



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 13, 2019
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Right of Access Agreement

ABB Installation Products, Inc. (ABB IP), the company that currently owns the 800 Mogadore Road site, has been working with two different environmental consulting firms to develop a scope of work for a voluntary remediation plan that will be implemented in order to prevent subsurface petroleum present on the site from reaching the Cuyahoga River. The forthcoming Interim Remedial Action Plans (IRAPs) proposed by ABB IP's consultants for the area known as the "seep spot" will be subject to a 30 day public notice and comment period as part of the Ohio Environmental Protection Agency (EPA) Voluntary Action Program Memorandum of Agreement (VAP MOA) process.

Conducting the proposed remediation and restoration activities will require access through Fred Fuller Park and the Kramer Field Ball Field Complex. The City will need to execute a "Property Right of Access Agreement" with ABB IP in order to allow access to complete the necessary work.

Attached is the draft "Property Right of Access Agreement" and the proposed "Scope of Work" from the environmental consultants. The "Scope of Work" describes the various remediation activities in detail and includes a site map detailing the methodology to be utilized to address the seep.

I am respectfully requesting time at the August 21, 2019 Special Committee session to discuss the "Property Right of Access Agreement" and proposed remediation plan in greater detail and seek Council authorization, with emergency, for its execution that same night in order to proceed with the needed remediation and restoration activities.

Please let me know if you require any additional information in order to add this to the agenda.

Thank you.

Cc: Hope Jones, Law Director
Dawn Bishop, Interim Clerk of Council
Nancy Pizzino, Interim Parks & Recreation Director

Attachments

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •

www.KentOhio.org

CITY OF KENT, OHIO

PROPERTY RIGHT OF ACCESS AGREEMENT

This CONDITIONAL PROPERTY RIGHT OF ACCESS AGREEMENT (the "Agreement") is made and entered into and shall be effective as of this _____ day of _____, 2019, by and between the CITY OF KENT, Ohio, (the "City"), ABB Installation Products Inc. (ABB IP, formerly known as Thomas & Betts Corporation), and ABB IP's authorized representatives (its "Agents").

WHEREAS, the City owns certain parcels of real property in the State of Ohio, County of Portage, known as the North Ditch, Kramer Field Ball Field Complex, East Bank of the Cuyahoga River, and surrounding park land known as permanent parcel numbers 17-025-20-00-014-000, 17-012-10-00-007-000, 17-011-10-00-049-000, 17-012-10-00-006-000, and 17-011-10-00-048-000 (collectively the "Property") and as depicted on the attached map as "EXHIBIT A;" and

WHEREAS, ABB IP is conducting voluntary remediation of 800 Mogadore Road in Kent, OH (the "Site") and related off-property impacts associated with historical activities at the Site under the Resource Conservation and Recovery Act (RCRA) Voluntary Action Program Memorandum of Agreement (VAP MOA), and therefore will be performing remediation and restoration activities (the "Activities") at the Property and other off-property locations such as the Cuyahoga River.

THEREFORE, it is agreed as follows:

1. **Grant of Access.** The City hereby conditionally grants to ABB IP, its agents, employees, contractors, and subcontractors (collectively the "Agents") a limited right of access to enter upon the Property for the sole purpose of performing the Activities as described in the forthcoming Interim Remedial Action Plans (IRAPs) for the remediation of the petroleum seep on the Property at Off-Property Area of Interest -I ("OPAI-I") and/or Cuyahoga River, including any changes that might be required by the Ohio EPA subsequent to its review and required public notice and comment period.

2. **Duration and Termination of Access.** Conditional access shall be allowed upon the execution of this Agreement. The Agreement shall be in effect through June 30, 2020 and will renew automatically for one year periods until the remediation is deemed effective or either party terminates the agreement with 90 day written notice. If ABB IP or its Agents continues Activities after the remediation is deemed effective or termination by the City, the City maintains the right to issue a stop work order.

In the event ABB IP breaches any covenant or obligation under this Agreement and cure of such breach is not initiated and diligently pursued to the reasonable satisfaction of the City within five (5) days after receipt of notice thereof, the City may terminate this Agreement and revoke the access granted herein upon delivery of notice to Contractors, and take all other action authorized by law or pursuant to this Agreement, to remedy said breach.

3. **Covenants of Contractors.** The cost of the Activities shall be borne by ABB IP or its Agents. The work undertaken at the Property shall be (i) conducted in an expeditious, safe and diligent manner; (ii) All work shall be performed in compliance with all applicable federal, state and local laws, ordinances, rules and regulations; and (iii) ABB IP is responsible for ensuring ABB IP's Agents have knowledge of all of the terms and conditions of this Agreement, the IRAP and Corps Permit.

4. **Information Sharing.** At no cost to the City, ABB IP shall provide the City with all data collected by the ABB IP and its Agents, including but not limited to laboratory analyses, monitoring reports, photographs and field notes associated with the Activities undertaken in and/or on the Property.

The City maintains the right to provide its own representative to observe the Activities undertaken in and/or on the Property and to obtain its own samples for analyses.

5. **Scope of Work.** Activities are limited to those specified in the IRAPs, both as modified and approved by the Ohio EPA, or as otherwise provided in writing and approved by the City. All shall be conducted in a manner that does not risk further release and migration of petroleum from the Site or Property. ABB IP will notify City of any changes required in the IRAP due to Ohio EPA requests or field conditions. ABB IP shall not use the Property for any other unrelated purpose or business.

6. **Local Permits, Approvals, and Conditions.** ABB IP shall secure written approval from the City Manager or his designee, prior to the placement/staging of all clean fill materials, equipment and supplies; the removal of trees, shrubs and other vegetation; the expansion of existing or development of new access roads or paths to allow for ingress/egress; or any other activity that will alter the existing condition of any portion of the Property.

ABB IP shall obtain all permits and approvals necessary to comply with local laws prior to initiating authorized activities, including but not limited to Storm Water Pollution Prevention Plans (SWPPP) for the disturbance, removal or placement of clean fill on the Property; the expansion of existing or development of new access roads or paths to allow for ingress/egress; or any other activity(s) that results in ground disturbance.

ABB IP and its Agents shall notify the City of actual start date prior to commencement of Activities, any alterations to the schedule of planned Activities, and/or any changes to the scope of the Activities.

If necessary for access, ABB IP shall videotape the roadway entering into Kramer Field Ball Field Complex, including parking area to be utilized for staging of clean fill, Redmond Bridge, the North Ditch area, and any area to be utilized for the Activities and the video shall be verified by the City as acceptable documentation of the present condition prior to the Contractors initiating the Activities.

ABB IP and its Agents shall comply with all recommendations delineated in the *McCormick Taylor Fred Fuller Park Redmond Bridge Report*, as revised September 16, 2016, when transporting materials and equipment across Redmond Bridge.

