



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 27, 2021
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BJS*
RE: Public-Private Shared Use Sign for Gougler Ave. Municipal Lot

In July 2017, Kent City Council authorized the City to enter into a lease agreement with 315 RFK, LLC for six (6) parcels, located on the east and west sides of Gougler Avenue, in order to provide parking for the commercial operations that were planned for the refurbished L.N. Gross building. The company entered into a lease arrangement instead of acquiring the properties because during the due diligence phase of the purchase process, an environmental assessment identified some legacy environmental conditions that necessitated the City maintaining ownership of the parcels in perpetuity.

315 RFK, LLC (dba ONUS) completely renovated the building for its current business operations and also made a significant financial investment in the two parking areas, including the municipal lot located on the west side of Gougler Avenue that is available to the public during the evenings and on the weekends. As part of the renovation of the lot, a structure was erected for possible sign display in the future. The owners recently contacted the Community Development Department regarding the proposed installation of public-private shared use signage on the display structure that identifies both the business, ONUS, and the Portage Hike & Bike Trail: Brady's Leap Riverwalk that extends east of the 315 Gougler Avenue building (see attached signage rendering).

With the City's improvement to the Brady's Leap Bike & Hike Trail coming to completion in the coming weeks, it is anticipated that the public's use of the lot will increase and the signage will assist with identifying not only the business, but access and parking for the trail.

Since the proposed signs will be installed on City-owned property, they are not subject to review by the Architectural Review Board and the total square footage of both signs combined complies with the Zoning Code requirements for the N-C Zoning District. The Community Development Department staff discussed this highly unusual situation and since it involves public-private share use signage, installed on City-owned property, which has been completely renovated with funding provided by the private entity leasing the land, it was determined this matter should be presented to City Council for review and approval.

I am respectfully requesting time at the August 4, 2021 Committee session to discuss the matter in greater detail with Council and request authorization, with emergency, for the installation of the public-private shared use signs.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Attachment

Cc: Hope Jones, Law Director
Amy Wilkens, Clerk of Council
Eric Fink, Assistant Law Director
Heather Heckman, Development Planner

All logos and text will be aluminum dimensional lettering stud mounted with standoffs

Address is
12" tall
numbers
total size
12"x36"

3
1
5

On
Us

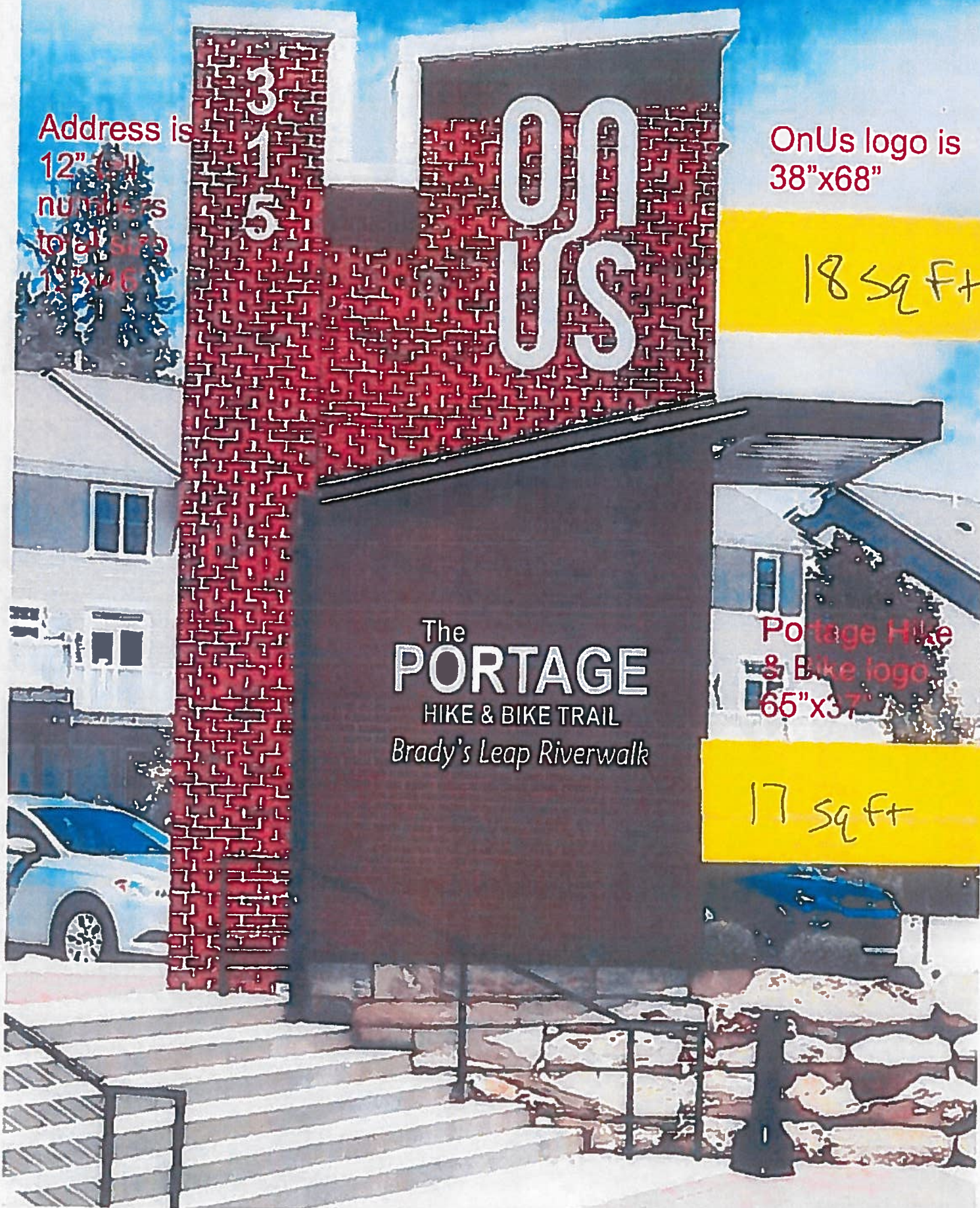
OnUs logo is
38"x68"

18 sq ft

The
PORTAGE
HIKE & BIKE TRAIL
Brady's Leap Riverwalk

Portage Hike
& Bike logo
65"x37"

17 sq ft





Kent Police Department

MEMORANDUM

To: Kent City Council
Dave Ruller, City Manager
From: Chief Nicholas Shearer
Date: May 11, 2021
Subject: Training Presentation

This memorandum is to serve as a request to Kent City Council to offer a presentation about the training practices of the Kent Police Department. As we all know, police training is an extremely important issue that has become a big topic of discussion on the national level. I am proud to say that the Kent Police Department has remained on the forefront of police training and I would like to present our training practices to all of you so you are aware what we are doing to further our pursuit of being the premier law enforcement agency in Portage County.



CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

MEMO

TO: Dave Ruller, City Manager
Council

FROM: Melanie A. Baker, Service Director

DATE: 7/ 28 / 2021

SUBJECT: Portage County Solid Waste District, request to amend contract – to go from weekly recycling pick up to every other week.

I respectfully request time on the August 4th Council meeting to allow Mr. William Steiner, Portage County Solid Waste District, Director to address Council with a request to amend our contract for recycling with the County to go from once a week pick up to once every other week.

As Mr. Steiner has indicated the cost will be \$5.50. This is reflective of recent legislation passed by the County to equally apply a cost across the county for recycling as needed based on their operational costs.

The City's current contract price with the County is \$5.83 per month for 2021 till March of 2022. This cost covers weekly pick up.

The contract is for 2 more years with price increases every March. The increases as per the current contract will be in March of 2022 and will be \$6.05 and the increase in March of 2023 will be \$6.19 per month. Again, these costs are for weekly pick up as per the current contract.

Main Street Kent
Kent Oktoberfest 2021
Sat., Sept. 25, 12-10pm

Petition to Businesses

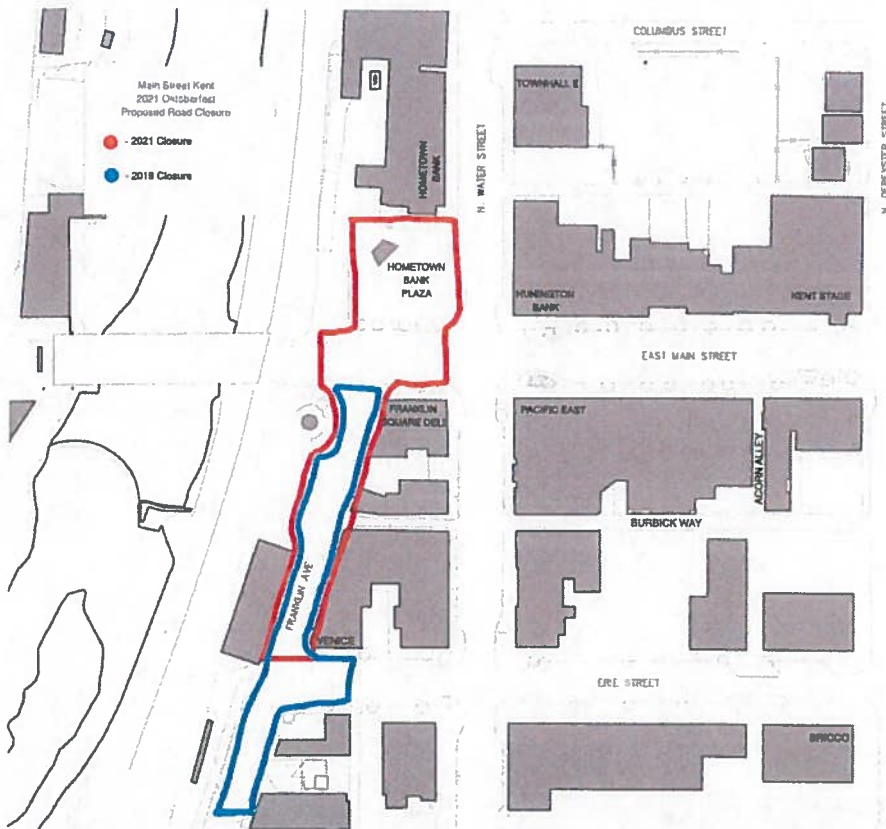
Main Street Kent plans to extend the footprint of the Kent Oktoberfest from Franklin Ave. across W. Main St. to utilize the Hometown Bank Plaza and that section of the street. As a business located in that area, we realize this will affect you, so we are seeking your approval to make this change. The road closure will be from approximately 8am until 11pm. Please sign and date on the line below if this is agreeable to you. We will then ask permission from City Council to amend the footprint for this year's event. Thank you!

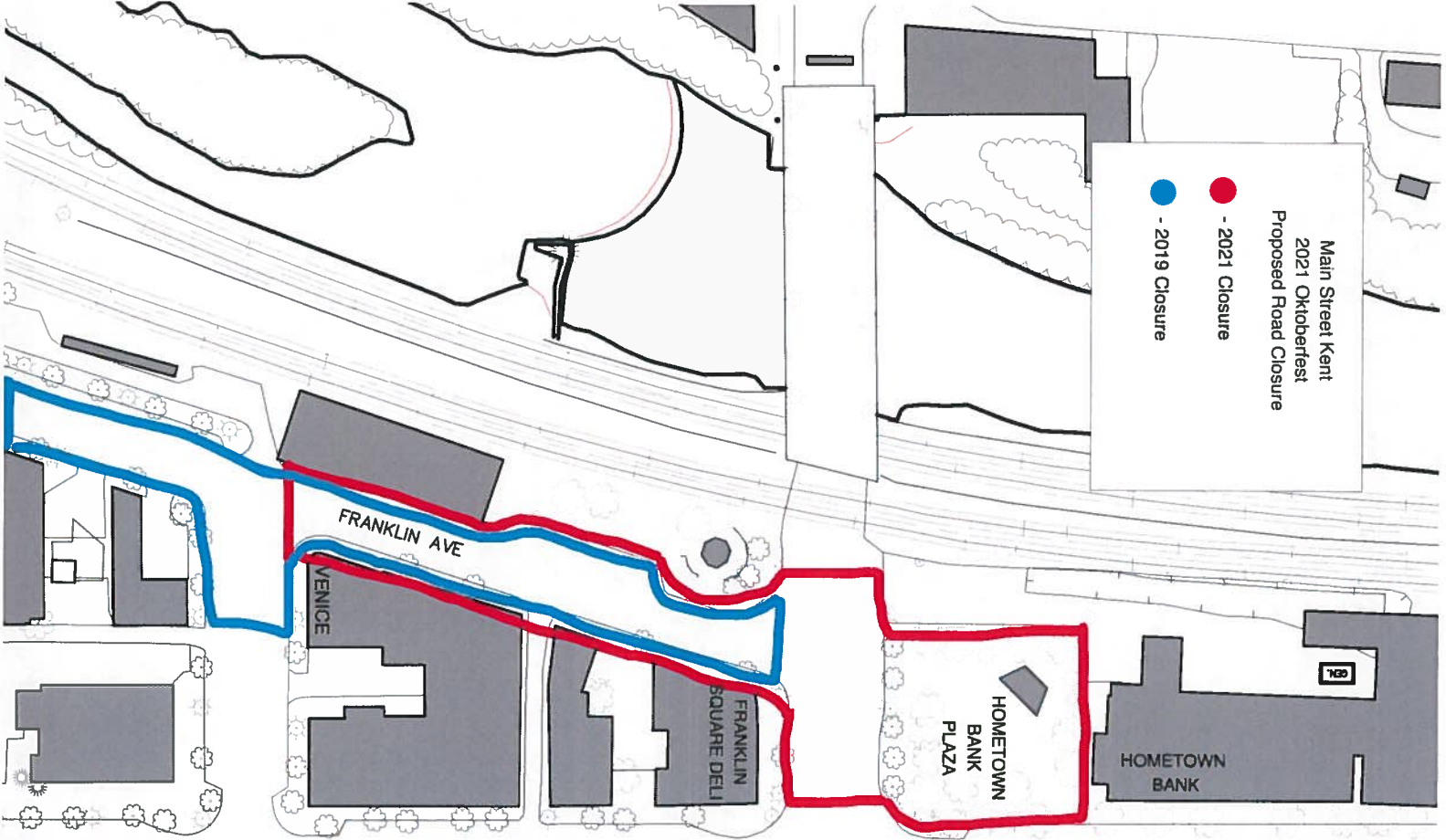
Franklin Square Deli *C. Ay*

Zephyr Pub *RACHEL JERNIGAN MGR*

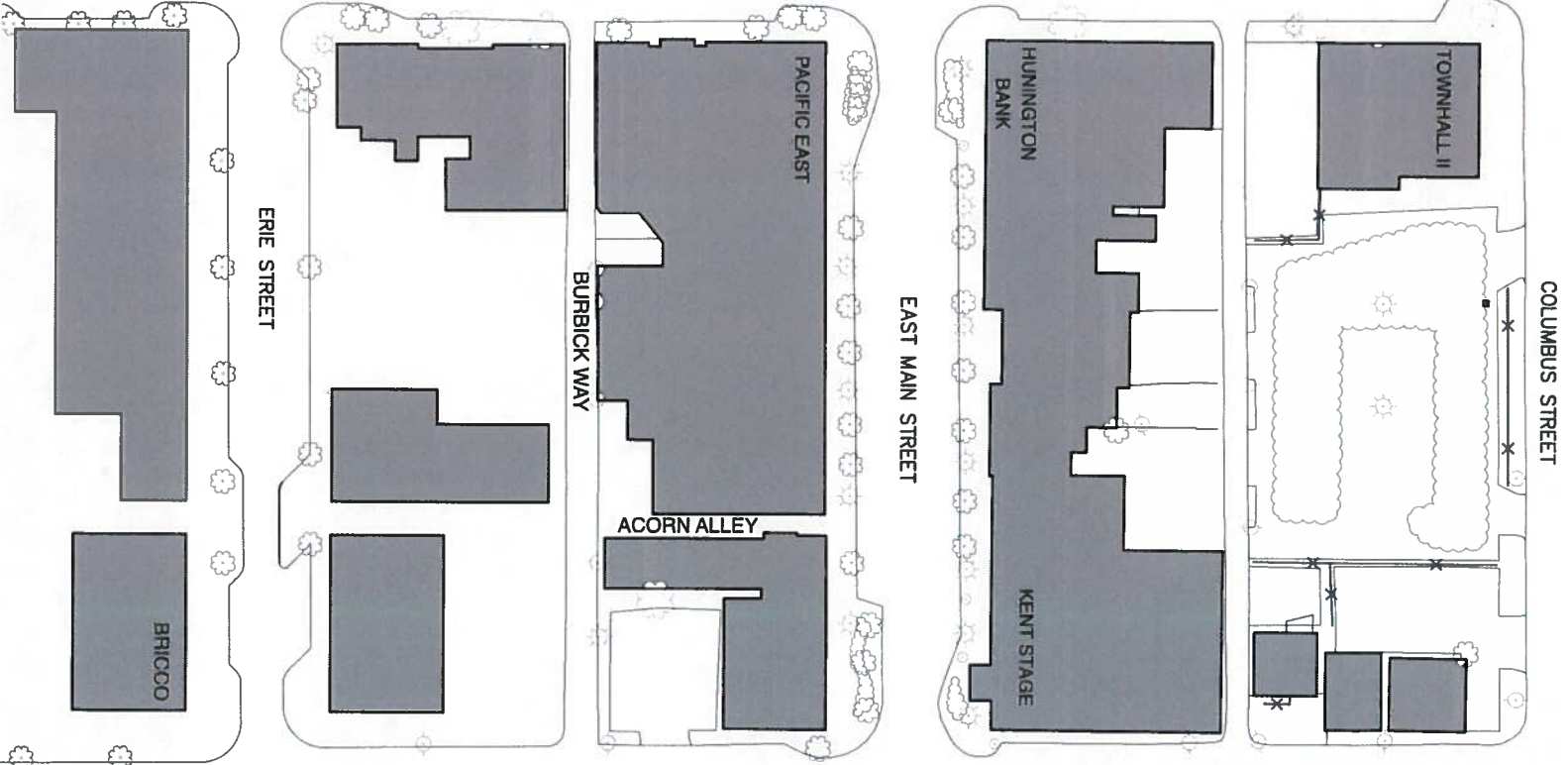
The Loft *approved via email*

Hometown Bank *Michael Lewis*





N. WATER STREET



N. DEPEYSTER STREET



Main Street Kent
Request to Suspend DORA for Special Event
Kent Oktoberfest Sat., Sept. 25, 2021

Main Street Kent is planning its annual Kent Oktoberfest event, a fundraiser that generates significant revenue for the organization each year. In 2019, proceeds exceeded \$30,000 from this one-day event. Guests of the event do not pay an entry fee, rather their purchases of seasonal adult beverages cover the costs of the event and produce funds for MSK. Tent rentals, portable toilets, live music, entertainment, professional sound services, and event marketing are some of the costs of putting on the event. Once event costs are covered, the remaining funds benefit Main Street Kent.

We respectfully request that City Council suspend the DORA (Designated Outdoor Refreshment Area) for the day of the event in the interest of preserving Main Street Kent's ability to continue this key fundraiser. If event guests are able to purchase alcoholic beverages from downtown businesses and carry them outside, Main Street Kent's ability to fundraise will be significantly decreased. It will be nearly two years since we've been able to host a fundraising event with this level of impact, and we would appreciate the support.

Heather Malarcik
Executive Director
Main Street Kent



CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

MEMO

TO: Dave Ruller, City Manager
Council

FROM: Melanie A. Baker, Service Director

DATE: 7/ 26 / 2021

SUBJECT: Amendments to Chapters 933, 935 and 936 of the Codified Ordinances, addressing refuse, solid waste and recycling.

Please find attached recommendations for amendments to Chapters 933, 935 and 936 of the codified ordinances in reference to refuse, solid waste and recycling.

The majority of changes consist of addressing definitions, clarifying utilities as defined by the chapter, and aligning pick up dates, times, containers and service locations. The changes further define the fees levied for such service and what is covered by all services.

Finally, we address the removal of the multi-family recycling collection program from the City of Kent residential recycling program and establish the requirements for the collection of recycling for the multi-family recycling program, which mirrors our commercial, industrial, governmental and institutional programs.

The current commercial, industrial, government and institutional programs, have requirements for reporting by the haulers as well as penalties for non-compliance. These rules will now apply to the multi-family program.

These ordinance changes are a work in progress and we will continue to monitor

the multi-family program along with our commercial, industrial, governmental and institutional programs to ensure compliance and begin to develop a more comprehensive review of our recycling in the City.

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CHAPTER 933

City Wide Refuse, Solid Waste, Garbage, Rubbish and Trash Collection

- [933.01](#) Definitions.
- [933.02](#) Collection and disposal of public interest, purpose and concern.
- [933.03](#) Storage containers for trash.
- [933.04](#) Additional item (bulk item) service.
- [933.05](#) Prohibited wastes.
- [933.06](#) Uncollected **refuse, solid waste, garbage and trash** ~~or refuse~~ declared a nuisance.
- [933.07](#) Dumping on public places or vacant lots prohibited.
- [933.08](#) Supervision of collection and removal.
- [933.09](#) **Refuse, solid waste, garbage and trash** collection permit.
- [933.10](#) Permit; fee.
- [933.11](#) Disposal methods and permit revocation.
- [933.12](#) Vehicle inspection.
- [933.13](#) Vehicle requirements; covering and spillage.
- [933.14](#) Driver to ensure load to be covered.
- [933.15](#) Collection rates.
- [933.16](#) Billing; failure to remit fees.
- [933.17](#) Dumping **refuse, solid waste, garbage and trash** in public receptacles prohibited.
- [933.18](#) Unlawful periods of accumulation.
- [933.19](#) Anti-scavenging.
- [933.20](#) Frequency of service.
- [933.21](#) Rules and regulations.
- [933.22](#) Liability insurance required.
- [933.23](#) License transfers.
- [933.24](#) Collectors records required.
- [933.25](#) Collection and disposal of solid wastes.

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[933.26](#) License revocation.

[933.99](#) Penalty.

CROSS REFERENCES

Municipal powers for collection and disposal of garbage - see Ohio R.C. 715.43, 717.01

Disposal and transporting on public ways - see Ohio R.C. 3767.20 et seq.

Vehicle loads dropping, leaking - see TRAF. [339.08](#)

Littering - see GEN. OFF. [521.08](#)

Recycling and solid waste collection - see S.U. & P.S. CH. [935](#), [936](#)

933.01 DEFINITIONS.

As used in this chapter:

(a) "Additional Items for Pickup" means items not fitting in the subscriber's refuse container and as defined by the Bulk Item List (also known as Bulk Items).

(b) "Asbestos" means the asbestiform varieties or serpentinite, riebeckite, cummingtonite-grunerite, anthophyllite and actinolite-tremolite.

(c) "Asbestos-Containing Waste Materials" means those waste identified in Chapter ~~3734-20-01(b)(4)~~ of the Ohio Administrative Code (OAC).

(d) "Billed Units" means all Residential Units Subscribing to the collection of residential trash provided for by the City' Refuse Contractor shall be considered a Billing Unit.

(e) "Bulk Items List" means those items not fitting in the subscriber's refuse container and included in the City's Refuse Contractor's Contract for collection.

(f) "City's Refuse Contractor" means the Contractor authorized by the City for the collection of **refuse**, solid waste, garbage, ~~and~~ rubbish, **and trash**.

(g) "City's Recycling Contractor" means the Contractor authorized by the City for the collection of recyclable materials. ~~and the low bidder in the last bidding process.~~

(h) "Commercial Operator" means all persons, firms or corporations who own or operate stores, restaurants, industries, institutions and other similar places including multi-family dwellings or multi-family residential structures containing four or more dwelling units. Commercial Operators are not required to subscribe to the City's Refuse Contractor's service.

(i) "Commissioner" means the Health Commissioner of the City of Kent or their designee.

