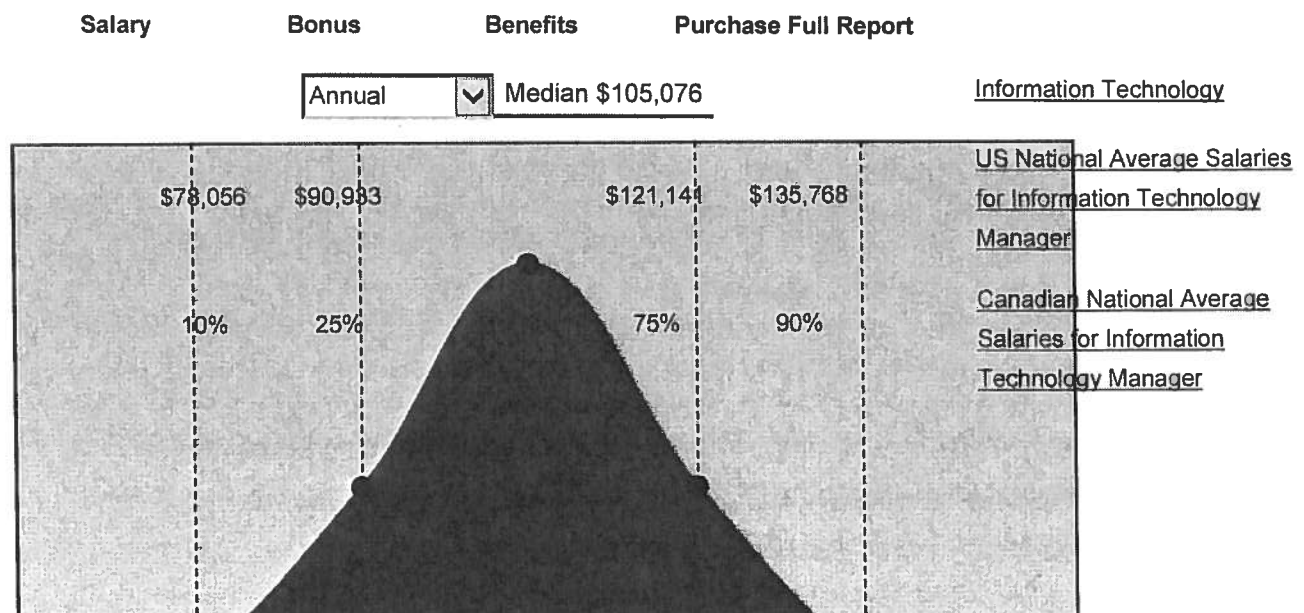
How much does a Information Technology Manager in Toledo, OH make? The median annual **Information Technology Manager** salary in Toledo, OH is **\$105,076** with a range usually between **\$90,933-\$121,141**. However, the salary for someone with the title Information Technology Manager may vary depending on a number of factors including industry, company size, location, years of experience and level of education. Our team of Certified Compensation Professionals has analyzed survey data collected from thousands of HR departments at companies of all sizes and industries to present this range of annual salaries for people with the job title Information Technology Manager in the United States.

Categories: IT -- All , IT -- Manager

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Source: HR Reported data as of January 2016



Information Technology Manager Salaries in Canton, Ohio

Did you mean [Canton, Michigan](#) ?

Alternate Job Titles: Information Technology Manager, IT Manager, Information Systems Manager, IS Manager

What is the average Information Technology Manager salary for Canton, OH?

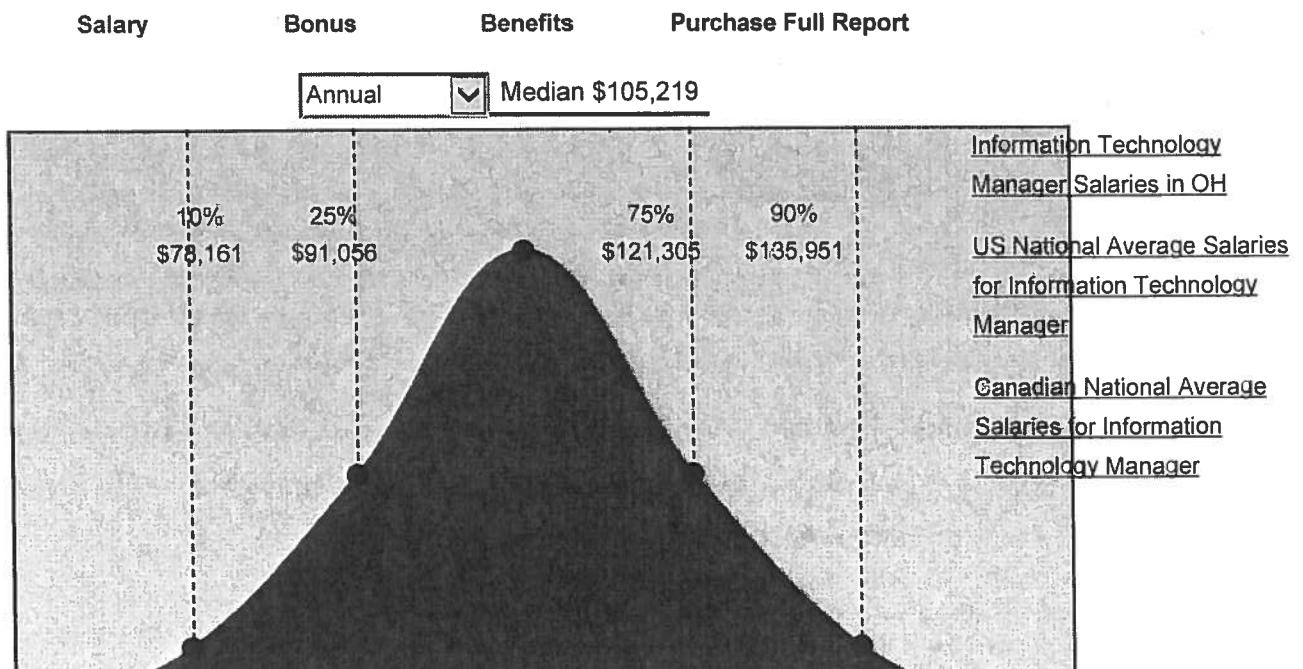
How much does a Information Technology Manager in **Canton, OH** make? The median annual **Information Technology Manager** salary in **Canton, OH** is **\$105,219** with a range usually between **\$91,056-\$121,305**. However, the salary for someone with the title Information Technology Manager may vary depending on a number of factors including industry, company size, location, years of experience and level of education. Our team of Certified Compensation Professionals has analyzed survey data collected from thousands of HR departments at companies of all sizes and industries to present this range of annual salaries for people with the job title Information Technology Manager in the United States.

Categories: [IT -- All](#) , [IT -- Manager](#)

Similar Job Titles: [Information Technology Manager](#) , [Information Technology Auditor Manager](#) , [Customer Information Center Manager](#) , [Information Technology Director](#) , [Information Technology Generalist](#) , [Chief Information Technology Officer](#) , [Information Technology Auditor I](#) , [Information Technology Auditor II](#) , [Top Division Information Technology Executive](#) , [Information Technology Supervisor II](#) , [IT Project Manager III](#)

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Source: HR Reported data as of January 2016



Information Technology Manager Salaries in Lakewood, Ohio

Did you mean [Lakewood, New Jersey](#) [Lakewood, Washington](#) ?

Alternate Job Titles: Information Technology Manager, IT Manager, Information Systems Manager, IS Manager

What is the average Information Technology Manager salary for Lakewood, OH?

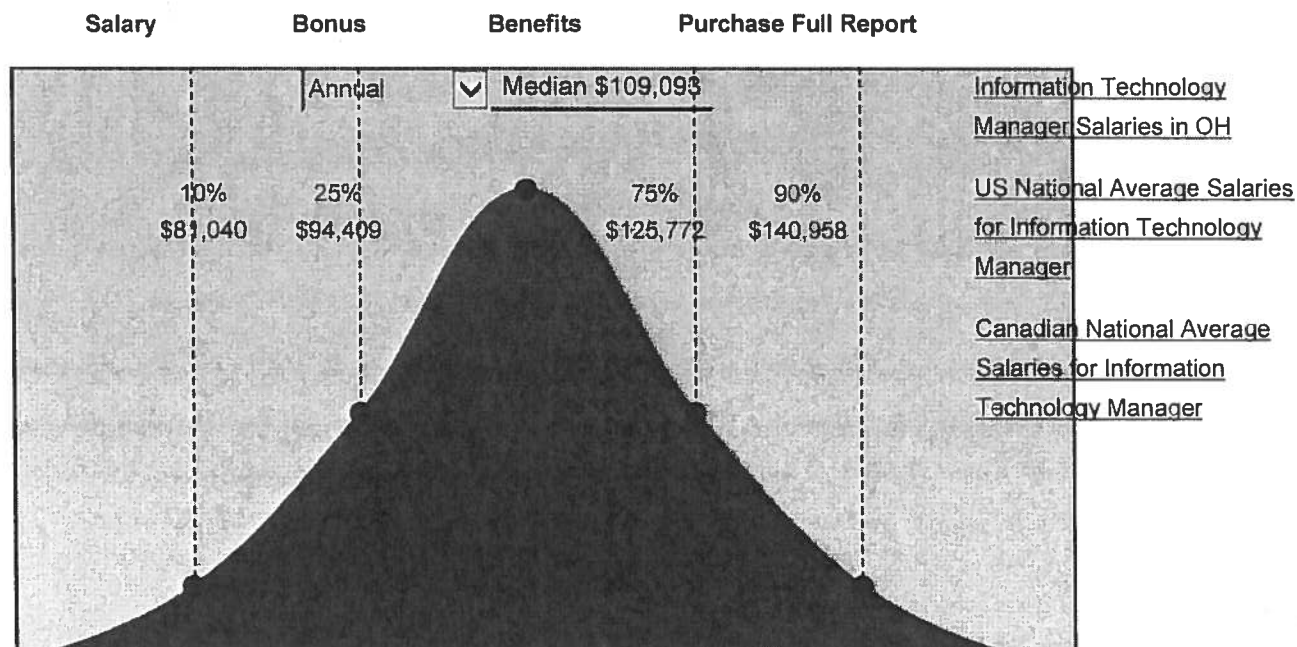
How much does a Information Technology Manager in **Lakewood, OH** make? The median annual **Information Technology Manager** salary in **Lakewood, OH** is **\$109,093** with a range usually between **\$94,409-\$125,772**. However, the salary for someone with the title Information Technology Manager may vary depending on a number of factors including industry, company size, location, years of experience and level of education. Our team of Certified Compensation Professionals has analyzed survey data collected from thousands of HR departments at companies of all sizes and industries to present this range of annual salaries for people with the job title Information Technology Manager in the United States.