ABB IP shall provide all control measures necessary to limit public access to the Project Area, including all material and equipment, staging locations, and provide appropriate traffic control measures, including but not limited to signage and flagger personnel, when transporting materials and equipment across Redmond Bridge.

7. **Restoration.** Restoration of the affected park lands, including but not limited to any and all temporary access roads or paths, shall be in accordance with the terms and conditions of this Agreement, the IRAPs and any permits that might be required.

ABB IP shall provide the City with an inventory of all trees, shrubs and vegetation planned for removal prior to initiating Activities. Trees shall be replaced, as specified in the City's Urban Forest Management Plan (the "UFMP"), modified if needed in accordance with the August 30th 2018 Fuller Park Replacement Plan letter from HZW, which was previously approved by the City.

ABB IP shall provide written certification detailing the composition of all fill materials to be utilized for the Activities.

ABB IP shall provide the City with the name and mobile telephone number for the representative(s) responsible for on-site management of the Activities at the Property.

8. **Materials Removed from Project Area.** Any samples, waste materials, contaminants, pollutants collected and removed from the Property shall be handled, stored, treated, transported and disposed of by the ABB IP and/or its Agents as necessary and in accordance with all federal, state and local environmental regulations and requirements.

At no time shall waste materials, contaminants, or pollutants collected and removed be stored on the Property beyond the time necessary to sample, characterize and arrange proper disposal of such materials.

9. **Tools and Equipment.** All tools, equipment or other items placed upon the Property by ABB IP and its Agents shall remain under the ownership of the ABB IP and its Agents and shall be removed from the Property no later than June 30, 2020, with the exception of equipment that is an integral part of the long-term remedy.

10. **Insurance.** Prior to commencing the Activities and at all times during the performance of said Activities, ABB IP and its Agents shall maintain Workers' Compensation and Employer's Liability Insurance in the amount required by State of Ohio law; Commercial General Liability ("CGL") Insurance with combined single limits of One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate; Comprehensive Automobile Liability Insurance (owned, not owned and hired) with a combined single limit of Five Hundred Thousand Dollars (\$500,000.00). To the extent of ABB IP's

indemnity obligations, the City shall be added as an additional insured to the CGL policy and such policy shall be considered primary insurance without recourse to or contribution from any similar insurance carried by the City.

The insurance certificate shall contain a provision that coverage afforded under the policy evidenced by such certificate will not be canceled or changed without providing at least thirty (30) days prior written notice to the City. ABB IP or its Agents shall deliver certificates of insurance to City evidencing the existence of such policy prior to the commencement of the Activities.

11. **Bond.** ABB IP or its Agents shall provide the City with a performance bond in the amount of \$25,000.00 to guarantee the satisfactory completion of the Activities on the Property as specified by this Agreement.

12. **Indemnity.** ABB IP shall indemnify, hold harmless and defend the City from and against any and all third party claims, demands, liabilities, causes of action, losses, costs, damages and expenses of any kind, including reasonable attorney fees, that may be asserted against or incurred by the City in any way relating to, arising out of, caused by or in connection with (i) the negligent acts or omissions of ABB IP or any its Agents performance of the Activities undertaken on the Property, (ii) violations or liens that may be filed against the Property as a result of the performance of the work, (iii) claims from ABB IP employees or claims of its Agents for personal injury, wrongful death, costs, expenses or property damage resulting from the performance of the work; (iv) any increased contamination at the Property caused by ABB IP or its Agent's activities, and (iv) injunctive relief or other claims sought by any governmental authorities or third parties as a result of the work or contamination at the Property. ABB IP shall not be required to indemnify the City for claims, liabilities, damages, losses or expenses caused by wrongful acts or omissions by the City. The provisions of this paragraph shall survive the termination of this Agreement.

13. **No Admission.** The granting of conditional property right of access herein by the City is not intended, and shall not be construed, as an admission of liability on the part of the City or the City's successors and assigns for any contamination on the Property.

By execution of this Agreement, the City is not providing any consent or agreement to the contamination or conditions at the Property and the City does not waive any rights or remedies in connection with any contamination at the Property.

14. **Miscellaneous.**

- (a) **Entire Agreement.** This Agreement shall constitute the entire agreement between the parties regarding the granting of conditional property right of access to ABB IP for the purposes herein. No modification, amendment, or waiver of the terms and conditions of this Agreement shall be binding upon the City or ABB IP unless approved in writing by an authorized representative of the City and ABB IP.

- (b) **Governing Law, Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio. Venue for any action or proceeding arising from or relating to this Agreement shall be in the appropriate Ohio court having jurisdiction.
- (c) **Severability.** Any provision of this Agreement that is prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.
- (d) **No Third Party Beneficiaries.** This Agreement is solely for the benefit of the parties hereto and their respective successors and assigns and shall not be deemed to confer upon third parties any remedy, claim, liability, or reimbursement, claim of action or other right.
- (e) **Representations.** Each of the parties hereto represents and warrants to the other party executing this Agreement it has the authority to do so knowing that each of the other parties to this Agreement are acting in reliance upon such representation. The provisions of this Section shall survive the termination of this Agreement.
- (f) **Notices.** Any notice, demand, request payment or other communication which any party hereto may require or may desire to give hereunder shall be in writing and shall be deemed to have been properly given (a) if hand received, (b) if received via United States mail service or other reliable express courier service, or (c) if sent via e-mail to the addresses set forth below:

City of Kent:

 Name

 Address

 E-mail

ABB Installation Products Inc. :

 Name

 Address

 E-mail

EXECUTED ON this _____ day of _____, 2019.

City of Kent

By:

Dave Ruller, City Manager

ABB Installation Product Inc.

By:

Keith Knauerhase, Assistant Secretary

Approved As To Legal Form:

Hope Jones, Law Director



Wood Environment & Infrastructure Solutions, Inc
4460 Lake Forest Drive, Suite 200
Cincinnati, Ohio 45242
T: 513-489-6611
www.woodplc.com

June 5, 2019

Ms. Melody B. Christopher
Environmental Project Manager
ABB Inc.
131 Phoenix Crossing
Bloomfield, Connecticut 06002

RE: Proposed Scope of Work
Off-Site Light Non-Aqueous Phase Liquid Seep
800 Mogadore Road
Kent, Portage County, Ohio

Dear Ms. Christopher:

Wood Environment & Infrastructure Solutions, Inc. (Wood) on behalf of ABB Installation Products, Inc. (ABB) has developed this scope of work (SOW) to address the light non-aqueous phase liquid (LNAPL) seep situated between the 800 Mogadore Road site (the site) and the Cuyahoga River. The seep is located on property owned by the City of Kent (the City). This scope has been prepared to meet the following objectives:

- Install a barrier wall to prevent the future migration of LNAPL into the seep area.
- Remove surficial impacted soil in the seep area.
- Backfill the excavated area with an adsorptive backfill material to address LNAPL and petroleum residuals that may remain subsequent to removal of the surficial soils.

