




Kent Parks & Recreation Department

497 Middlebury Road Kent, Ohio 44240 (330) 673-8897 FAX: (330) 673-8898

TO: Dave Ruller, Jim Silver
FROM: John Idone 
DATE: June 8, 2009
RE: Donation for Trees, Log Cabin & Children's Theater



* M E S S A G E *

Kent Parks & Recreation Department has received a check for \$1,000 from the Dubois Family Foundation. They have requested that \$500 be earmarked for the Log Cabin Educational Exhibits and \$500 for support of the Kent Parks & Recreation Children's Theater program.

In addition, we have received \$225 in cash from various neighbors of Norwood and Beech Streets for the purchase of trees for Kent's parks.

The checks and cash have been forwarded to Budget and Finance and will be held until Council formally accepts them. Please request the necessary authorization from City Council to accept this donation. Your attention to this matter is sincerely appreciated.

PC: Budget & Finance
Kent Parks & Recreation Board



CITY OF KENT, OHIO

DEPARTMENT OF BUDGET AND FINANCE

To Mr. Ruller, City Manager

From: John Mockler, Interim Director of Budget and Finance

Re: 2009 Appropriation Amendments

The following appropriation amendments have been requested.

Fund 129 - Wireless 911

Increase \$27,500 – Increase appropriation to reflect changes in the Wireless 911 fund distribution process. Please refer to the attached memo from Mr. Lillich, Safety Director..

Fund 205 – Solid Waste

Increase \$39,500 – Increase appropriation to reflect startup costs for the Citywide Trash Collection Program. Please refer to the attached memo from Mr. Roberts, Service Director.



2009 AMENDED APPROPRIATIONS

<u>FUND</u>	<u>DEPARTMENT/Division</u>	<u>Personnel & Benefits</u>	<u>All Other</u>	<u>Contingency</u>	<u>AMOUNT</u>
GENERAL (001)	City Council	\$157,371	\$19,100	\$0	\$176,471
	Mayor	7,721	2,000	0	\$9,721
	Community Support	0	60,000	0	\$60,000
	City Manager	233,782	54,900	0	\$288,682
	Urban Renewal	0	100,000	0	\$100,000
	Human Resources	49,442	17,750	0	\$67,192
	Civil Service	74,790	24,100	0	\$98,890
	Law	301,117	116,700	0	\$417,817
	Budget & Finance	170,343	117,800	0	\$288,143
	Community Development	448,326	192,500	0	\$640,826
	Economic Development	98,111	11,600	0	\$109,711
	Health	240,725	128,300	0	\$369,025
	Permit Parking	0	13,000	0	\$13,000
	Public Planting	0	47,500	0	\$47,500
	Main Street Program	81,753	3,000	0	\$84,753
	Service Administration	62,714	444,300	0	\$507,014
	Shade Tree	0	96,960	0	\$96,960
	Rental Units	0	47,600	0	\$47,600
	Building	214,930	32,750	0	\$247,680
	Land banking	0	96,400	0	\$96,400
	Engineering	229,971	128,800	0	\$358,771
	Safety Director	122,858	29,750	0	\$152,608
	Police	2,499,564	597,600	1,482	\$3,098,646
	Fire	1,172,518	0	0	\$1,172,518
	Miscellaneous & Sundry	0	295,500	17,000	\$312,500
	Contingency	0	0	81,518	\$81,518
	TOTAL	\$6,166,036	\$2,677,910	\$100,000	\$8,943,946
WEST SIDE FIRE (101)	Fire	\$240,000	\$28,800		\$268,800
	TOTAL	\$240,000	\$28,800		\$268,800
STREET CONSTRUCTION MAINT. & REPAIR (102)	Service	\$999,792	\$849,200	0	\$1,848,992
	Contingency	0	0	25,000	\$25,000
	TOTAL	\$999,792	\$849,200	\$25,000	\$1,873,992
STATE HIGHWAY (103)	Service	\$0	\$60,000		\$60,000
	TOTAL	\$0	\$60,000		\$60,000
RECREATION (106)	Parks & Recreation	\$918,683	\$903,550		\$1,822,233
	TOTAL	\$918,683	\$903,550		\$1,822,233
FOOD SERVICE (107)	Health	\$54,213	\$6,300		\$60,513
	TOTAL	\$54,213	\$6,300		\$60,513
INCOME TAX (116)	Budget & Finance	\$235,438	\$448,100		\$683,538
	Managed Reserve	0	60,000		60,000
	TOTAL	\$235,438	\$508,100		\$743,538