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(j) "Container" means the approved containers or receptacles into which **refuse, solid waste, garbage, rubbish and** trash materials are placed by producers. All such receptacles are subject to standards set and approved by the City of Kent.

(k) "Contract" means the actual performance Contract signed between the City of Kent and a single solid waste hauler, through the open and competitive Bidding process for the exclusive right to collect residential refuse in the City of Kent.

(l) "Contract Documents" means the Advertisements for Bids, Information for Bidders, Contractor's Bid, Contractor's Bid Bond, the Contract Performance Bond, and any addenda or changes to the foregoing documents agreed to by the City and the Contractor. Additionally, all Supplemental Information for Bidders, Supplemental General Conditions, Change Orders, all laws referenced as written in full herein, all addenda issued and all modification to come are also Contract Documents.

~~(m) "Contractor" means the City's Refuse Contractor authorized by the City of Kent for the exclusive collection of residential refuse.~~

(m) ~~(n)~~ "Curbside" means that portion of the right-of-way adjacent to paved or traveled City roadways, including the end of a driveway, curb line or alley line.

(n) ~~(o)~~ "Delivery Site" means for Recyclable Materials the District Recycling Processing Facility located at 3588 Mogadore Road, Brimfield Township, Portage County, Ohio, or as otherwise agreed.

(o) ~~(p)~~ "Director" means the Director of Public Service of the City of Kent

(p) ~~(q)~~ "Disposals Site" means an approved location where the City's Refuse Contractor disposes of trash collected in the City of Kent which is operated with an approved license to receive residential trash.

(q) ~~(r)~~ "District" means The Portage County Solid Waste Management District.

(r) ~~(s)~~ "Garbage" means all discarded putrescible materials including, but not limited to, animal, vegetable or fruit wastes resulting from the handling, storage, preparation or eating of food and handling and disposal of small dead animals. ~~means all putrescible waste (except human excreta, sewage and other water carried waste, including vegetable and animal offal and carcasses of dead animals) and shall include all such substances from all public and private establishments and from all residences.~~

(s) ~~(t)~~ "Hazardous Waste" means those substances which, singularly or in combination, pose a significant present or potential threat to human health or to the environment, and which singularly or in combination, require special handling, processing or disposal because they are or may be flammable, explosive, reactive, corrosive, toxic, carcinogenic, bio-concentrative or persistent in nature, potentially lethal or an irritant or strong sensitizer.

(t) ~~(u)~~ "Holidays" means the following shall be holidays for purposes of **refuse, solid waste, garbage, and rubbish, and trash** collection:

New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

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The City's Refuse Contractor shall not collect **refuse**, solid waste, garbage and rubbish on the above listed holidays but shall start collection the day immediately following the holiday and continue ~~his~~**their** operation during the same week that the holiday occurs in, until all **refuse**, solid waste, garbage, ~~and~~ rubbish, **and trash** collection is complete.

(u) ~~(v)~~ "Households" means Residential units.

(v) ~~(w)~~ "Multi-family residence or apartment" means the grouping together of four or more billing units under a common roof.

(w) ~~(x)~~ "Occupied Residential Unit" means a residential unit shall be deemed occupied when either water or domestic light and power services are being supplied thereto.

(x) ~~(y)~~ "Pickup Location" means the location agreed to between the City's Refuse Contractor and the Subscriber where the Subscriber shall place their trash for pickup and the City's Refuse Contractor shall pickup said trash.

(y) ~~(z)~~ "Premises" means the land or buildings or both, occupied, by a householder or a commercial operator.

(z) ~~(aa)~~ "Producer" means an occupant of a residential unit who generates **refuse**, **solid waste**, **garbage**, **rubbish**, **and trash** and/or recyclable material.

(aa) ~~(bb)~~ "Quadrant(s)" means the total area of the City shall be divided into four subareas that shall be known as Quadrants(s) for the purpose of trash collection.

(bb) ~~(cc)~~ "Solid Waste" means such unwanted residual solid or semi-solid materials as results from industrial, commercial, agricultural and community operations, excluding earth or material from construction, mining or demolition operations, or other waste materials of the type that would normally be in demolition debris, non-toxic fly ash, spent non-toxic foundry sand and slag and other substances that are not harmful or inimical to public health, and includes but is not limited to, garbage, tires, combustible and non-combustible material, street dirt and debris. Solid waste does not include any material that is an "infectious waste", a "hazardous waste", and "asbestos waste" or material defined under "recyclable material". The definition of solid waste shall include all **refuse**, **garbage**, ~~and~~ **rubbish** **and trash** as defined herein.

(cc) ~~(dd)~~ "Subscriber" means a resident of Kent, an owner of rental property in Kent and the City of Kent in so much as collection of trash from City Facilities, required to have trash collected by the City's Refuse Contractor. Residential Unit defines those properties ~~who's~~**whose** owner shall become a Subscriber and is required by the terms of ~~this~~**the City's Refuse Contractor** to have their **refuse**, **solid waste**, **garbage**, ~~and~~ **rubbish** **and trash** collected.

(dd) ~~(ee)~~ "Recycling bin **container**" means a storage unit provided by the City or its Recycling Contractor in which recyclable materials are to be placed and commingled by the occupants of each billing unit, unless served by other storage units. Such ~~bins~~**containers** **shall** meet the requirements of the Director and will be specified by the City. Only the City's Recycling Contractor shall be permitted to remove the contents of a recycling bin.

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(ee) (ff) "Recyclable Material" means this term shall refer to recyclable materials in the form of glass, aluminum and steel containers, magazines, phone books, junk mail, mixed paper, newspaper, #1 and #2 plastics, and cardboard designated for removal from a residential or apartment unit. **This list may be reduced or A-additional materials** may be designated by mutual agreement of the Recycling Contractor and the City.

(ff) (gg) "Required Services" means it shall include the collection and disposal of the **refuse, solid waste, garbage, rubbish and** trash for residential units in the City.

(gg) (hh) "Residential Unit" means it shall include owner occupied and/or rented single family dwellings, duplex, triplex, boarding houses or other similar buildings with one or more billed units grouped under a common roof with facilities used or intended to be used by a single family for living, sleeping, cooking and eating purposes. Non-Residential Units are all units not as defined above and will not be required to subscribe to the City Refuse Contractor's service.

(hh) (ii) "Rubbish" means ashes, glass, crockery, tin cans, paper, boxes, rags and old clothing and all other similar non-putrescible wastes. The term "rubbish" shall not include any material such as earth, sand, brick, stone, plaster or other similar substances that may accumulate as a result of construction or demolition operations. For the purpose of this definition, "material from construction operations or demolition operations" are those items affixed to the structure being constructed or demolished, such as brick, concrete, stone, glass, wall board, framing and finishing lumber, roofing materials, plumbing, plumbing fixtures, wiring and insulation, but excludes materials whose removal has been required prior to demolition. For the purpose of this definition, semi-solid material does not contain liquids which can be readily released under normal climatic conditions as determined by Methods 9095 (Paint Filter Liquids Test) in SW-846: "Test Methods for Evaluating Solid Wastes, Physical/Chemical Methods".

(ii) (jj) "Refuse" means trash and discarded items listed as Additional Items for Pickup (also known as Bulk Items).

(jj) (kk) "Trash" means the component of Solid Waste that includes garbage and rubbish as defined herein but does not include recyclable materials.

(kk) (ll) "Yard Waste" means leaves, grass clippings, weeds, **holiday trees, shrub trimmings, bushes, and brush, and branch clippings,** and tree trimmings.

933.02 COLLECTION AND DISPOSAL DEEMED OF PUBLIC INTEREST, PURPOSE AND CONCERN.

The system of collection and disposal of refuse, **solid waste, garbage, rubbish and trash** by the City is hereby declared to be of public interest, purpose and concern. Pursuant to the City's "home rule" powers under the State of Ohio Constitution, the City is establishing the following laws for the betterment of the City, its aesthetics, its roads, and its ability to have trash collected on a less expensive basis, and on a timelier basis. The services provided in this chapter shall be rendered to all persons upon compliance with all City regulations pertaining to such utility.

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Mandatory Subscriptions. All property owners in the City who utilize any refuse collection and disposal service shall subscribe to the refuse collection service of the City's Refuse Contractor. All property owners except those specifically identified below as Exceptions shall become mandatory subscribers unless a Certification of Exception is obtained from the Director of Public Service.

Exceptions. All multifamily, commercial, industrial, governmental and institutional establishments in the City shall subscribe to any refuse collection service that is licensed by the City of Kent Board of Health. **Multifamily** & commercial, industrial, governmental and industrial establishments may enter into private contracts with the City's Refuse Contractor for refuse collection, but shall not be a subscriber under the terms of the City's Refuse Contract between the City and the City's Refuse Contractor.

933.03 STORAGE CONTAINERS FOR TRASH.

Each subscriber shall place his trash at the curb line, alley line or regular place of pick up, and shall provide for himself/herself and at his/her own expense the number of containers needed to properly dispose of his/her refuse.

Metal or plastic cans or barrels, with a maximum capacity of forty-five (45) gallons or fifty (50) pounds, and two (2) handles and a tightly-fitting lid, are considered to be authorized containers for trash.

Carts of capacity of ninety (90) **or ninety five (95)** gallons or less provided or approved by the City's Refuse Contractor are ~~not~~ limited to the maximum capacity of forty-five (45) gallons or fifty (50) pounds.

The use of fifty-five (55) gallon drums are prohibited as refuse containers.

Sealed plastic bags, as purchased for Minimum Generator Service shall have a mil thickness of at least 1.5 and a maximum capacity of thirty (30) gallons or fifty (50) pounds. Plastic bags must be placed in a can or barrel for pickup. **Plastic bags must be identifiable by the City's Refuse Contractor.**

The City's Refuse Contractor shall tag all containers which are unauthorized or unserviceable, which do not have serviceable handles for lifting and carrying, which have holes in the bottom, or which are otherwise not suitable for use. These tags shall advise the subscriber of the reason why the container may not be used.

The subscriber shall properly wrap, bag or bundle **refuse/ solid Waste, garbage, rubbish and trash** before depositing it in collection containers. The City's Refuse Contractor shall not be required to collect animal wastes or disposable diapers unless they are wrapped in a moisture-proof material and are undetectable by odor.

Cardboard boxes will be acceptable containers for bulky or loose materials other than garbage; however, the City's Refuse Contractor may refuse to accept such boxes if they are overloaded or become wet. No cardboard box and contents shall exceed fifty (50) pounds or have a dimension greater than four (4) feet **cubed.**

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Residents will be required to place all items for pick up at their regular place of pick up, unless alternative arrangements are made with the City's Refuse and Recycling Contractors.

Each container placed at the curb or alley as designated above, and each other item set out for collection, shall be placed at the location no earlier than 7:00 p.m. of the day before collection, ~~in the locality as established by the City's Refuse and Recycling Contractor.~~ The containers shall be removed from the required designated location for pickup by 7:00 p.m. the day collection has taken place.

~~Recyclable items eligible for the curbside recycling program maintained by the City's Recycling Collection Contract as provided for in Kent Codified Ordinance Chapter 935 shall be placed at the curb line or alley line in such separate and distinctly marked containers as shall be provided by the City's Recycling Contractor or as specified by the City's Director of Public Service.~~

Yard waste (leaves, grass clippings, weeds, shrub trimmings, holidays trees and **bushes, brush, branch** and tree trimmings) shall be collected at proscribed times by the City or may be taken to the City's Yard Waste Transfer Site by the subscriber. Curb side pickup shall conform to the Director of Public Service's Rules and Regulations relating to Yard Waste.

933.04 ADDITIONAL ITEM (BULK ITEM) SERVICE.

The ~~pick-up~~ **pickup** of additional items is subject to the charge listed for this service in the City's Refuse Contract. Additional items not fitting within approved containers shall be subject to established additional charges and collected by the City's Refuse Contractor as follows:

(a) Bulk material (boards, fencing, paneling, carpeting, etc.) shall be in four (4) foot lengths and tied in eighteen (18) inch bundles, weighing not more than fifty (50) pounds. The ~~pick-up~~ **pickup** of these items is subject to the charge listed for this service in the City's Refuse Contract.

(b) Loose material (rock, bricks, blocks, dirt, sand, cement, etc.) must be bagged, boxed or placed in trash cans and also subject to the above weight restrictions. Cardboard boxes used as receptacles will not be picked up if they have become wet. The ~~pick-up~~ **pickup** of these items is subject to the charge listed for this service in the City's Refuse Contract.

(c) Large items (discarded furniture, appliances, bicycles, etc.) shall be placed at the usual place of collection at the curb or alley line prior to the time of regular collection on the day of collection. The ~~pick-up~~ **pickup** of these items is subject to the charge listed for this service in the City's Refuse Contract.

All upholstered furniture, mattresses, or cloth furniture items must be completely wrapped in plastic. The pickup of these items is subject to the charge listed for this service in the City's Refuse Contract.

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For items containing Freon the subscriber must notify the City's Refuse Contractor, prior to being placed at the point of collection by the resident. The ~~pick-up~~ pickup of these items is subject to the charge listed for this service in the City's Refuse Contract.

Residents will be required to place all additional items for pick up at their regular place of pick up, unless alternative arrangements are made with the City's Refuse Contractor.

933.05 PROHIBITED WASTES.

No person shall deposit or cause to be deposited hazardous waste, asbestos, asbestos-containing waste materials or infectious waste into any public or private refuse, solid waste, garbage, or rubbish or trash receptacle.

933.06 UNCOLLECTED GARBAGE OR REFUSE DECLARED A NUISANCE.

Fermenting, putrefying or odoriferous garbage or refuse in containers or dumped in the open is hereby declared to be a nuisance and the person responsible therefore shall be guilty of violating this section.

933.07 DUMPING ON PUBLIC PLACES OR VACANT LOTS PROHIBITED.

No person shall throw or deposit or cause to be thrown or deposited, any refuse or garbage on any vacant lot, public thoroughfare or street or any public place and the person responsible therefore shall be guilty of violating this section.

933.08 SUPERVISION OF COLLECTION AND REMOVAL.

The collection and removal of refuse, solid waste, garbage, and rubbish and trash shall be conducted under the supervision, direction and control of the Director of Public Service of the City and the City of Kent Board of Health and in strict conformance with the provisions of this chapter and the rules of the City of Kent Board of Health. The City's Refuse Contractor must adhere to the specific collection logistics as agreed to within the City's Refuse Contract.

933.09 GARBAGE COLLECTION PERMIT.

No person shall collect or haul refuse, solid waste, garbage, or rubbish or trash upon the streets of the City, without first obtaining a permit from the City of Kent Board of Health and complying with the provisions of this chapter and the rules and regulations of the City of Kent Board of Health relative to such collection and removal.

A schedule of residential rates that will be charged based upon both volume of container and frequency of collection for all refuse, solid waste, garbage, rubbish and trash collection services rendered, shall be filed with the City of Kent Director of Public Service. ~~Such rates shall specify within the basic monthly charge for collecting solid waste from a container of an approximate or nominal capacity of forty five (45) gallons at least once per week, and the increased monthly charge for each additional container of the same capacity that is serviced at the same frequency as the primary container.~~ Rates for the other solid waste collection programs, as specified in the City's Refuse Contract, shall also be required to be on file with the City of Kent Service Director.

Only the City of Kent's Refuse Contractor shall be permitted to collect refuse from subscribers as defined by this ordinance. The Any person, firm or corporation not responsible for collection of subscribers refuse and not the City's Refuse Contractor shall be guilty of violating this section.

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933.10 PERMIT; FEE.

No person shall collect or transport **refuse, solid waste, garbage, rubbish or trash** within the City, unless possessing a valid, unrevoked permit. The permit shall be issued by the City of Kent Health Commissioner or their designee only upon payment of the applicable annual fee, and only after the City of Kent Health Commissioner or their designee and the City of Kent Board of Health has determined that the permittee is capable of complying with the requirements described herein. The City's Refuse Contractor must also adhere to the performance bond specifications as set forth in the City's Refuse Contract.

933.11 DISPOSAL METHODS AND PERMIT REVOCATION.

All refuse, **solid waste, garbage, rubbish and trash** collected or transported within the City shall be disposed of in a manner as prescribed by the City of Kent Board of Health and the City of Kent Health Commissioner or their designee. Collection permits shall be issued only to those collectors who can provide adequate equipment, reliable service and proper disposal methods. Failure to comply with the provisions of this chapter shall be cause for revocation of the permit by the City of Kent Health Commissioner or their designee. The City's Refuse Contractor must also adhere to the methodology of collection and other productivity and quality standards as outlined in the City's Refuse Contract, or the City reserves the right to exercise its option of terminating the Contract as set forth in the City's Refuse Contract.

933.12 VEHICLE INSPECTION.

All vehicles used in the collection of refuse **solid waste, garbage, rubbish and trash** shall be inspected by the City of Kent Health Commissioner to ensure compliance with the provisions of the chapter and any relative rules and regulations of the City of Kent Board of Health, as well as specifications outlined in the City's Refuse Contract and as provided for in the Director of Public Service's Rules and Regulations.

933.13 VEHICLE REQUIREMENTS; COVERING AND SPILLAGE.

All refuse **solid waste, garbage, rubbish and trash** transported on the streets or other public thoroughfares in the City shall be in vehicles, the bodies of which are leakproof and of easily cleanable construction and shall be completely covered with metal.

Spillage or drainage from vehicles or subscriber containers shall be considered a misdemeanor, as specified in this chapter. It shall be a violation of this chapter for any person or Contractor to spill or drain refuse **solid waste, garbage, rubbish and trash**, or cause to have refuse **solid waste, garbage, rubbish and trash** spilled or drained, anywhere within the City of Kent. The individual or Contractor responsible for the aforementioned drainage or spillage, will have full logistical and financial responsibility for the immediate cleanup of such spillage or drainage. Failure to immediately cleanup such spillage or drainage shall be a violation of this chapter.

933.14 DRIVER TO ENSURE LOAD TO BE COVERED.

As set forth in the City's Refuse Contract, no driver of any motor vehicle or truck hauling refuse shall fail to have the load covered with a tarpaulin, canvas or other suitable covering so as to prevent the contents of the motor vehicle or truck from

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blowing, spilling or scattering on the streets and alleys of the City. Failure to secure the load shall be a violation of this chapter.

933.15 COLLECTION RATES.

There shall be a charge billed to each Subscriber by the City's Refuse Contractor for Refuse collection, the fee for which is set forth in the City's Refuse Contract as modified from time to time by change order. The fee for Refuse collection will be assessed for each Subscriber based on level of service elected monthly, but will be billed quarterly. The payment for the aforementioned service shall be remitted to the City's Refuse Contractor. Subscribers electing Minimum Service (pay per bag) shall not be billed for Refuse collection quarterly by the City's Refuse Contractor but instead shall pay for Refuse collection through the purchase of special bags. (Ord. 2008-178. Passed 10-17-08.)

933.16 BILLING; FAILURE TO REMIT FEES.

The charge billed to each Subscriber by the City's Refuse Contractor for refuse, **solid waste, garbage, rubbish and trash** collection and not paid within thirty days of delivery of said invoice shall be a violation of this chapter. The City's Refuse Contractor shall be permitted to terminate the subscriber's service after a thirty days past due notice is delivered to the City.

933.17 DUMPING GARBAGE IN PUBLIC RECEPTACLES PROHIBITED.

No person shall dump their residential refuse, **solid waste, garbage, rubbish and trash** into the public receptacle provided on the public areas of the City.

933.18 UNLAWFUL PERIODS OF ACCUMULATION.

No Subscriber shall keep refuse, **solid waste, garbage, rubbish and trash** on any premises in the City for a longer period of time than that expiring between three consecutive collection dates when actual collections are made by the City's Refuse Contractor.

No subscriber, **multifamily**, commercial, industrial, governmental or institutional establishment shall keep waste of any kind on premises in the City for such a period of time as to endanger the health, welfare and safety of the residents of the City, as determined by the City Health Commissioner or Fire Chief.

It shall be unlawful for any ~~subscriber~~, **multifamily**, commercial, industrial, governmental or institutional establishment to keep refuse, **solid waste, garbage, rubbish and trash** on the premises of the ~~subscriber~~, **multifamily**, commercial, industrial, governmental or institutional establishment for a period longer than ten days.

933.19 ANTI-SCAVENGING.

Upon the placement of refuse, **solid waste, garbage, rubbish and trash** at a designated location for collection by the City's Refuse Contractor, the material shall become the property of the City.

It shall be violation of this chapter for any person other than the authorized personnel of the Department of Public Service, the authorized personnel of the Health Department, the authorized personnel of the Police Department, the authorized personnel of the Fire Department, the City's Refuse Contractor or the resident placing such refuse, **solid**

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waste, garbage, rubbish and trash for collection, to collect, pick up, or cause to be collected or picked up, such refuse **solid waste, garbage, rubbish and trash**. Each such collection in violation hereof shall constitute a separate and distinct offense. (Ord. 2008-178. Passed 10-17-08.)

933.20 FREQUENCY OF SERVICE.

All subscribers shall receive refuse, **solid waste, garbage, rubbish and trash** service at a frequency of at least once a week except those subscribers that have elected the Minimum Generator Service level (per bag).

933.21 RULES AND REGULATIONS.

The Director of Public Service or their representative, shall have full and complete authority to make such rules and regulations, not inconsistent herewith, pertaining to the collection and disposal of refuse, **solid waste, garbage, rubbish and trash**, the collection and disposal of yard waste ~~and the collection for recycling of recyclable material~~, as well as the administration thereof, as may be deemed advisable.

933.22 LIABILITY INSURANCE REQUIRED.

At the time application is made for a solid waste collector's license the owner or operator of each vehicle for which such license is sought shall show proof that each such vehicle is covered by liability insurance in an amount of no less than five hundred thousand dollars (\$500,000.00) per person, one million (\$1,000,000.00) per occurrence per vehicle.

933.23 LICENSE TRANSFERS.

Collector's licenses are not transferable. However, vehicles which are listed on a valid collector's license may be transferred to another valid collector's license by the Commissioner upon his/her receipt of a written application from the transferee together with a fee of ten dollars (\$10.00) per vehicle to be transferred.

933.24 COLLECTORS RECORDS REQUIRED.

All solid waste collectors who have obtained a collector's license pursuant to this chapter must submit to the Health Department complete, current and legible records indicating all names and addresses of customers as well as the frequency of collections made. Such records must be submitted six (6) months after the issuance of a license and at the time application is made for the reissuance of a license. The records, as they relate to names and addresses of customers shall not become public information, but shall be treated confidentially by the Health Department.

933.25 COLLECTION AND DISPOSAL OF SOLID WASTES.

(a) No person collecting **refuse, solid wastes, garbage, rubbish and trash** from any commercial or residential property within the City shall begin collection activities before 7:00 a.m. or after 7:00 p.m.

(b) No person collecting **refuse, solid wastes, garbage, rubbish and trash** within the City shall dispose of such wastes at a site not properly licensed in accordance with Ohio R.C. Chapter 3734.

933.26 LICENSE REVOCATION.

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Violation by a collector, of one or more of the regulations imposed by this Chapter, the Health Commissioner or the Director of Public Service, may constitute grounds for the revocation by the Commissioner, of a collector's license. Such a revocation may be for either a specific or an indefinite length of time and may be imposed regardless of whether or not the licensee involved has been convicted in a judicial proceeding of a violation of a requirement of this chapter. Notice of such revocation shall be sent by the Commissioner to the collector at the address provided in collector's application for licensing.

933.99 PENALTY.

Whoever violates any provision of this Chapter shall be fined not more than five hundred dollars (\$500.00). Any such violation shall constitute a separate offense on each successive day continued. Whoever violates any provision of this chapter and is fined for such violation, may appeal the aforementioned fine to the Director of Public Service and/or the Health Commissioner. (Ord. 2008-178. Passed 10-17-08.)