Performing this work will require access through Fuller Park and along the existing CSX Transportation (CSXT) tracks. An initial evaluation of the tracks indicates that the tracks will not be fouled during the process but that track protection may be necessary to move equipment on the access road parallel to the tracks. It appears that all equipment can be staged on land owned by the City and the Wheeling & Lake Erie Railroad (WLE) to implement the proposed remediation activities. A figure and photos of the proposed work areas are included as an attachment to provide a better understanding of the SOW. The proposed course of the barrier wall along with the approximate area of the excavation is shown on the figure.



PROPOSED APPROACH

Conventional and high resolution studies of the area upgradient of the seep have defined the extent of the subsurface LNAPL that appears to be producing the seep. The LNAPL is located relatively close to the ground surface (within 10 feet). The proposed approach outlined in this scope of work includes installation of an impermeable barrier through the LNAPL zone that will terminate in the shallow sand above the clay layer that has been encountered on the site. The barrier will prevent the flow of LNAPL toward the Cuyahoga River and allow for the flow of groundwater under the barrier. Allowing groundwater to flow under the barrier will prevent the hydrostatic buildup of water upgradient of the barrier that could force LNAPL around the barrier. The barrier will provide a low maintenance long term approach to mitigating the flow of LNAPL towards the north ditch and the Cuyahoga River. Soil impacted by the LNAPL seep will be removed (to a maximum depth of two feet below ground surface [bgs]) and properly disposed. The excavated area will be backfilled with an adsorptive material to sequester any residual LNAPL/petroleum located in the seep area.

SCOPE OF WORK

The SOW for this project will involve the following components necessary to execute the project:

- Premobilization activities
- Barrier installation
- Excavation of surficial seep
- Placement of adsorptive backfill

These components are detailed below.

Premobilization Activities

Premobilization activities will involve securing site access, updating the site's health and safety plan, surveying, limited subsurface investigation, waste characterization, and the preparation of a Work Plan and design drawings.

Site access will be arranged with the City, CSXT and WLE. Access to CSXT and WLE property will be limited to mobilization to the seep area and, in the case of WLE, an agreement to be able to stage equipment and materials on their property. Access to the CSXT property will only involve mobilization and demobilization of equipment and materials along the existing tracks including the transportation of impacted soil from the seep and import of clean backfill materials. However, access agreements for all parties will need to include provisions for roadway improvements and subsequent restoration activities should such activities be necessary. The work is planned for late summer/early fall during the expected drier time of the year.



The existing health and safety plan (HASP) will be updated as appropriate and will address the physical hazards of working near railroad tracks and around heavy equipment including machinery necessary to install sheet piling. The HASP will also address management of construction related traffic through Fuller Park which is the only viable access to the off-site seep.

A topographic survey of the seep and immediate area around the proposed barrier will be performed. It is essential to have appropriate horizontal and vertical control to assure that the barrier is installed to the appropriate depth. A map showing the topography of the seep and proposed barrier area will be generated and incorporated into the Work Plan and design drawings.

The existing borings in the proposed area of the barrier were not advanced to the underlying clay. Prior to design, a series of borings will be installed along the proposed course of the barrier to assure that a sufficient gap between the clay and the bottom of the barrier remains allowing the water to flow through the more permeable sand avoiding hydrostatic pressure buildup behind the barrier. Wood anticipates that placing such borings will be a very limited effort and only involve one day in the field with a direct-push rig.

Soil samples will be collected from the seep area for waste characterization purposes. These samples will be used to prepare a waste acceptance profile and obtain material acceptance from the disposal facility. If possible (based on the disposal facility acceptance of the material) excavated material will be direct loaded and hauled off site for disposal.

Subsequent to the completion of the borings a Work Plan and design drawings will be prepared to document the proposed course and depth of the barrier, the proposed area of excavation, and the proposed area of adsorptive backfill placement. The design will include specifications for the material that will be used in the construction of the barrier and specification for the adsorptive backfill material.

Barrier Wall Installation

At this time it is anticipated that the barrier will be constructed of steel sheet piling although some composite sheet pile systems are being further evaluated. The barrier wall is estimated to be approximately 155 feet long with two 30 foot wing walls for a total of 215 feet (see attachment). Estimates of the linear course of the barrier wall are based on past investigations of the area. LNAPL was not encountered in borings/monitoring wells previously installed at either end of the proposed barrier wall. The sheet pile will be advanced to a terminal depth of between 10 to 13 feet below ground surface (bgs) based on the current information. Additional information gathered during the premobilization investigation will be used to finalize the barrier wall design.

Based on the proposed depth of the barrier wall and site access considerations it does not appear that a pile driving rig will be necessary or practical. Sheet pile will be pushed into the ground using an excavator, vibratory plate compactor or a similar device. Subsequent to the completion the sheet pile will be cut flush with or slightly below ground surface.

Excavation of Surficial Seep

The surficial seep will be excavated to a terminal depth of approximately two feet bgs. If possible, material will be direct loaded onto roll-offs or trucks to haul directly to the disposal facility. If such an arrangement is not practical material will be staged at a designated location at 800 Mogadore Road and loaded into the appropriate transport containers.

Placement of Adsorptive Backfill

The shallow excavation will be backfilled with the following layers from the bottom of the excavation to the surface:

- A 2-3-inch AquaGate[®]+Organoclay layer to adsorb residual LNAPL and minimize lateral movement of contaminant.
- A 6-inch thick layer of AquaBlok[®] to provide the low-permeability layer over the seep zone.
- A 3-inch layer of gravel or aggregate, to provide stability and protection in the event of storm events
- A layer of native soil or cover to match the existing grade, to be planted with native grasses or other appropriate protective vegetation.

Based on current data the excavation and backfill area is approximately 700 square feet. This footprint would require approximately 7.5 tons of AquaGate+Organoclay and 15 tons of AquaBlok. Final quantities would be based on site specific data gathered from the survey and pre-mobilization investigation.

CLOSING

The remedy presented in the above scope will meet the stated objectives. The barrier wall will prevent future of migration of LNAPL from the site, the removal of the surficial impacts will address LNAPL and impacted soil observed at the seep and prevent it from flowing out of the north ditch area to the Cuyahoga River, and the adsorptive backfill (AquaBlok[®] and AquaGate[®]) will address LNAPL and petroleum residuals that may remain subsequent to the removal surficial soils.

Please contact us should you have any questions with regard to the proposed scope of work for the off-site seep.



Proposed Scope of Work
Off-Site LNAPL Seep
800 Mogadore Road, Kent, Portage County, Ohio

June 5, 2019

Sincerely yours,

Wood Environment & Infrastructure Solutions, Inc.