Categories: [IT -- All](#) , [IT -- Manager](#)

Similar Job Titles: [Information Technology Manager](#) , [Information Technology Auditor Manager](#) , [Customer Information Center Manager](#) , [Information Technology Director](#) , [Information Technology Generalist](#) , [Chief Information Technology Officer](#) , [Information Technology Auditor I](#) , [Information Technology Auditor II](#) , [Top Division Information Technology Executive](#) , [Information Technology Supervisor II](#) , [IT Project Manager III](#)

This chart describes the expected percentage of people who perform the job of Accountant I in the United States that make less than that annual salary. For example the median expected annual pay for a typical Information Technology Manager in the United States is \$109,093 so 50% of the people who perform the job of Information Technology Manager in the United States are expected to make less than \$109,093.

Source: HR Reported data as of January 2016



Information Technology Manager Salaries in Akron, Ohio

Alternate Job Titles: Information Technology Manager, IT Manager, Information Systems Manager, IS Manager

What is the average Information Technology Manager salary for Akron, OH?

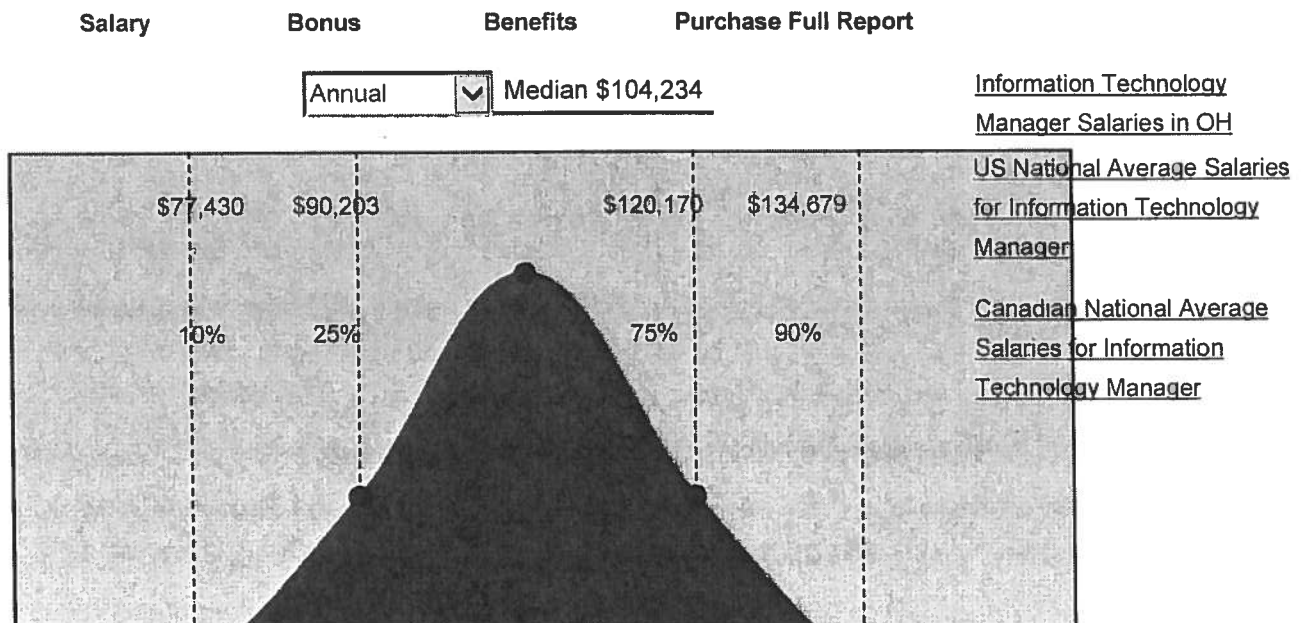
How much does a Information Technology Manager in **Akron, OH** make? The median annual **Information Technology Manager** salary in **Akron, OH** is **\$104,234** with a range usually between **\$90,203-\$120,170**. However, the salary for someone with the title Information Technology Manager may vary depending on a number of factors including industry, company size, location, years of experience and level of education. Our team of Certified Compensation Professionals has analyzed survey data collected from thousands of HR departments at companies of all sizes and industries to present this range of annual salaries for people with the job title Information Technology Manager in the United States.

Categories: [IT -- All](#) , [IT -- Manager](#)

Similar Job Titles: [Information Technology Manager](#) , [Information Technology Auditor Manager](#) , [Customer Information Center Manager](#) , [Information Technology Director](#) , [Information Technology Generalist](#) , [Chief Information Technology Officer](#) , [Information Technology Auditor I](#) , [Information Technology Auditor II](#) , [Top Division Information Technology Executive](#) , [Information Technology Supervisor II](#) , [IT Project Manager III](#)

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Source: HR Reported data as of January 2016



How Government Can Mine the Value of IT

We should use technology to improve what the institution does, building societal value and public support.

BY JERRY MECHLING | JANUARY 27, 2016

Jerry Mechling

A research vice president at Gartner Inc.

Connect with Jerry 

Too many governments still are thinking too small about information technology, looking narrowly and downward at IT as "the problem." This diverts attention from how the use of technology can shape organizational strategies.

True, IT itself *was* the problem when it was expensive, hard to use, and could be applied only to high-volume, highly structured processes such as accounting. And marketing hype created uncertainty: How could governments get objective information to realistically assess technology vendors' claims? How could governments keep an IT project from becoming a front-page failure?

Over the decades, however, driven by productivity that doubles every few years, the digital world has dramatically changed. Compared to 1969, when we first landed on the moon, digital tools are now more than a billion times more productive. And users have grown from a small cadre of technology specialists to a near-majority of people with "screen-first" lifestyles. Given the social, economic and political forces of our newly digital world, how can we look more broadly and upward to make and implement smart strategies?

For private-sector companies, strategic choices involve not just technology but issues of institutional capacity, value and support. Companies are under great pressure to improve this strategic triad. There is a similar triad for governments, but there is less pressure for change. As a result, in too many governments issues of IT-enabled capacity, value and support are not getting the attention they need. To succeed in a digital world, governments need to take three fundamental steps:

Develop capacity for digital innovation. This is broader than capacity to select and run good technology. It requires well-supported institutional-change initiatives. While IT planning offers one common venue for development, the key work will typically be done through governmentwide budgets and planning for customer service, productivity and economic development. C-suite attention is required.

New capabilities should focus on both accessible services and self-service. Services that require standing in line for assistance should be largely replaced by online services available anytime and anywhere, and with bundled services -- systems that, for instance, combine all of the permits needed by a business entering a municipality. We've already developed many of these, but not nearly enough. The central concern is learning to use information to improve what the institution does, not just what the IT does. This kind of innovation is emphasized in the comprehensive digital-society strategy developed by the government of the United Kingdom.

Use governmental capacity to measure and create societal value. This is much broader than the value from IT productivity alone. It requires government to make data and analysis available on bigger issues and goals. Can we use more-objective data to assess whether we are getting a good return on income per capita, life expectancy, social equity and citizen satisfaction?

The central concern here is using information to make progress toward the major goals of government. Some governments have been very successful at this. Singapore, in conjunction with "intelligent island" investments in information infrastructure and services, saw annual per-capita income improve from \$511 in 1965 to over \$56,000 in 2010.

Use newly created value to build financial and public support. This is broader than support for IT expenditures. It requires new sources of IT-related revenue and support from volunteers and crowdsourcing. Much as the private sector is now changing business models to take better advantage of "the attention economy" -- treating human attention as a scarce commodity -- the public sector needs to shift to fees and other non-tax revenues.

The central concern here is developing new business models for government -- systems in which value and production are supported by new revenues and public engagement. While political organization has gone electronic, we've done very little electronically to improve governance. One positive example from many possibilities can be found in the regional 311 systems in which the public helps identify and prioritize problems that need government's attention.

Given the many people today who are powerfully connected to data, processing and networks, the world has changed. Government leaders -- IT executives and otherwise -- need to sense these changes and respond with new strategies, not just new technologies.



[Jerry Mechling](#) | Contributor

Jerry.Mechling@gartner.com

0 comments

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CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: January 27, 2016
Re: FY2016 Appropriation Amendments, Transfers, and Advances

The following appropriation amendments for the February Council Committee Agenda are hereby requested:

Fund 001 – General

Increase \$ 200,000 CHIP Grant (Community Dev.) / Other (O&M) – Appropriation of new grant funding for Community Housing Impact & Preservation program per B. Susel memo dated 01/27/16.