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CHAPTER 935 Recycling and Other Solid Waste, Yard Waste Collection

- [935.01](#) Collection program established.
- [935.02](#) Definitions.
- [935.03](#) Collection and disposal deemed a public utility.
- [935.04](#) Separation required.
- [935.05](#) Weekly collection of material.
- [935.06](#) Collection of recyclable material.
- [935.07](#) Placing ~~garbage~~ and other solid waste and yard waste for collection; prohibited items.
- [935.08](#) Placing recyclable material.
- [935.09](#) Points of collection for **recyclables and other** solid waste; time limit for **recyclables and other** solid waste containers on tree lawns.
- [935.10](#) Frequency of collection.
- [935.11](#) Anti scavenging clause.
- [935.12](#) Additional methods of disposal.
- [935.13](#) ~~Solid waste~~ **Recycling and other solid waste, yard waste** fee rates.
- [935.14](#) Billing; failure to remit fees.
- [935.15](#) Container requirements.
- [935.16](#) Solid waste and recycling collection reporting requirements.
- [935.17](#) Rules and regulations.
- [935.18](#) Commercial, industrial, governmental, institutional (~~CIG~~) and multi-family **residential** recycling program for the City
- [935.19](#) Commingled collection prohibited.
- [935.20](#) Collection times.
- [935.99](#) Penalty.

CROSS REFERENCES

Municipal powers for collection and disposal of garbage see Ohio R.C. 715.43, 717.01
Disposal and transporting on public ways see Ohio R.C. 3767.20 et seq.

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Vehicle loads dropping, leaking see TRAF. [339.08](#)

Littering see GEN. OFF. [521.08](#)

Citywide refuse service - see S.U. & P.S. Ch. [933](#)

Residential collection recycling program - see S.U. & P.S. Ch. [936](#)

935.01 COLLECTION PROGRAM ESTABLISHED.

There is hereby established a program for the collection of recyclable materials, including but not limited to metal cans, plastic, glass containers, used newspapers and cardboard within the City. Such collections shall be made periodically under the supervision of the Director of Public Service.

935.02 DEFINITIONS.

As used in this chapter:

(a) "Billing unit", with reference to the residential ~~and multi-family~~ recycling program, means a place of abode for persons living separately or together as an independent family or household. "Billing unit", with reference to the commercial, industrial, governmental, ~~and institutional~~ **and multi-family** recycling program (~~CIG~~), means premises within the City not otherwise defined as a "residential unit" or "multi-family" as defined in the City's mandatory recycling ordinance.

(b) "Residential unit" includes a single family dwelling, duplex, triplex, ~~quadplex~~ or other building with one or more billing units grouped under a common roof and with direct access to a public street.

(c) "Multi-family residence" or "apartment" means the grouping together of ~~three~~ **four** or more billing units under a common roof within a common interior hallway or foyer, not included in the Residential Collection Program.

(d) "Trailers" means those billing units as defined in the Planning and Zoning Code.

(e) "Solid waste" means such unwanted residual solid or semisolid materials resulting from industrial, commercial, agricultural and community operations, excluding earth or material from construction, mining or demolition operations, or other waste materials of the type that would normally be included in demolition debris, nontoxic fly ash, spent nontoxic foundry sand, and slag and other substances that are not harmful or inimical to public health, and includes, but is not limited to, garbage, tires, combustible and noncombustible material, street dirt and debris. Solid waste does not include any material that is an infectious waste, a hazardous waste, an asbestos waste or material defined under "recyclable material". For the purpose of this definition, "material from construction operations or demolition operations" are those items affixed to the structure being constructed or demolished, such as brick, concrete, stone, glass, wall board, framing and finishing lumber, roofing materials, plumbing, plumbing fixtures, wiring and insulation but excludes materials whose removal has been required prior to demolition. For the purpose of this definition, semisolid material does not contain liquids which can be readily released under normal climatic conditions as determined by Method 9095

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(Paint Filter Liquids Test) in SW 846: "Test Methods for Evaluating Solid Wastes, Physical/Chemical Methods".

(f) "Yard waste" means leaves, grass clippings, weeds, Christmas holiday trees, shrub trimmings, bushes, and brush, and branch clippings, and tree trimmings, when securely bound in bundles not exceeding four feet in length.

(g) "Director" means the Director of Public Service of the City.

(h) "Recyclable material" means this term shall refer to recyclable materials in the form of glass, aluminum and steel containers, magazines, phone books, junk mail, mixed paper, newspaper, #1 and #2 plastics, and cardboard designated for removal from a residential or apartment unit. This list may be reduced or additional materials may be designated by mutual agreement of the Recycling Contractor and the City. ~~means glass (jars, bottles), cans (aluminum, steel and bi-metal cans from food and beverages), plastic (beverage and laundry product bottles marked with a #1 (PET) or #2 (HDPE) on the bottom, squeezable bottles (honey/mustard) marked with a #4 (ldpe) on the bottom, yogurt containers, ketchup bottles and drinking straws marked with a #5 (PP) on the bottom, plastic cups, plastic plates, cd cases and empty medicine bottles marked with #6 (PS) on the bottom, other plastics such as tupperware and reusable drinking bottles are marked with #7 (other) on the bottom, aseptic cartons, paper (newspaper, magazines, catalogs, office paper, junk mail and paperboard boxes), cardboard (clean corrugated, without wax coating or foil), and as amended from time to time by the city's recycling contractor.~~

(i) "Recycling container" means a storage unit provided by the City or its Recycling Contractor in which recyclable materials are to be place and commingled by the occupants of each billing unit, unless served by other storage units. Such containers shall meet the requirements of the Director and will be specified by the City. Only the City's Recycling Contractor shall be permitted to remove the contents of a recycling bin.

(j) "Recycling contractor" means the contractor authorized by the City for the collection of recyclable materials.

(k) "Garbage" means all discarded putrescible materials including, but not limited to, animal, vegetable or fruit wastes resulting from the handling, storage, preparation or eating of food and handling and disposal of small dead animals.

(l) "Hazardous waste" means those substances which, singularly or in combination, pose a significant present or potential threat or hazard to human health or to the environment, and which singularly or in combination, require special handling, processing or disposal because they are or may be flammable, explosive, reactive, corrosive, toxic, carcinogenic, bioconcentrative or persistent in nature, potentially lethal, or an irritant or strong sensitizer.

(m) "Asbestos" means the asbestiform varieties of serpentinite (chrysotile), riebeckite (crocidolite), cummintonite grunerite, anthophyllite and actinolitetremolite.

(n) "Asbestos containing waste materials" means those wastes identified in Chapter 3745-20-01(B)(4) of the Ohio Administrative Code (OAC).

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(o) "Infectious waste" means those wastes identified in Chapter 3745-27-01(V) of the Ohio Administrative Code (OAC).

935.03 COLLECTION AND DISPOSAL DEEMED A PUBLIC UTILITY.

The system of collection and disposal of recyclable **and other solid waste, yard waste** material by the City is hereby declared to be a public utility. The services provided for in this chapter shall be rendered to all persons upon compliance with all City regulations pertaining to such utility and upon payment of the rates provided in Section 935.13, as the same may be amended from time to time.

935.04 SEPARATION REQUIRED.

All **refuse**, solid waste, **garbage, rubbish, and trash** set out for collection by the owner or occupant of every billing unit, as defined herein, within the City shall be set out for collection so that recyclable materials are separated from the **refuse**, solid waste, **garbage, rubbish and trash**, except if the recyclable material is employed in the disposal of other solid waste or if the recyclable material has been contaminated. Newspapers shall be considered clean and uncontaminated if they have not been exposed to substances or conditions rendering them unusable for recycling. Persons may wrap solid waste in used newspapers and discard same with regular solid waste, even if such wrapping does not render the newspapers unusable for recycling.

935.05 WEEKLY COLLECTION OF SEPARATED MATERIAL.

With reference to the City's residential recycling program, collection of recyclable materials shall be weekly or as adjusted with approval of the City's Director of **Public Service** and the recycling provider:

(A) Glass, metal cans, paper, newspaper, paper bags, cardboard and acceptable plastics shall be placed into the containers, as set out on the City's recycling contractor's website.

(B) Excess cardboard and paper recyclable material that does not fit in the recycling container shall be bundled and set out next to the recycling container on pick up days.

(C) All other excess recycling materials that do not fit in the recycling container shall be placed in bags and set out next to the recycling container.

935.06 COLLECTION OF RECYCLABLE MATERIAL.

(a) Upon the placement of recyclable material at a designated location for collection by the recycling contractor, the recyclable material shall become the property of the City.

(b) **Each container placed at the curb and each other item set out for collection, shall be placed at the location no earlier than 7:00 p.m. of the day before collection** ~~During the twenty four hour period commencing at 7:00 p.m. on any day preceding a day designated for collection~~ **Upon placement** of recyclable material, no person, other than an authorized recycling collection contractor, shall remove recyclable material which has been placed at a designated collection location. Any and each such removal of recyclable material in violation hereof from one or more designated recycling collection locations shall constitute a separate and distinct offense punishable as provided in this chapter.

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(c) Nothing in this section shall limit the right of an individual person, organization or other entity to donate, sell or otherwise dispose of recyclable material, provided that any such disposal is in accordance with the provisions of this chapter.

935.07 PLACING GARBAGE AND OTHER SOLID WASTE, YARD WASTE FOR COLLECTION; PROHIBITED ITEMS.

The following requirements apply to all City recycling and other solid waste, yard waste programs:

(a) All items of other solid waste shall be placed in standard garbage and solid waste, containers as provided in Section 935.15. However, yard waste, specifically brush and branch clippings may be tied securely in bundles not exceeding four feet in length and placed at the usual place of collection as per 935.10.

935.08 PLACING RECYCLABLE MATERIAL.

On the regularly scheduled collection day, persons residing in single family and other residential units as defined herein using sixty-five (65) and/or ninety-five (95) gallon containers shall place the recycling container at the curb in front of the residential unit. All persons residing in residential units in the City affected by this chapter shall place their recyclable material in the appropriate recycling container or other storage unit and keep such material separate from their other garbage and solid waste. Residents of apartments, condominiums and multi-family billing units shall have specially designated storage units to be used for placement of recyclable material. Carry out service for sixty-five (65) and/or ninety-five (95) gallon containers shall be provided by the recycling contractor for residential units of handicapped, disabled, impaired persons or persons who are otherwise precluded from or physically incapable of placing recycling containers at curbside. Haulers collecting from "CIGI" apartments, condominiums, multi-family commercial, industrial, government and institutional units shall only be required to meet source separation and reporting requirements of this chapter.

935.09 POINTS OF COLLECTION FOR RECYCLABLES AND OTHER SOLID WASTE; TIME LIMIT FOR RECYCLABLES AND OTHER SOLID WASTE CONTAINERS ON TREE LAWNS.

The following requirements shall be met by all residential and multi-family billing units within the City.

- (a) Sixty-five (65) and ninety-five (95) gallon recycling and other solid waste containers shall be placed at the street curb, provided that such containers may be placed for collection at other locations when approved by the Director of Public Service.
- (b) Each container placed at the curb as designated above, and each other item set out for collection, shall be placed at the location no earlier than 7:00 p.m. of the day before collection. The containers shall be removed from the required designated location by 7:00 p.m. the day collection has taken place.

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~~No recycling or other solid waste container is permitted to remain on the tree lawn of the public street for a period longer than twenty four (24) hours after the pickup and removal of the refuse contained therein.~~

935.10 FREQUENCY OF COLLECTION.

All recyclable material ~~and other solid waste and yard waste~~ shall be collected in accordance with schedules ~~established by the Director of Public Service promulgated by the City Manager, or his/her authorized representative,~~ pursuant to the rule making authority granted in Section [935.17](#).

935.11 ANTI SCAVENGING CLAUSE.

Upon the placement of recyclables and other ~~solid waste, yard waste~~ at a designated location for collection by the City's Contractor, the material shall become the property of the City.

It shall be violation of this chapter for any person other than the ~~authorized recycling-collection contractor,~~ authorized personnel of the Department of Public Service, ~~the authorized personnel of the Health Department, the authorized personnel of the Police Department, the authorized personnel of the Fire Department,~~ the City's Recycling Contractor or the resident placing such other ~~solid waste, and yard waste~~ for collection, to collect, pick up, or cause to be collected or picked up, such refuse ~~other solid waste, and yard waste~~. Each such collection in violation hereof shall constitute a separate and distinct offense.

This section of the chapter shall not apply to ~~multifamily,~~ commercial, industrial, governmental or institutional billing units in the City who choose to recycle under the "in-house" ~~or "private hauler"~~ program as is more fully set forth in Section [935.18](#).

935.12 ADDITIONAL METHODS OF DISPOSAL.

Any resident may donate or sell recyclable materials to any person, partnership or corporation whether operating for profit or not for profit. Such person, partnership or corporation may not, however, under any circumstances pick up the recyclable material from the curbside in the City. ~~This section shall be a requirement of CIGI units who choose to recycle under the City program as the same is more fully defined in Section~~ [935.18](#).

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935.13 RECYCLING AND OTHER SOLID WASTE, YARD WASTE FEE RATES.

There shall be a fee, billed to each billing unit in the City of Kent, weekly or monthly basis for the following:

(a)	Annual spring cleanup, yard waste, leaves, grass clippings, weeds, holiday trees, shrub trimmings, bushes and brush and branch clippings , branches, leaf pickup, mulch supply	\$2.88 monthly
(b)	Recycling collection	
	(1) For single, and smaller unit (duplex, triplex or other buildings with one or more billing units grouped under a common roof and with direct access to a public street) residential properties using a 65 or 95 gallon container	As established per contract. (per billing unit) 2021 – \$5.83 / mo. 2022 - \$6.05 / mo. 2023 - \$6.19 / mo.
	(2) For multi family residential complexes using larger containers:	
	— A. 2 yard containers will be billed at \$10.00 per Collection;	
	— B. 4 yard containers will be billed at \$12.00 per Collection; and	
	— C. 8 yard containers will be billed at \$15.00 per Collection.	
	— D. Senior citizens discount does not apply to these larger containers.	

935.14 BILLING; FAILURE TO REMIT FEES.

(a) The fee provided in Section **935.13 (a)** shall be billed monthly at the conclusion of the period for which service has been rendered and shall be payable at the Utility Billing Office at City Hall on or before the fifteenth day after the date of billing. Such fee shall appear on the utility bill rendered by the City for water and sewer service as a separate item and shall be considered an integral part of such bill. Failure to remit the entire amount of the charges for all services shall constitute a delinquency, with termination of all services to take place in accordance with the provisions of Section **913.03** of the Codified Ordinances, thirty days after such delinquency. ~~However, upon proof satisfactory to the Director of Budget and Finance that service for the collection of recyclable material is not required at any billing unit, due to vacancy or other reason, such fee shall be waived by the Director.~~

(b) The fee provided in Section 935.13 (b) shall be billed quarterly and shall be payable to the recycling contractor as indicated on the bill

(b) (c) In addition, City Council may also certify delinquent other solid waste and yard waste collection charges, late charges and fees imposed by this chapter to the county auditor, and have the delinquencies charged to the real property that generated the delinquent charges. The City recycling contractor is responsible for all delinquent recycling accounts and may take such actions to rectify the delinquency.

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935.15 CONTAINER REQUIREMENTS.

Each person or family requiring the removal of solid waste ~~garbage, rubbish and trash or recyclables~~ shall provide suitable containers for storing ~~the solid waste, garbage, rubbish, and trash or recyclables~~ on the premises. No person shall store any solid waste, ~~garbage, rubbish and trash or recyclables~~ in any street, alley or other public place, or upon any private property whether owned by such person or not, within the City except in proper containers for storage ~~as per section 933.03 and section 936.04.~~ ~~Each storage container shall be made of metal or an approved plastic watertight material, and provided with suitable handles on the outside and a tightly fitting cover which shall not be removed except when necessary in the use of such container.~~ Such containers shall be kept in a clean, neat and sanitary condition at all times. Condominium owners shall provide and maintain their own solid waste storage containers of a size and type approved by the Director of Public Service. ~~Other~~ ~~S~~solid waste, excluding garbage, may be placed for collection at curbside in plastic bags provided such bags have a thickness of at least 1.5 mil and are securely tied. This section shall apply only to the City's residential ~~and multi-family~~ recycling program.

935.16 SOLID WASTE AND RECYCLING COLLECTION REPORTING REQUIREMENTS.

Each hauler who collects either solid waste or recyclables within the Kent city limits shall, in addition to the licensing procedure in Section 933.02 of the Codified Ordinances, comply with the following requirements:

- (a) Register with the Health Department. Registration forms will be available during the yearly Health Department licensing procedure.
- (b) Provide monthly reports as to the destination and the volume of recyclables and trash collected from within the City of Kent. Weight slips are required for verification of delivery of trash and recyclables from Kent.
- (c) File with the Health Department a schedule of rates that will be charged based on both volume of containers and frequency of collection for all solid waste and recycling collection services rendered.

935.17 RULES AND REGULATIONS.

The ~~Director of Public Service~~ ~~City Manager, or his/her authorized representative,~~ shall have full and complete authority to make such other rules and regulations, not inconsistent herewith, pertaining to the collection and disposal of solid waste and the collection for recycling of recyclable material, as well as to the administration thereof, as may be deemed advisable.

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935.18 COMMERCIAL, INDUSTRIAL, GOVERNMENTAL, INSTITUTIONAL (CIGI) AND MULTI-FAMILY RESIDENTIAL UNITS RECYCLING PROGRAM FOR THE CITY

Each commercial, industrial, governmental, or institutional premises or multi-family unit not included in the City's residential collection contract within the City (CIGI unit) shall be required to separate recyclable materials from the solid waste stream and cause them to be recycled through the Portage County Solid Waste Management District with one of three options:

~~(a) Small business curbside collection route – Business will receive small residential bins and be added to the residential collection route for a cost of three dollars (\$3.00) per month.~~

~~(b) Rental Container Recycling Service – Business will receive weekly collection with one of the following options:~~

~~-
-~~

95-gallon tote once per week	\$6.50/month
2-Yard Container once per week	\$15.00/month
4-Yard Container once per week	\$21.00/month
8-Yard Container once per week	\$27.00/month

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~~Each bill will also include a \$1.50/month administrative charge.~~

~~(c) Independent Option – Business would choose to~~ Each commercial, industrial, governmental, or institutional premises or multi-family unit not included in the City's residential collection contract shall have their recyclables collected by a private hauler, who will ~~would~~ be required to submit volume and participation records to the City and Portage County Solid Waste Management District. ~~and would be billed a \$3.00/month administrative fee.~~

A Hardship Variance will be permitted for those businesses that have less than three (3) employees, receive no trash collection at the business and take their recyclables home to be collected with their residential recyclables

935.19 COMMINGLED COLLECTION PROHIBITED.

Unless approved by the **Director of Public Service** ~~Environmental Services Manager~~, no person shall commingle, collect or have collected after the effective dates established by the Portage County Solid Waste Management District Plan, the State of Ohio and/or any other federal law or regulation, any of the following with any other type or kind of solid waste:

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- (a) Lead acid batteries or any other batteries banned from solid waste disposal by the State.
- (b) All forms of yard waste.
- (c) All types of household hazardous waste.
- (d) All items defined as recyclable.
- (e) Refrigerators and other types of white goods.
- (f) Tires.
- (g) All other items banned from solid waste disposal by Portage County Solid Waste Management District Plan and/or the State of Ohio and/or any other federal law or regulation.

935.20 COLLECTION TIMES.

No person collecting recyclables from any commercial or residential property within the City shall begin collection activities before 7:00 a.m. nor after 7:00 p.m.

935.99 PENALTY.

- (a) Whoever violates or fails to comply with any of the provisions of this Chapter except Section [935.08](#) and [935.09](#) is guilty of a minor misdemeanor and shall be fined not more than one hundred dollars (\$100.00). A separate offense shall be deemed committed each day during or on which a violation of noncompliance occurs or continues.
- (b) Whoever violates Section [935.20](#) of this Chapter is guilty of a misdemeanor of the first degree. Whoever is found guilty of more than one violation of Section [935.20](#) within a six month period shall be subject to license revocation pursuant to Section [933.26](#) of this Code.
- (c) Whoever violates Sections [935.08](#) and [935.09](#) shall subject to the following actions:
 - (i) On the first violation, a notice of noncompliance with this section shall be posted on the recycling bin or on a regular garbage container, at the residential unit where the noncompliance occurs.
 - (ii) On the second violation, there shall be a termination of all recyclable collection services to the residential unit where the violation occurs with written notice of such termination to be delivered to the residential unit occupant by regular mail, or by posting on the door of the residential unit.
- (d) Whoever violates Section [935.16](#) and [935.17](#) shall be subject to license revocation pursuant to Section [933.26](#) of this Code.

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CHAPTER 936 Residential Collection Recycling Program

- [936.01](#) Authority and scope.
- [936.02](#) Definitions.
- [936.03](#) General administration and customer service.
- [936.04](#) Recycling containers.
- [936.05](#) Required materials.
- [936.06](#) Collection of recyclables.
- [936.07](#) Information on service provided.
- [936.08](#) Processing and marketing recyclables.
- [936.09](#) Accounting and billing.
- [936.10](#) Billing and rates.
- [936.11](#) Violation of rules and regulations.

CROSS REFERENCES

Citywide refuse service - see S.U. & P.S. Ch. [933](#)

Recycling and solid waste collection - see S.U. & P.S. Ch. [935](#)

936.01 AUTHORITY AND SCOPE.

(a) Through provisions of Ordinance 1990-30 and as amended in Ordinance 2017-12, incorporated as Chapter [935](#) (Recycling and **Other Solid Waste, Yard Waste Collection**) of the Codified Ordinances of the City of Kent, the collection and disposal of recyclable material in the City of Kent is defined as a public utility (Section [935.03](#)). Separation of recyclable material from solid waste is required of all residential units in Kent (Section [935.04](#)), and payment for collection services is provided (Sections [935.13](#) and [935.14](#)).

(b) Section [935.10](#) and [935.17](#) provide that the **Director of Public Service** ~~City Manager (or his/her authorized representative)~~ shall have the authority to promulgate rules and regulations pertaining to the collection of recyclable ~~material~~ **material**. ~~The Director of Public Service has been designated the rule making authority, and the following rules and regulations are hereby specified.~~ Such regulations have the same validity as ordinances when not repugnant thereto or to the Constitution or the laws of the State of Ohio.

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(c) The Director of Public Service reserves the right to deviate from these rules and regulations during emergencies and special cases in which the public health, safety and/or welfare may be endangered.

(d) Rules and regulations are subject to change by direction of the Director of Public Service. Program participants will be notified of these changes and they will be published in the local paper and/or the Tree City Bulletin. City ordinance changes may be made by the Kent City Council.

(e) These rules and regulations supersede any and all previous rules and regulations governing the operation of the Kent City Residential Collection Recycling Program.

936.02 DEFINITIONS.

(a) ~~"Billing unit" for recycling only means a residential unit. In the case of units using sixty five (65) or ninety five (95) gallon containers, a unit is the single family home or apartment. For residential units using two (2) yard, four (4) yard or eight (8) yard containers, the billing unit is the entire apartment complex or building.~~ "Billing unit", with reference to the residential recycling program, means a place of abode for persons living separately or together as an independent family or household. "Billing unit", with reference to the commercial, industrial, governmental, institutional and multi-family recycling program means premises within the City not otherwise defined as a "residential unit" as defined in the City's mandatory recycling ordinance.

(b) ~~"Billing unit" for other than non trash solid waste means a place of abode for persons living separately or together as an independent family or household.~~ "Residential unit" includes a single family dwelling, duplex, triplex, or other building with one or more billing units grouped under a common roof and with direct access to a public street.

(c) ~~"Independent family or household" means any room or group of rooms located within a dwelling and forming a single habitable unit with facilities that are used or intended to be used for living, sleeping, cooking and eating and otherwise independent from any other unit.~~

(d) "Multi-family residence" or "apartment" means the grouping together of ~~three (3)~~ four (4) or more billing units under a common roof within a common interior hallway or foyer, and not included in the Residential Collection Program.