2009 AMENDED APPROPRIATIONS

<u>FUND</u>	<u>DEPARTMENT/Division</u>	<u>Personnel & Benefits</u>	<u>All Other</u>	<u>Contingency</u>	<u>AMOUNT</u>
REVOLVING HOUSING (120)	Health	\$72,938	\$12,700		\$85,638
	TOTAL	\$72,938	\$12,700		\$85,638
STATE & LOCAL FORFEITS (121)	Police	\$0	\$15,000		\$15,000
	TOTAL	\$0	\$15,000		\$15,000
DRUG LAW ENFORCEMENT (122)	Police	\$0	\$20,000		\$20,000
	TOTAL	\$0	\$20,000		\$20,000
ENFORCEMENT & EDUCATION (123)	Police	\$0	\$12,000		\$12,000
	TOTAL	\$0	\$12,000		\$12,000
INCOME TAX SAFETY (124)	Police	\$2,730,517	\$3,040		\$2,733,557
	TOTAL	\$2,730,517	\$3,040		\$2,733,557
LAW ENFORCEMENT TRUST (125)	Police	\$0	\$18,000		\$18,000
	TOTAL	\$0	\$18,000		\$18,000
COMMUNITY DEVELOPMENT (126)	Community Development	\$30,800	\$526,261		\$557,061
	TOTAL	\$30,800	\$526,261		\$557,061
FIRE & E.M.S. (128)	Fire	\$2,154,496	\$612,200		\$2,766,696
	TOTAL	\$2,154,496	\$612,200		\$2,766,696
WIRELESS 911 (129)	Safety	\$0	\$62,500		\$62,500
	TOTAL	\$0	\$62,500		\$62,500
SWIMMING POOL INSPECTIONS (130)	Health	\$3,535	\$1,700		\$5,235
	TOTAL	\$3,535	\$1,700		\$5,235
WATER (201)	Service	\$1,338,503	\$3,062,300	\$0	\$4,400,803
	Budget & Finance	527,142	90,059	0	\$617,201
	Contingency	0	0	50,000	\$50,000
	TOTAL	\$1,865,645	\$3,152,359	\$50,000	\$5,068,004
SEWER (202)	Service	\$1,295,722	\$2,108,350	\$0	\$3,404,072
	Health	320,791	58,300	0	379,091
	Budget & Finance	527,142	1,306,540	0	1,833,682
	Contingency	0	0	50,000	50,000
	TOTAL	\$2,143,655	\$3,473,190	\$50,000	\$5,666,845
UTILITY BILLING (204)	Budget & Finance	\$0	\$71,900		\$71,900

2009 AMENDED APPROPRIATIONS

<u>FUND</u>	<u>DEPARTMENT/Division</u>	<u>Personnel & Benefits</u>	<u>All Other</u>	<u>Contingency</u>	<u>AMOUNT</u>
	TOTAL	\$0	\$71,900		\$71,900
SOLID WASTE (205)	Service	\$62,714	\$453,800		\$516,514
	TOTAL	\$62,714	\$453,800		\$516,514
STORM WATER UTILITY (208)	Service	\$0	\$2,594,318		\$2,594,318
	Budget & Finance	0	5,967		\$5,967
	TOTAL	\$0	\$2,600,285		\$2,600,285
GUARANTEED DEPOSITS (230)	Budget & Finance	\$0	\$200		\$200
	TOTAL	\$0	\$200		\$200
CAPITAL PROJECTS (301)	Safety	\$0	\$5,300,000	0	\$5,300,000
	Service	0	5,249,847	0	5,249,847
	Budget & Finance	0	3,331,988	0	3,331,988
	Contingency	0	0	25,000	25,000
	TOTAL	0	13,881,835	25,000	\$13,906,835
DEBT SERVICE (402)	Budget & Finance	\$0	\$319,482		\$319,482
	TOTAL	\$0	\$319,482		\$319,482
POLICE PENSION (802)	Police	\$125,000	\$0		\$125,000
	TOTAL	\$125,000	\$0		\$125,000
FIRE PENSION (803)	Fire	\$125,000	\$0		\$125,000
	TOTAL	\$125,000	\$0		\$125,000
UDAG (820)	City Manager	\$0	\$144,512		\$144,512
	TOTAL	\$0	\$144,512		\$144,512
		17,928,462	30,414,824	250,000	48,593,286
Original Appropriations		17,928,462	22,419,516	250,000	40,597,978
Amendment #1		0	6,575,165		6,575,165
Amendment #2		0	194,603		194,603
Amendment #3			463,540		463,540
Amendment #4			695,000		695,000
Amendment #5			67,000		67,000
Amendment #6					0
Amendment #7					0
Amendment #7					0
		17,928,462	30,414,824	250,000	48,593,286