Ben H. Iden, CP
Senior Project Manager



Matthew J. Grove, Ph.D.
Associate Geochemist



wood.

ATTACHMENT



Photo 1
Aerial of proposed access



Photo 2
Cut from park to railroad

wood.
4460 Lake Forest Drive, Suite 200
Cincinnati, Ohio 45242

PROJECT # 3359181134
ASSESSOR B Iden
DATE 2019
PAGE 1

PHOTOGRAPHIC LOG
Off Site Seep
800 Mogadore Road
Kent, OH

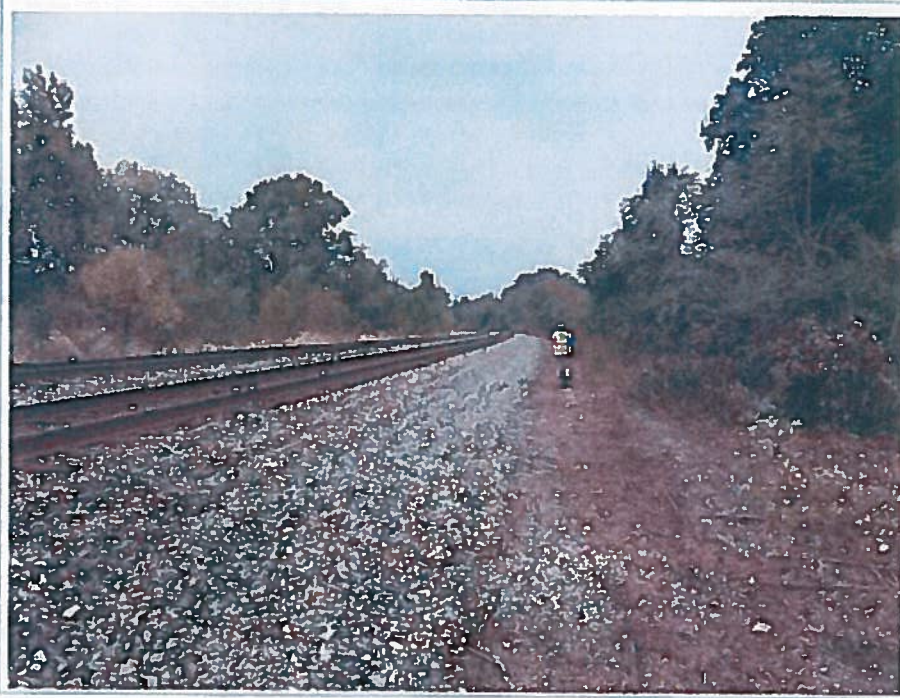


Photo 3

Access along tracks



Photo 4

Area in front of seep

wood.

4460 Lake Forest Drive, Suite 200
Cincinnati, Ohio 45242

PROJECT # 3359181134
ASSESSOR B Iden
DATE 2019
PAGE 2

PHOTOGRAPHIC LOG
Off Site Seep
800 Mogadore Road
Kent, OH



Photo 5

Seep.



Photo 6

Seep

wood.

4460 Lake Forest Drive, Suite 200
Cincinnati, Ohio 45242

PROJECT # 3359181134
ASSESSOR B Iden
DATE 2019
PAGE 3

PHOTOGRAPHIC LOG
Off Site Seep
800 Mogadore Road
Kent, OH

Kent Police Department

Memorandum



To: Dave Ruller, Safety Director/City Manager
David Coffee, Finance Director
From: Chief Michelle Lee
Date: August 6, 2019
Subject: Police Donation

Dear Sirs,

The police department has received two hard plastic pet carriers donated by Ms. Darlene Ardelian. We have worked with her in the past concerning feral cats in the Walter St. area. She purchased the pet carriers for the Animal Compliance Officers to assist them in dealing with feral cats or stray animals.

Two (2) pet carriers / approximately \$40.00 each

I am requesting acceptance of this donation. Thank you for your consideration in this matter.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 8, 2019
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BS*
RE: Ohio Arts Council 2019 Grant

The City of Kent secured a \$3,171.00 grant from the Ohio Arts Council (OAC) for the 2019 Kent Creativity Festival, which will be held on September 28, 2019. The grant does have a match requirement (1:1), which will be met through private donations managed by the KSU Foundation (not-for-profit).

- This is the third year the City has secured the OAC grant to assist with costs associated with the Kent Creativity Festival.

If you need any additional information in order to report on this unauthorized item at the August 21, 2019 Council meeting, please let me know.

Thank you.

Cc: Dan Morganti, Grants & Neighborhood Programs Coordinator



KENT HEALTH DEPARTMENT STATISTICAL REPORT 2019

3. A.

	July 2019	YTD 2019	July 2018	YTD 2018
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 1,368.00	\$ 9,228.02	\$ 1,150.52	\$ 8,554.53
Vital Stats Rev.	\$ 9,576.00	\$ 64,816.00	\$ 8,035.50	\$ 50,071.50
Child Abuse	\$ 2,736.00	\$ 18,455.40	\$ 2,300.98	\$ 17,108.97
State VS	\$ 8,208.00	\$ 55,368.00	\$ 6,903.00	\$ 51,327.00
B Perm Rev	\$ 28.50	\$ 212.50	\$ 22.50	\$ 219.00
B Perm State	\$ 142.50	\$ 1,062.50	\$ 112.50	\$ 1,095.00
Food Estab.	\$ 845.00	\$ 21,641.00	\$ 0.00	\$ 21,880.50
Food Service	\$ 2,500.00	\$ 88,468.00	\$ 2,010.50	\$ 90,290.50
SolWst Tickets	\$ 120.00	\$ 170.00	\$ 20.00	\$ 150.00
Housing	\$ 13,293.75	\$ 68,096.25	\$ 22,220.00	\$ 75,823.75
Swim Pools	\$ 0.00	\$ 9,015.00	\$ 0.00	\$ 9,015.00
SolWst(Trks)	\$ 950.00	\$ 2,075.00	\$ 100.00	\$ 1,700.00
Tattoo Parlors	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
*Misc	\$ 0.00	\$ 1,975.00	\$ 0.00	\$ 28.00
overpayment	\$ 5.00	\$ 1,219.01	\$ 174.00	\$ 174.00
MAC Claiming	\$ 0.00	\$ 21,327.53	\$ 0.00	\$ 13,781.50
Tobacco Grant	\$ 0.00	\$ 36,250.00	\$ 0.00	\$ 28,042.00
**ST Subsidy	\$ 0.00	\$ 2,797.28	\$ 2,513.00	\$ 2,513.00
TOTAL COLLECTED	\$ 39,772.75	\$ 402,176.49	\$ 45,562.50	\$ 372,774.25
TO STATE				
FamAbuse fund	\$ 1,326.96	\$ 8,951.24	\$ 1,115.99	\$ 8,303.74
Food Estabs	\$ 28.00	\$ 1,288.00	\$ 0.00	\$ 1,260.00
Bur.Permits	\$ 142.50	\$ 1,062.50	\$ 112.50	\$ 1,095.00
Child Abuse	\$ 2,653.92	\$ 17,902.32	\$ 2,231.97	\$ 16,607.38
State VS QTRLY	\$ 8,208.00	\$ 55,368.00	\$ 6,903.00	\$ 51,363.00
Food Service	\$ 28.00	\$ 4,198.00	\$ 56.00	\$ 4,086.00
Food Vendors	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Swim Pools	\$ 0.00	\$ 1,313.00	\$ 0.00	\$ 1,365.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 12,387.38	\$ 90,083.06	\$ 10,419.46	\$ 84,080.12
TOTAL ASSETS	\$ 27,385.37	\$ 312,093.43	\$ 35,143.04	\$ 288,694.13
+Admin fee to Vital Stats	\$ 123.11	\$ 830.41	\$ 103.57	\$ 770.04
-3% FamAbuse	\$ 41.05	\$ 276.80	\$ 34.54	\$ 256.77
-3% ChildAbuse	\$ 82.06	\$ 553.61	\$ 69.03	\$ 513.27