(e) "Director" means the Director of Public Service of the City of Kent.

(f) ~~"Recyclable material" means see Exhibit "A" attached to original Ordinance 2017-13 and as amended hereafter."~~ means this term shall refer to recyclable materials in the form of glass, aluminum and steel containers, magazines, phone books, junk mail, mixed paper, newspaper, #1 and #2 plastics, and cardboard designated for removal from a residential or apartment unit. This list may be reduced or additional materials may be designated by mutual agreement of the Recycling Contractor and the City.

(g) "Recycling container" means a storage container provided by the City or its recycling contractor in which recyclable material is to be placed and ~~co-mingled~~ commingled by the occupants of each billing unit, unless served by other storage units.

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Such containers shall meet the requirements of the Director, and will be specified by the City. Only the City's Recycling Contractor shall be permitted to remove the contents of a recycling bin.

(h) "Recycling contractor" means the contractor authorized by the City for the collection of recyclable materials.

936.03 GENERAL ADMINISTRATION AND CUSTOMER SERVICE.

(a) Scope of Service. The Kent City Residential Collection Recycling Program includes provision of recycling containers to each residential unit in the City of Kent; specification of recyclable materials to be placed in the recycling containers; collection of recyclable material from residential units by the recycling contractor once every week or as adjusted with the City's Director of Service and the recycling provider; provision of information on the curbside recycling program to residential units included in the program; documentation of processing and marketing of collected recyclable materials; and payment for collection services by residential units and billing units and billing units.

936.04 RECYCLING CONTAINERS.

(a) Containers Provided.

(1) Each residential unit included in the curbside recycling program will be provided one ninety-five (95) gallon or sixty-five (65) gallon container. These containers are the property of the City of Kent or its recycling contractor. These containers will be delivered to each residential unit included in the program by the recycling contractor. Thereafter, containers will be provided to new residential units.

~~(2) Large residential units four (4) or more living units or apartments will be given large containers two (2) yard, four (4) yard or eight (8) yard containers as needed. Exceptions may be granted by the City Service Director for good cause shown by the property owner.~~

(b) Extra Containers Provided. If residential units are in need of extra recycling containers to store recyclables for a week, they must notify the ~~Kent Service Department by phone or mail~~ **The City's recycling contractor**. Extra containers will be provided to each residential unit as needed. ~~Residents who receive containers in excess of numbers specified above will be billed five dollars (\$5.00) per additional container(s) on their next utility bill.~~

(c) Containers Replaced. Recycling containers which are stolen from a residential unit or are damaged beyond use must be reported to the ~~Kent Service Department by phone or mail~~ **City's recycling contractor**. Up to four (4) containers per residential unit will be replaced. If more replacements are needed, a charge **may be levied by the City's recycling contractor and** ~~of five dollars (\$5.00) per container~~ will be added to the next utility bill for that residential unit.

(d) Additional Containers Delivered. The recycling contractor will deliver any additional containers requested to the residential unit during the next scheduled collection date after the **City's Recycling Contractor** ~~Coordinator~~ is notified.

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(e) Return of Containers. When occupants of a residential unit included in this program vacate the premises, the recycling containers must be left by the water meter **or a place safe and visible for the new residents.** ~~to be picked up by the Kent Service Department when the final meter reading is taken. If the recycling containers are not at this location, a charge of five dollars (\$5.00) per container will be added to the final utility billing to cover the cost of replacement.~~

(f) New Resident Containers. **New residents will contact the City's recycling contractor for new containers if they are needed.** ~~At the time new Kent residents have their water turned on, recycling containers will be delivered to their residence by the Kent Service Department.~~

936.05 REQUIRED MATERIALS.

(a) Material Specified. Materials no longer have to be source separated for the residential collection recycling program. Materials accepted in the recycling program are as listed on ~~Exhibit "A" attached to original Ordinance 2017-13 and as amended.~~ **defined under 936 definitions.**

(b) Preparation of Materials. All metal and glass containers must be clean. Paper labels must be removed from metal containers; metal lids and caps must be removed from glass containers. Cardboard includes brown paper bags and all other types of cardboard, except wax-coated (milk cartons).

(c) Placement of Material in Recycling Containers. The recycling container may be used for all recyclable materials. Excess material must be placed in three foot (3') sections and bundled or put in brown paper bags ~~next~~ to the container.

(d) Material Excluded from Recycling Collection Program. The following material must not be placed in recycling containers for collection (~~anything not on Exhibit "A" attached to original Ordinance 2017-13.~~ **defined under 936 definitions**)

(e) Additions to/Deletions from Recycling Material List. The Director may, when required, add material to the list of recyclables to be collected from the curb, or delete material from said list. In the event of this action, all residential units in the collection recycling program will be notified by mail, **social media, Tree City Bulletin, reader board or other venues acceptable** at least two (2) weeks before said changes take effect.

936.06 COLLECTION OF RECYCLABLES.

(a) Collection Schedule.

(1) The recycling contractor will collect recyclables from the curb **once a week.** ~~on Monday, Tuesday, Wednesday, Thursday and Friday.~~ The City will be divided into quadrants, with each quadrant's recycling containers to be collected on a specific day of week, matching the day trash is collected in said quadrant. Residential units with sixty-five (65) and ninety-five (95) gallon containers, included in any given route must have recycling containers at the curb by 7:00 a.m. the day that route is scheduled.

(2) The recycling contractor will not collect recyclables on the following holidays:

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New Year's Day

~~President's Day~~

July 4

~~Columbus Day~~

Thanksgiving Day

Christmas Day

~~Martin Luther King Day~~

Memorial Day (Observed)

Labor Day

~~Veteran's Day~~

~~Day after Thanksgiving~~

(3) To assure uninterrupted service, routes falling on observed holidays will be collected the day after the holiday, with other routes scheduled for later the same week being collected one day later than usual, and the Friday route being collected on Saturday.

(b) Notification of Interrupted Service. If on occasion recyclables cannot be collected by the recycling contractor, every attempt will be made to alert residential units on the affected collection routes through ~~delivery of written notes~~ **social media, reader board or other means available.**

(c) Notification of Routing Changes. In the event it becomes necessary to change the collection dates of streets or individual residential units, all affected units will be notified in writing of the change, and will be provided information on the new collection days.

(d) Placement and Removal of Collection Containers. Recycling containers must be placed at the curb **no earlier than 7:00 p.m. of the day before collection. The containers shall be removed from the required designated location for pickup by 7:00 p.m. the day collection has taken place.** ~~Recycling containers must be placed at the curb not more than twelve (12) hours before the scheduled collection day, and must be removed from the curb within twelve (12) hours after being collected.~~

(e) Special Collection Arrangements. ~~If it is impossible for a residential unit to place recycling containers at the curb, the Kent Service Department must be notified forty-eight (48) hours before a scheduled collection day. The Kent Service Department will provide special collections services (e.g., pick up from a porch or beside a garage).~~ **Carry out service for sixty-five (65) and/or ninety-five (95) gallon containers shall be provided by the recycling contractor for residential units of handicapped, disabled, impaired persons or persons who are otherwise precluded from or physically incapable of placing recycling containers at curbside** However, all such collections must be scheduled by the ~~Service Director~~ **Director of Public Service** or their designee, and may not involving walking a distance of more than seventy (70) feet from curb or entrance into an enclosed area through a closed door.

(f) Route Change Requests. When a residential unit is on the corner of two (2) streets that are on different collection routes, a request for a route change to increase residential unit convenience may be made to the ~~Service Director.~~ **Director of Public Service** If such change will not adversely affect the recycling contractor, it will be made and the residential unit will be notified of the new collection route schedule.

(g) Call Back Service. In the event the recycling collection vehicle fails to collect from a residential unit on the specified day, contract with the **City's Recycling Contractor**

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or the ~~Service Director~~ **Director of Public Service** or their designee will ~~assure~~ **assist** with collection by the end of the next day, provided, however, that the recycling bins were at the curb or a special collection location by 7:00 a.m. on the regularly scheduled collection day.

The ~~Service Director~~ **Director of Public Service** reserves the right to investigate missed collections. Under terms of the recycling collection contract, unscheduled call backs can be made only if the contractor fails to collect material which is in its designated place by 7:00 a.m. on the collection day.

When recycling containers are placed improperly or placed at the curb after 7:00 a.m. and, therefore, are not collected, residential units will be asked to store the recyclables until the next scheduled collection day for that route.

(h) Protection From Elements. In the event of inclement weather, residential units are expected to protect recyclables from blowing, moisture and freezing when at all practicable. Refraining from putting recycling containers at the curb until morning, covering paper material with plastic sheeting and anchoring paper material with a heavy object all are acceptable means of protection.

(i) Notification of Improper Material/Separation/Placement. In the event recycling containers contain contaminated recyclables (see Section [936.05\(a\) to \(d\)](#)) or are improperly placed for collection (see subsections (a), (d), (e)) the residential unit will be notified of the infraction through a written notice left on the container. Proper preparation and placement will be expected for the next collection.

(j) Refusal of Material. The recycling contractor may, after having served three (3) notices of infractions to a residential unit, refuse to collect material in recycling containers until the material is properly prepared and the recycling containers are properly placed. Residential units will be notified of refusal to collect through a written notice left on the recycling container.

(k) Documentation of Participants. The recycling contractor will keep records of those residential units participating in the residential collection program. These records will be used both to determine participation rates and to identify those residential units that are not in conformance with provisions of Chapter [935](#) of the Codified Ordinances.

936.07 INFORMATION ON SERVICE PROVIDED.

(a) Distribution of Information to Residential Units. Each year, each residential unit included in the collection recycling program will be provided written information on any changes in collection dates for the following year, and on preparation of material for the recycling collection program if there are changes to the above. This material will be mailed or hand delivered to each residential unit.

(b) Information to New Customers. At the time new Kent residents sign up for water service at Kent City Hall, they will be given written information on collection dates for their collection route and on preparation of material for the recycling collection program.

(c) Change in Service or Material. At any time either the recycling collection service or the material to be included in the recycling collection program is changed, each

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affected residential unit will receive written notification at least two (2) weeks before the change will occur.

936.08 PROCESSING AND MARKETING RECYCLABLES.

(a) Documentation of Amount Delivered to Processor. All recycling contractors must obtain documentation from the processing facility of the weight of recyclables delivered from each collection route each day, by material. This data will be provided to the ~~Service Director~~ **Director of Public Service** and will be used to determine the average amount of recyclable material set out at the curb per residential unit participating in the recycling collection program as well as the total amount of material processed through the residential collection recycling program.

(b) Documentation of Marketing of Recyclables. The recycling contractor must obtain documentation from the processor of the end use of all recyclables delivered from the collection program. This documentation must include where the material is marketed, whether this market is the end user of the recyclables, and if so, what the end use is. If the market is not the end user, there must be documentation of who the end user is and what the end use is. The recycling contractor must provide the Service Director with this information on a monthly basis.

936.09 ACCOUNTING AND BILLING.

(a) Recycling Declared a Utility. Collection of recyclables is declared a utility under provisions of Chapter [935](#) of the Codified Ordinances. As such, billing for collection services **will be implemented and collected by the City's recycling contractor.** ~~included on the utility bills of each residential unit included in the recycling collection program.~~

936.10 BILLING AND RATES.

(a) Billing Dates. Residential units included in the recycling collection program will be billed for service **quarterly by the City's recycling contractor.** ~~provided during the same time period as the meter readings taken for water/sewer charge billing.~~

(b) Collection Rates. The Codified Ordinances must provide the following rates for collection of recyclables per residential unit per month, see Kent Codified Ordinance Section [935.13 for collection rates.](#)

~~— (1) Residential units using sixty-five (65) or ninety-five (95) gallon containers will be billed \$2.28 per month for recycling.~~

~~— (2) Larger residential will be billed for recycling as follows:~~

~~— A. Two (2) yard containers will be billed at \$10.00 per collection;~~

~~— B. Four (4) yard containers will be billed at \$12.00 per collection;~~

~~— C. Eight (8) yard containers will be billed at \$15.00 per collection.~~

~~— (c) Discount Rates. The Codified Ordinances provides that residential units using sixty-five (65) or ninety-five (95) gallon containers, whose head of household has a Golden Buckeye Card will receive a discount rate of \$1.50 per month for collection of~~

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recyclables. Application forms for this discount are available at the Utility Billing Office at 930 Overholt Road, phone number (330) 678-8104.

~~(d) Requests to Temporarily Discontinue Collection Service. Occupants or owners of residential units who cannot use the recycling collection service for a specific reason (e.g., extended vacations; vacancy at the unit) are eligible to have charges for the service temporarily suspended. To receive this suspension of charges, the owner or occupant must obtain from the Service Director or their designee(s) an application form. This form documents the dates through which the suspension is requested, the reason for the request, and must be notarized. Upon expiration of this notarized application, charges will be resumed.~~

(e) Payment of Collection Fees. The recycling collection fee is payable to City's recycling contractor, at the Utility Billing Office at 930 Overholt Road, or through the mail, on or before the fifteenth (15th) day after the date of billing. After this date, a late payment is attached to the entire utility bill.

~~(f) Failure to Remit Fees. The recycling collection fee is an integral part of the City's recycling contractor recycling collection process, each residential unit's utility bill. Failure to remit the entire amount of utility charges constitutes delinquency and will result in termination of all utility recycling services, according to provisions of Sections [913.07](#) and [935.14](#) of the Codified Ordinances. Such termination, with due notification, will occur thirty (30) days after failure to remit utility charges.~~

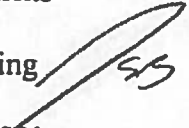
936.11 VIOLATION OF RULES AND REGULATIONS.

Failure of residential units to comply with the above set forth rules and regulations will result in penalties provided for in Section [935.99](#) of the Codified Ordinances.

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING**

MEMO

TO: Dave Ruller
Amy Wilkens

FROM: Jim Bowling 

DATE: July 27, 2021

RE: Temporary Ice Rink Agreement

The Service Department is requesting Council Review and approval to execute the attached Temporary Outdoor Ice Rink Agreement with Kent State University (KSU). The City and KSU desire to improve the economic vitality of downtown, while improving the recreational opportunities for KSU students, faculty and City residents. While the intent is for the temporary outdoor ice rink to be an annual facility, this agreement establishes the responsibilities of both parties to install the necessary infrastructure and operate the program for the 2020/2021 season. It is anticipated that modifications to the program operations will occur in subsequent years as lessons are learned from the opening year of the program.

A couple of key elements in the agreement are listed below.

- KSU will be installing, managing and coordinating the installation of the outdoor ice rink and any facilities associated with the ice rink.
- The installation of a new electrical service is required for the outdoor ice rink. This power service will be located primarily within the City right-of-way and will be owned by the City upon completion. Similar to existing power for festivals already included in downtown streets.
- KSU will operate the temporary outdoor ice rink for the 2021-2022 season.

The overall budget is estimated at \$375,000 with KSU paying the majority of the costs for the project. The City's out-of-pocket cost is limited to \$71,000 for the installation of the new power service that will be owned by the City and be available for other festivals and events in the future. The funds for this work would come from savings in this year's capital program.

We appreciate City Council's consideration of this request.

C: Melanie Baker
Angela Manley
Hope Jones
Sandy Lance
Patti Long

TEMPORARY OUTDOOR ICE RINK AGREEMENT

**KENT STATE UNIVERSITY
AND
THE CITY OF KENT**

**ALL PARTIES BEING IN THE COUNTY OF PORTAGE,
STATE OF OHIO**

This Agreement, dated _____ 2021, is an agreement made and entered into between Kent State University ("KSU") and the City of Kent, Ohio, duly formed under the laws of the State of Ohio (the "City"). KSU and the City are collectively referred to herein as the "Parties."

WITNESSETH:

WHEREAS, the Parties desire to improve the recreational opportunities for KSU students, KSU faculty and City residents; and

WHEREAS, the Parties desire to assist the economic vitality of downtown Kent; and

WHEREAS, KSU, in cooperation with the City, has investigated the feasibility of installing a Temporary Outdoor Ice Rink on Erie Street ("Project") as shown in Attachment A; and

WHEREAS, the Project will require construction of permanent infrastructure, including a new electric service to serve the chiller required for the Ice Rink.

NOW THEREFORE, The Parties hereby agree to collaborate on implementation of the Project as follows:

KSU:

- KSU will install, manage and coordinate all services required for the installation of the Project, including the installation of the new electrical service. The Project cost is currently estimated at \$375,000.
- Except as set forth below, KSU will be the primary funding agency during construction of the Project.
- KSU will work with First Energy for the installation of a power source to serve the chiller.
- KSU will obtain an electric easement in the name of the City of Kent from the KSU Hotel and Conference Center to install the power service from First Energy's transformer to City owned property or right-of-way.
- KSU, or their designated representative, will be responsible to obtain all necessary permits from the City for the installation of the new power service.
- KSU, or their designated representative, will provide shop drawings to the City for approval prior to purchasing or installing any improvements in City owned property or Right-of Way.
- KSU will prepare the application for a new electrical service with First Energy, to be signed and submitted by the City in the name of the City.

- KSU will provide invoices to the City requesting reimbursement for the out-of-pocket costs associated with the installation of new electric service for the Project, up to \$71,000.
- Upon receipt of invoices from the City, KSU will pay 50% of the monthly electrical bills from the new electrical service during the time that the Temporary Outdoor Ice Rink is operational.
- KSU will have access to use the new electrical service when holding future events in the area.
- While the Temporary Outdoor Ice Rink is intended to be an annual facility, KSU will operate the Temporary Outdoor Ice Rink for the 2021-2022 season. Operational responsibilities of future years will be determined by mutual agreement of both parties.
- KSU will work with the City to advertise for the Temporary Outdoor Ice Rink.

City:

- The City will expeditiously review all submittals associated with the Project.
- Upon receiving an invoice from the KSU, the City will pay 100% of the out-of-pocket costs for the installation of the new electrical service up to \$71,000.
- The City will execute and own the easement from the KSU Hotel and Conference Center required for installation of the new electrical service.
- The City will execute the application for power service from First Energy provided by KSU.
- The City will own and maintain the new electrical service installed for the Project.
- The City will pay for the monthly electrical bills from the new electric service.
- The City will invoice KSU 50% of the monthly electrical bills from the new electrical service during the time that the Temporary Outdoor Ice Rink is operational.
- City will provide, at its discretion, incidental items associated with the Project. This includes items such as tables, barricades, decorative lighting, in-kind operational assistance, etc.
- City will work with the KSU to advertise for the Temporary Outdoor Ice Rink.

Schedule:

The City and KSU will diligently pursue completion of the Project by November 25, 2021. This date can be adjusted by the mutual agreement of both parties.

In witness whereof, the Parties hereto have agreed and offered their hands and seals:

CITY OF KENT

Approved and Accepted by:

Dave Ruller
City of Kent, City Manager

Witness: _____

Witness: _____

Date: _____

Approved as to Form:

Hope Jones
City of Kent, Law Director

Date: _____

Certificate of Director of Budget and Finance

It is hereby certified that the amount SEVENTY ONE THOUSAND Dollars (\$71,000) required to meet this commitment has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the CAPITAL Fund free from any obligation or certificates now outstanding.

Rhonda Hall, Director of Budget and Finance

Date

KENT STATE UNIVERSITY

Approved and Accepted by:

Mark Polatajko,
Senior Vice President
for Administration

Witness: _____

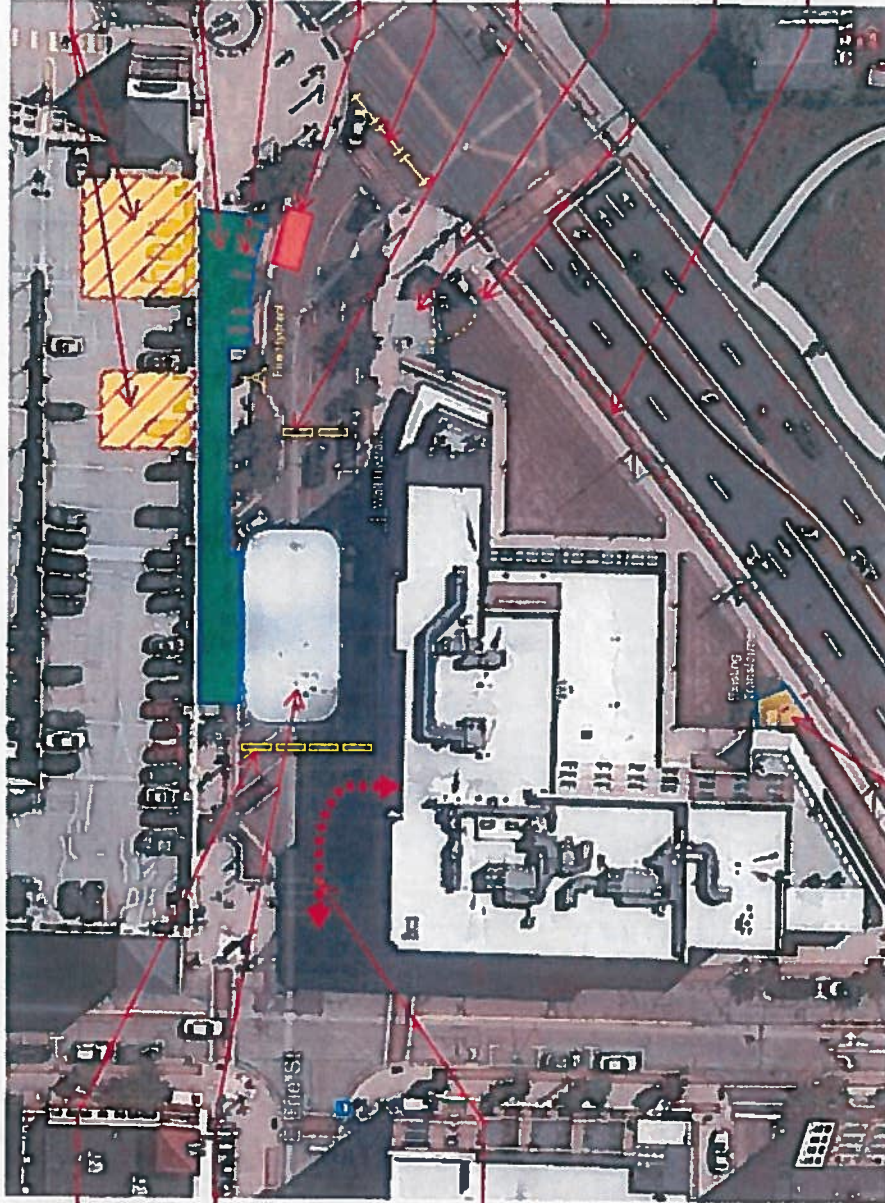
Witness: _____

Date: _____

**ATTACHMENT A
SEASONAL RECREATIONAL ICE RINK
- LAYOUT -**

Seasonal Recreation Ice Rink - Discussion Draft

Updated: 04/05/2021



Temporary concrete 'Jersey barrier' [City of Kent]

Temporary Ice Rink - Operation [KSU, Zone 5 Maintenance]

Base installation - [UFM Commentary Shop]

Service access to KSU Hotel - Can not be blocked [KSU Hotel & Conference]

New electric service with utility [KSU OUA] Easement from Hotel parcel to City right-of-way [KSU Council]

Temporary ice skate rental point of sale operation. [KSU Rec Services] Facility space provided [PARTA]

Temporary rubber skate walk mats. [KSU]

Temporary bench seating for skate rental. [City of Kent]

Possible Rotating 'Food truck' location? [City of Kent Development]

Saw horse traffic barricades - removable by public safety [City of Kent]

Temporary concrete 'Jersey barrier' [City of Kent]

Temporary air-cooled chiller on trailer mount. [KSU]

New cam-lock Electric service box sited next to traffic control box. [KSU-OUA]

480V 400A 3 phase buried electric service in tree lawn. [KSU-OUA]



CITY OF KENT, OHIO

CLERK OF COUNCIL

MEMO

July 27, 2021

To: Dave Ruller, City Manager
Patti Long, Assistant to the City Manager

From: Amy Wilkens, Clerk of Council

Re: Requesting Time for Expense Item Approval

Councilmember Heidi Shaffer Bish is requesting time to discuss and ask questions regarding assisting neighborhoods with small gatherings/meetings. She is seeking approval from Council for a small amount of funding for a block party in her neighborhood. She would like Council to discuss ways to promote and encourage these events, as they are part of what it means to be in a community. She would like to involve the Community Development Department in the discussion on ways to financially assist with these events.