Fund 201 – Water

Increase \$ 8,850 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Summit Street Traffic Signal Coordination.

Increase \$ 26,500 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Miller/Steele/Harvey Storm and Water Improvements.

Increase \$ 18,916 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Hudson Road Water Main Replacement.

Increase \$ 21,791 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Garth/Spaulding and Suzanne Waterline Replacement.

Increase \$ 396 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Tonkin Court Reconstruction.

Increase \$ 8,865 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for KSU Water Meter Vault Replacement. & Improvement.

Increase \$ 35,000 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Majors/Stinaff and Cuyahoga Waterline Replacement.

(all of above Fund 201 reappropriations per J. Bowling 1/25/2016 memo)

Fund 202 – Sewer

Increase \$ 7,700 Capital / SVC-WR - Reappropriate 2015 funds for Sanitary Sewer Model Calibration.

Increase \$ 3,913 Capital / SVC-WR - Reappropriate 2015 funds for SW Sanitary Pump Station System Evaluation.

Increase \$ 345 Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Tonkin Court Reconstruction.

(all of above Fund 202 reappropriations per J. Bowling 1/25/2016 memo)

Fund 208 – Storm Water

Increase	\$ 97,919	Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Miller/Steele/Harvey Storm and Water Improvements.
Increase	\$ 402	Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Tonkin Court Reconstruction.
Increase	\$ 50,000	Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Majors/Stinaff and Cuyahoga Waterline Replacement.
Increase	\$ 5,000	Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Area Q Phase 5, Storm Sewer.

(all of above Fund 202 reappropriations per J. Bowling 1/25/2016 memo)

Fund 301 – Capital

Increase	\$ 238,475	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds - Summit St. Traffic Signal Coordination Project.
Increase	\$ 230,245	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds - SR 43 Signalization Project.
Increase	\$ 15,500	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds for Miller/Steele/Harvey Storm and Water Improvements.
Increase	\$ 42,890	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds – Annual Street & Sidewalk Program
Increase	\$ 1,561	Capital / SVC-Capital Facilities - Reappropriate 2010 & 2012 funds – Pine Street Construction Phase I Project .
Increase	\$ 1,669	Capital / SVC-Capital Facilities - Reappropriate 2015 funds for Tonkin Court Reconstruction.
Increase	\$ 152,850	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds - Fairchild Ave. Bridge Constr. Project
Increase	\$ 11,110	Capital / SVC-Capital Facilities – Reappropriate 2015 and prior year funding for ODOT SR 261 Resurfacing Project.
Increase	\$ 166,484	Capital / SVC-Capital Facilities – Reappropriate 2015 and prior year funding for AMETEK Site Remediation & Building Demolition Project.

(all of above Fund 301 reappropriations per J. Bowling 1/25/2016 memo)

Fund 302 – M P I T I E

Increase	\$ 68,000	Capital / SVC-Capital Facilities - Reappropriate 2015 and prior year funds – Downtown Redevelopment Projects (associated Streets & Utilities) per J. Bowling memo of 1/25/2016.
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The following inter-fund transfers/advances are hereby requested:

Operating Transfer \$ 94,698.00 **From:** Fund 001 / General Fund -
To: Fund 106 / Parks and Rec. – Transfer to Parks and Rec. Fund to fulfill Matching Park Fee requirement for 2015 activity through November of 2015.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 27, 2016
TO: David Coffee, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Appropriations Request: Community Housing Impact & Preservation (CHIP) Grant

The City of Kent received a \$300,000 Community Housing Impact & Preservation (CHIP) Grant from the State of Ohio Development Services Agency (ODSA) in September 2015. Community development staff has been working on implementing the grant and anticipates expending \$200,000 of the grant in 2016

I am respectfully requesting the appropriation of \$200,000 to a new cost center under General Fund, identified as CHIP, to allow staff to move forward with housing rehabilitation activities under the new grant program.

Thank you for your consideration of this matter. Please let me know if you need any additional information in order process this request.

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

RECEIVED

TO: David Coffee; Dave Ruller
 FROM: Jim Bowling *JB*
 DATE: January 25, 2016
 RE: 2015 Capital Improvement Program – Re-appropriation for 2016

JAN 25 2016
 BY *g*
 CITY OF KENT
 BUDGET & FINANCE

The following projects appropriations need to be carried over to 2016. These projects are critical to the infrastructure of the City and still have a defined need to be completed. If there are any questions on the following list of funds, which were appropriated and not encumbered at the end of 2015, please let me know.

Fairchild Avenue Bridge Construction – The construction of the project was completed in 2013. The Ohio Department of Transportation is finalizing the expenses for the project. They expect the process to last until spring of 2016. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2011 and prior	301 – Capital	\$152,850	

SR 43 Signalization – The project is currently in detail design. The project right-of-way acquisition and construction phases are upcoming. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2013	301 – Capital	\$230,245	\$120,000 Fed. Funded

Summit Street Traffic Signal Coordination – This project is currently in the first year of construction. Construction is scheduled to continue through 2017. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	301 – Capital	\$238,475	\$154,144 Federal \$19,268.07 KSU Reimbursed
Not applicable	201 - Water	\$8,850	

Miller/Steele/Harvey Storm and Water Improvements – The project is currently in detail design. The construction phase is currently programmed for 2017. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2009	208 – Storm Water	\$97,919	
2014	201 - Water	\$26,500	
2014	301 - Capital	\$15,500	

Pine Street Construction – Phase 1 of this project was constructed in 2013. Phase 2 of the project design has been finalized and we are obtaining work agreements with the property owners. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2010 and 2012	301 – Capital	\$1,561	

Fund 302 – Downtown Redevelopment – This fund represents the money borrowed and expected to be reimbursed with TIF financing. The fund amount listed below represents the amount of money appropriated for street and utility work related to the downtown development. The downtown development began construction in 2010. There are minor punch list items and retainage still being held on the project. Though, \$500,000 was used to repay loans as the money was not needed. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
Not applicable	302 – Streets and Utilities associated with the Downtown Redevelopment	\$68,000	

Hudson Road Water Main –Detailed design for this project is nearing completion with construction anticipated to begin in 2016. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2008	201 – Water	\$18,916	

Sanitary Sewer Model Calibration – The sanitary sewer model calibration has been reviewed and changes made. The modeling will move to the next phase, where it is updated for all the sanitary sewer changes that have occurred since the flow monitoring was completed. We anticipate that this next phase will be completed in 2016. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2013	202 – Sewer	\$7,700	

SW Sanitary Pump Station System Evaluation –This study was started in 2015. The draft results have been submitted and our comments are currently being addressed. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2015.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2008	202 - Sewer	\$3,913	

Annual Street and Sidewalk Program – The Annual Street and Sidewalk project consists of several operations including concrete repair, chip seal, crack seal and resurfacing. Due to conservative budgeting and low bid prices there is additional appropriation available that we would like to re-appropriate in the 2016 Annual Street and Sidewalk Program.. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2015.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2013	301 – Capital	\$42,890	

Garth, Spaulding and Suzanne Waterline Replacement –Detailed design for this project was started in 2015 and construction is anticipated to begin in 2017. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2013	201 – Water	\$21,791	

Tonkin Court Reconstruction –Detailed design for this project was started in 2015 and construction is anticipated to begin in late 2016 or early 2017, dependent on the progress of the new police building. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2015	201 – Water	\$396	
	202 - Sewer	\$345	
	208 - Storm	\$402	
	301 - Capital	\$1,669	

KSU Water Meter Vault Replacement & Improvement – This project includes the design, relocation and improvements to a City owned water vault on KSU campus. The project was necessitated by the expansion of Williams Hall by Kent State University (KSU). The detailed design for this project was completed in 2015 and KSU has begun construction on Williams Hall. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2014	201 – Water	\$8,865	

Majors/Stinaff/Cuyahoga Waterline Replacement –Due to delays in other projects and an increase in private development reviews and coordination, this project was unable to be initiated in 2015. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2015	201 – Water	\$35,000	
	208 - Storm	\$50,000	

Area Q Ph. 5, Storm Sewer –Construction of the project was completed in 2015. We are still holding retainage on the project, therefore the project will be finalized 2016. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2008	208 – Storm	\$5,000	

ODOT - SR 261 Resurfacing – This project is an ODOT project to resurface SR 261 in the City. Construction of the project was completed in 2014, however the project is not closed out to date. Therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2011	301 – Capital	\$11,110	

AMETEK Site Remediation & Building Demolition – Site Remediation is underway for this site, including asbestos removal, dual phase extraction, building demolition and site cleanup. Work is continuing in 2016 and therefore, the following appropriated and not encumbered monies will need to be re-appropriated in 2016.