2009 AMENDED APPROPRIATIONS

<u>FROM</u>		<u>ORIGINAL</u>	<u>CURRENT</u> <u>REQUEST</u>	<u>TO</u>
Fund 106 - Recreation	*	\$20,000	20,000	Fund 001 - General
Fund 108 - License Tax		\$245,000	245,000	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax		\$2,000,000	2,000,000	Fund 001 - General
Fund 116 - Income Tax		550,000	550,000	Fund 102 - St Const Maint & Repair
Fund 116 - Income Tax		0	0	Fund 107 - Food Service
Fund 116 - Income Tax		0	0	Fund 130 - Swimming Pool
Fund 116 - Income Tax		2,603,771	2,603,771	Fund 124 - Income Tax Safety
Fund 116 - Income Tax		2,603,771	2,603,771	Fund 128 - Fire & E.M.S.
Fund 116 - Income Tax		2,500,000	2,500,000	Fund 301 - Capital Projects
Fund 116 - Income Tax		267,627	267,627	Fund 402 - Debt Service
Fund 116 - Income Tax		150,000	150,000	Fund 807 - Health Insurance
	Total	\$10,675,169	10,675,169	
Fund 201 - Water		\$30,000	30,000	Fund 204 - Utility Billing
Fund 202 - Sewer		\$30,000	30,000	Fund 204 - Utility Billing
Fund 208 - Storm Water	*	\$30,000	30,000	Fund 116 - Income Tax
			11,030,169	

* Designates Repayment of Advance

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

June 6, 2009

To: Dave Ruller, City Manager
John Mockler, Interim Budget & Finance Director

- New Estimate

From: Gene Roberts X 7319

RE: Citywide Trash Collection Startup Cost

The following costs have been estimated which requires funding for implementation of the Citywide Trash Collection Program:

Item	Description	Amount
1	R & R, Contract Start Up Cost, Contract Art. 13.11.1	\$ 18,300.00
2	Purchase of Bags by City for Resale	\$ 3,000.00
3	Mass Mailing Printing	\$ 3,600.00
4	Mass Mailing Postage	\$ 8,000.00
5	R & R Sanitation Min. Generator Bag Pick Up	\$ 6,600.00
	Estimated Start Up Cost for Citywide Trash Collection:	\$ 39,500.00

Initially staff identified the funding for the City's Spring Cleanup Program as a source of funds for the costs associated with the implementation of the Citywide Trash Collection Program. However, the timing of implementation of the new program is such that the City elected to complete the 2009 Spring Cleanup Program and as such the funding has been used.

It is respectfully requested that \$39,500 be appropriated to the Solid Waste Fund 205-050-550-37 to the lines as follows:

32	Communications/Postage	\$ 8,000.00
34	Professional Services	\$ 18,300.00
37	Printing, Photocopy, Advert	\$ 3,600.00
39	Misc Contractual Service	\$ 6,600.00
42	Operating Materials	\$ 3,000.00
	Total all Lines Requested:	\$ 39,500.00

Appropriation of the requested funds will allow for the Citywide Refuse Collection Program to begin on its scheduled date of August 1, 2009. The appropriation needs to be provided no later than July 1, 2009 in order to provide for the purchase of the proprietary bags for Minimum Generator subscribers and as such Council's consideration of this issue at their earliest convenience is appreciated.

Cc: file

From: Dave Ruller
To: Gene Roberts
CC: John Mockler; Linda Copley
Date: 6/8/2009 5:27 PM
Subject: Re: Citywide Trash Collection Funding

Gene,

What, if any, of the start up funds do expect to recover? In other words, will we get back any of the \$18,300 once people start paying their bills? It also might be appropriate/easier to use Contingency Funds for this purpose.