Kent Police Department

MEMORANDUM

To: Dave Ruller, City Manager
Kent City Council
From: Chief Nicholas Shearer
Date: July 27, 2021
Subject: School Resource Officer Program Renewal

This memorandum is to serve as a request for a continued partnership with the Kent City Schools for the School Resource Officer Program. Police representatives have met with school representatives to discuss the 2021-2022 school year contract. Although we are all hopeful for a more "normal" school year this year compared to last year, the unpredictability of the COVID-19 Pandemic has caused us to leave the language in the contract that if the KCS has to modify the school schedule, the SRO salary will be the responsibility of the City of Kent when school is not in session.

The Kent Police Department and the Kent City Schools administration agree that Officer Dominic Poe will continue in his role as the resource officer.

Items to Note:

- Contract period will be from 08/16/2021 to 06/03/2022
- KCS is billed quarterly for the Officer's (wages, benefits, insurance, etc)
- Average yearly costs to KCS reimbursed to the city of Kent is estimated at \$94,000



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
Hope Jones, City Law Director
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 27, 2021
Re: Request for Ordinance Certifying Delinquent City Utility Debtors to Portage County

In October of 2012 Kent City Council approved Ordinance 2012-110 amending Sections 913.07, 915.72, 921.24 and 935.14 of the Kent Codified Ordinances allowing for the certification of delinquent water use charges, wastewater use charges, storm water utility charges and recycling/solid waste collection charges to the County Auditor to be placed as a tax lien on the real property that generated the delinquent charges. This action aligned the City's possible enforcement remedies for the above listed "Utility Billing Charges" with already existing "housekeeping authority" for other City code enforcement violations and special assessments.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable Utility Billing Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of utility bills, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for non-Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

If we receive payment, or a request for a payment plan, of any of the above delinquent items by August 31, 2021, the individual will be removed from the final list submitted to the Portage County Auditor on September 1, 2021.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines and Unpaid Fees Dept: Utility Billing

Owner Name	Address	Parcel #	Amount	Delinquent Date	Description of Fine/unpaid fee	Loc. ID
Asad, Megan	1157 Munroe Falls	17-010-10-00-140-000	\$ 60.74	11/9/2020	water/sewer	19850
Bosak, Steve	135 W Williams	17-012-10-00-022-000	61.33	12/7/2020	water/sewer	49750
Casto, James	1247 Overbrook	17-010-10-00-006-000	73.05	6/21/2021	water/sewer	25900
Cooper, Terrie	1530 Statesman	17-007-20-00-034-000	154.03	6/21/2021	water/sewer	12740
Delta Bravo Properties, LLC	317 Woodard	17-030-20-00-032-000	59.15	9/17/2020	water/sewer	58420
Delta Bravo Properties, LLC	309 Woodard	17-030-20-00-032-000	24.35	9/17/2020	water/sewer	58380
Doctor Realty	1225 W Main	17-028-20-00-121-000	1,167.77	7/15/2020	water/sewer	81140
Langston, Brian	1535 Statesman	17-007-20-00-037-000	89.88	5/21/2021	water/sewer	12732
Langston, Brian	1545 Statesman	17-007-20-00-039-000	78.77	4/19/2021	water/sewer	12736
Langston, Brian	1540 Statesman	17-007-20-00-031-000	57.02	1/4/2021	water/sewer	12745
Langston, Brian	1538 Statesman	17-007-20-00-032-000	42.47	12/7/2020	water/sewer	12744
Linder, Rebecca	310 N Willow	17-024-34-00-055-000	141.56	11/25/2020	water/sewer	67470
Mossor, Ronald	602 Longmere	17-010-03-00-096-000	365.23	9/29/2020	water/sewer	17310
Murgatroyd, Craig	347 High	17-013-20-00-180-000	30.34	4/30/2021	water/sewer	48060
Murgatroyd, Craig	120 E School	17-013-20-00-156-000	36.02	6/21/2021	water/sewer	48740
Plymale, Shands	759 Akron	17-009-20-00-021-000	58.23	4/5/2021	water/sewer	22980
Roeder, Bron	403 Louise	17-027-10-00-141-000	86.53	5/21/2021	water/sewer	25450
SHR Lake Street LLC	303 Lake	17-031-21-00-042-000	28.10	6/21/2021	water/sewer	68880
Sweeney, Paul	1062 Graham	17-041-10-00-031-000	80.96	9/17/2020	water/sewer	73070
Trout, Helen	1587 Morris	17-005-20-00-004-000	71.77	6/21/2021	water/sewer	30910
Verma, Sunita	1664 Olympus	17-004-00-00-019-000	189.60	9/1/2020	water/sewer	27970
White, Kathleen	1048 Middlebury	17-009-00-00-004-000	25.56	5/21/2021	water/sewer	23480
Woods, Douglas	303 N Lincoln	17-024-33-00-064-000	68.48	9/29/2020	water/sewer	63260
Wright, Michael	344 Dodge	17-012-20-00-217-000	35.32	2/15/2021	water/sewer	8180
Zhao, Lei	1688 Olympus	17-004-00-00-018-002	56.41	3/12/2021	water	85516

TOTAL
\$ 3,142.67



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
Hope Jones, City Law Director
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 27, 2021
Re: Request for Ordinance Certifying Unpaid Concrete Sidewalk Repair Bills to Portage County

City of Kent Codified Ordinance 521.06 allows for the certification of unpaid property owner billings for sidewalk repairs to the County Auditor to be placed as a lien on the real property that generated the unpaid expenses. This action aligns with the City's financial enforcement remedies for City code enforcement violations, unpaid utility bills, and special assessments. Unpaid Sidewalk Repair Bills, when applicable, are a part of these annual "housekeeping actions" to collect outstanding monies that are owed to the City.

In continuation of this practice I am respectfully requesting City Council authorization for an ordinance certifying the attached list for the 2018 Annual Concrete Repair Programs of Unpaid Concrete Sidewalk Repair Accounts to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property having had required sidewalk repairs, and declaring an emergency.

The County has indicated that separate ordinances are required in order to separate their remittance of collected amounts so that City revenue accounting entries can be made to the appropriate funds.

If we receive payment, or a request for a payment plan, of any of the above delinquent items by August 31, 2021, the individual will be removed from the final list submitted to the Portage County Auditor on September 1, 2021.

Thank you in advance for your support and assistance in this matter.

2018 ANNUAL CONCRETE REPAIR PROGRAM

Ohio Revised Code 715.261
Kent Codified Ordinance 521.06

<u>PARCEL I.D. #</u>	<u>ADDRESS</u>	<u>PROPERTY OWNER</u>	<u>AMOUNT</u>
1 17-012-20-00-129-000	327 Dodge St.	Robin G. Turner	\$ 1,997.75

TOTAL \$1,997.75



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
Hope Jones, City Law Director
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 27, 2021
Re: Request for Ordinance Certifying Delinquent Non-Utility Debtors to Portage County

Annually Kent City Council receives listings of unpaid delinquent mowing bills, property maintenance violations-citations, zoning violations-citations, and other code enforcement violations and health department violations-citations to be placed as a tax lien on the real property that generated the delinquent charges.

In continuation of this annual "housekeeping practice" I am respectfully requesting City Council authorization for an ordinance certifying the attached list of delinquent and otherwise uncollectable fines/fees to the County Auditor in order to allow for the placement of the certified amount on the real property tax list and duplicate against the property served by the non-payment of various code enforcement actions, and declaring an emergency.

A request for City Council approval of a separate ordinance to provide certification of listings for Utility Billing outstanding delinquent debts is also being submitted under separate cover. The County has indicated that separate ordinances are required in order for us to distinguish their remittance of collected amounts in a way that will enable City revenue accounting entries to the appropriate funds.

If we receive payment, or a request for a payment plan, of any of the above delinquent items by August 31, 2021, the individual will be removed from the final list submitted to the Portage County Auditor on September 1, 2021.

Thank you in advance for your support and assistance in this matter.

City of Kent: Delinquent Fines and Unpaid Fees Dept: Non-Utilities

Owner Name	Address	Parcel Number	Amount	Date(s) Incurred	Description
GUSKA MATTHEW J	134 E OAK ST	17-013-20-00-075-000	300.00	10/9/20	1133.02 illeg. rooming house
GUSKA MATTHEW J	134 E OAK ST	17-013-20-00-075-000	1,800.00	10/9/20, 11/10/20, 12/10/20	1367.01(a) fail reg. rental
WOLF DIANE J	1234 N MANTUA ST	17-042-10-00-016-000	1,950.00	6/4/20, 9/15/20, 4/27/21, 5/31/21	551.01 grass
WOLF DIANE J	1234 N MANTUA ST	17-042-10-00-016-000	1,800.00	7/15/20, 8/18/20, 6/21/21	1411.06 gutters/downspouts
WOLF DIANE J	1234 N MANTUA ST	17-042-10-00-016-000	1,800.00	7/15/20, 8/18/20, 6/21/21	1411.02 peeling paint
WOLF DIANE J	1234 N MANTUA ST	17-042-10-00-016-000	1,800.00	7/15/20, 8/18/20, 6/21/21	1411.09 porch disrepair
ROEDER BRON S & MAUREEN R MCFARLAND (J&S)	397 LOUISE	17-027-10-00-141-000	1,800.00	4/26/21, 5/26/21, 6/28/21	1367.01(a) fail reg. rental
ROEDER BRON S & MAUREEN R MCFARLAND (J&S)	403 LOUISE	17-027-10-00-141-000	1,800.00	4/26/21, 5/26/21, 6/28/21	1367.01(a) fail reg. rental
ROEDER BRON S & MAUREEN R MCFARLAND (J&S)	206 E SCHOOL	17-013-20-00-162-000	1,800.00	4/26/21, 5/26/21, 6/28/21	1367.01(a) fail reg. rental
SWEENEY PAUL D II	1062 GRAHAM	17-041-10-00-031-000	2,700.00	8/26/20, 10/1/20, 11/2/20, 12/2/20	1367.01(a) fail reg. rental
SWEENEY PAUL D II	541 E SCHOOL ST	17-013-20-00-289-003	2,700.00	8/26/20, 10/1/20, 11/2/20, 12/2/20	1367.01(a) fail reg. rental
SWEENEY PAUL D II	543 E SCHOOL ST	17-013-20-00-289-003	2,700.00	8/26/20, 10/1/20, 11/2/20, 12/2/20	1367.01(a) fail reg. rental
PASKO CONNIE (SUC TRUSTEE)	239 CHERRY	17-007-10-00-081-000	335.00	5/31/21	551.01 grass
PASKO CONNIE (SUC TRUSTEE)	239 CHERRY	17-007-10-00-081-000	300.00	1/27/19	1410.04g unsheltered vehicle
LESS JEFFREY H & LAURA J	512 CRAIN	17-024-33-00-097-000	351.72	8/24/20	1414.01 trash pickup
KIERSTEAD MARGARET ROSE	1039 DAVEY	17-032-10-00-065-000	1,240.00	2/22/21, 4/6/21, 5/18/21	1414.01 trash; 551.01 grass
HOPKINS ELIZABETH	424 FAIRHILD	17-030-20-00-147-000	935.00	8/5/20, 9/15/20	1410.04(g) unshelt. veh., 551.01 grass
FLETCHER PATRICIA M	1076 GRAHAM	17-041-10-00-036-000	330.00	10/21/20	1414.01 trash pickup
CARVER MICHAEL ALLEN JR	532 HARRIS ST	17-008-10-00-002-000	450.00	9/28/20	1414.01 trash pickup
HARVEY STREET REAL ESTATE LLC	523 HARVEY	17-032-20-00-066-000	335.00	6/2/20	551.01 grass
SABOL SHIRLEY A	1037 LAKE	17-032-10-00-050-000	600.00	5/14/21, 5/24/21	505.22(a)(4) chickens
MOSSOR RONALD L	602 LONGMERE	17-010-03-00-096-000	2,245.00	6/2/20, 6/29/20, 8/6/20, 5/31/21	551.01 grass
SEAHOLTS J MARK & DEE ANNA (J&S)	819 MAE	17-014-10-00-052-000	1,500.00	7/31/20, 8/21/20	1367.01(a) fail reg. rental
SEAHOLTS J MARK & CHARLES D	830 MAE	17-014-10-00-024-000	2,400.00	7/31/20, 8/21/20, 12/3/20	1367.01(a) fail reg. rental
TROMCZYNSKI MARLENE A	925 W MAIN	17-026-10-00-013-000	1,800.00	3/3/21, 4/26/21, 5/17/21	1367.01(a) fail reg. rental
WALIGA PATRICIA J	317 E COLLEGE	17-024-40-00-038-000	300.00	9/9/20	1367.01(a) fail reg. rental
SWEENEY PAUL D II	541 E SCHOOL ST	17-013-20-00-289-003	333.76	7/31/20	1414.01 trash pickup
SULLIVAN NADINE HULBERT	336 SILVER MEADOWS BV	17-028-20-00-112-000	970.00	7/13/20, 4/27/21	551.01 grass
VICA LLC	1175 SILVER MEADOWS BV	17-028-20-00-119-000	338.76	8/17/20	1414.01 trash pickup
HERSHBERGER THOMAS L & BARBARA J (CO-TRUSTEES)	1403 S WATER	17-006-12-00-001-000	335.00	5/10/21	551.01 grass

Total CD Dept. \$ 38,049.24

City of Kent: Delinquent Fines/Unpaid Fees: Dept. of Health

Address	Parcel Number	Owner Name	Complaint Number	Date Fine Issued	Amount Due
486 Needham Ave	17-043-30-00-045-000	Jacquelyn Lovelace	20-54	6/19/2020	\$ 20.00
222 University Drive	17-024-33-00-091-000	Ohio Lambda Housing Corp	20-56	6/25/2020	40.00
408 Rellim Drive	17-006-12-00-118-000	Shawn Tagliarina	20-77	7/24/2020	20.00
312 S Willow St	17-024-40-00-085-000	Heimans LLC	20-90	8/12/2020	60.00
512 Crain Ave	17-024-33-00-097-000	Laura and Jeffrey Less	20-95	8/20/2020	160.00
5924 Horning Road	17-022-00-00-028-000	Benjamin Veach	20-101	9/1/2020	40.00
126 University Drive	17-024-33-00-084-000	REAS LLC	20-110	9/15/2020	160.00
506 E Summit St	17-013-10-00-105-000	County Kent Properties LLC	21-22	3/26/2021	20.00
Total Dept. of Health					\$ 520.00



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: July 26, 2021

To: Dave Ruller

From: Tom Wilke, Economic Development Director

Subject: Release of EDA's Federal Interest in EDA Revolving Loan Fund

On February 2, 2021, the U.S. Department of Commerce Economic Development Administration (EDA) sent a letter (attached) to Mayor Fiala inviting the City to request the release of EDA federal interest in the City's economic development Revolving Loan Fund (RLF) under the Reinvigorating Lending for the Future Act (the Act). After reviewing the information provided on this matter, staff is in support of proceeding with the request because it will reduce the City's administrative and reporting responsibilities and allows for amendments to the City's RLF Plan that will enable greater flexibility and support for broader economic development purposes.

Attached is a sample agreement that City Manager Ruller will sign should the EDA grant the City's request. The City's RLF Loan Review Committee will meet on July 27, 2021 and staff anticipates the Committee will vote to recommend to Council the City proceed with submitting this request to the EDA.

Bridget and I are respectfully requesting time at the August 4, 2021 Committee to discuss the request in greater detail and ask for Council's approval of the request, with emergency, so it can be submitted to the EDA.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Attachments

cc: Bridget Susel, Community Development Director
Hope Jones, Law Director
Amy Wilkens, Clerk of Council
Patti Long, Assistant to the City Manager



U.S. DEPARTMENT OF COMMERCE
Economic Development Administration
Chicago Regional Office
230 S. Dearborn Street, Suite 3280
Chicago, Illinois 60604

VIA EMAIL

February 2, 2021

The Honorable Jerry Fiala
Mayor
City of Kent
930 Overholt Road
Kent, OH 44240

Re: Invitation to request release of EDA's federal interest in EDA revolving loan fund award

The recently enacted Reinvigorating Lending for the Future Act (the Act) authorizes EDA to release its federal interest in certain Revolving Loan Fund (RLF) awards that have operated satisfactorily for seven years beyond disbursement of grant funds. By authorizing EDA to release its federal interest in certain RLF awards, the Act will reduce RLF recipient administrative burden and allow RLF award funds to be used for broader economic development purposes.

To request that EDA release its federal interest in an RLF award, you must submit to EDA a written request for release that includes the information below. If you seek a release of EDA's federal interest for more than one RLF award, this information must be submitted separately for each RLF award.

1. Your organization's name and contact information;
2. Identifying information for the RLF award, including the award number, date of award, federal investment rate, and evidence that final disbursement occurred more than seven years ago (if available);
3. Value of the RLF award (including the capital base and any available administrative income);
4. Proposed use of RLF award funds for one or more activities that continue to carry out the economic development purposes of PWEDA, which may include continued operation of the RLF; and
5. Certification by your organization that it has complied with the terms and conditions of the RLF award.

Additionally, you must provide the following supplemental materials:

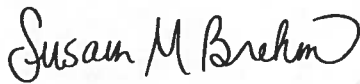
6. Resolution or letter from your organization's Board of Directors, or agency leadership if your organization is a public entity or otherwise does not have a Board of Directors, supporting the request to release EDA's federal interest and committing to using the RLF for one or more activities that continue to carry out the economic development purposes of PWEDA in compliance with on-going restrictions required by the Act as articulated in the release agreement;

7. Final RLF Financial Report (Form ED-209) for the RLF award; and
8. Most recent Single Audit for your organization, if available. If a recent Single Audit is not available, the most recent audit or audited financial statements for your organization, if available.

EDA will review and evaluate requests for release of EDA's federal interest in an RLF award, and EDA may request additional information. If EDA determines that your RLF award is eligible for release of EDA's federal interest, the next step would be for EDA and your organization to execute an agreement to release EDA's federal interest in the RLF award. A sample release agreement is attached for your reference, although the exact terms of the agreement may vary based on the individual circumstances of your RLF award. Please review the terms of the agreement, including the requirement that any RLF award funds be used for one or more activities that continue to carry out the economic development purposes of PWEDA. Your request letter will be included as an attachment to the agreement.

EDA plans to hold a webinar to share information about the release of EDA's federal interest in certain RLF awards. EDA will notify you of the event when scheduled. In the meantime, if you have any questions regarding this letter, please reach out to Catherine Canavan, EDA RLF Administrator, via email at ccanavan@eda.gov.

Regards,



Digitally signed by SUSAN BREHM
Date: 2021.02.03 13:22:41 -06'00'

Susan Brehm
Regional Director
U.S. Department of Commerce
Economic Development Administration
Chicago Regional Office

AGREEMENT TO RELEASE THE EDA FEDERAL INTEREST IN A REVOLVING LOAN FUND AWARD

THIS AGREEMENT is between the United States Department of Commerce, Economic Development Administration (EDA) and the [City of Kent] .

WHEREAS, EDA, pursuant to its authority under the Public Works and Economic Development Act of 1965 (PWEDA) (42 U.S.C. § 3121 *et seq.*), awarded to Recipient one or more grants to capitalize a Revolving Loan Fund (RLF) bearing EDA award number(s) [NUMBER(S)] (the Award).

WHEREAS, EDA retains a federal interest in the Award and Recipient has submitted a written request that EDA release its federal interest in the Award consistent with the requirements of the Reinvigorating Lending for the Future Act (Pub. L. 116-192), attached hereto as Appendix A (the Request).

WHEREAS, EDA and Recipient agree that the current value of the RLF capital base is \$[AMOUNT], the federal investment rate is [PERCENT]%, and the federal share of the RLF capital base is \$[AMOUNT] (the Award Funds).

WHEREAS, EDA has determined that 1) more than seven years have passed since the final EDA disbursement to Recipient of funds under the Award, 2) Recipient has complied with the terms and conditions of the Award, and 3) Recipient proposes to use the Award Funds for one or more activities that continue to carry out the economic development purposes of PWEDA.

WHEREAS, EDA agrees herein to release its federal interest in the Award and Recipient agrees herein to use Award Funds for one or more activities that continue to carry out the economic development purposes of PWEDA.

NOW THEREFORE, EDA and Recipient agree as follows:

1. EDA's Release. EDA agrees to release its federal interest in the Award. EDA's reversionary interest in the Award will cease to exist as of the effective date of this agreement.
 - a. Recipient's use of Award Funds no longer needs to comply with, among other things, the following authorities:
 - i. OMB regulations at 2 CFR part 200, including the Compliance Supplement at Appendix XI.
 - ii. EDA regulations at 13 CFR chapter III, including the RLF-specific regulations at part 307, subpart B (including the requirement at 13 CFR § 307.14 to submit Form ED-209 RLF Financial Report to EDA).
 - iii. The terms and conditions attached to the Award, including the Department of Commerce's Standard Terms & Conditions, the EDA RLF Standard Terms & Conditions, and any Special or Specific Award Conditions.

- iv. The EDA-approved RLF plan or any related document governing administration of the Award.
 - b. This release of the EDA federal interest in the Award does not extend to or include a release of any other entity's interest in the RLF capital base, including another federal agency's interest in the RLF capital base. More specifically, if Community Development Block Grant funds from the U.S. Department of Housing and Urban Development (HUD) or funds from the U.S. Department of Agriculture (USDA) were used as local share under the Award, this release of the EDA federal interest does not extend to or include a release of any HUD or USDA federal interest in the RLF capital base. If Recipient seeks a release of another entity's interest in the RLF capital base, including another federal agency's interest in the RLF capital base, Recipient must negotiate such a release with the other entity and EDA will not participate in that negotiation.
2. Recipient's Use of Award Funds. Recipient agrees to use Award Funds for one or more activities that continue to carry out the economic development purposes of PWEDA.
 - a. Recipient shall not use Award Funds to construct schools, community centers, municipal buildings, or otherwise use Award Funds to carry out activities outside of the economic development purposes of PWEDA, nor shall Recipient use Award Funds to pay general costs of government.
 - b. Recipient shall not transfer Award Funds to a natural person, for-profit entity, or other entity ineligible for award under sections 3(4) and 209 of PWEDA (42 U.S.C. § 3122(4) and § 3149). For the sake of clarity, Award Funds may be used to contract with for-profit entities for goods and services for one or more activities that continue to carry out the economic development purposes of PWEDA and to operate an RLF that makes loans to for-profit organizations.
 - c. Award Funds must be used in a manner consistent with EDA's non-relocation policy. Specifically, Recipient shall not use Award Funds to induce the relocation of existing jobs within the U.S. that are located outside of a jurisdiction to within that jurisdiction in competition with other U.S. jurisdictions for those same jobs.
 - d. Award Funds must be used in accordance with section 602 of PWEDA (42 U.S.C. § 3212). Specifically, Recipient shall ensure that all laborers and mechanics employed by contractors or subcontractors on projects assisted by Award Funds shall be paid wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor as provided by section 602 of PWEDA or as it may be amended in the future.
 - e. Recipient shall use Award Funds in accordance with applicable federal, state, and local law, including applicable non-discrimination law. Recipient may not use Award Funds for any purpose that would be prohibited by the Establishment Clause of the U.S. Constitution if the Award Funds were expended directly by the Federal Government.
 - f. Recipient is not required by the terms of this Agreement to seek EDA approval or permission to use Award Funds for one or more activities that continue to carry

out the economic development purposes of PWEDA but that differ from the activities described in the Request, attached hereto as Appendix A.