Original CIP Year	Fund	Re-Appropriation Request	Comment
2014	301 – Capital	\$166,484	\$149,403 ODOD Reimbursement

In addition to the above re-appropriations, the following are anticipated **reimbursements from existing encumbrances** on current projects:

Project	Fund	Source	Reimbursements
Summit Street Traffic Signal Coordination	301 - Capital	Federal	\$11,417,494
Summit Street Traffic Signal Coordination	301 - Capital	State	\$950,000
Summit Street Traffic Signal Coordination	301 - Capital	Kent State University	\$1,427,922
Annual Street and Sidewalk Program (N. Depeyster St. - Construction Engineering)	001 - General (25%) 201 - Water (25%) 202 - Sewer (25%) 208 - Storm (25%)	Federal	\$5,793
AMETEK Site Remediation & Building Demo	301 - Capital	ODOD	\$935,000

The total 2015 appropriations and reimbursements needing to be re-appropriated, by fund, based on the above are:

Fund	2016 Re-appropriations	Re-appropriations Reimbursable Amount	Existing Encumbrances Reimbursable Amount
001 – General	\$0	\$0	\$1,448
201 – Water	\$120,318	\$0	\$1,448
202 – Sewer	\$11,958	\$0	\$1,448
208 – Storm	\$153,321	\$0	\$1,448
301 - Capital	\$860,784	\$442,815	\$14,730,416
302 - TIFF	\$68,000	\$0	\$0

C: Brian Huff
Gene Roberts
Bridget Susel
Jon Giaquinto
Suzanne Robertson
Rhonda Boyd
Pat Homan
Cori Finney
File

**City of Kent
Income Tax Division**

**December 31, 2015
Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)**

Monthly Receipts

Total receipts for the month of December, 2015	\$1,230,671
Total receipts for the month of December, 2014	\$1,204,676
Total receipts for the month of December, 2013	\$937,014

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through December 31, 2015	\$14,592,491	113.12%
Total receipts January 1 through December 31, 2014	\$13,099,836	100.00%
Total receipts January 1 through December 31, 2013	\$12,397,812	100.00%

Year-to-date Receipts Through December 31, 2015 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2015	\$ 12,900,000	\$ 12,900,000	\$ 14,592,491	113.12%	-13.12%

Comparisons of Total Annual Receipts for Previous Eight Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change From Prior Year</u>
2007	\$ 10,540,992	3.84%
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%
2013	\$ 12,397,812	2.77%
2014	\$ 13,099,836	5.66%

Submitted by



Director of Budget and Finance

2015 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended December 31, 2015

Monthly Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	\$ 897,977	\$ 935,222	\$ 1,133,206	\$ 197,984	21.17%
February	919,060	992,427	1,025,924	33,497	3.38%
March	988,906	1,027,737	1,092,324	64,587	6.28%
April	1,330,732	1,393,884	1,432,498	38,614	2.77%
May	1,021,364	1,029,906	1,188,681	158,775	15.42%
June	1,059,172	1,170,257	1,172,480	2,223	0.19%
July	967,424	1,073,397	1,844,744	771,347	71.86%
August	989,007	997,630	1,126,103	128,473	12.88%
September	1,205,984	983,247	934,913	(48,334)	-4.92%
October	1,038,755	1,138,675	1,148,218	9,543	0.84%
November	1,042,418	1,152,778	1,262,728	109,950	9.54%
December	937,014	1,204,676	1,230,671	25,995	2.16%
Totals	\$ 12,397,812	\$ 13,099,836	\$ 14,592,491	1,492,655	11.39%

Year-to-Date Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	\$ 897,977	\$ 935,222	\$ 1,133,206	\$ 197,984	21.17%
February	1,817,036	1,927,649	2,159,130	231,481	12.01%
March	2,805,942	2,955,386	3,251,454	296,068	10.02%
April	4,136,674	4,349,270	4,683,953	334,683	7.70%
May	5,158,038	5,379,176	5,872,634	493,458	9.17%
June	6,217,210	6,549,433	7,045,114	495,681	7.57%
July	7,184,634	7,622,830	8,889,859	1,267,029	16.62%
August	8,173,641	8,620,460	10,015,961	1,395,501	16.19%
September	9,379,625	9,603,707	10,950,874	1,347,167	14.03%
October	10,418,380	10,742,382	12,099,092	1,356,710	12.63%
November	11,460,798	11,895,160	13,361,820	1,466,660	12.33%
December	12,397,812	13,099,836	14,592,491	1,492,655	11.39%
Totals	\$ 12,397,812	\$ 13,099,836	\$ 14,592,491	1,492,655	11.39%

2015 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended December 31, 2015

Monthly Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	\$ 383,688	\$ 397,519	\$ 414,915	\$ 17,396	4.38%
February	353,861	361,700	380,146	18,446	5.10%
March	384,674	404,469	419,335	14,866	3.68%
April	396,905	412,661	421,050	8,389	2.03%
May	379,202	396,992	410,426	13,434	3.38%
June	413,558	425,614	445,804	20,189	4.74%
July	359,357	374,686	389,954	15,267	4.07%
August	375,619	389,902	400,211	10,309	2.64%
September	321,941	332,001	336,026	4,025	1.21%
October	392,945	407,748	407,766	17	0.00%
November	399,939	456,507	466,654	10,147	2.22%
December	441,408	418,293	424,587	6,293	1.50%
Totals	\$ 4,603,095	\$ 4,778,094	\$ 4,916,874	\$ 138,780	2.90%

Year-to-Date Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	\$ 383,688	\$ 397,519	\$ 414,915	\$ 17,396	4.38%
February	737,549	759,219	795,061	35,842	4.72%
March	1,122,223	1,163,689	1,214,397	50,708	4.36%
April	1,519,127	1,576,350	1,635,447	59,097	3.75%
May	1,898,329	1,973,342	2,045,873	72,531	3.68%
June	2,311,886	2,398,956	2,491,676	92,720	3.87%
July	2,671,244	2,773,643	2,881,630	107,988	3.89%
August	3,046,863	3,163,545	3,281,842	118,297	3.74%
September	3,368,804	3,495,546	3,617,868	122,322	3.50%
October	3,761,748	3,903,294	4,025,633	122,339	3.13%
November	4,161,688	4,359,801	4,492,287	132,486	3.04%
December	4,603,095	4,778,094	4,916,874	138,780	2.90%
Totals	\$ 4,603,095	\$ 4,778,094	\$ 4,916,874	138,780	2.90%

2015 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Eight Years

<u>Year</u>	<u>Total Receipts</u>	<u>Percent Change</u>
2007	\$ 3,707,931	4.68%
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%
2013	\$ 4,603,095	3.75%
2014	\$ 4,778,094	3.80%

2015 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended December 31, 2015

Monthly Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	N/A	\$ 116,890	\$ 141,635	\$ 24,745	21.17%
February	N/A	124,039	128,226	\$ 4,187	3.38%
March	N/A	128,453	136,525	\$ 8,072	6.28%
April	N/A	174,216	179,042	\$ 4,826	2.77%
May	N/A	128,723	148,568	\$ 19,845	15.42%
June	N/A	146,266	146,544	\$ 278	0.19%
July	N/A	134,159	230,567	\$ 96,408	71.86%
August	N/A	124,690	140,747	\$ 16,057	12.88%
September	N/A	122,892	116,851	\$ (6,041)	-4.92%
October	N/A	142,318	143,511	\$ 1,193	0.84%
November	N/A	144,081	157,823	\$ 13,742	9.54%
December	N/A	150,569	153,817	\$ 3,248	2.16%
Totals	\$ -	\$ 1,637,295	\$ 1,823,856	186,561	11.39%

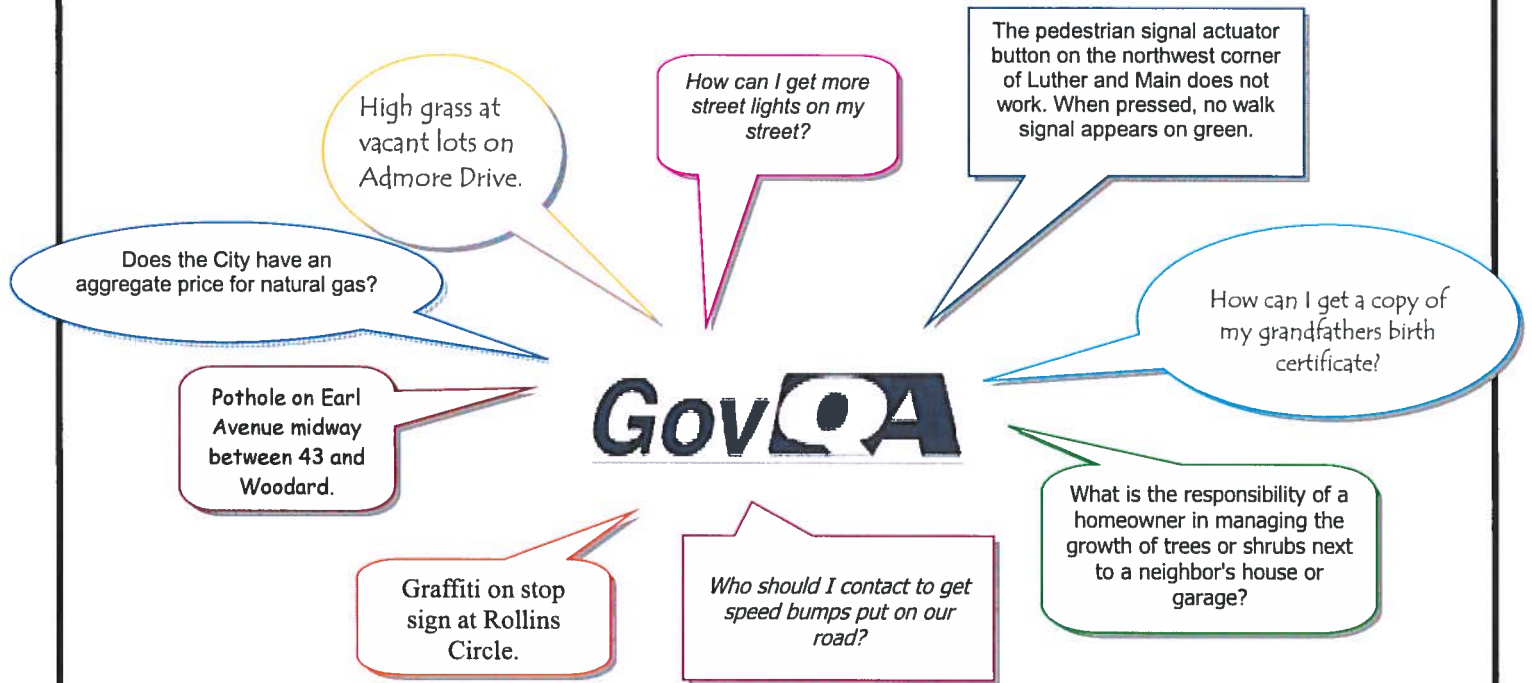
Year-to-Date Receipts				Comparisons	
Month	2013	2014	2015	Amount	Percent Change
January	N/A	\$ 116,890	\$ 141,635	\$ 24,745	21.17%
February	N/A	\$ 240,929	269,861	\$ 28,932	12.01%
March	N/A	\$ 369,382	406,386	\$ 37,004	10.02%
April	N/A	\$ 543,598	585,428	\$ 41,831	7.70%
May	N/A	\$ 672,321	733,997	\$ 61,676	9.17%
June	N/A	\$ 818,586	880,540	\$ 61,954	7.57%
July	N/A	\$ 952,745	1,111,107	\$ 158,362	16.62%
August	N/A	\$ 1,077,435	1,251,854	\$ 174,419	16.19%
September	N/A	\$ 1,200,327	1,368,705	\$ 168,378	14.03%
October	N/A	\$ 1,342,645	1,512,216	\$ 169,571	12.63%
November	N/A	\$ 1,486,726	1,670,040	\$ 183,313	12.33%
December	N/A	\$ 1,637,295	1,823,856	\$ 186,561	11.39%
Totals	N/A	\$ 1,637,295	\$ 1,823,856	\$ 186,561	11.39%