Dave

>>> Gene Roberts 6/8/2009 3:29 PM >>>
Dave,

You should have received an inner office Memo estimating the needed funding for the Citywide Trash Collection (attached for your reference).

I have discussed timing and available funds with John Mockler, he provided the following:

2009 Starting Unencumbered Fund Balance	\$142,130
2009 Estimated Revenue	\$398,500
2009 Available Funds	\$540,630
Current 2009 Encumbrances	\$477,014
Current Unencumbered Fund Balance	\$ 63,616
Citywide Refuse Collection Funding Request	\$ 39,500
Fund Balance if Approved by KCC	\$ 24,116

In order to provide the needed funding to move the program along I respectfully request the preparation of the need appropriation authority (John Mockler stand ready to prepare) and placement of this issue as unauthorized on the June 17th KCC Agenda. The primary purpose of providing the funding is to have the Authority to enter into the Agreement with R&R and lead time for purchase of trash bags with logo.

thanks
gene

Fund: 205 (Solid Waste)				Budget
Dept: 050 (Service Department)				Additon
Prog: 550 (Basic Utility Services)				For
Acct: 37 (Demo Grant/Curbside-City)		2009	2009	Citywide
Line		Approved	Estimated	Refuse
	<u>Solid Waste</u>	Budget	Expense	
20	Other Operation & Maint			
21	Travel & Transportation	\$ -	\$ -	
28	Vehicle Fuel	\$ -	\$ -	
31	Utilities	\$ -		
32	Communications/Postage	\$ 800.00	\$ 8,800.00	
	AT&T	\$ 800.00	\$ 800.00	
	Citywide Refuse	\$ -	\$ 8,000.00	\$ 8,000.00
33	Rents & Leases	\$ -	\$ -	
34	Professional Services	\$ 500.00	\$ 19,000.00	
	Securitas, Spring Cleanup		\$ 700.00	
	Citywide Refuse Startup Cost		\$ 18,300.00	\$ 18,300.00
35	Maint of Equip & Facil	\$ 100.00	\$ -	
	Black Box Tech Serv		\$ -	
36	Insurance & Bonding	\$ 800.00	\$ 400.00	
37	Printing, Photocopy, Advert	\$ -	\$ 4,267.00	
	Advance Display		\$ 417.00	
	Citywide Refuse		\$ 3,600.00	\$ 3,600.00
	Last Line Misc.		\$ 250.00	
39	Misc Contractual Service	\$ 410,000.00	\$ 425,112.95	
	YWTS Maintenance		\$ -	
	AFSCME Legal Care Plan		\$ 15.00	
	Portage County Solid Waste	\$ 335,000.00	\$ 335,000.00	
	Pro Tree Tub Grinding	\$ 8,000.00	\$ 8,000.00	
	R&R Sanitation, City Facilty Trash Collectin		\$ 2,900.00	
	R&R Sanitation, Down Town Trash Cans		\$ 4,240.00	
	R&R Sanitation, Spring Cleanup	\$ 65,000.00	\$ 65,957.95	
	R&R Sanitation, Dead Animal P/U		\$ 100.00	
	R&R Sanitation, Special P/U		\$ 300.00	
	Citywide Refuse R&R Sanitation, Bag P/U		\$ 6,600.00	\$ 6,600.00
	Last Line Misc.	\$ 2,000.00	\$ 2,000.00	
41	Office Supplies	\$ 100.00	\$ 100.00	
	Supplies		\$ 100.00	
42	Operating Materials	\$ 200.00	\$ 3,000.00	
	Citywide Refuse, Bags		\$ 3,000.00	\$ 3,000.00
44	Sm Toll/Minor Equip<\$2500	\$ 800.00	\$ 500.00	
	Citywide Refuse		\$ 500.00	
	Last Line Misc.		\$ -	
	Other Operation & Maint:	\$ 413,300.00	\$ 461,179.95	\$ 39,500.00



CITY OF KENT, OHIO

DEPARTMENT OF SAFETY

To: Dave Ruller, City Manager

From: William Lillich

Subject: Wireless 9-1-1 fund distribution process; KSU funding change; amendment to KSU/City Computer Aided Dispatch agreement

Request for City Council Committee time

Date: May 26, 2009

Mr. Ruller,

As you are aware, the State of Ohio made several recent changes to the legislation that effected the collection and distribution of wireless 9-1-1 fees throughout the state. Prior to these changes, fees were charged to all cell phones users, with the State of Ohio collecting and disbursing the fees based on the number of cell phones registered in each of the eighty-eight counties. The funds were then distributed to the public safety answering points (PSAPs), based on the plan adopted by each of the 9-1-1 planning committees in each of the counties. In Portage county, the initial plan called for the distribution of the funds based on the population of the area that each of the PSAPs served.