- g. Recipient shall provide timely and accurate responses to EDA inquiries regarding Recipient's use of the Award Funds. Following the release of EDA's federal interest, EDA remains interested in working with Recipient to promote Recipient's RLF or other activities that continue to carry out the economic development purposes of PWEDA.
3. Enforcement. In the event that EDA determines that Award Funds have been used in a manner inconsistent with this agreement, EDA may require Recipient to return the misspent portion of the Award Funds to the Federal Government, which may include the establishment of a debt with the U.S. Department of the Treasury.
4. Indemnification. To the extent permitted by law, Recipient agrees to indemnify and hold the Federal Government harmless from and against all liabilities that the Federal Government may incur as a result of releasing EDA's federal interest in the Award.
5. Governing Law; Severability. This Agreement is governed by applicable federal law, if any, and if there is no applicable federal law by state law. The terms of this Agreement do not limit the rights EDA, its designees, successors, or assigns are entitled to under applicable federal or state law. In the event that any provision or clause of this Agreement conflicts with applicable law, such conflict shall not affect other provisions of this Agreement that can be given effect without the conflicting provision, and to this end the provisions of this Agreement are declared to be severable.
6. Entire Agreement. This Agreement contains the entire understanding of EDA and Recipient with respect to the subject matter hereof and supersedes all prior agreements and understandings, oral or written, with respect to such matters.
7. Authority. Recipient represents that (a) it has the power and authority to execute and perform this Agreement, (b) the execution and performance of this Agreement by Recipient have been duly authorized by all necessary corporate or other actions, (c) Recipient has duly and validly executed this Agreement, and (d) this Agreement is a legal, valid and binding obligation, enforceable against Recipient.

[Remainder of this page intentionally left blank.]

IN WITNESS WHEREOF, EDA and Recipient have caused this Agreement to be duly executed by their respective officers as of the date indicated.

**DEPARTMENT OF COMMERCE,
ECONOMIC DEVELOPMENT
ADMINISTRATION**

[CITY OF KENT, OHIO]

By:

[Susan Brehm]
Regional Director
[Chicago] Regional Office

Date

By:

[Dave Ruller]
[City Manager, City of Kent

Date

Appendix A

[Attach Recipient's written request that EDA release its federal interest in the Award.]



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: July 26, 2021

To: Dave Ruller, City Manager

From: Tom Wilke, Economic Development Director

Subject: EDA RLF Plan Updates

On January 16, 2019, Council approved a five year update to the City's U.S. Department of Commerce Economic Development Administration (EDA) Revolving Loan Fund plan. The EDA does allow for amendments to be made to the plan and with the City proceeding with the request for release of EDA federal interest in the City's economic development RLF program, staff reviewed the current Plan and identified three (3) proposed amendments that will facilitate greater flexibility in assisting businesses seeking to locate or expand in the community..

The RLF Loan Review Committee will be meeting on July 27, 2021 and staff anticipates it will recommend to Council that the attached amendments be made to the plan. The amendments are summarized below and they are designed to increase access to the RLF and to provide short term relief to borrowers in times of severe economic distress:

- Raise the allowable amount to loan from \$10,000 to \$25,000 for every job retained or created
- Allow the jobs to be retained or created either by the owner applicant or a tenant of the owner
- Formalize the moratorium process to allow for interest only payments for a period up to six months

Bridget and I respectfully request time at the August 4, 2021 Committee session to discuss the proposed amendments in greater detail and request Council adopt the proposed amendments to the City's most current RLF Plan (adopted 1-16-19), with emergency, so that they can be submitted to the EDA.

If you need any additional information in order to add this item to the agenda, please let me know.

Thank you.

Attachments

cc: Bridget Susel, Community Development Director
Hope Jones, Law Director
Amy Wilkens, Clerk of Council
Patti Long, Assistant to the City Manager

7. Terms

- a. Because of the nature of the RLF fund, it should suffice to say that the shorter terms are preferred. The term, however, for repayment will basically match the life of the asset to be financed. The maximum number of years to repay a fixed asset loan would be fifteen (15) years. Exceptions may be made to accommodate other public financing agencies or commercial lenders. In most cases, the term of the RLF must be compatible with that of the conventional lender or other public financial assistance agency. The reason for this is that the RLF is subordinate to conventional loans and to public financial assistance agencies. The term of a working capital loan generally will be 12 months. In some cases, due to factors unforeseeable, the RLF Loan Review Committee will make loans at terms which best fit the deal and make it work.

8. Fees

- a. A non-refundable application fee of \$100.00 is to be submitted with the formal application for loan funds. If the loan is approved by the Loan Review Committee, then the borrower will be billed for the full amount of the administrative costs to the City. The application fee of \$100.00 will be applied to the administration costs. Costs include; title searches, recording costs, appraisals and credit bureau reports. Fees are payable at the time of the loan closing.
- b. The loan servicing fee as charged by the bank servicing the loan will be paid by the borrower to the bank on a monthly basis.

9. Equity and Collateral

- a. A 10% minimum of owner equity, as defined by Generally Accepted Accounting Principles, is required for each project.

10. Moratoria

- a. A moratorium on the required minimum monthly principal payment will ~~to~~ be decided on a case-by-case basis by the Loan Review Committee, but is typically not considered as the first mechanism utilized for managing a loan repayment. No moratorium will be granted for the required minimum monthly interest payment. ~~The Committee would consider adjustments to term length prior to moratoria.~~ The Loan Review Committee may authorize a moratorium on the required minimum monthly principal payment for a period not to exceed six (6) months, provided the borrower can document a definite need for interest-only payments. Any borrower seeking a moratorium must provide a copy of the most current financial statements, outstanding debt(s) and debt service payment status, detailed cash flow report, and financial projection for the upcoming 12-month business operations cycle prior to the principal moratorium request being presented to the Loan Review Committee.

- b. If a moratorium for the required minimum monthly principal payment is approved by the Loan Review Committee, the City of Kent staff will notify the financial institution servicing the loan that the borrower has been approved for interest-only payments on the loan for the term specified by the Loan Review Committee.
- c. Upon the expiration of the moratorium period, the principal balance will be re-amortized for the remaining term of the loan to calculate the adjusted required minimum monthly principal payment and new monthly payment (principal + interest).

11. Start-ups

- a. Projects of merit submitted by a new company demonstrating a high probability of success will be considered for RLF financing.

12. Working Capital

- a. Working capital and inventory may be funded up to a maximum of 50% of the total RLF loan amount.

13. Credit Not Otherwise Available

- a. The RLF is not meant to be a substitute for private capital. The loan administrator or Loan Review Committee member can question the applicant or ask the primary lender if they would finance the project without the use of RLF proceeds. The Loan Review Committee will request written documentation from the lender stating that its loan is contingent upon RLF approval.

D. Portfolio Standards and Targets

1. Target Percentages

- a. Land Use: Industrial 40%, Commercial 60%
- b. Business Status: Start-up 30%, Expansion 60%, Retention 10%
- c. Loan Type: Fixed Asset 90%, Working Capital 10%

2. Private Sector Leverage

Each loan is expected to be leveraged on average by at least \$2 to \$1 private sector to RLF Funds, however, the leverage ratio for the whole RLF loan portfolio will be at least \$2 for every \$1 of RLF Funds. To be classified as leveraged, additional investment must be made within 12 months of approval of an RLF loan, as part of the same business development project and may include:

- a) Capital invested by the borrower or others
- b) Financing from private entities
- c) The non-guaranteed portions and 90% of the guaranteed portions of any Federal loan or
- d) Loans from other State or local lending programs
- e) Private investments shall NOT include accrued equity in a borrower's assets.

3. Job Cost Ratio

Each project should create or retain at least 1 full-time job equivalent for each ~~\$10,000~~ **\$25,000** that is loaned. **The job cost ratio requirement can be fulfilled by either the owner applicant or a tenant of the owner applicant.**

E. RLF Loan Selection Criteria

1. The City of Kent RLF Loan program shall be used for purposes that are consistent with the RLF plan or such other purposes approved by the EDA.
2. City of Kent staff and the RLF Committee shall ensure that proposed RLF projects will capitalize on existing regional assets.
3. City of Kent staff and the RLF Committee will consider whether the proposed loan supports and advances innovation and increases productivity in a particular industry or emerging sector of the economy.
4. City of Kent staff and the RLF Committee will consider if the potential borrower is part of an existing industry cluster, and will provide supporting data in the credit analysis.
5. City of Kent staff and the RLF Committee will provide data to support the extent to which the project's private investment would not otherwise come to fruition without the RLF investment.
6. City of Kent staff and the RLF Committee will consider if the proposed loan will result in the creation or retention of higher-skilled, higher-wage jobs.

F. Performance Assessment Process

1. RLF Performance Evaluation

City of Kent staff will monitor the loan portfolio on a monthly basis at minimum to determine the level of consistency with the policies and procedures in this plan and in the strategy. Staff will advise the City Controller and the RLF Committee of actual performance with the policies and procedures, along with any changes in the plan or strategy. Staff will review all reports, EDA monitoring, and audits in assessing the need for changes.

2. Process for Integration

City of Kent staff and the RLF Committee will modify procedures as indicated from the performance reviews, and will update the RLF Plan accordingly. The City will update the RLF Plan as necessary in accordance with changing economic conditions in the region and will submit an updated plan to EDA for approval every five years at a minimum.

Part 2: Revolving Loan Operational Procedures

A. Organization Structure

1. Critical Operational Functions

- h. Signed turn-down letter demonstrating that credit is not otherwise available on terms and conditions that permit the completion or successful operation of the activity to be financed, or a fully documented conventional bank referral;
- i. Copy of private lender loan agreement (as applicable);
- j. Financial statements;
- k. Annual insurance certifications (as applicable);
- l. Annual site visit reports including jobs report;
- m. General correspondence.

The City will also maintain closed loan files and all related documents, books of account, computer data files and other records over the term of the closed loan and for a three year period from the date of final disposition of the closed loan. The date of final disposition of a closed loan is the date:

- a. Principal, interest, fees, penalties, and all other costs associated with the closed loan have been paid in full; or
- b. Final settlement or discharge and cessation of collection efforts of any unpaid amounts associated with the closed loan have occurred.

3. Job Creation or Retention

The initial job creation or retention claims will be reviewed to ensure the project will create or retain at least 1 full time job for every ~~\$10,000~~ \$25,000 that is lent out. The Economic Development Director will certify job data during annual site visits after the loan is disbursed in order to track employment by the borrower. The employment requirement will be documented in the loan agreement.

4. Defaulted Loans

- a) Once a loan payment is 15 days in arrears, a written notice regarding the missed payment and late penalty fee will automatically be generated by the loan servicer and mailed to the borrower. The loan servicer also will notify the City's RLF staff of the late payment.
- b) Once a loan payment is 30 days in arrears, the loan servicer will send a second written notice regarding the missed payment and late penalty fee and the City's RLF staff will call the borrower directly to discuss the circumstances and possible remedies to bring the loan into a current payment status.
- c) In the absence of a moratorium approved by the Loan Review Committee as specified in "Section 10 Moratoria" (see pages 14-15), any ~~Once-a~~ loan payment that is 45 days in arrears, requires the City's RLF staff generate a written notice regarding the delinquent accrued payment(s) and late penalty fee(s) and schedule a visit with the borrower, to discuss possible consequences for non-payment, in person.



CITY OF KENT, OHIO
DEPARTMENT OF BUDGET AND FINANCE
Rhonda C. Hall, CPA, Director

To: Dave Ruller, City Manager
From: Rhonda C. Hall, CPA, Director of Budget and Finance
Date: July 27, 2021
Re: FY2021 Appropriation Amendments, Transfers, and Advances

A handwritten signature in blue ink that reads "Rhonda C. Hall".

The following appropriation amendments for the August Council Committee Agenda are hereby requested:

Fund 001 – General

Increase \$ 38,000 Comm Environment – Public Parking / Capital Outlay – Additional appropriations for the upgrade from G2 to G4 for the parking meters per B. Susel 7/26/2021 memo.

Fund 134 – UDAG/RLF

Increase \$ 90,000 EDA RLF / Other (O&M) – Additional appropriations to the Program Income Expenditure for two RLF loans per B. Susel 7/26/2021 memo.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 26, 2021
TO: Rhonda Hall, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.Susel*
RE: Appropriations Request: EDA II RLF

The City of Kent Community Development Department administers a Revolving Loan Fund (RLF) that provides low interest loans to businesses operating in the Kent community. Staff is currently working on two loan applications and expects both loans will be reviewed and approved by the Loan Review Board in the coming weeks. The funding for the loans will be provided through the City's EDA II RLF account, which is maintained at Hometown Bank.

Both loan requests will be for an estimated total of \$90,000 so in anticipation of the loans being formalized, I am respectfully requesting the appropriation of an additional \$90,000 in RLF funds to the Economic Development "Program Income Expenditures" line (134-04-540-410-7730) to ensure adequate funding is accounted for in the City's budget for both loans.

Please let me know if you need any additional information in order to include this with your February appropriations request. Thank you in advance for your assistance.

Cc: Tom Wilke, Economic Development Director
Brian Huff, Controller



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: July 26, 2021
TO: Rhonda Hall, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Appropriations Request: Meter Upgrade to 4G Capacity

Last week, Verizon Wireless was conducting a systemic upgrade in the area as part of its transition to a 5G network and, inadvertently, the first generation of G2 meters that are still operating in the field were no longer communicating with the data management system after the upgrade so credit card transactions and reporting was offline for about 36 hours. All meters are currently operational again and all data collected locally at the meters during the offline period has now been uploaded to the system.

I contacted IPS Group to ask how long the G2 meters will be supported in the longer term and was advised that Verizon is reporting it will continue to support G2 through the end of 2022, but upgrades will be needed to transition the G2 meters to G4 in order to keep the system operating beyond 2022.

In anticipation of this change, IPS is providing a meter upgrade service to customers to transition G2 meters to G4 network capacity. The cost is \$185 per meter and the City currently has an estimated 175 meters the will need to be sent to IPS for the upgrade. The meters will be sent in batches in order to keep the overall system operational in the field so there will be shipping costs at an amount yet to be determined. IPS is reporting there is a chip shortage and a backlog of upgrade requests from other communities across the country so it is advisable to appropriate the funds and get the process underway in 2021.

I am respectfully requesting an appropriation request of \$38,000.00 to line 001-560-4077630 (Public Parking Capital Outlay) in order to upgrade the G2 meters to G4 capacity be presented to Council for consideration at the August 4, 2021 Committee meeting. The amount being request does include funding to adequately cover shipping fee estimates.

Please let me know if you need any additional information in order to process this request. Thank you in advance for your assistance.

Cc: Brian Huff, Controller
Eric Helmstedter, Code Enforcement Officer



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT Building Services Division

To: Dave Ruller
City Manager

From: Bridget Susel
Community Development Director *BOD.*

Date: July 20, 2021

RE: Monthly Permit and Zoning Complaint Report – May, 2021

Attached are the monthly reports per Council's request. If you have questions or require further information, please let us know.

Thank you.

Sue Lynch – Building Dept.

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type BZA-BOARD OF ZONING APPEALS						
BZA - BOARD OF BUILDING APPEALS		6	0	300.00	.00	300.00
Permit Type BZA-BOARD OF ZONING APPEALS Totals						
		6	0	\$300.00	\$0.00	\$300.00
Permit Type DEMOLITION-DEMOLITION						
1% BBS - 1% BBS		1	0	1.00	.00	1.00
3% BBS - 3% BBS		16	0	24.00	.00	24.00
CRES-DEMO/MOVE - Commercial Residential Demolition/Moving		16	0	800.00	.00	800.00
EXCAVATION - EXCAVATION		1	0	20.00	.00	20.00
RES-DEMO ACCSRY - Residential Demolition/Moving Accessory Building		1	0	50.00	.00	50.00
RES-DEMO/MOVE - Residential Demolition/Moving		1	0	50.00	.00	50.00
Permit Type DEMOLITION-DEMOLITION Totals						
		36	0	\$945.00	\$0.00	\$945.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL						
3% BBS - 3% BBS		36	0	54.00	.00	54.00
COM-ELEC REPAIR - Commercial Electric Repair/Remodel		1	0	50.00	.00	50.00
CRES-ELECT RPAIR - Commercial Residential Electric Repair/Remodel		35	0	1,750.00	.00	1,750.00
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals						
		72	0	\$1,854.00	\$0.00	\$1,854.00
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL						
1% BBS - 1% BBS		12	0	6.45	.00	6.45
RES-ELEC REPAIR - Residential Electric Remodel/Repair		9	0	450.00	.00	450.00
RES-ELEC NEW - Residential Electric New		1	0	100.00	.00	100.00
RES-ELEC OWN SRV - Residential Electric Owner Occupied Service		2	0	70.00	.00	70.00
RES-ELEC TEMP - Residential Electric Temporary Service		1	0	25.00	.00	25.00
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
		25	0	\$651.45	\$0.00	\$651.45
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL						
EXCAVATION - EXCAVATION		3	0	60.00	.00	60.00
PUB UTILITYADMIN - PUBLIC UTILITY ADMINISTRATION FEE		1	0	453.00	.00	453.00
SEWER COMM - SEWER COMMERCIAL		2	0	150.00	.00	150.00
W-METR 2" - WATER METER 2"		1	0	1,735.00	.00	1,735.00
W-TAP 2"+4-PRTS - WATER TAP 2" + MISC PARTS NO METER		1	0	1,285.00	.00	1,285.00
WATER FEE - WATER FEE		1	0	8,417.75	.00	8,417.75
WATER UTILIZED - WATER UTILIZATION		1	0	3,910.00	.00	3,910.00
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
		10	0	\$16,010.75	\$0.00	\$16,010.75
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
1% BBS OVERRIDE - 1% BBS OVERRIDE		1	1	265.00	(265.00)	.00
EXCAVATION - EXCAVATION		11	0	220.00	.00	220.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	1	265.00	(265.00)	.00
SEWER RES - SEWER RESIDENTIAL		3	0	75.00	.00	75.00
SEWER UTILIZE - SEWER UTILIZATION		2	0	2,620.00	.00	2,620.00

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
STORM CONNECTION - STORM SEWER CONNECTION		1	0	100.00	.00	100.00
W-METR (3/4"W/BF - WATER METER (5/8-3/4")		2	0	732.00	.00	732.00
W-METR 1" - WATER METER 1"		0	1	.00	(49.00)	(49.00)
W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4") +MISC PARTS NO METER		2	0	704.00	.00	704.00
WATER FEE - WATER FEE		5	0	125.00	.00	125.00
WATER UTILIZED - WATER UTILIZATION		2	0	1,100.00	.00	1,100.00
	Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals	30	3	\$6,206.00	(\$579.00)	\$5,627.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
3% BBS - 3% BBS		8	0	41.30	.00	41.30
COM-BUILD ADD - Commercial Building Addition		1	0	144.30	.00	144.30
COM-BUILD REPAIR - Commercial Building Repair/Remodel		7	0	1,232.40	.00	1,232.40
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		2	0	200.00	.00	200.00
PENALTY - PENALTY		5	0	250.00	.00	250.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		12	0	862.50	.00	862.50
	Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals	35	0	\$2,730.50	\$0.00	\$2,730.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
1% BBS - 1% BBS		8	0	4.66	.00	4.66
PENALTY - PENALTY		1	0	74.00	.00	74.00
RES-BUILD ADD 1 - Residential Building Addition- Single Family		4	0	266.30	.00	266.30
RES-BUILD REPAIR - Residential Building Remodel/Repair		4	0	200.00	.00	200.00
	Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals	17	0	\$544.96	\$0.00	\$544.96
Permit Type FIRE ALARM-FIRE ALARM						
3% BBS - 3% BBS		1	0	8.59	.00	8.59
COM-SUPR SYS RPR - Commercial Suppression Systems Repair/Remodel		1	0	286.31	.00	286.31
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		3	0	356.25	.00	356.25
	Permit Type FIRE ALARM-FIRE ALARM Totals	5	0	\$651.15	\$0.00	\$651.15
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
3% BBS - 3% BBS		1	0	1.75	.00	1.75
COM-SUPR SYS RPR - Commercial Suppression Systems Repair/Remodel		1	0	58.40	.00	58.40
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		1	0	56.25	.00	56.25
	Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION Totals	4	0	\$216.40	\$0.00	\$216.40
Permit Type HVAC COMM-HVAC COMMERCIAL						
3% BBS - 3% BBS		5	0	22.81	.00	22.81
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel		1	0	410.20	.00	410.20
COM-HVAC REPLACE - Commercial HVAC Replacement		4	0	350.00	.00	350.00
	Permit Type HVAC COMM-HVAC COMMERCIAL Totals	10	0	\$783.01	\$0.00	\$783.01

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type HVAC RES-HVAC RESIDENTIAL						
1% BBS - 1% BBS		18	0	7.95	.00	7.95
RES-HVAC NEW - Residential HVAC New		1	0	100.00	.00	100.00
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		16	0	595.00	.00	595.00
RES-HVAC REPAIR - Residential HVAC Repair/Remodel		2	0	100.00	.00	100.00
Permit Type HVAC RES-HVAC RESIDENTIAL Totals						
		37	0	\$802.95	\$0.00	\$802.95
Permit Type NEW COMM-NEW COMMERCIAL						
PARKS & REC - PARKS & REC		1	0	12,480.00	.00	12,480.00
Permit Type NEW COMM-NEW COMMERCIAL Totals						
		1	0	\$12,480.00	\$0.00	\$12,480.00
Permit Type NEW RES-NEW RESIDENTIAL						
1% BBS - 1% BBS		10	0	20.96	.00	20.96
PARKS & REC - PARKS & REC		10	0	8,400.00	.00	8,400.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews		8	0	600.00	.00	600.00
RES- BUILD NEW 1 - Residential Building New Construction-Single Family		10	0	2,095.20	.00	2,095.20
Permit Type NEW RES-NEW RESIDENTIAL Totals						
		38	0	\$11,116.16	\$0.00	\$11,116.16
Permit Type PC-PLANNING COMMISSION						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION		1	0	100.00	.00	100.00
PC - PLANNING COMMISSION		2	0	200.00	.00	200.00
Permit Type PC-PLANNING COMMISSION Totals						
		3	0	\$300.00	\$0.00	\$300.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL						
3% BBS - 3% BBS		37	0	91.07	.00	91.07
3% BBS OVERRIDE - 3% BBS OVERRIDE		1	0	50.00	.00	50.00
COM-PLUMB NEW - Commercial Plumbing New		2	0	273.60	.00	273.60
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel		2	0	1,063.75	.00	1,063.75
CRES-PLUMB RPAIR - Commercial Residential Plumbing Repair/Remodel		34	0	1,700.00	.00	1,700.00
Permit Type PLUMB COMM-PLUMBING COMMERCIAL Totals						
		76	0	\$3,178.42	\$0.00	\$3,178.42
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS		9	0	4.40	.00	4.40
PENALTY - PENALTY		1	0	50.00	.00	50.00
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement		4	0	140.00	.00	140.00
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel		4	0	200.00	.00	200.00
RES-PLUMBING NEW - Residential Plumbing New		1	0	100.00	.00	100.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals						
		19	0	\$494.40	\$0.00	\$494.40
Permit Type SIGN/AWNINGS-SIGN/AWNINGS						
COM-ZONING PSIGN - Commercial Zoning Permanent Signs		1	0	50.00	.00	50.00
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		1	0	\$50.00	\$0.00	\$50.00
Permit Type SUBDIVISION-SUBDIVISION						
MAJ SUB PLAT - MAJOR SUBDIVISION PLAT PRELIM/FINAL		1	0	85.00	.00	85.00