2015 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended December 31, 2015

Month	Monthly Receipts			Comparisons	
	2013	2014	2015	Amount	Percent Change
January	\$ 897,977	\$ 1,052,112	\$ 1,274,841	\$ 222,729	21.17%
February	919,060	1,116,466	1,154,150	37,684	3.38%
March	988,906	1,156,190	1,228,849	72,659	6.28%
April	1,330,732	1,568,100	1,611,541	43,441	2.77%
May	1,021,364	1,158,629	1,337,250	178,620	15.42%
June	1,059,172	1,316,523	1,319,024	2,501	0.19%
July	967,424	1,207,556	2,075,311	867,755	71.86%
August	989,007	1,122,320	1,266,850	144,530	12.88%
September	1,205,984	1,106,139	1,051,764	(54,375)	-4.92%
October	1,038,755	1,280,993	1,291,729	10,736	0.84%
November	1,042,418	1,296,859	1,420,551	123,692	9.54%
December	937,014	1,355,243	1,384,487	29,244	2.16%
Totals	\$ 12,397,812	\$ 14,737,131	\$ 16,416,347	1,679,216	11.39%

Month	Year-to-Date Receipts			Comparisons	
	2013	2014	2015	Amount	Percent Change
January	\$ 897,977	\$ 1,052,112	\$ 1,274,841	\$ 222,729	21.17%
February	1,817,036	2,168,578	2,428,991	260,413	12.01%
March	2,805,942	3,324,768	3,657,840	333,072	10.02%
April	4,136,674	4,892,868	5,269,381	376,513	7.70%
May	5,158,038	6,051,497	6,606,631	555,133	9.17%
June	6,217,210	7,368,020	7,925,654	557,634	7.57%
July	7,184,634	8,575,576	10,000,966	1,425,389	16.62%
August	8,173,641	9,697,896	11,267,815	1,569,919	16.19%
September	9,379,625	10,804,035	12,319,580	1,515,544	14.03%
October	10,418,380	12,085,028	13,611,309	1,526,280	12.63%
November	11,460,798	13,381,888	15,031,860	1,649,972	12.33%
December	12,397,812	14,737,131	16,416,347	1,679,216	11.39%
Totals	\$ 12,397,812	\$ 14,737,131	\$ 16,416,347	1,679,216	11.39%

2008 to 2015 Citizen Action Center Summary

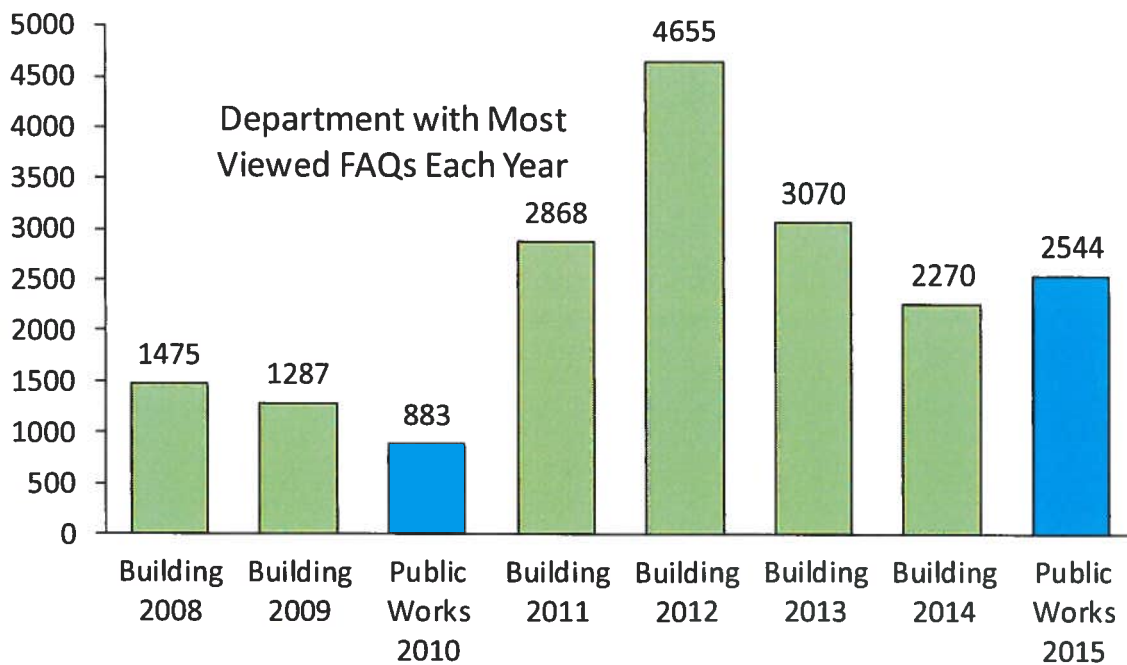
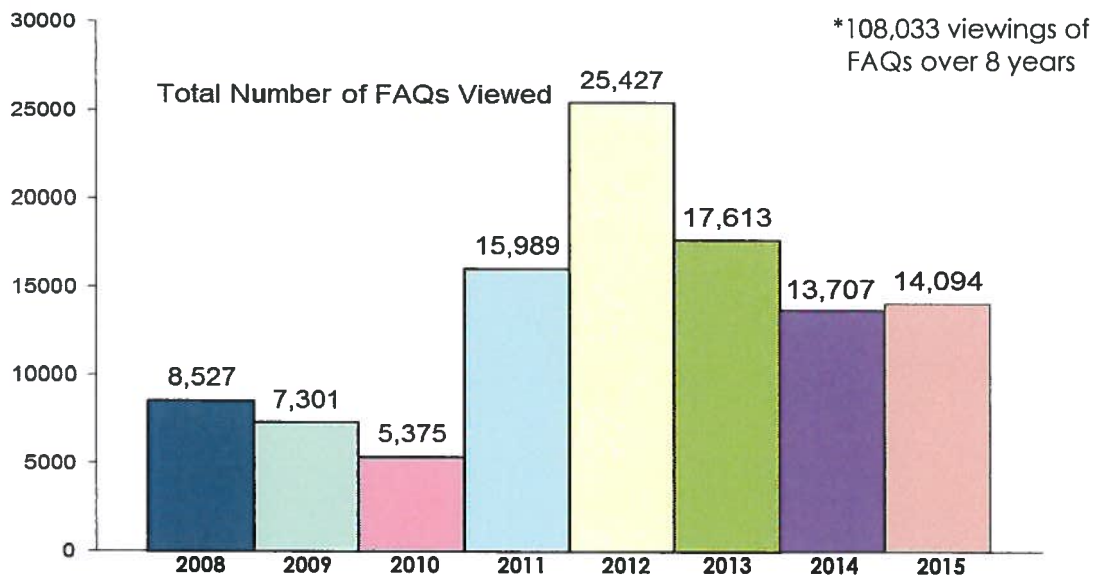


This report was prepared by staff to summarize the use of the online Citizen Action Center by Kent residents. The report includes a comparison of statistics across several years – 2008, 2009, 2010, 2011, 2012, 2013, 2014 and 2015. The Citizen Action Center went live in March 2008 so the data for 2008 is a partial year while the data for the other seven years is complete.

The Citizen Action Center allows citizens to have access to a knowledge database while also giving them the ability to communicate with City staff through the online service tools. With these tools citizens can ask staff questions, create service requests, and track the progress of their requests.

Using this data we hope to be able to continue to provide better, more convenient and effective service to citizens while saving resources.

Online Frequently Asked Questions Use: 2008-2015



2008-2015 FAQ Summary

Citizens are able to search questions using phrases or keywords

This allows the City's most popular information to be available online for 24/7 access

There are 41 total FAQs in the system

The top FAQ for the first three years was "Can I have a fire in my backyard?"