The new legislation made some noteworthy changes in this process, including a 3cent per phone reduction in the monthly fee, and the mandate to reduce the number of funded PSAPs in each county to a maximum of five. This presented a dilemma in Portage County, since we had six funded PSAPs.

The 9-1-1 planning committee solicited input from each of the affected communities in order to determine how to go about implementing changes in the funding process, as well as inquiring as to the most effective manner to provide this service in the future. Subsequently the planning committee recommended the re-establishment of the 9-1-1 technical committee, giving the participants the direction of developing a new county-wide strategy.

In the interim, a temporary solution was arrived at between the City and Kent State University partnering on the funding process. Since much of the dispatching and records data is stored and managed by a joint operating agreement between the two entities, it made sense to merge our data management of records, Computer Aided Dispatch, and the 9-1-1 system to reduce the number number of County PSAPs. In this case, the population number is combined to establish a new total. The net result is the fund amount previously distributed to KSU is now disbursed to our Budget & Finance, going into the 9-1-1 reserve fund. We now need to amend our CAD management agreement with KSU to enable us to complete the payment. This is a short term change that enables KSU to continue to receive the needed funds, but at no additional expense to the City.

Mr. Silver has reviewed the proposed addendum to the CAD contract with KSU. In order to authorize this process though, we need to City Council to approve the Addendum #1 to the contract, and also to approve a necessary re-appropriation that will adjust the estimated increase in revenue and expenditure items.

The net effect in these changes is for City Council to:

- A. increase the anticipated revenues for Wireless 9-1-1 to a total of \$107,200,
- B. increase the authorization for payment and expenditure to KSU by a sum of \$24,500, and
- C. Reappropriate the dedicated 9-1-1 expenditures to the appropriate cost center.

Committee time is requested for the June 3 committee meetings for review and authorization of these changes.

William C. Lillich
Safety Director
2009038

*\$27,500 - per Mr. Lillich
6.11.09*



CITY OF KENT, OHIO

OFFICE OF THE CITY MANAGER

June 11, 2009

Dear City Resident:

Over the last 2 years Kent City Council has been studying trash services to make sure Kent residents were getting the best service at the lowest price possible.

In our research we discovered that nationally 2 out of 3 cities manage trash services for their residents and Kent was part of a declining minority that left it up to residents to fend for themselves. When we looked at our peer cities in Ohio we found that all of the state university cities, except Kent, took a direct role in managing trash services. Out of basic utilities like gas, electric, water, sewer and recycling, trash collection was the only utility that was not being managed in Kent.

City Council wasn't looking to get into the trash service business but when they saw that Kent residents were paying as much as 40% more for the same service than residents in other cities they felt an obligation to act on Kent residents' behalf and try to get them the best deal possible.

That prompted City Council to ask the City staff to come up with a plan to save money and improve Kent's neighborhoods through better trash service. The staff recommended converting to a single trash hauler, and after a competitive bidding process, R&R Sanitation was awarded the contract by City Council on May 20, 2009.

Under the new contract you should save anywhere from 10% to 40% on your monthly trash bill. Fewer trash trucks working in Kent also means less wear and tear on City streets, less truck traffic and noise in neighborhoods, less chance for property damage or accidents, lower emissions and a smaller carbon footprint for Kent.



We're pleased to be able to offer this new service but we recognize this is a significant transition and I wanted you to know that we're committed to making this change as smooth as possible for you. The City staff will be working closely with you and R&R Sanitation every step of the way to make sure you understand all of the services offered in this new trash contract.

You will soon be receiving a package in the mail from the City Public Service Department and R&R Sanitation containing the information you'll need to change your trash service. The City contract will allow Kent residents to begin signing up for the new R&R Sanitation trash service, at the new city rates, beginning in August 2009.

Please be looking for this information in the mail over the next couple of weeks and if you have any questions please don't hesitate to call R&R Sanitation at 1-800-628-3109 or the City Public Service Department at (330) 678-8105.

Thank you for your patience and cooperation as we make this change to serve you better.