STATISTICAL REPORT Cont.**July 2019****YTD 2019****July 2018****YTD 2018****PERMIT/lic.**

Food Estabs	1	36	0	40
Food Service (10 temps)	2	116	2	119
FS Vending	0	0	0	12
Home Sewage	0	0	0	0
Housing	35	197	30	187
Solid Waste	19	39	1	32
Swim Pools	2	19	0	18
Septic Haul.	0	0	0	0
Tattoo Parlors	0	0	0	3
Other	0	0	0	0
TOTAL	59	407	33	411

MOSQ.CONT.

Larvacide Hrs.	23.0	0.0	0.0	0.0
Adulticide Hrs.	70.0	105.0	0.0	0.0
* Tot Man Hrs	93.0	292.0	36.0	228.5

* Total man hours include sites treated and adulticiding hours.

COMPLAINTS

Received	15	65	11	65
Abated	6	57	9	58

LEGAL.COMPL.

Filed	0	0	0	0
Pre-trials	0	0	0	0
Trials	0	0	0	0

COMM.DISEASE**23** **119** **0** **46****IMMUNIZATIONS****11** **64** **9** **54****BIRTH Copies issued****454** **2940** **401** **2497****DEATH Copies issued****458** **3212** **366** **3206**



KENT FIRE DEPARTMENT MONTHLY INCIDENT REPORT JUNE 2019

FIRE INCIDENT RESPONSE INFORMATION

Summary of Fire Incident Alarms

City of Kent	
Kent State University	
Franklin Township	
Sugar Bush Knolls	
Mutual Aid Given	
Total Fire Incident Alarms	

CURRENT PERIOD			YEAR TO DATE		
2019	2018	2017	2019	2018	2017
54	56	44	310	283	257
5	3	5	60	65	44
26	12	11	103	86	92
2	0	0	3	3	0
7	2	3	25	13	13
94	73	63	501	450	406

Summary of Mutual Aid Received by Location

City of Kent	
Kent State University	
Franklin Township	
Sugar Bush Knolls	
Total Mutual Aid	

0	0	1	0	4	6
0	0	0	0	1	0
0	0	0	0	1	0
0	0	0	0	0	0
0	0	1	0	6	6

EMERGENCY MEDICAL SERVICE RESPONSE INFORMATION

Summary of Emergency Medical Service Responses

City of Kent	
Kent State University	
Franklin Township	
Sugar Bush Knolls	
Mutual Aid Given	
Total Emergency Medical Service Responses	

CURRENT PERIOD			YEAR TO DATE		
2019	2018	2017	2019	2018	2017
174	200	212	1306	1254	1262
12	14	13	130	157	128
32	48	25	269	279	259
0	0	0	4	4	1
5	3	5	19	22	21
223	265	255	1728	1716	1671

Summary of Mutual Aid Received by Location

City of Kent	
Kent State University	
Franklin Township	
Sugar Bush Knolls	
Total Mutual Aid	

4	2	1	10	11	6
0	0	0	2	1	1
0	0	0	4	1	1
0	0	0	0	0	0
4	2	1	16	13	8

TOTAL FIRE AND EMERGENCY MEDICAL SERVICE RESPONSE INCIDENTS

317	338	318	2229	2166	2077
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TOTAL ALL RESPONSES, INCLUDING MUTUAL AID

321	340	320	2245	2185	2091
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2019 Q2 Progress Report

Marketing Committee – The Main Street Kent marketing committee focuses on promoting downtown Kent’s assets: shops, restaurants, bars, nightlife, arts, culture, outdoor recreation, events, public art, unique character and more. Main Street Kent hosts many events year round, drawing people to the downtown district from the immediate area and from afar. This committee “spreads the word” about what Kent has to offer, promoting the businesses and features of downtown Kent through a variety of media.

Committee members include: Mike Beder, downtown business owner; Roger Hoover, Rust Creative owner/creative director; Cheryl Ann Lambert, Kent State University School of Journalism and Mass Communication assistant professor; Susan McGann, Ohio Small Business Development Center business advisor; Pam Petrus, owner of DIVERSA Advertising; Michelle Sahr, downtown business owner; and Robin Spano, bookseller at Kent State Bookstore.

Marketing Plan – The Main Street Kent marketing committee works from a marketing plan, aiming to reach a variety of demographics in many communities surrounding Kent. The main goals are to increase attendance and profitability of events, strategically market to specific audiences, increase activity on our website and social media through quality content, collect email addresses and data from fans/followers/event attendees, and more. We use a wide variety of media when promoting our events and our downtown.

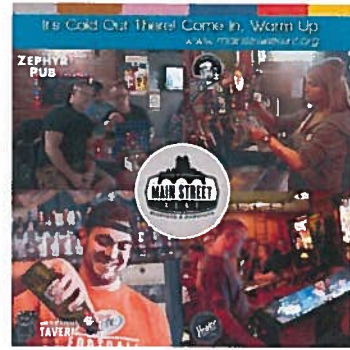
Kent State Student Media – New in 2019, we are engaging with Kent State on a year-long campaign, to better focus our messaging to students, faculty and staff. This includes paid tweets on Twitter, digital ads on www.kentwired.com, print advertising in a variety of publications, and utilizing their “street team” to disseminate events information on campus. This full-page print ad (right) was placed in Thrive magazine, which is distributed to all incoming freshmen and transfer KSU students. Other advertising efforts focus on things like patio season, outdoor recreation, Restaurant Week and Art Walk events.