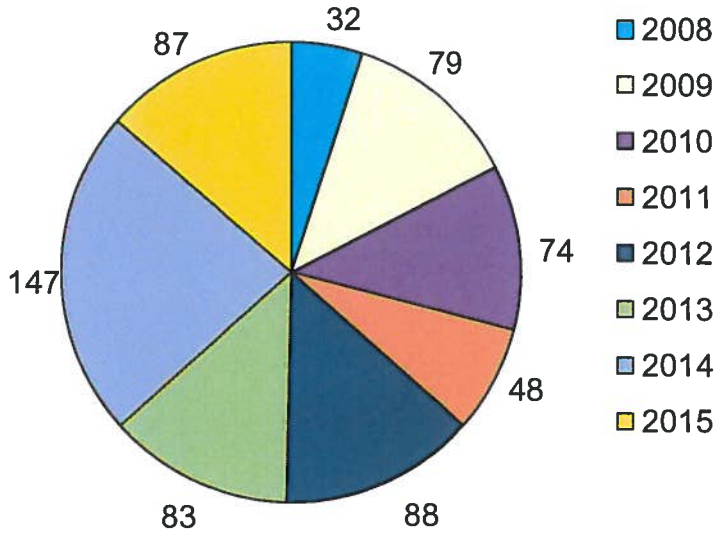
The top FAQ the last four years has been "Does the City provide public garbage pick-up?"

The total number of FAQ views is 108,033

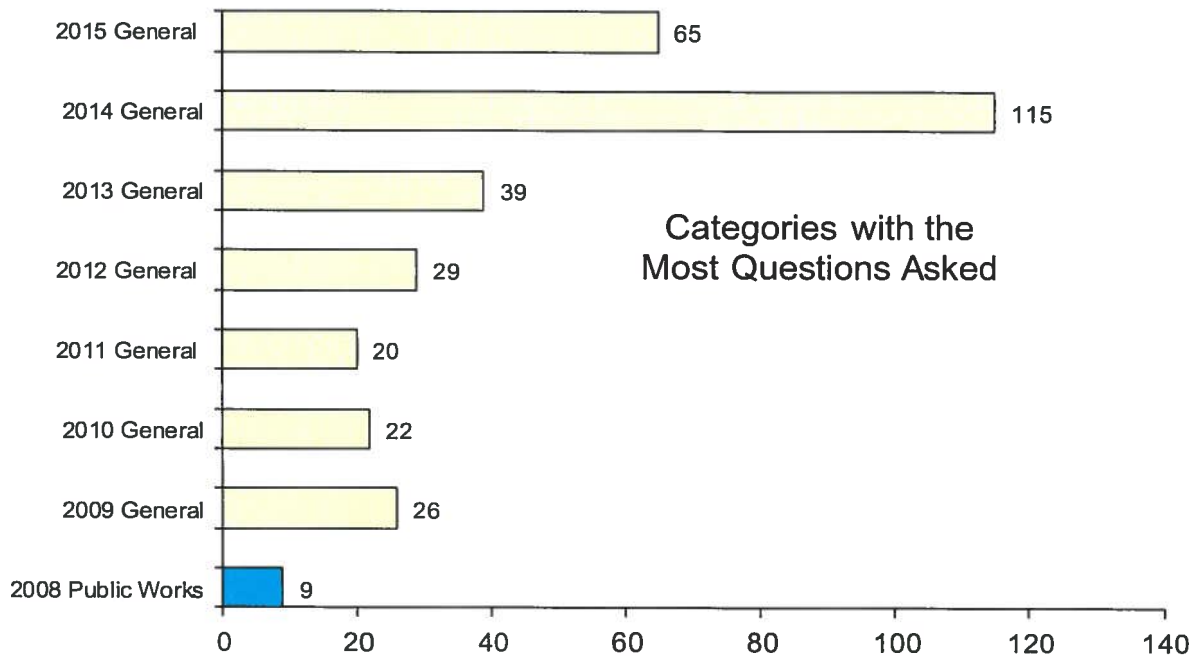
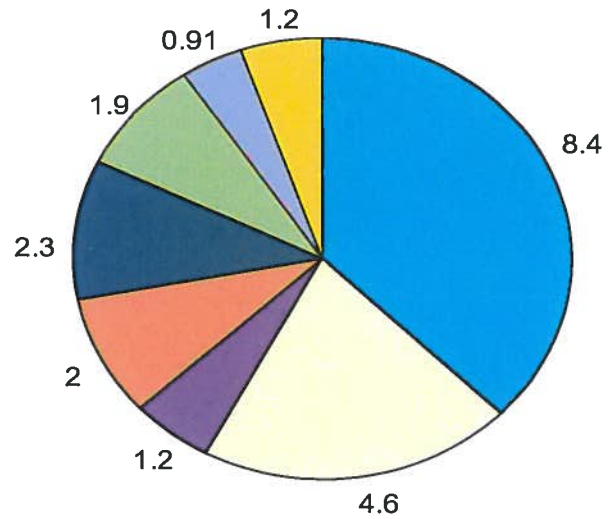
The top searched phrases in 2015 were "employment", "recycling", and "zoning"

Citizen Online Service Questions Use: 2008-2015

Total Questions Asked



Average Time to Answer Questions (days)



2008-2015 Service Question Summary

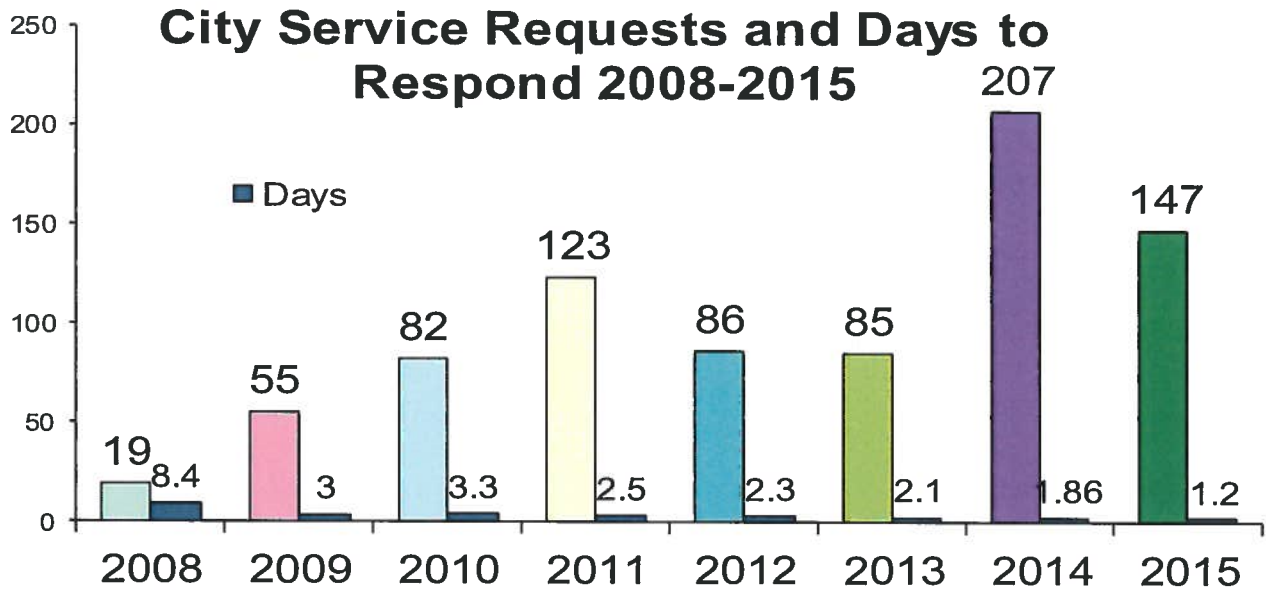
Citizens are able to submit unique questions online

Questions are answered directly by the appropriate staff

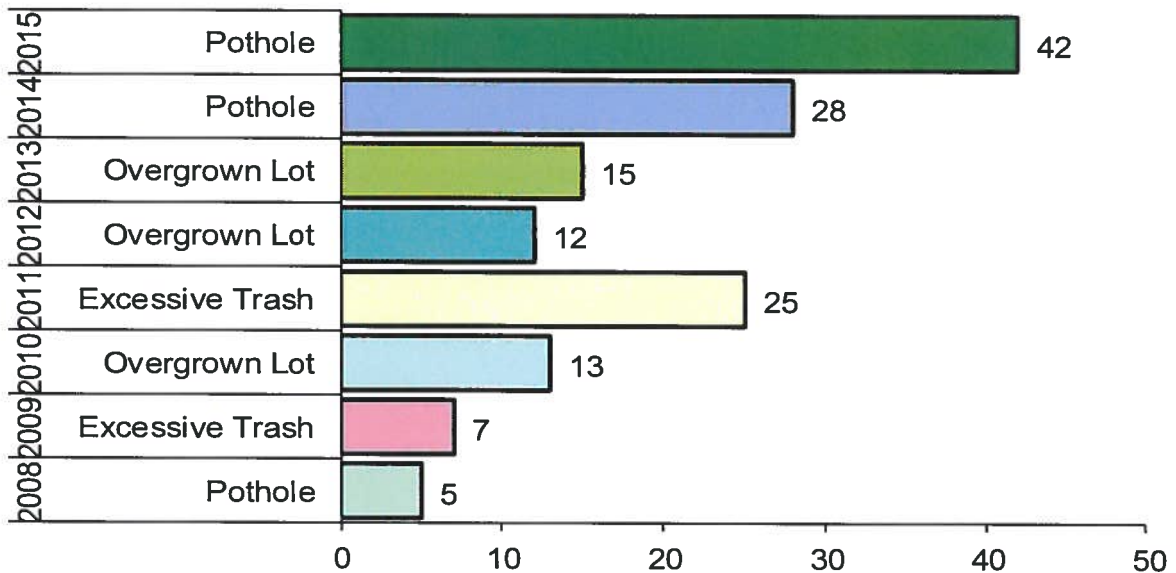
There have been a total of 638 questions asked over 8 years