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Summary Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type SUBDIVISION-SUBDIVISION						
MIN SUB PLAT - MINOR SUBDIVISION PLAT		1	0	30.00	.00	30.00
		2	0	\$115.00	\$0.00	\$115.00
Permit Type SUBDIVISION-SUBDIVISION Totals						
		38	0	\$2,100.03	\$0.00	\$2,100.03
Permit Type ZONING-ZONING						
CHANGE IN USE - Change in Use		1	0	100.00	.00	100.00
COM-ZONING ADD - Commercial Zoning Addition		3	0	300.03	.00	300.03
CRES-ZONING ADD - Commercial Residential Zoning Addition		4	0	400.00	.00	400.00
RES-ZONING - Residential Zoning Fence Pool Etc		13	0	325.00	.00	325.00
RES-ZONING ADD - Residential Zoning Addition		6	0	150.00	.00	150.00
RES-ZONING NEW - Residential Zoning New		11	0	825.00	.00	825.00
Permit Type ZONING-ZONING Totals						
		465	3	\$61,530.18	(\$579.00)	\$60,951.18
Grand Totals						

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Detail Listing

Fee Code	Date	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
BZA - BOARD OF ZONING APPEALS								
BZA - BOARD OF BUILDING APPEALS	05/03/2021	Payment Monies Received	BZ21-010	6	0	300.00	.00	300.00
	05/13/2021	Payment Monies Received	BZ21-011				50.00	
	05/13/2021	Payment Monies Received	BZ21-012				50.00	
	05/13/2021	Payment Monies Received	BZ21-013				50.00	
	05/13/2021	Payment Monies Received	BZ21-014				50.00	
	05/13/2021	Payment Monies Received	BZ21-015				50.00	
						\$300.00		\$300.00
BZA - BOARD OF ZONING APPEALS Totals								
				6	0	\$300.00	\$0.00	\$300.00
1% BBS - 1% BBS								
	05/05/2021	Payment Monies Received	2021-00000373	1	0	1.00	.00	1.00
							1.00	
							\$1.00	
								\$1.00
3% BBS - 3% BBS								
	05/18/2021	Payment Monies Received	2021-00000410	16	0	24.00	.00	24.00
	05/18/2021	Payment Monies Received	2021-00000411				1.50	
	05/18/2021	Payment Monies Received	2021-00000412				1.50	
	05/18/2021	Payment Monies Received	2021-00000413				1.50	
	05/18/2021	Payment Monies Received	2021-00000414				1.50	
	05/18/2021	Payment Monies Received	2021-00000415				1.50	
	05/18/2021	Payment Monies Received	2021-00000416				1.50	
	05/18/2021	Payment Monies Received	2021-00000417				1.50	
	05/18/2021	Payment Monies Received	2021-00000418				1.50	
	05/18/2021	Payment Monies Received	2021-00000419				1.50	
	05/18/2021	Payment Monies Received	2021-00000420				1.50	
	05/18/2021	Payment Monies Received	2021-00000421				1.50	
	05/18/2021	Payment Monies Received	2021-00000422				1.50	
	05/18/2021	Payment Monies Received	2021-00000423				1.50	
	05/18/2021	Payment Monies Received	2021-00000424				1.50	
	05/18/2021	Payment Monies Received	2021-00000425				1.50	
						24.00		24.00
							\$24.00	
CRS-DEMO/MOVE - Commercial Residential Demolition/Moving								
	05/18/2021	Payment Monies Received	2021-00000410	16	0	800.00	.00	800.00
	05/18/2021	Payment Monies Received	2021-00000411				50.00	
	05/18/2021	Payment Monies Received	2021-00000412				50.00	
						800.00		800.00

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type DEMOLITION-DEMOLITION						
CRES-DEMO/MOVE - Commercial Residential Demolition/Moving						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
05/18/2021	Payment Monies Received	2021-00000413	CRANE CONTRACTORS LLC	800.00	50.00	800.00
05/18/2021	Payment Monies Received	2021-00000414	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000415	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000416	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000417	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000418	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000419	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000420	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000421	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000422	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000423	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000424	CRANE CONTRACTORS LLC		50.00	
05/18/2021	Payment Monies Received	2021-00000425	CRANE CONTRACTORS LLC		50.00	
					\$800.00	
EXCAVATION - EXCAVATION						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
05/05/2021	Payment Monies Received	2021-00000373	PAINO ASSOCIATES	20.00	20.00	20.00
RES-DEMO ACCSRY - Residential Demolition/Moving Accessory						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
05/05/2021	Payment Monies Received	2021-00000373	PAINO ASSOCIATES	50.00	50.00	50.00
RES-DEMO/MOVE - Residential Demolition/Moving						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
05/05/2021	Payment Monies Received	2021-00000373	PAINO ASSOCIATES	50.00	50.00	50.00
Permit Type DEMOLITION-DEMOLITION Totals						
				\$945.00	\$0.00	\$945.00
3% BBS - 3% BBS						
<i>Date</i>	<i>Transaction Type</i>	<i>Permit Number</i>	<i>Issued To</i>		<i>Amount</i>	
05/05/2021	Payment Monies Received	2021-00000376	THOMPSON ELECTRIC	54.00	1.50	54.00
05/26/2021	Payment Monies Received	2021-00000467	EMERY ELECTRIC, INC.		1.50	
05/26/2021	Payment Monies Received	2021-00000468	EMERY ELECTRIC, INC.		1.50	
05/26/2021	Payment Monies Received	2021-00000469	EMERY ELECTRIC, INC.		1.50	
05/26/2021	Payment Monies Received	2021-00000470	EMERY ELECTRIC, INC.		1.50	
05/26/2021	Payment Monies Received	2021-00000471	EMERY ELECTRIC, INC.		1.50	

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Fee Code	Date	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed	
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL				35	0	1,750.00	.00	1,750.00	
CRES-ELECT RPAIR - Commercial Residential Electric									
Repair/Remodel									
	05/26/2021	Payment Monies Received	2021-00000467				50.00		
	05/26/2021	Payment Monies Received	2021-00000468				50.00		
	05/26/2021	Payment Monies Received	2021-00000469				50.00		
	05/26/2021	Payment Monies Received	2021-00000470				50.00		
	05/26/2021	Payment Monies Received	2021-00000471				50.00		
	05/26/2021	Payment Monies Received	2021-00000472				50.00		
	05/26/2021	Payment Monies Received	2021-00000473				50.00		
	05/26/2021	Payment Monies Received	2021-00000474				50.00		
	05/26/2021	Payment Monies Received	2021-00000475				50.00		
	05/26/2021	Payment Monies Received	2021-00000476				50.00		
	05/26/2021	Payment Monies Received	2021-00000477				50.00		
	05/26/2021	Payment Monies Received	2021-00000478				50.00		
	05/26/2021	Payment Monies Received	2021-00000479				50.00		
	05/26/2021	Payment Monies Received	2021-00000480				50.00		
	05/26/2021	Payment Monies Received	2021-00000481				50.00		
	05/26/2021	Payment Monies Received	2021-00000482				50.00		
	05/26/2021	Payment Monies Received	2021-00000483				50.00		
	05/26/2021	Payment Monies Received	2021-00000484				50.00		
	05/26/2021	Payment Monies Received	2021-00000485				50.00		
	05/26/2021	Payment Monies Received	2021-00000486				50.00		
	05/26/2021	Payment Monies Received	2021-00000487				50.00		
	05/26/2021	Payment Monies Received	2021-00000488				50.00		
	05/26/2021	Payment Monies Received	2021-00000489				50.00		
	05/26/2021	Payment Monies Received	2021-00000490				50.00		
	05/26/2021	Payment Monies Received	2021-00000491				50.00		
	05/26/2021	Payment Monies Received	2021-00000492				50.00		
	05/26/2021	Payment Monies Received	2021-00000493				50.00		
	05/26/2021	Payment Monies Received	2021-00000494				50.00		
	05/26/2021	Payment Monies Received	2021-00000495				50.00		
	05/26/2021	Payment Monies Received	2021-00000496				50.00		
	05/26/2021	Payment Monies Received	2021-00000497				50.00		
	05/26/2021	Payment Monies Received	2021-00000498				50.00		
	05/26/2021	Payment Monies Received	2021-00000499				50.00		
	05/26/2021	Payment Monies Received	2021-00000500				50.00		
	05/26/2021	Payment Monies Received	2021-00000501				50.00		
							\$1,750.00	\$1,750.00	
Permit Type ELECTRICAL COMM-ELECTRICAL COMMERCIAL Totals							72	0	\$1,854.00
								\$0.00	\$1,854.00

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Fee Code	Date	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
1% BBS - 1% BBS								
RES-ELEC NEW - Residential Electric Residential								
04/30/2021		Payment Monies Received	2021-00000356	12	0	6.45	.00	6.45
05/04/2021		Payment Monies Received	2021-00000372				1.25	
05/05/2021		Payment Monies Received	2021-00000374				.35	
05/11/2021		Payment Monies Received	2021-00000391				.50	
05/11/2021		Payment Monies Received	2021-00000393				.50	
05/13/2021		Payment Monies Received	2021-00000405				.35	
05/14/2021		Payment Monies Received	2021-00000287				.50	
05/19/2021		Payment Monies Received	2021-00000408				.50	
05/19/2021		Payment Monies Received	2021-00000510				.50	
05/19/2021		Payment Monies Received	2021-00000515				.50	
05/19/2021		Payment Monies Received	2021-00000516				.50	
05/28/2021		Payment Monies Received	2021-00000535				.50	
							\$6.45	
RES-ELEC REPAIR - Residential Electric Remodel/Repair								
05/05/2021		Payment Monies Received	2021-00000374	9	0	450.00	.00	450.00
05/11/2021		Payment Monies Received	2021-00000391				50.00	
05/14/2021		Payment Monies Received	2021-00000393				50.00	
05/14/2021		Payment Monies Received	2021-00000287				50.00	
05/19/2021		Payment Monies Received	2021-00000408				50.00	
05/19/2021		Payment Monies Received	2021-00000510				50.00	
05/19/2021		Payment Monies Received	2021-00000515				50.00	
05/19/2021		Payment Monies Received	2021-00000516				50.00	
05/28/2021		Payment Monies Received	2021-00000535				50.00	
							\$450.00	
RES-ELEC NEW - Residential Electric New								
04/30/2021		Payment Monies Received	2021-00000356	1	0	100.00	.00	100.00
							100.00	
							\$100.00	
RES-ELEC OWN SRV - Residential Electric Owner Occupied								
05/04/2021		Payment Monies Received	2021-00000372	2	0	70.00	.00	70.00
05/13/2021		Payment Monies Received	2021-00000405				35.00	
							35.00	
							\$70.00	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL RES-ELEC TEMP - Residential Electric Temporary Service Date 04/30/2021 Transaction Type Payment Monies Received Permit Number 2021-00000356		1	0	25.00	.00	25.00
			Issued To DUFFIE ELECTRIC		Amount 25.00	
					\$25.00	
Permit Type ELECTRICAL RES-ELECTRICAL RESIDENTIAL Totals						
		25	0	\$651.45	\$0.00	\$651.45
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL EXCAVATION - EXCAVATION Date 05/11/2021 Transaction Type Payment Monies Received Date 05/26/2021 Transaction Type Payment Monies Received Date 05/28/2021 Transaction Type Payment Monies Received		3	0	60.00	.00	60.00
			Issued To J E M PLUMBING INC		Amount 20.00	
			Summit Metro Parks		20.00	
			DENNIS MILLER ENT INC		20.00	
					\$60.00	
Permit Type PUBLIC UTILITY ADMINISTRATION FEE						
		1	0	453.00	.00	453.00
			Issued To Hutton Kent 59 OH St LLC		Amount 453.00	
					\$453.00	
Permit Type SEWER COMMERCIAL						
		2	0	150.00	.00	150.00
			Issued To J E M PLUMBING INC		Amount 75.00	
			DENNIS MILLER ENT INC		75.00	
					\$150.00	
Permit Type WATER METER 2"						
		1	0	1,735.00	.00	1,735.00
			Issued To Hutton Kent 59 OH St LLC		Amount 1,735.00	
					\$1,735.00	
Permit Type W-TAP 2"+PRTS - WATER TAP 2" + MISC PARTS NO METER						
		1	0	1,285.00	.00	1,285.00
			Issued To Hutton Kent 59 OH St LLC		Amount 1,285.00	
					\$1,285.00	
Permit Type WATER FEE - WATER FEE						
		1	0	8,417.75	.00	8,417.75
			Issued To Hutton Kent 59 OH St LLC		Amount 8,417.75	
					\$8,417.75	
Permit Type WATER UTILIZED - WATER UTILIZATION						
		1	0	3,910.00	.00	3,910.00
			Issued To Hutton Kent 59 OH St LLC		Amount 3,910.00	
					\$3,910.00	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL Totals						
Permit Type ENGINEERING COM-ENGINEERING COMMERCIAL		10	0	\$16,010.75	\$0.00	\$16,010.75
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
1% BBS OVERRIDE - 1% BBS OVERRIDE		1	1	265.00	(265.00)	.00
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	265.00	265.00	
05/10/2021	Adjustment	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	(265.00)	(265.00)	
EXCAVATION - EXCAVATION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	220.00	220.00	220.00
05/03/2021	Payment Monies Received	2021-00000075	DOMINION ENERGY	20.00	20.00	
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	20.00	20.00	
05/05/2021	Payment Monies Received	2021-00000091	HIRST CONSTRUCTION	20.00	20.00	
05/05/2021	Payment Monies Received	2021-00000092	HIRST CONSTRUCTION	20.00	20.00	
05/12/2021	Payment Monies Received	2021-00000087	JON S & JANET L BARBER	20.00	20.00	
05/14/2021	Payment Monies Received	2021-00000099	WIESE PLUMBING & HEATING	20.00	20.00	
05/14/2021	Payment Monies Received	2021-00000100	KLINE & KAVALI	20.00	20.00	
05/17/2021	Payment Monies Received	2021-00000097	DOMINION ENERGY	20.00	20.00	
05/17/2021	Payment Monies Received	2021-00000102	RUSS & LAURA & PAUL THRAMS	20.00	20.00	
05/27/2021	Payment Monies Received	2021-00000101	DOMINION ENERGY	20.00	20.00	
				\$220.00	\$0.00	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	265.00	(265.00)	.00
05/10/2021	Adjustment	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	(265.00)	(265.00)	
				\$0.00	\$0.00	
SEWER RES - SEWER RESIDENTIAL						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	75.00	75.00	75.00
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	25.00	25.00	
05/14/2021	Payment Monies Received	2021-00000099	WIESE PLUMBING & HEATING	25.00	25.00	
				\$75.00	\$0.00	
SEWER UTILIZE - SEWER UTILIZATION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	2,620.00	2,620.00	2,620.00
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG	1,310.00	1,310.00	
				\$2,620.00	\$0.00	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL						
STORM CONNECTION - STORM SEWER CONNECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	100.00	100.00	100.00
W-METR (3/4"W/BF - WATER METER (5/8-3/4")						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	732.00		732.00
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG		366.00	
					\$732.00	
W-METR 1" - WATER METER 1"						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/12/2021	Adjustment	2020-00000068	JIM KRUIS	.00	(49.00)	(49.00)
W-TAP (3/4"+PRTS - WATER TAP (5/8-3/4") +MISC PARTS NO METER						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	704.00		704.00
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG		352.00	
					\$704.00	
WATER FEE - WATER FEE						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	125.00		125.00
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG		25.00	
05/05/2021	Payment Monies Received	2021-00000091	HIRST CONSTRUCTION		25.00	
05/05/2021	Payment Monies Received	2021-00000092	HIRST CONSTRUCTION		25.00	
05/14/2021	Payment Monies Received	2021-00000100	KLINE & KAVALI		25.00	
					\$125.00	
WATER UTILIZED - WATER UTILIZATION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS	1,100.00		1,100.00
05/04/2021	Payment Monies Received	2021-00000044	TOUCHSTONE BUILDERS		550.00	
05/04/2021	Payment Monies Received	2021-00000082	CLAYTON HOMES OF FRAZEYSBURG		550.00	
					\$1,100.00	
Permit Type ENGINEERING RES-ENGINEERING RESIDENTIAL Totals						
				3	\$6,206.00	\$5,627.00
Permit Type EXISTING COMM-EXISTING COMMERCIAL						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/03/2021	Payment Monies Received	2021-00000329	TRITON PROPERTY VENTURES LLC	41.30		41.30
05/03/2021	Payment Monies Received	2021-00000333	TRITON PROPERTY VENTURES LLC		1.50	
					1.50	

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Fee Code	Date	Transaction Type	Permit Number	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING COMM-EXISTING COMMERCIAL								
3% BBS - 3% BBS								
	05/03/2021	Payment Monies Received		8	0	41.30	.00	41.30
	05/03/2021	Payment Monies Received	2021-00000335	TRITON PROPERTY VENTURES LLC			1.50	
	05/03/2021	Payment Monies Received	2021-00000337	TRITON PROPERTY VENTURES LLC			1.50	
	05/14/2021	Payment Monies Received	2021-00000403	B. PERFECT CONSTRUCTION			1.57	
	05/19/2021	Payment Monies Received	2021-00000507	METIS CONSTRUCTION SERVICES			27.90	
	05/21/2021	Payment Monies Received	2021-00000326	ARCHER & SONS			4.33	
							\$41.30	
COM-BUILD ADD - Commercial Building Addition								
	05/21/2021	Payment Monies Received	2021-00000326	1	0	144.30	.00	144.30
				ISSUED TO			Amount	
				ARCHER & SONS			144.30	
							\$144.30	
COM-BUILD REPAIR - Commercial Building Repair/Remodel								
	05/03/2021	Payment Monies Received	2021-00000329	7	0	1,232.40	.00	1,232.40
	05/03/2021	Payment Monies Received	2021-00000333	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000335	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000337	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000339	TRITON PROPERTY VENTURES LLC			50.00	
	05/14/2021	Payment Monies Received	2021-00000403	B. PERFECT CONSTRUCTION			52.40	
	05/19/2021	Payment Monies Received	2021-00000507	METIS CONSTRUCTION SERVICES			930.00	
							\$1,232.40	
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION								
	05/21/2021	Payment Monies Received	2021-00000326	2	0	200.00	.00	200.00
	05/26/2021	Payment Monies Received	2020-00000750	ARCHER & SONS			100.00	
				J D WILLIAMSON CONSTRUCTION CO- CITY PROJECTS ONLY			100.00	
							\$200.00	
PENALTY - PENALTY								
	05/03/2021	Payment Monies Received	2021-00000329	5	0	250.00	.00	250.00
	05/03/2021	Payment Monies Received	2021-00000333	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000335	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000337	TRITON PROPERTY VENTURES LLC			50.00	
	05/03/2021	Payment Monies Received	2021-00000339	TRITON PROPERTY VENTURES LLC			50.00	
							\$250.00	

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Fee Code	Permit Type	Transaction Type	Transaction Date	Permit Number	Issued To	Adjustment Transactions	Amount Billed	Adjustments	Net Billed	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews	EXISTING COMM-EXISTING COMMERCIAL									
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000329	TRITON PROPERTY VENTURES LLC	0	862.50	.00	862.50	
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000333	TRITON PROPERTY VENTURES LLC			37.50	37.50	
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000335	TRITON PROPERTY VENTURES LLC			37.50	37.50	
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000337	TRITON PROPERTY VENTURES LLC			37.50	37.50	
05/04/2021	1% BBS - 1% BBS	Payment Monies Received	05/04/2021	2019-00000900	REEF BAY DEVELOPMENT CO			112.50	112.50	
05/04/2021	1% BBS - 1% BBS	Payment Monies Received	05/04/2021	2019-00000900	REEF BAY DEVELOPMENT CO			37.50	37.50	
05/14/2021	1% BBS - 1% BBS	Payment Monies Received	05/14/2021	2021-00000403	B. PERFECT CONSTRUCTION			75.00	75.00	
05/21/2021	1% BBS - 1% BBS	Payment Monies Received	05/21/2021	2021-00000326	ARCHER & SONS			131.25	131.25	
05/26/2021	1% BBS - 1% BBS	Payment Monies Received	05/26/2021	2020-00000750	J D WILLIAMSON CONSTRUCTION CO- CITY			37.50	37.50	
05/26/2021	1% BBS - 1% BBS	Payment Monies Received	05/26/2021	2020-00000750	PROJECTS ONLY			243.75	243.75	
05/26/2021	1% BBS - 1% BBS	Payment Monies Received	05/26/2021	2020-00000750	PROJECTS ONLY			37.50	37.50	
							\$2,730.50	\$862.50	\$2,730.50	
Permit Type EXISTING COMM-EXISTING COMMERCIAL Totals							35	\$2,730.50	\$0.00	\$2,730.50
Permit Type EXISTING RES-EXISTING RESIDENTIAL							8	4.66	.00	4.66
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000328	TOP DECK OUTDOOR SPACES LLC			.50	.50	
05/03/2021	1% BBS - 1% BBS	Payment Monies Received	05/03/2021	2021-00000363	DAVID & LYNN M HASSLER			.68	.68	
05/07/2021	1% BBS - 1% BBS	Payment Monies Received	05/07/2021	2021-00000359	THOMAS S PRITCHARD			.50	.50	
05/11/2021	1% BBS - 1% BBS	Payment Monies Received	05/11/2021	2021-00000386	ANDERSON CONTRACTING			.60	.60	
05/11/2021	1% BBS - 1% BBS	Payment Monies Received	05/11/2021	2021-00000389	WOODLAND DECK COMPANY			.64	.64	
05/17/2021	1% BBS - 1% BBS	Payment Monies Received	05/17/2021	2020-00000898	BRANDON & JACKLYN MORRIS			.74	.74	
05/17/2021	1% BBS - 1% BBS	Payment Monies Received	05/17/2021	2021-00000394	WAYNE HOME IMPROVEMENTS			.50	.50	
05/26/2021	1% BBS - 1% BBS	Payment Monies Received	05/26/2021	2021-00000525	SALVATORE HILDEBRAND			.50	.50	
							4.66	\$4.66	4.66	
PENALTY - PENALTY							1	74.00	.00	74.00
05/17/2021	PENALTY - PENALTY	Payment Monies Received	05/17/2021	2020-00000898	BRANDON & JACKLYN MORRIS			74.00	74.00	
							4	266.30	.00	266.30
RES-BUILD ADD 1 - Residential Building Addition- Single Family							4	266.30	.00	266.30
05/03/2021	RES-BUILD ADD 1 - Residential Building Addition- Single Family	Payment Monies Received	05/03/2021	2021-00000363	DAVID & LYNN M HASSLER			68.10	68.10	
05/11/2021	RES-BUILD ADD 1 - Residential Building Addition- Single Family	Payment Monies Received	05/11/2021	2021-00000386	ANDERSON CONTRACTING			60.20	60.20	
05/11/2021	RES-BUILD ADD 1 - Residential Building Addition- Single Family	Payment Monies Received	05/11/2021	2021-00000389	WOODLAND DECK COMPANY			64.00	64.00	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type EXISTING RES-EXISTING RESIDENTIAL						
RES-BUILD ADD 1 - Residential Building Addition- Single Family						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/17/2021	Payment Monies Received	2020-00000698	BRANDON & JACKLYN MORRIS	266.30	74.00	266.30
					\$266.30	
RES-BUILD REPAIR - Residential Building Remodel/Repair						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/03/2021	Payment Monies Received	2021-00000328	TOP DECK OUTDOOR SPACES LLC	200.00	50.00	200.00
05/07/2021	Payment Monies Received	2021-00000359	THOMAS S PRITCHARD		50.00	
05/17/2021	Payment Monies Received	2021-00000394	WAYNE HOME IMPROVEMENTS		50.00	
05/26/2021	Payment Monies Received	2021-00000525	SALVATORE HILDEBRAND		50.00	
					\$200.00	
Permit Type EXISTING RES-EXISTING RESIDENTIAL Totals						
		17		\$544.96	\$0.00	\$544.96
Permit Type FIRE ALARM-FIRE ALARM						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000096	NORTHEAST SECURITY AND ELECTRONIC SOLUTIONS	8.59	8.59	8.59
COM-SUPR SYS RPR - Commercial Suppression Systems						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000096	NORTHEAST SECURITY AND ELECTRONIC SOLUTIONS	286.31	286.31	286.31
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000096	NORTHEAST SECURITY AND ELECTRONIC SOLUTIONS	356.25	187.50	356.25
04/30/2021	Payment Monies Received	2021-00000096	NORTHEAST SECURITY AND ELECTRONIC SOLUTIONS		93.75	
05/26/2021	Payment Monies Received	2020-00000766	ROTHERMEL ELECTRIC		75.00	
					\$356.25	
Permit Type FIRE ALARM-FIRE ALARM Totals						
		5		\$651.15	\$0.00	\$651.15
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000354	S A COMUNALE	1.75	1.75	1.75
					1.75	
					\$1.75	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION						
COM-SUPR SYS RPR - Commercial Suppression Systems Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000354	S A COMUNALE	58.40	58.40	58.40
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000354	S A COMUNALE	100.00	100.00	100.00
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000354	S A COMUNALE	56.25	56.25	56.25
Permit Type FIRE SUPPRESSION-FIRE SUPPRESSION Totals						
3% BBS - 3% BBS				\$216.40	\$0.00	\$216.40
Permit Type HVAC COMM-HVAC COMMERCIAL						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000368	BRANDON HEATING & AIR CONDITIONING	22.81	22.81	22.81
05/04/2021	Payment Monies Received	2021-00000370	GREER HEATING & AIR CONDITIONING	12.31	12.31	12.31
05/10/2021	Payment Monies Received	2021-00000385	LAKES HEATING & AIR CONDITIONING	1.50	1.50	1.50
05/12/2021	Payment Monies Received	2021-00000365	TEMPERATURE CONTROL CO INC	6.00	6.00	6.00
05/12/2021	Payment Monies Received	2021-00000400	WRIGHT HEATING & AIR CONDITIONING	1.50	1.50	1.50
				\$22.81	\$22.81	
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
COM-HVAC REPAIR - Commercial HVAC Repair/Remodel				410.20	410.20	410.20
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000368	BRANDON HEATING & AIR CONDITIONING	410.20	410.20	410.20
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
COM-HVAC REPLACE - Commercial HVAC Replacement				350.00	350.00	350.00
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000370	GREER HEATING & AIR CONDITIONING	50.00	50.00	50.00
05/10/2021	Payment Monies Received	2021-00000385	LAKES HEATING & AIR CONDITIONING	200.00	200.00	200.00
05/12/2021	Payment Monies Received	2021-00000365	TEMPERATURE CONTROL CO INC	50.00	50.00	50.00
05/12/2021	Payment Monies Received	2021-00000400	WRIGHT HEATING & AIR CONDITIONING	50.00	50.00	50.00
				\$350.00	\$350.00	
Permit Type HVAC COMM-HVAC COMMERCIAL Totals						
3% BBS - 3% BBS				\$783.01	\$0.00	\$783.01