Social Media/Email Marketing – We market the assets of downtown Kent daily via social media, strengthening the Main Street Kent presence on Twitter, Instagram, and Facebook. We also send an e-blast to our **3,627 Constant Contact** subscribers twice per month, highlighting upcoming events, business of the week, and a volunteer spotlight.



Followers: Facebook – 14,617, Rating: 4.8/5; Twitter – 3,216; Instagram – 3,911

Social media ads and “boosts” are placed on a monthly basis, depending on the scheduled marketing theme. Other content is delivered on a daily basis covering events, business specials, art features, new businesses/expansions, volunteers, beautification efforts, and more.



Women in Business – During March, our focus was Kent’s Women in Business – specifically those who are supporters of Main Street Kent (as a perk of being a “Friend of MSK”). A special landing page was created on our website, and ads were placed on social media to showcase many of the amazing women-run businesses in our city. This campaign generated a lot of buzz about these businesses: Metis Construction, Off the Wagon and Red Letter Days, Popped!, Diversa, Troppus Projects, Handcrafted, Carnaby Street Style, Belli & Streit Orthodontics, Franklin School of Dance, Troy Grille, Sugar Rush and Scratch Free Range Food.



91.3 FM The Summit – Main Street Kent messaging on this public radio station focused on things like Mardi Crawl and First Friday Art Walks during first quarter, and the Art & Wine Festival during second quarter. Ads are customized monthly to highlight the many assets and activities Kent has to offer, attracting people from OH and western PA!



Scene Magazine – Cleveland is definitely a market from where we want to draw people, so we continue to place ads in this publication to show off the food scene, events, live music and the outdoor setting downtown Kent has to offer. Kent is a short drive from many cities with a lot happening too, and we feel this audience is always looking for new places to explore and find a similar experience.

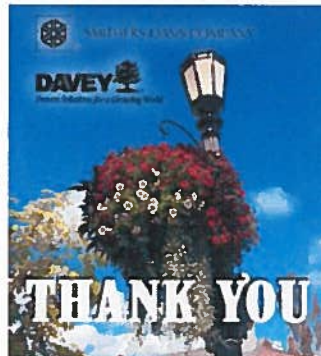


Art & Wine Festival – The 13th annual event took place on Sat., June 1 at the Hometown Bank Plaza and surrounding streets. Featuring fifty artists, several food trucks, a dozen Ohio wineries and a fantastic music lineup, the event was a tremendous success. Unfortunately, a rainstorm forced us to end the event early, but overall, everyone had a great time and MSK has a successful day of fundraising and showcasing Kent to lots of visitors! The event was promoted on WNIR, The Summit FM, PARTA bus billboards, a Record-Courier “sticky note” ad, Wine Buzz Magazine, and social media.

Design Committee – Julie Kenworthy, executive director for the Kent Historical Society & Museum, leads the design committee. Co-chair of the committee is Dylan Ball, who will take over as chairperson in 2020. This committee is intended to be the “designing voice of the Kent community,” and is focused on the aesthetics of our downtown.

Committee members include: Dylan Ball, Competitive Interiors carpentry estimator; Alex Catanese, Each + Every design director; Kelly Dietrick, Troppus Projects owner/artist; Annie Flaherty, Envisage Group vice president of technology service; Doug Fuller, retired architect/preservationist; Tom Hatch, Focus Curriculum president; Larrie King, Glyphix Studio/KSU assistant professor; Jen Mapes, KSU Department of Geography assistant professor; Elaine Mattern, The Davey Tree Expert Company brand manager; Allan Orashan, Century 21 realtor; and Heather Heckman, City of Kent development planner.

Adopt-A-Spot – Adopt-A-Spot flowerbeds were planted at the end of May, with some new sponsors and gardeners joining us this year. K&M Gardens cares for the hanging flower baskets, and Freedom Lawn Care weeds, waters and maintains the flowerbeds. We’re happy to have The Davey Tree Expert Company and Smithers-Oasis on board again to fully support/fund the hanging flower baskets too!



Spring Tulips – Our volunteers planted 1,000 tulip bulbs last fall in four of the flowerbeds on Water St., near the Hometown Bank Plaza. In an effort to complement the amazing tulip gardens that Hometown Bank plants each year, we wanted to add a splash of color and fill the gap before the flowerbeds got planted. A success!

Burbick Way Public Art Project – The alley between Woodsy’s Music and Skullz Salon has a beautiful historic mural on one wall, but other sections of the alley are often hit with graffiti. The design committee developed a public art project to expand the artistic character of the alley, with the hopes of eliminating/reducing vandalism. A call for proposals was sent out to the community, and a local artist’s design was selected! These elements will be installed on the walls/doorways of Burbick Way during July/August 2019. Local resident and Kent State University student Maya Culley submitted a great proposal, and her designs are complementary to the existing mural. We look forward to working with her to bring this to fruition!



Historic Facades of Kent – Upon completion of the Historic Facades of Kent project, which included the documentation of the history of each building in the downtown district, the committee has decided to publish a book! The MSK design committee has partnered with the Kent Historical Society Museum to publish the book, which is expected to be complete by November of 2019. This will be a great resource to many and we're excited to take the great work of Mark Prues (MSK intern and project lead) to the next level.

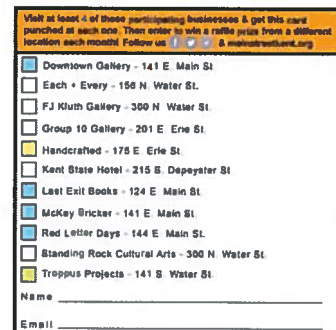
Clean Up Kent – A spring clean up day took place on Sat., April 27 from 9am to 12pm. Dozens of volunteers met at the Destination Kent Visitor Centre to gather supplies, select an area on the map to work, and head out for some serious spring cleaning. Coffee and donuts were provided to volunteers who removed many graffiti "tags", stickers and bags of litter from the downtown district and along the river.



Business Enhancement Committee – Tom Wilke, economic development director for the City of Kent, leads this committee. Co-chair of the committee is Josh Rider, who will take over as chairperson in 2020. The committee's focus is to drive traffic through the doors of older business as well as newer ones. The committee searches out opportunities for the businesses to work together on events, promotions, and other collaborative efforts.

Committee members include: Mike Beder, downtown business owner; Mike Finley, Hall-Green Agency owner; Todd Kamenash, KSU assistant dean of students; Patrick Madonio, Brimfield Insurance owner; Maggie McKendry, KSU assistant athletic director; Josh Rider, KSU Center for Adult and Veteran Services director, Jessica Ryan, Handcrafted owner and Michelle Sahr, downtown business owner.

First Friday Art Walks – This event series picked back up in May, after taking a break during the winter/early spring months. More businesses are participating this year, and we added a monthly prize drawing sponsored by a different business each month. Event goers can pick up an Art Walk card at any location, have it punched at four places during the Art Walk, then enter a prize drawing.