General types of questions have been the most popular with 312 total over the last 8 years

Citizen Online Service Requests 2008-2015



Most Common Requests by Type



2008-2015 Service Request Summary

Citizens are able to input service requests that are forwarded directly to the appropriate department for action

Staff responds with the action to be taken and when the request is complete

There were a total of 788 service requests over the last 8 years

Public Works had the most requests with 71 total

The total time it took to complete a request in 2015 was the lowest it has ever been



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

KENT COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 2016 CDBG REQUEST FOR PROPOSALS

The City of Kent participates in the federally-funded Community Development Block Grant (CDBG) program administered by the U.S. Department of Housing and Urban Development (HUD). As part of the 2016 CDBG submission to HUD, the City must identify activities to be funded with the City's anticipated CDBG funding allocation. The City is now accepting proposals from qualified applicants seeking 2016 CDBG funding for eligible activities. **The application submittal deadline is Friday, February 19th, 2016 at 4:00 p.m.**

To be considered for funding assistance, all applicants must propose projects and/or activities that comply with the requirements established by the U.S. Department of Housing and Urban Development for the Community Development Block Grant program, as well as the funding objectives identified by the City in its 2015-2019 Five Year Consolidated Plan. The City's 2015-2019 Consolidated Plan funding objectives include:

- Targeted infrastructure improvements in low-to-moderate income residential areas of the City.
- Offering housing programs that provide safe and decent housing for low-to-moderate income households.
- Provide appropriate supportive services and assistance to low-to-moderate income persons, including supporting programs that promote opportunities for improved self-sufficiency and/or a suitable living environment.

PROGRAM APPLICATION PROCESS

Project proposals will be considered from neighborhood planning groups, social service agencies, community/nonprofit organizations and other interested parties. Eligible applicants must submit proposals on the *City of Kent 2016 Program Year CDBG Application* form. To receive a copy of the form or to ask questions concerning the 2016 CDBG application process, please contact Dan Morganti via email at MorgantiD@kent-ohio.org or call 330-678-8108.

The City reserves the right to reject any proposal deemed incomplete or inconsistent with the overall goals of the Consolidated Plan and/or the specific program requirements of the Community Development Block Grant program.

2016 CDBG Action Plan Schedule

January 22, 2016 - Ad appears in the *Record Courier* announcing the availability of the 2016 CDBG application (RFP). Staff e-mails CDBG applications to agencies, service groups, neighborhood planning groups and City Departments seeking projects to be funded.

February 3, 2016 - Ad appears in the *Record Courier* announcing the first public hearing for the 2016 Action Plan will be held Wednesday, February 17th, 2016 at 7:25 pm.

February 17, 2016 - First public hearing for the 2016 Action Plan.

February 19, 2016 - Deadline for submitting 2016 application to the Community Development Department.

February 24, 2016 - Staff forwards CDBG funding recommendations to City Manager's Office for transmittal to City Council.

March 2, 2016 - City Council Community Development Committee discusses staff recommendations and adopts motion approving CDBG projects to be funded in PY2016.

April 19, 2016 - Ad appears in the *Record Courier* announcing the 30-day public comment period begins. Draft of the 2016 Action Plan is available for public review.

May 4, 2016 - Ad appears in the *Record Courier* announcing the second public hearing of the 2016 Action Plan will be held Wednesday, May 18th, 2016 at 7:25 pm.

May 18, 2016 - Second public hearing for the 2016 Action Plan and 30-day public comment period ends. City Council approves Ordinance authorizing submission of Plan to HUD.

June 10, 2016 - Staff submits the 2016 Annual Action Plan to HUD Columbus Field Office at least 45-days prior to the beginning of the PY (June 17, 2016).

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

2016 Program Year
(August 1, 2016 – July 31, 2017)
APPLICATION



A. GENERAL INFORMATION

Applicant: _____
Address: _____
City: _____ Zip Code: _____
Project Manager(s) and Title(s): _____
Phone: _____
E-Mail: _____
DUNS Number: _____
Federal Tax ID Number: _____

Have you applied for CDBG funds before? YES NO
If "NO," you must submit additional information about your organization, including incorporation documents, your mission statement, a detailed agency budget, and verification of non-profit status, if applicable.

B. PROJECT INFORMATION

Proposed project name: _____

Total project cost (all funding sources): _____ Amount of CDBG funds requested: _____

Is this project a continuation from a previous year? YES NO

Will this project be continued in subsequent years? YES NO

If the project is not fully funded, will it still move forward?

YES NO

Does your organization receive other funds for this project?

YES NO

If Yes, describe:

C. PROJECT GOALS AND OBJECTIVES - In the space below (**do not attach additional sheets**), provide a detailed description of the proposed project goals. What is the purpose of the project? What do you want to achieve? How does it benefit City of Kent residents? This activity should have clearly stated goals and objectives.

D. PROJECT DESCRIPTION - In the space below **(do not attach additional sheets)** provide a detailed description of the proposed project and how the funds will be used. Explain how the proposed activity(s) will accomplish the objectives described in Section C.

E. PROJECT ELIGIBILITY AND MEETING A NATIONAL OBJECTIVE

To be eligible to receive funding under the CDBG program, an activity or project must meet one of the following:

- The project must primarily benefit low-to-moderate income persons. Low-to-moderate income is defined as any household with an income at 80% or below the area median income (AMI), adjusted for family size. Household income must be documented through income verification for each individual household assisted (see next page for the most-recent income limits for Portage County);

OR

- The project must primarily benefit a limited clientele that is generally presumed to be principally low-to-moderate income, which HUD defines as abused children, elderly persons, battered spouses, homeless persons, adults meeting Bureau of Census' definition of severely disabled persons, illiterate adults, persons living with AIDS or migrant farm workers;

OR

- The project is classified as an area benefit activity, which is available to benefit all the residents of a low-to-moderate income area which is primarily comprised of residential structures. An area is defined using census block groups, with a low-to-moderate income block group defined as one in which 51% or more of the households within the block group have a median household income at 80% or below the area median income (AMI). Area benefit activities are limited to projects involving infrastructure or public facility improvements. **NOTE:** If you are considering submitting an area benefit activity, contact Dan Morganti with the City's Community Development Department for a list of eligible block groups within the City of Kent.

OR

- The project will prevent or eliminate slums or blight on a spot basis, which includes historic preservation projects, demolition of a vacant/deteriorated building, or rehabilitation of a building, but only to the extent necessary to eliminate specific conditions detrimental to public health and safety. **PLEASE NOTE:** CDBG regulations limit the amount of financial assistance under this eligible activity. In order to ensure compliance with this requirement the City of Kent will limit assistance under this category to no more than 10% of the City's annual CDBG grant allocation, which is estimated to be around \$250,000.

Select ONE of the following:

Is this project of primary benefit to low / mod income persons? YES NO

Is this project of primary benefit to limited clientele? YES NO

Is this project an area benefit activity? YES NO

Is this project a spot slum/blight activity? YES NO

F. PROJECT BENEFICIARIES

Using the income guidelines provided, please estimate the income levels of all anticipated CDBG beneficiaries in the spaces provided below. Please note whether the beneficiaries are individuals (I) or households (HH).

MOST CURRENT HUD INCOME GUIDELINES – FY 2015								
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low Income (51%-80% AMI)	\$36,800	\$42,050	\$47,300	\$52,550	\$56,800	\$61,000	\$65,200	\$69,400
Very Low Income (31%-50% AMI)	\$23,000	\$26,300	\$29,600	\$32,850	\$35,500	\$38,150	\$40,750	\$43,400
Extremely Low Income (<30% AMI)	\$13,800	\$15,930	\$20,090	\$24,250	\$28,410	\$32,570	\$36,730	\$40,890

Estimate # of individuals or households to be served classified as low income: _____

Estimate # of individuals or households to be served classified as very low income: _____

Estimate # of individuals or households to be served classified as extremely low income: _____

Identify the **primary** beneficiaries that this project will serve. Check the appropriate category below:

- | | |
|---|--|
| <input type="checkbox"/> Low- to-moderate-income in community (inc. area benefit) | <input type="checkbox"/> Individuals with disabilities |
| <input type="checkbox"/> Elderly individuals (over age 62) | <input type="checkbox"/> Illiterate adults |
| <input type="checkbox"/> At risk and/or abused children and youth | <input type="checkbox"/> Homeless persons |
| <input type="checkbox"/> Battered spouses | <input type="checkbox"/> Persons living with HIV/AIDS |
| <input type="checkbox"/> Other (Explain) | |

G. PROJECT BENEFICIARIES (Cont'd)

In the space below, identify the estimated number of project beneficiaries by race and ethnicity.

	TOTAL	# Hispanic
White:	_____	_____
Black/African American:	_____	_____
Asian:	_____	_____
American Indian/Alaskan Native:	_____	_____

American Indian/Alaskan Native/White:	_____	_____
American Indian/Alaskan Native/Black:	_____	_____
Asian/White:	_____	_____
Black/African American & White:	_____	_____
Native Hawaiian/Other Pacific Islander:	_____	_____
Other Multi-Racial:	_____	_____

Estimate number of persons to be assisted with **new** access to service/facility: _____

Estimate number of persons to be assisted with **improved** access to service/facility: _____

THIS SECTION IS TO BE COMPLETED BY EMERGENCY SHELTER AND HOMELESS ASSISTANCE AGENCIES SEEKING ASSISTANCE FOR HOMELESS PERSONS.