Yours truly,

Dave Ruller
City Manager



DEPARTMENT OF PUBLIC HEALTH

325 SOUTH DEPEYSTER ST., KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082

HEALTH COMMISSIONER
John B. Ferlito

J.S. Gibbons
1123 Elno Avenue
Kent Ohio, 44240

June 10, 2009

Dear J.S. Gibbons,

Thank you for your letter about Plum Creek Park. Our department monitors standing water in the city for mosquito larvae and survey several spots in Plum Creek Park for larvae. Our Department also conducts a weekly surveillance program for adult mosquitoes and adulticide when the adult count gets over 21 female mosquitoes in our mosquito traps.

I went to Plum Creek and look at the creek and areas around the bridges and spoke to Parks and Recreation Director John Idone about your concerns. He will have his crews monitor this area more often for litter. Mr. Idone also stated the City has received a Federal Grant to enhance the creek in the park area and the City Engineer is working on a study on how to enhance the area at this time

Sincerely,

A handwritten signature in black ink that reads "John Ferlito".

John Ferlito
Health Commissioner

Cc. File
Parks & Recreation

J.S. Gibbons
1123 Elno Avenue
Kent, Oh 44240-3363

To The Editor
Record Courier
126 N. Chestnut Street
Ravenna, Ohio 44266

I am writing this letter on behalf of all those who use to love going to Plumb Creek Park in Kent. I was taken there last evening to see the ducks, geese, goslings, and the beautiful water Iris that grow this time of the year. Needless to say how sad and disappointed I was. This creek is in deplorable condition. It looked more like a trash dump site. The bridges are clogged with debris, there is so much algae and muck I am appalled at these conditions. This surely is a breeding place for mosquitoes.

I also enjoyed going to the garden patches to check out the flowers that come up. They were just over-grown weed patches.

When the mother's club had the children's play ground put up this was one of the parks to go for family reunion or to just take a lunch break. It used to be beautiful. I know that times are tough now and the economy is at a low point. Instead of going out of town people want to use the resources at hand. Would it be so much trouble to clean the junk from the creek. We have a save the river group and it is getting better every year. How about lets save our creek and get it cleaned up so all can enjoy.

The ball field, volley ball court and the basketball court bring many people and I am sure some strangers to this park. Is this the picture we want to show strangers and our children who are learning about going green and the environment? It amazes me that a city so busy buying property cannot take of the property it has owned for years.


J.S. Gibbons



CIVIL SERVICE COMMISSION

CITY OF KENT
221 EAST SUMMIT STREET
KENT, OHIO 44240

TELEPHONE: (330) 676-8101
DF: (330) 676-7656
Fax: (330) 676-7580

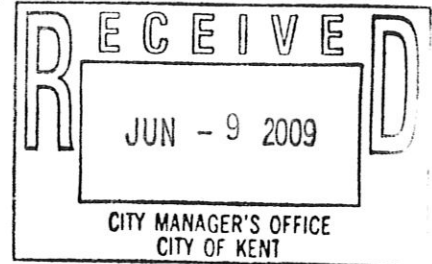
CIVIL SERVICE COMMISSION MEETING MINUTES MAY 11, 2009 3:00 P.M.

Present: Ronald F. Heineking, Chairperson
Jacqueline W. Loomis, Co-Chairperson
Anna J. Lucas, Civil Service Coordinator

William C. Lillich, Safety Director
Elizabeth L. Zorc, Human Resources Manager

Jennifer K. Ennemoser, Detective
Samuel S. Todd, Sergeant
Robert J. Treharn, Detective Sergeant

Nancy Hansford, Observer



Commissioner Heineking, as the Chairperson, called the meeting to order. The minutes of the April 13, 2009 Civil Service Commission Meeting were approved as prepared.

The Commission approved the appointment of Christina Lillich to the position of Fire Services Specialist with the Kent Fire Department effective May 18, 2009. Also noted for the record was the Revised Police Officer Eligibility List posted on April 22, 2009. The list was revised after the Physical Fitness Testing administered on April 16, 2009 results were provided to the Commission by Captain Lee. It was confirmed that the Ohio Association of Chiefs of Police shall administer the promotional Assessment Center evaluations for the following ranks and on the following dates. The Police Sergeant Assessment Center will be administered on May 30, 2009. The Police Lieutenant Assessment Center will be administered on June 20, 2009. And, the Police Captain Assessment Center will be administered on July 11, 2009.