Restaurant Week – After another successful Restaurant Week in January, restaurant owners were happy to repeat this promotion during another traditionally slow time of year – the first week of June, when KSU students have gone for the. Plus, some new restaurants opted in this time! Participants offered a "prix fixe" menu, including three courses for one price, and survey responses indicated another highly successful promotion. This was promoted via social media to many surrounding cities, and in Scene Magazine.

Chocolate Walk – Feb. 9, 2019. Two hundred fifty tickets were sold in just over 30 minutes at \$25 each. Business owners met many new customers and had great sales during the event. This year, the Kent State Hotel & Conference Center donated an overnight stay, dinner, and breakfast for two as a raffle prize package in which all attendees were entered to win. Guests came from cities all around for this event where people love getting out of the house to enjoy an adventure in downtown Kent – right before Valentine’s Day.



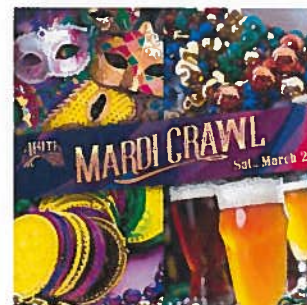
Putt Around Downtown – This popular event was our official kickoff to spring! Attendees purchased tickets, and then went out to play miniature golf at 18 participating businesses. A post-event awards celebration took place at the Venice Café – the 19th hole. Wind Mill Lakes Golf Club donated great prizes, and attendees had a blast working their way around town on a sunny Saturday afternoon, shopping and enjoying food and beverages along the way!

Seven Courses of Kent – An annual favorite, this event was hosted by Treno Ristorante on Sunday, April 28. Each local restaurant donated one course, and each chef/owner spoke to our guests about the dish he

or she prepared, and the restaurant. Featuring a variety of food paired with wine and beer samples, this is a great way to showcase many Kent restaurants all at once...and it’s another great fundraiser for Main Street Kent.



Kent Mardi Crawl – A second annual event, we partnered with Abita Brewing Company to bring the Kent Mardi Crawl to downtown Kent. Complete with Mardi Gras beads and masks, giveaways, and a prize drawing, this event drew 300 people from cities all around to our downtown. Guests were encouraged to explore venues they hadn’t visited before, and bar owners reported meeting lots of new customers. Main Street Kent donated a portion of the proceeds to the Ben Curtis Family Foundation, in support of their efforts to fight childhood hunger in our city. We’re happy to be able to give back to our community!



Operations Committee – Our Executive Team is focused on the overall sustainability of our organization, including succession planning for our Board of Directors and committee leaders, board development, and fundraising. Leadership for MSK is based in our **Executive Committee**:

- **President** – Regan Gettens, Fairmount Properties/College Town Kent
- **Past President** – Mike Finley, Hall-Green Agency
- **Vice President** – Eric Decker, Portage Community Bank
- **Treasurer** – Mike Lewis, Hometown Bank
- **Secretary** – Maggie McKendry, Kent State University Athletics

Board of Directors – Dylan Ball, Competitive Interiors; Mike Beder, Tree City Coffee, Water Street Tavern, Franklin Hotel Bar & Venice Café; Dominique Burrell, Habitat for Humanity; Todd Kamenash, Kent State University; Julie Kenworthy, Kent Historical Society; Josh Rider, KSU Center for Adult and Veteran Services; Robin Spano, Kent State University Bookstore; and Tom Wilke, City of Kent.



Annual Accreditation – Heritage Ohio visited Main Street Kent in February for our annual evaluation. After a thorough assessment of our program’s 2018 achievements, Main Street Kent received national certification for the year. This achievement reflects the strength of our board of directors, staff, and volunteers, as well as the breadth of our relationships with other organizations, businesses and the City of Kent.

Annual Awards Celebration – In June, we held our annual awards party at the Kent Historical Society Museum. This is our opportunity to provide complimentary food and beverages to our supporters and volunteers, and celebrate the successes of the prior year. The following awards were given to our most impressive supporters: Volunteer of the Year – Alyssa Mazey; Non-Profit of the Year – Crooked River Arts Council; Small Business of the Year – Rust Creative; President’s Award – Bridget Susel; and the Ron Burbick Award – Michelle Sahr.



Friends of Main Street Kent – The Friends of MSK program continues to grow, garnering support from an increasing number of stakeholders. We rely on our downtown businesses and community members to support our organization so we can continue our great work in downtown Kent. For a full list of “friends,” visit our website: <http://www.mainstreetkent.org/about/our-supporters/>



Volunteers – Volunteers are the driving force behind the success of Main Street Kent. We are continually recruiting new people to help us work toward our mission. This includes our Board of Directors, committee members, volunteer gardeners, event staff, and all of the great people who dedicate their valuable time to various Main Street Kent projects. So far in 2019, volunteers have donated 1,339 hours of time and expertise to Main Street Kent. The national average value for one volunteer hour is \$24.69, so that’s a total of \$33,059.91 in time donated to MSK during the first half of the year!

We appreciate the ongoing support of the City of Kent! We look forward to continuing our partnership with all of the organizations (<http://www.mainstreetkent.org/our-supporters>) that help us continue our mission: ***Working to strengthen and beautify downtown Kent while fostering economic development, historic preservation, and a sense of community.***

Main Street Kent

PROFIT AND LOSS

January - June, 2019

	TOTAL
Income	
4030 Corporate Sponsors & Foundations	
4031 Board Member Donations	1,196.80
4036 Beautification Sponsorship	85.56
4040 Friend of Main Street Kent	5,409.30
4048 Legacy Partners (10k+)	13,349.99
4049 Extraordinary Partner	3,100.00
Total 4030 Corporate Sponsors & Foundations	23,141.65
4200 City Contribution & Adopt a Spot (Non-Eligible)	
4220 Adopt A Spot - City Sponsorship	8,000.00
4260 AdoptASpot Sponsorships	8,000.00
4280 City of Kent - contract	35,000.00
Total 4200 City Contribution & Adopt a Spot (Non-Eligible)	51,000.00
Total Income	\$74,141.65
GROSS PROFIT	\$74,141.65
Expenses	
6310 Computer / Phone / Cell Phone	924.01
6320 Copiers & Printing	450.00
6400 Downtown Beautification Expenses	
6420 Adopt-A-Spot Expenses	11,349.45
6450 Graffiti Cleaning Supplies	60.24
Total 6400 Downtown Beautification Expenses	11,409.69
6550 Dues & Subscriptions	3,117.87
6820 Marketing & Advertising Expenses	13,586.52
6870 Insurance - nonemployee	1,904.00
6875 Meetings & Conferences	1,389.56
6900 Office Supplies	341.94
6910 Postage	116.55
6920 Prof. Svcs & Accounting Fees	1,550.45
6930 Rent	3,600.00
6950 Payroll - Wages	67,921.91
American Funds	1,713.60
Total Expenses	\$108,026.10
NET OPERATING INCOME	\$ -33,884.45
Other Income	
4065 Fundraising Events	
4300 Annual Dinner	204.68
4310 Art & Wine Festival	
4311 Art & Wine Income	51,335.53
4315 Art & Wine Expense	-23,878.43