Estimate the number of homeless persons to be given overnight shelter: _____

Estimate the number of **new** beds to be created in overnight shelter or emergency housing: _____

H(1): PROJECT BUDGET – PUBLIC SERVICE PROJECTS ONLY (DO NOT ATTACH A DIFFERENT BUDGET)

Personnel	Total Project Costs	CDBG Funds Request	Agency Contribution	Other Federal Funds	State Funds	* Other
Salaries:	\$	\$	\$	\$	\$	\$
Fringe Benefits:	\$	\$	\$	\$	\$	\$
Operations	\$	\$	\$	\$	\$	\$
Rent/Mortgage:	\$	\$	\$	\$	\$	\$
Utilities:	\$	\$	\$	\$	\$	\$
Supplies:	\$	\$	\$	\$	\$	\$
Supportive Services:	\$	\$	\$	\$	\$	\$
Direct Aid:	\$	\$	\$	\$	\$	\$
Other:	\$	\$	\$	\$	\$	\$
TOTALS:	\$	\$	\$	\$	\$	\$

* List/Explain Other: _____

Leveraged Funds: The ratio of CDBG funds requested for this program to all additional funds is:

- 1:1 1:2 1:3 or more

PROJECT TIME TABLE (PUBLIC SERVICE PROJECTS ONLY)

Project Begin Date: _____ Project End Date: _____

Project Duration:

- 9 – 12 months 12 – 15 months 15 or more months

**H(2): PROJECT BUDGET – A.) HOUSING REPAIR / REHABILITATION / ACQUISITION
OR
B.) ELIMINATE SLUM OR BLIGHT ON A SPOT BASIS
PROJECTS ONLY
(DO NOT ATTACH A DIFFERENT BUDGET)**

Rehabilitation	Total Project Costs	CDBG Funds Request	Agency Funds	Federal Funds	State Funds	* Other
Materials	\$	\$	\$	\$	\$	\$
Labor	\$	\$	\$	\$	\$	\$
Personnel-must be linked to implementation of project <u>(i.e. staff hourly rate for time worked-not a % of project cost. Costs for staff time should-not exceed 5% of total grant request)</u>	\$	\$	\$	\$	\$	\$
Salaries:	\$	\$	\$	\$	\$	\$
Fringe Benefits:	\$	\$	\$	\$	\$	\$
Acquisition:	\$	\$	\$	\$	\$	\$
Appraisal:	\$	\$	\$	\$	\$	\$
Legal:	\$	\$	\$	\$	\$	\$
Purchase Price:	\$	\$	\$	\$	\$	\$
Closing Costs:	\$	\$	\$	\$	\$	\$
TOTALS:	\$	\$	\$	\$	\$	\$

(Cost estimates must be substantiated by contractor/architect quotes, market analysis, appraisal, etc.)

Leveraged funds: The ratio of CDBG funds requested for this program to all additional funds is:

- 1:1
 1:2
 1:3 or more

**PROJECT TIME TABLE
(HOUSING REHABILITATION/ACQUISITION OR SPOT BLIGHT ONLY)**

Project Begin Date: _____ Project End Date: _____

Project Duration:

- 9 – 12 months
 12 – 15 months
 15 or more months

**H(3): PROJECT BUDGET – INFRASTRUCTURE / PUBLIC FACILITIES PROJECTS ONLY
(DO NOT ATTACH A DIFFERENT BUDGET)**

	Total Project Costs	CDBG Funds Requested	Community Local Share	Federal Funds	State Funds	*Other
Engineering:	\$	\$	\$	\$	\$	\$
Survey:	\$	\$	\$	\$	\$	\$
Appraisal:	\$	\$	\$	\$	\$	\$
Legal:	\$	\$	\$	\$	\$	\$
Acquisition	\$	\$	\$	\$	\$	\$
Purchase Price:	\$	\$	\$	\$	\$	\$
Closing Costs:	\$	\$	\$	\$	\$	\$
Development	\$	\$	\$	\$	\$	\$
Relocation:	\$	\$	\$	\$	\$	\$
Environmental Review:	\$	\$	\$	\$	\$	\$
Other Project	\$	\$	\$	\$	\$	\$
Materials	\$	\$	\$	\$	\$	\$
Labor:	\$	\$	\$	\$	\$	\$
* Other	\$	\$	\$	\$	\$	\$
TOTALS:	\$	\$	\$	\$	\$	\$

*List/Explain Other:

Leveraged funds: The ratio of CDBG funds requested for this program to all additional funds is:

<input type="checkbox"/> 1:1	<input type="checkbox"/> 1:2	<input type="checkbox"/> 1:3 / +
------------------------------	------------------------------	----------------------------------

Infrastructure Projects:	PROJECTED BEGIN DATE	PROJECTED END DATE
Engineering/Design		
Environmental Review		
Bid Specs Prepared		
Bid Opening		
Pre-Construction Conference		
Notice to Proceed		
Project 50% Complete		
Construction Complete		
Start Date		
Completion Date		
<input type="checkbox"/> 9 – 12 months	<input type="checkbox"/> 12 – 15 months	

I. BILLING / REQUIRED REPORTING

In the space provided below, please indicate the person who will be responsible for submitting your requests for reimbursement and beneficiary reports.

Person submitting reimbursement requests:

Name and Title: _____

Phone: _____

Fax Number: _____

E-Mail: _____

Person submitting beneficiary reports:

Name and Title: _____

Phone: _____

Fax Number: _____

E-Mail: _____

J. APPLICATION AUTHORIZATION

The undersigned certifies that:

1. He/she is legally authorized to request and accept financial assistance from the City of Kent; and to the best of his/her knowledge, all representations that are part of this application are true and correct;
2. That all official documents and commitments of the applicant that are part of this application have been duly authorized by the governing body of the applicant; and
3. Should the requested financial assistance be provided, that in execution of this project, the applicant will comply with all assurances required by federal laws which govern the Community Development Block Grant (CDBG) program and any others stipulated by the U.S. Dept. of Housing and Urban Development (HUD), and all assurances set forth in the Subrecipient Agreement signed with the City of Kent.

Name of Certifying Representative: _____

Title of Certifying Representative: _____

Signature & Date Signed _____


ADDITIONAL REQUIREMENTS AND SUBMISSION INFORMATION

- 1) Applications should typed and must be legible and fully completed.**
 - 2) Complete only one budget page and associated timeline based on the nature of your project. The three (3) budget options include: public service (H1), OR housing rehabilitation/acquisition (H2), OR infrastructure (H3).**
 - 3) Page 1 of the application will act as the cover sheet. Do not attach any other cover sheet.**
 - 4) Please provide one (1) original and one (1) copy of the application. Faxed or electronic copies will not be accepted.**
 - 5) Do not use binders or folders. Submitted applications should be stapled in the left corner or attached with a binder clip.**
 - 6) Supporting documentation such as photographs, letters of support, and other information deemed appropriate may be attached, but must be limited to a maximum of five (5) pages.**
- ALL APPLICATIONS ARE DUE TO THE CITY OF KENT COMMUNITY DEVELOPMENT DEPARTMENT NO LATER THAN FRIDAY, FEBRUARY 19th, 2016, at 4:00 P.M. LATE APPLICATIONS WILL NOT BE ACCEPTED.**
 - ALL APPLICATIONS SHOULD BE SENT/DELIVERED TO:**
City of Kent Community Development Department
Attn: Dan Morganti
930 Overholt Road
Kent, Ohio 44240
 - PLEASE DIRECT ANY QUESTIONS CONCERNING THE APPLICATION OR PROJECT ELIGIBILITY TO:**
Dan Morganti, Grants and Neighborhood Programs Coordinator
(330) 678-8108 or MorgantiD@kent-ohio.org



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: January 26, 2016
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director 
RE: Warming Centers for the Homeless

Last week, at the end of the January 20th Council meeting, there was some discussion among members of Council regarding the January 19, 2016 *Record-Courier* article on the County's warming centers for the homeless, including the one operating at the Kent Social Services facility on S. Water Street. Part of the discussion included some inquiries as to how the City may be able to assist with expanding the warming center operations to allow for the provision of overnight services on a more regular basis.

Representatives from the Community Development Department have had several prior discussions with representatives from Family & Community Services regarding a more permanent overnight warming center operation. One of the challenges that arises, however, if the approach shifts from the current intermittent, temporary approach, to a more specified overnight shelter use, is that the facility then becomes subject to all zoning, building and health code requirements that apply to the provision of overnight residential services.

Another challenge is that in most communities that offer warming station services to persons in need, including here in Portage County, the services are not provided by a government entity, but rather, by a nonprofit organization that relies on volunteers to staff the center at times when the temporary services are offered. Such a reliance on volunteers for the provision of overnight services on evenings when inclement weather is in the forecast, can make a more formalized service delivery approach difficult and often results in operations being offered on an intermittent basis only.

I have been in contact with Mark Frisone, Executive Director of Family & Community Services, on this subject and we both recognize that transitioning from the current "as needed" approach that has been utilized these last two years during the winter months, to a more permanent solution can create challenges that cannot be easily resolved considering the limited financial, staff and volunteers resources available in the community.

If you or any member of Council would like more information on this topic, please do not hesitate to contact me and I will be happy to discuss this issue in greater detail.

Thank you.

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •
www.KentOhio.org