It was noted that the Plant Mechanic Written Examination notice was posted on April 30, 2009 and the written examination will be administered by Ramsey and Associates on June 6, 2009. And, the appointment of William Simpson to the position of Service Worker in the Division of Central Maintenance effective June 1, 2009 was noted for the record. Mr. Simpson's appointment was the result of the AFSCME bidding process. He is currently a Plant Operator at the Water Reclamation Facility. Chairperson Heineking

stated that this concluded the business portion of the meeting and, then, invited Sgt. Todd to address the Commission regarding his appeal to participate in the promotional Police Sergeant written examination that he missed on April 23, 2009. Sgt. Todd informed the Commission, in writing and in his presentation, that on the day of the test he showed up about an hour beforehand to take the test and a short time after that he was called out on an emergency SWAT call to Springfield Township in Summit County. The emergency call involved a subject who was armed with an AK 47 assault rifle and was threatening to kill a number of people. The subject was presumed to be in the area and, for obvious reasons, needed to be apprehended. Sgt. Todd said that he felt that because he was called out for this high risk operation and since this was one of his collateral assignments and because he was a SWAT Team Leader, his inability to participate in the promotional Lieutenant written examination was beyond his control. Additionally, he stated that he was obligated to respond to the SWAT operation. He stressed that going out on the call was a personal integrity issue as well as a professional obligation. When he returned from the SWAT call, the examination was over and the examination consultant had left the Kent Police Station. He also stated that he did not believe his colleagues, the three Sergeants that did participate in the examination, should have to take another test. He emphasized that, in all fairness, a test could be administered to him separately and thus provide him with the opportunity to compete for the position of Lieutenant.

Chairperson Heineking asked whether anyone else would like to speak on this issue and referred to the written responses the Commission received regarding this matter from Sgt. Prusha, Sgt. Treharn, Chief Peach, and Safety Director Lillich. Both Sergeants explained that they felt it would be unfair for Sgt. Todd to take the test for such reasons as his ability to have heard what the questions on the test were as they were being discussed in the Police Department, his ability to have extra/additional time to study for the promotional test, and the fact that he was not required to respond to the SWAT call and it was his choice to do so. Director Lillich and Chief Peach both wrote that although it was commendable that Sgt. Todd went to the SWAT call-out, it was not a requirement for Sgt. Todd to go to the call-out and it was clearly his choice to do so. Chief Peach also attached the SWAT call-out procedures to the written response he had forwarded to the Commission. Then, Commissioner Heineking asked those present whether there were any questions, comments, or anything else for the Commission to consider.

Based on all the information presented, Chairperson Heineking made the motion that Sgt. Todd not have the opportunity to take the promotional test and that the Commission will not move forward with any new testing. Loomis seconded the motion and, therefore, the motion passed and the final outcome was that Sgt. Todd will not be able to test separately for the promotional Police Lieutenant examination.



**KENT POLICE DEPARTMENT
MAY 2009**

	MAY 2008	MAY 2009	TOTAL 2008	TOTAL 2009
CALLS FOR SERVICE	1901	2142	9177	9220
FIRE CALLS	368	338	1702	1709
ARRESTS, TOTAL	195	215	1104	1095
JUVENILE ARRESTS	20	14	85	90
O.V.I. ARRESTS	18	30	105	145
TRAFFIC CITATIONS	317	416	1628	1652
PARKING TICKETS	151	450	1847	1942
ACCIDENT REPORTS	53	60	322	353
Property Damage	21	32	182	204
Injury	9	8	52	45
Private Property	19	16	68	85
Hit-Skip	4	4	20	19
OVI Related	2	0	7	3
Pedestrians	0	0	7	3
Fatals	0	0	0	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	1	0	6	4
Robbery	1	1	10	5
Assault Total	30	21	97	107
Serious	5	6	8	17
Simple	25	15	89	90
Burglary	17	17	50	43
Larceny	31	44	165	175
Auto Theft	2	5	17	13
Arson	2	11	14	20
TOTAL	84	99	359	367
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	1	0
Robbery	1	0	6	4
Assault Total	20	14	44	62
Serious	3	6	2	10
Simple	17	8	42	52
Burglary	0	0	4	6
Larceny	2	6	20	28
Auto Theft	1	1	5	3
Arson	0	3	1	4
TOTAL	24	24	81	107