	TOTAL
Total 4310 Art & Wine Festival	27,457.10
4320 Potterfest	
4321 Kent Potterfest Income	19,995.27
4325 Potterfest Expense	-2,953.12
Total 4320 Potterfest	17,042.15
4330 Oktoberfest	
4331 Oktoberfest Income	1,000.00
4335 Oktoberfest Expense	-1,454.00
Total 4330 Oktoberfest	-454.00
4340 Chocolate Walk	5,897.73
4360 Seven Courses	4,326.05
4370 Putt Around Kent	1,193.08
4380 Progressive events	3,026.30
4410 International Festival	500.00
Total 4065 Fundraising Events	59,193.09
7000 Interest Earned	673.57
Total Other Income	\$59,866.66
NET OTHER INCOME	\$59,866.66
NET INCOME	\$25,982.21



Portage Development BOARD

Locate. Stay. Grow.

July 2019

Message from our President, Brad Ehrhart

Welcome to our revised Monthly Report format! We welcome your input and look forward to hearing from you!

In July, your Portage Development Board had 30 active projects. The number of projects has remained around 30 for most of 2019, with a few exiting and few entering each month. The number of clear-cut wins stands at 2 projects – The Streetsboro Speculative Building in Streetsboro and Shur-Co's new building in Rootstown. We have a couple of projects that we have participated in such as the Streetsboro City Center and Popped expansion in Ravenna. I would like to get the projects owners okay to include them in our win list. The project list is attached to this email.



*Brad Ehrhart,
President, PDB*

August 2019 may see three projects move to the win column as companies finalize their site selection decisions. Those projects are Falls (a relocation and expansion within the county), Paramount (new manufacturing operation to Portage County) and Blues (A new technology company to Portage County). Together these projects would represent over \$6 million in new investment, over 350 jobs impacted, and an annual payroll of over \$17 million.

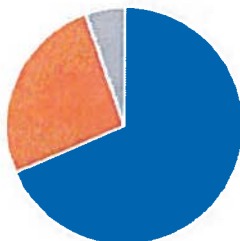
We are on pace with our business visitation program, the Portage County Business Retention and Expansion Program (PC BREP), with 15 visits. The list of visits for July is also attached to this email. These visits have resulted in 16 referrals to our partners. Examples of referrals include:

5 referrals to workforce partners – mostly Portage County's Job and Family Services Manufacturing Internship Program and Maplewood's Industrial Maintenance Program.

5 referrals to utility partners – First Energy's rebate program for investing in energy efficient lighting and equipment.

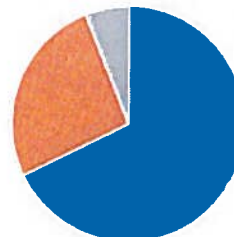
One of the items that we note in our visits is if a company is growing, staying the same, or declining. This is based on sales. So far in 2019 as of July 31st, we have conducted 99 visits. In 2018 we conducted 165 visits. Here are the results:

2018 - 165 Companies



■ Growing-113 ■ Stable-43 ■ Declining-9

2019 - 99 Companies



■ Growing-67 ■ Stable-26 ■ Declining-6

Again, I would like to welcome you to our newly-formatted Monthly Report! Please feel free to let us know if you have any thoughts or if you would like to see other information included.

We look forward to working with you!

Sincerely,

Bradford Ehrhart
President, Portage Development Board



FINANCIAL UPDATE

- ◆ As of July 31st, PDB is on-track for most of its revenue sources, except for contributions. To improve contributions, we are looking to launch a fund-raising campaign that will run from Fall 2019 to Spring 2020. More details regarding this fund-raising campaign will be included in our next monthly report.
- ◆ As of July 31st, PDB expenses are on-track.
- ◆ Personnel costs have increased. This is due to PDB team member raises and the hiring of our part-time Clerical Specialist.
- ◆ PDB is attempting to reduce copier costs. We have met with alternative vendors to gather new quotes.
- ◆ Our cash position has decreased when comparing 2019 to 2018.
- ◆ A further reduction in cash is anticipated by the end of our fiscal year.
- ◆ PDB, Jack Kohl II and the Auditor of the State are working on the Portage County Improvement Corporation FY2017 and FY2018 audits. The audits should be completed soon.
- ◆ Home Savings Bank presented PDB with a check for \$5,000.
- ◆ The first half of the semi-annual Bureau of Worker's Compensation report through Portage County Safety Council was submitted.
- ◆ The annual Bureau of Worker's Compensation True-Up report was submitted.
- ◆ PDB, George Sarkis and John Ryan completed the closing of the CL Acquisition (City of Streetsboro) project for the Portage County Port Authority.



John Falatok, Senior Vice President, Commercial Relationship Manager, Home Savings, presents PDB President Brad Ehrhart with a check for \$5,000.

EVENTS AND ACTIVITIES

Upcoming PDB Events

- ◆ The "Produced in Portage" event will be held October 1st, from 9:00-11:00 a.m., at The NEW Center. The event will focus on exposing students, grades 6-12 to careers in manufacturing. Eight county school districts have registered to bring over 275 students and 23 adults to this event. Last year 37 manufacturing companies participated. Sponsorship opportunities are available. <https://www.portagedevbd.org/about-pdb/pip/>
- ◆ PDB Board Meeting, October 31st, from 7:30-9:00 a.m., at The NEW Center. Sponsorship opportunities are available. https://pddbboardsponsorship_oct.eventbrite.com
- ◆ Cyber Security Round Table with MAGNET, November 6th. Details coming soon.

The PDB is leading the following events:

- ◆ PDB, city and county officials and a HUD field economist met on July 17th.
- ◆ PDB Board Meeting was held on July 25th.
- ◆ PDB team members attended communications training with FocalPoint on July 31st.

The Portage Development Board was represented at the following events in July:

- ◆ NAIOP Site Selectors presentation in Cleveland on July 9th.
- ◆ Portage County Safety Council on July 11th.
- ◆ US Trade War Seminar at ACE Products and Consulting on July 11th.
- ◆ Rootstown Chamber of Commerce meeting on July 16th.
- ◆ Economic Development Financing webinar on July 18th.
- ◆ Team NEO Aligning Opportunities Launch Event on July 17th.
- ◆ Metis Afterhours on July 19th.
- ◆ Team NEO/NODE meeting on July 30th.
- ◆ ACE open house on July 22nd.