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
RES-HVAC RES-HVAC RESIDENTIAL						
Permit Type HVAC RES-HVAC RESIDENTIAL						
RES-HVAC OWN RPL - Residential HVAC Owner Occupied Replacement		16	0	595.00	.00	595.00
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/19/2021	Payment Monies Received	2021-00000513	CROWN HEATING & COOLING INC	35.00		
05/19/2021	Payment Monies Received	2021-00000514	SAL'S HEATING & COOLING	35.00		
05/25/2021	Payment Monies Received	2021-00000523	JENNINGS HEATING CO INC	35.00		
05/27/2021	Payment Monies Received	2021-00000534	BRANDON HEATING & AIR CONDITIONING	35.00		
				\$595.00		
RES-HVAC REPAIR - Residential HVAC Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount		
05/12/2021	Payment Monies Received	2021-00000399	WRIGHT HEATING & AIR CONDITIONING	50.00		100.00
05/26/2021	Payment Monies Received	2021-00000524	BOB'S HEATING & COOLING CORP	50.00		100.00
				\$100.00		
Permit Type HVAC RES-HVAC RESIDENTIAL Totals						
		37	0	\$802.95	\$0.00	\$802.95
Permit Type NEW COMM-NEW COMMERCIAL						
PARKS & REC - PARKS & REC						
Date	Transaction Type	Permit Number	Issued To	Amount		
05/17/2021	Payment Monies Received	2020-00000537	HASAWIS LLC	12,480.00	.00	12,480.00
				\$12,480.00		
Permit Type NEW COMM-NEW COMMERCIAL Totals						
		1	0	\$12,480.00	\$0.00	\$12,480.00
Permit Type NEW RES-NEW RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount		
04/30/2021	Payment Monies Received	2021-00000303	TOUCHSTONE BUILDERS	3.78		20.96
05/06/2021	Payment Monies Received	2021-00000377	SCHUMACHER HOMES OF RAVENNA	3.42		
05/24/2021	Payment Monies Received	2021-00000305	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000307	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000309	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000311	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000313	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000315	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000317	JKC LAND CO LLC	1.72		
05/24/2021	Payment Monies Received	2021-00000319	JKC LAND CO LLC	1.72		
				\$20.96		
Permit Type NEW RES-NEW RESIDENTIAL Totals						
		10	0	20.96	.00	20.96
PARKS & REC - PARKS & REC						
Date	Transaction Type	Permit Number	Issued To	Amount		
04/30/2021	Payment Monies Received	2021-00000303	TOUCHSTONE BUILDERS	1,080.00		8,400.00
05/06/2021	Payment Monies Received	2021-00000377	SCHUMACHER HOMES OF RAVENNA	1,080.00		
05/24/2021	Payment Monies Received	2021-00000305	JKC LAND CO LLC	780.00		
				\$8,400.00		
Permit Type NEW RES-NEW RESIDENTIAL Totals						
		10	0	8,400.00	.00	8,400.00

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type NEW RES-NEW RESIDENTIAL						
PARKS & REC - PARKS & REC						
05/24/2021	Transaction Type	Permit Number	Issued To	0	.00	8,400.00
05/24/2021	Payment Monies Received	2021-00000307	JKC LAND CO LLC		Amount 780.00	
05/24/2021	Payment Monies Received	2021-00000309	JKC LAND CO LLC		780.00	
05/24/2021	Payment Monies Received	2021-00000311	JKC LAND CO LLC		780.00	
05/24/2021	Payment Monies Received	2021-00000313	JKC LAND CO LLC		780.00	
05/24/2021	Payment Monies Received	2021-00000315	JKC LAND CO LLC		780.00	
05/24/2021	Payment Monies Received	2021-00000317	JKC LAND CO LLC		780.00	
05/24/2021	Payment Monies Received	2021-00000319	JKC LAND CO LLC		780.00	
					\$8,400.00	
PLAN REVIEW <=3 - Plan Review for 3 or Less Reviews						
05/24/2021	Transaction Type	Permit Number	Issued To	0	.00	600.00
05/24/2021	Payment Monies Received	2021-00000305	JKC LAND CO LLC		Amount 75.00	
05/24/2021	Payment Monies Received	2021-00000307	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000309	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000311	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000313	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000315	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000317	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000319	JKC LAND CO LLC		75.00	
					\$600.00	
RES- BUILD NEW 1 - Residential Building New Construction- Single Family						
04/30/2021	Transaction Type	Permit Number	Issued To	10	2,095.20	2,095.20
05/06/2021	Payment Monies Received	2021-00000303	TOUCHSTONE BUILDERS		Amount 378.00	
05/24/2021	Payment Monies Received	2021-00000377	SCHUMACHER HOMES OF RAVENNA		342.00	
05/24/2021	Payment Monies Received	2021-00000305	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000307	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000309	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000311	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000313	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000315	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000317	JKC LAND CO LLC		171.90	
05/24/2021	Payment Monies Received	2021-00000319	JKC LAND CO LLC		171.90	
					\$2,095.20	
Permit Type NEW RES-NEW RESIDENTIAL Totals				38	\$11,116.16	\$11,116.16

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PC - PLANNING COMMISSION						
Permit Type PC-PLANNING COMMISSION						
FIRE-REVIEW INSP - FIRE DEPT REVIEW & INSPECTION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/17/2021	Payment Monies Received	PC21-013	DOUGLAS R & MICHELLE OLIVER	100.00	100.00	100.00
PC - PLANNING COMMISSION						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	PC21-011	DAVEY TREE EXPERT CO	100.00	100.00	200.00
05/17/2021	Payment Monies Received	PC21-013	DOUGLAS R & MICHELLE OLIVER	100.00	100.00	200.00
Permit Type PC-PLANNING COMMISSION Totals						
				\$300.00	\$0.00	\$300.00
3% BBS - 3% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/12/2021	Payment Monies Received	2021-00000396	SUMMIT PLUMBING & MECHANICAL LLC	8.16	8.16	91.07
05/14/2021	Payment Monies Received	2021-00000404	KLINE & KAVALI	17.21	17.21	91.07
05/17/2021	Payment Monies Received	2021-00000429	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000430	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000431	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000432	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000433	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000434	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000435	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000436	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000437	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000438	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000439	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000440	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000441	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000442	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000443	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000444	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000445	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000446	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000447	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000448	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000449	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000451	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000453	KLINE & KAVALI	1.50	1.50	91.07
05/17/2021	Payment Monies Received	2021-00000454	KLINE & KAVALI	1.50	1.50	91.07

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Fee Code	Permit Type	PLUMB COMM-PLUMBING COMMERCIAL	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
3% BBS - 3% BBS				37	0	91.07	.00	91.07
	Date	Transaction Type	Permit Number	Issued To			Amount	
	05/17/2021	Payment Monies Received	2021-00000455	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000456	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000457	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000458	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000459	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000460	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000461	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000462	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000463	KLINE & KAVALI			1.50	
	05/17/2021	Payment Monies Received	2021-00000464	KLINE & KAVALI			1.50	
	05/21/2021	Payment Monies Received	2021-00000508	KLINE & KAVALI			14.70	
							\$91.07	
3% BBS OVERRIDE - 3% BBS OVERRIDE				1	0	50.00	.00	50.00
	Date	Transaction Type	Permit Number	Issued To			Amount	
	05/17/2021	Payment Monies Received	2021-00000452	KLINE & KAVALI			50.00	
							\$50.00	
COM-PLUMB NEW - Commercial Plumbing New				2	0	273.60	.00	273.60
	Date	Transaction Type	Permit Number	Issued To			Amount	
	05/17/2021	Payment Monies Received	2021-00000396	SUMMIT PLUMBING & MECHANICAL LLC			272.10	
	05/17/2021	Payment Monies Received	2021-00000452	KLINE & KAVALI			1.50	
							\$273.60	
COM-PLUMB REPAIR - Commercial Plumbing Repair/Remodel				2	0	1,063.75	.00	1,063.75
	Date	Transaction Type	Permit Number	Issued To			Amount	
	05/14/2021	Payment Monies Received	2021-00000404	KLINE & KAVALI			573.75	
	05/21/2021	Payment Monies Received	2021-00000508	KLINE & KAVALI			490.00	
							\$1,063.75	
CRES-PLUMB RPAIR - Commercial Residential Plumbing Repair/Remodel				34	0	1,700.00	.00	1,700.00
	Date	Transaction Type	Permit Number	Issued To			Amount	
	05/17/2021	Payment Monies Received	2021-00000429	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000430	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000431	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000432	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000433	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000434	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000435	KLINE & KAVALI			50.00	
	05/17/2021	Payment Monies Received	2021-00000436	KLINE & KAVALI			50.00	

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Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type PLUMB RES-PLUMBING RESIDENTIAL						
1% BBS - 1% BBS						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/25/2021	Payment Monies Received	2021-00000521	THE HVAC PRO INC.	4.40	.00	4.40
05/26/2021	Payment Monies Received	2021-00000530	HARTVILLE PLUMBING & ASSOCIATES LTD		.35	
05/27/2021	Payment Monies Received	2021-00000531	CURRENCE HOME MAINTENANCE		1.00	
					.35	
					\$4.40	
PENALTY - PENALTY						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/13/2021	Payment Monies Received	2021-00000407	BLAKE'S PLUMBING	50.00	.00	50.00
RES-PLUMB OWN RP - Residential Plumbing Owner Occupied Replacement						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/18/2021	Payment Monies Received	2021-00000502	APPC PLUMBING SERVICES	35.00		
05/18/2021	Payment Monies Received	2021-00000503	APPC PLUMBING SERVICES	35.00		
05/25/2021	Payment Monies Received	2021-00000521	THE HVAC PRO INC.	35.00		
05/27/2021	Payment Monies Received	2021-00000531	CURRENCE HOME MAINTENANCE	35.00		
					\$140.00	
RES-PLUMB REPAIR - Residential Plumbing Repair/Remodel						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/13/2021	Payment Monies Received	2021-00000407	BLAKE'S PLUMBING	200.00	.00	200.00
05/17/2021	Payment Monies Received	2021-00000426	KLINE & KAVALLI	50.00		
05/19/2021	Payment Monies Received	2021-00000506	TM PLUMBING SERVICES LLC	50.00		
05/19/2021	Payment Monies Received	2021-00000517	H JACK'S PLUMBING AND HEATING	50.00		
					\$200.00	
RES-PLUMBING NEW - Residential Plumbing New						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/26/2021	Payment Monies Received	2021-00000530	HARTVILLE PLUMBING & ASSOCIATES LTD	100.00	.00	100.00
Permit Type PLUMB RES-PLUMBING RESIDENTIAL Totals						
		19	0	\$494.40	\$0.00	\$494.40
COM-ZONING PSIGN - Commercial Zoning Permanent Signs						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/04/2021	Payment Monies Received	2021-00000367	BECKER SIGNS INC	50.00	.00	50.00
Permit Type SIGN/AWNINGS-SIGN/AWNINGS Totals						
		1	0	\$50.00	\$0.00	\$50.00

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
Permit Type SUBDIVISION-SUBDIVISION						
MAJ SUB PLAT - MAJOR SUBDIVISION PLAT PRELIM/FINAL						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/25/2021	Payment Monies Received	2021-00000108	PAIGEMAX DEVELOPMENT LLC	85.00	85.00	85.00
MIN SUB PLAT - MINOR SUBDIVISION PLAT						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/18/2021	Payment Monies Received	2021-00000105		30.00	30.00	30.00
Permit Type SUBDIVISION-SUBDIVISION Totals						
				\$115.00	\$0.00	\$115.00
CHANGE IN USE - Change in Use						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/19/2021	Payment Monies Received	2021-00000511	METIS CONSTRUCTION SERVICES	100.00	100.00	100.00
COM-ZONING ADD - Commercial Zoning Addition						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/03/2021	Payment Monies Received	2021-00000330	TRITON PROPERTY VENTURES LLC	100.00	100.00	100.00
05/03/2021	Payment Monies Received	2021-00000334	TRITON PROPERTY VENTURES LLC	100.00	100.00	100.00
05/21/2021	Payment Monies Received	2021-00000327	ARCHER & SONS	100.03	100.03	100.03
Permit Type SUBDIVISION-SUBDIVISION Totals						
				300.03	300.03	300.03
CRES-ZONING ADD - Commercial Residential Zoning Addition						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
05/03/2021	Payment Monies Received	2021-00000336	TRITON PROPERTY VENTURES LLC	100.00	100.00	100.00
05/03/2021	Payment Monies Received	2021-00000338	TRITON PROPERTY VENTURES LLC	100.00	100.00	100.00
05/03/2021	Payment Monies Received	2021-00000340	TRITON PROPERTY VENTURES LLC	100.00	100.00	100.00
05/19/2021	Payment Monies Received	2021-00000504	WATER ST LLC	100.00	100.00	100.00
Permit Type SUBDIVISION-SUBDIVISION Totals						
				400.00	400.00	400.00
RES-ZONING - Residential Zoning Fence Pool Etc						
Date	Transaction Type	Permit Number	Issued To	Amount	Amount	
04/30/2021	Payment Monies Received	2021-00000355	GARY & CATHY LANE	25.00	25.00	25.00
05/04/2021	Payment Monies Received	2021-00000369	WILLIAM & HEATHER RYAN	25.00	25.00	25.00
05/06/2021	Payment Monies Received	2021-00000380	ALEX & KARA MORGART	25.00	25.00	25.00
05/06/2021	Payment Monies Received	2021-00000381	JONATHAN & EMILY WILSON	25.00	25.00	25.00
05/12/2021	Payment Monies Received	2021-00000401	STEPHEN & SARAH MITCHEFF	25.00	25.00	25.00
05/17/2021	Payment Monies Received	2020-00000899	BRANDON & JACKLYN MORRIS	25.00	25.00	25.00
05/17/2021	Payment Monies Received	2021-00000465	MICHAEL A CLIFTON	25.00	25.00	25.00
05/17/2021	Payment Monies Received	2021-00000466	MAXWELL SLATER	25.00	25.00	25.00
05/19/2021	Payment Monies Received	2021-00000509	R & T FENCE CO.	25.00	25.00	25.00
Permit Type SUBDIVISION-SUBDIVISION Totals						
				325.00	325.00	325.00

Permit Revenue Report

Payment Date Range 04/30/21 - 05/31/21

Detail Listing

Fee Code	Fee Type	Billing Transactions	Adjustment Transactions	Amount Billed	Adjustments	Net Billed
RES-ZONING - Residential Zoning Fence Pool Etc						
05/19/2021	Transaction Type	13	0	325.00	.00	325.00
05/24/2021	Payment Monies Received	Permit Number	Issued To		Amount	
05/26/2021	Payment Monies Received	2021-00000512	MICHAEL A CARVER		25.00	
05/28/2021	Payment Monies Received	2021-00000518	JANET R RADER		25.00	
		2021-00000529	THOMAS J BISHOP TOBIN		25.00	
		2021-00000536	ADAM LEFF		25.00	
					\$325.00	
RES-ZONING ADD - Residential Zoning Addition						
05/03/2021	Transaction Type	6	0	150.00	.00	150.00
05/07/2021	Payment Monies Received	Permit Number	Issued To		Amount	
05/11/2021	Payment Monies Received	2021-00000364	DAVID & LYNN M HASSLER		25.00	
05/11/2021	Payment Monies Received	2021-00000360	THOMAS S PRITCHARD		25.00	
05/11/2021	Payment Monies Received	2021-00000387	ANDERSON CONTRACTING		25.00	
05/17/2021	Payment Monies Received	2021-00000390	WOODLAND DECK COMPANY		25.00	
05/26/2021	Payment Monies Received	2021-00000395	WAYNE HOME IMPROVEMENTS		25.00	
		2021-00000526	SALVATORE HILDEBRAND		25.00	
					\$150.00	
RES-ZONING NEW - Residential Zoning New						
04/30/2021	Transaction Type	11	0	825.00	.00	825.00
05/04/2021	Payment Monies Received	Permit Number	Issued To		Amount	
05/06/2021	Payment Monies Received	2021-00000304	TOUCHSTONE BUILDERS		75.00	
05/24/2021	Payment Monies Received	2021-00000322	CLAYTON HOMES OF FRAZEYSBURG		75.00	
05/24/2021	Payment Monies Received	2021-00000378	SCHUMACHER HOMES OF RAVENNA		75.00	
05/24/2021	Payment Monies Received	2021-00000306	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000308	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000310	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000312	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000314	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000316	JKC LAND CO LLC		75.00	
05/24/2021	Payment Monies Received	2021-00000318	JKC LAND CO LLC		75.00	
		2021-00000320	JKC LAND CO LLC		75.00	
					\$825.00	
Permit Type ZONING-ZONING Totals				38	\$2,100.03	\$2,100.03
Grand Totals				465	\$61,530.18	\$60,951.18
					(\$579.00)	

City of Kent

Case by Inspector Report

Date Type: Open Date

From Date: 04/30/2021 - To Date: 05/31/2021

Case Type	Case Number	Status/Priority	Description	Case Date	Resolution Date	Open Period In Days	Reported By	Location
Inspector: UNSHeltered STORAGE- VEHICLE	Paul Bauer 2021-00000321	Active	Civic exp lags 1/21	05/10/2021		71	Paul J. Bauer	958 KEVIN DR KENT, OH 44240
VEGETATION	2021-00000322	Active	tall grass back yard	05/10/2021		71	Tabitha Tabor	1000 KEVIN DR KENT, OH 44240
PROPERTY MAINTENANCE	2021-00000362	Active	neverending yard sale	05/19/2021		62	neighbor	519 PARK AVE KENT, OH 44240
Paul Bauer Totals:		3 Case(s)						
Inspector: TRASH-DEBRIS	Eric Helmstedler 2021-00000320	Active	Trash complaint	05/10/2021		71	Anonymous	1155 MUNROE FALLS RD KENT, OH 44240
PROPERTY MAINTENANCE	2021-00000326	Active	Broken window, hanging soffit, deteriorated shed	05/11/2021		70	Eric C. Helmstedler	22 TEMPLE AVE KENT, OH 44240
BUILDING CODE	2021-00000334	Active	Steps w/o permit	05/13/2021		68	Eric C. Helmstedler	214 S CHESTNUT ST KENT, OH 44240
BUILDING CODE	2021-00000412	Active	Plumbing & HW tank w/o permit	05/27/2021		54	Eric C. Helmstedler	820 RANDALL DR KENT, OH 44240
Eric Helmstedler Totals:		4 Case(s)						
Grand Totals :		7 Case(s)						

**KENT POLICE DEPARTMENT
JUNE 2021**

	JUNE 2020	JUNE 2021	TOTAL 2020	TOTAL 2021
CALLS FOR SERVICE	1662	1795	10227	10561
FIRE CALLS	339	406	2031	2266
ARRESTS, TOTAL	83	158	637	845
JUVENILE ARRESTS	1	14	25	39
O.V.I. ARRESTS	12	14	66	60
TRAFFIC CITATIONS	127	186	997	867
PARKING TICKETS	766	1087	3426	5095
ACCIDENT REPORTS	30	36	247	227
Property Damage	15	24	129	121
Injury	8	4	44	34
Private Property	7	5	44	38
Hit-Skip	0	1	21	20
OVI Related	0	1	5	12
Pedestrians	0	1	4	2
Fatals	0	0	0	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	3	1	5	1
Assault Total	13	20	94	109
Serious		1	0	8
Simple		12	20	86
Burglary	5	4	32	32
Larceny	34	24	159	157
Auto Theft	2	0	5	3
Arson	0	0	1	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	0
TOTAL	57	49	296	302
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	0	2	16
Assault Total	10	14	78	70
Serious		1	0	5
Simple		9	14	73
Burglary	1	0	8	12
Larceny	4	1	28	24
Auto Theft	0	1	0	1
Arson	0	0	1	0
Human Trafficking: Servitude	0	0	0	0
Human Trafficking: Sex Acts	0	0	0	23
TOTAL	15	16	117	146

(11)

**City of Kent
Income Tax Division**

**June 30, 2021
Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)**

Monthly Cash Basis Receipts

Total receipts for the month of June, 2021	\$ 1,483,710
Total receipts for the month of June, 2020	\$ 1,055,625 *
Total receipts for the month of June, 2019	\$ 1,276,454 *

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through June 30, 2021	\$ 7,444,694	54.03%
Total receipts January 1 through June 29, 2020	\$ 7,357,618 *	49.56%
Total receipts January 1 through June 30, 2019	\$ 7,770,054 *	53.96%

Year-to-date Receipts Through June 30, 2021 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2021	\$ 13,777,778	\$ 13,777,778	\$ 7,444,694	54.03%	45.97%

Comparisons of Total Annual Receipts for Previous Ten Years

<u>Year</u>	<u>Total Cash Basis Receipts*</u>	<u>Change From Prior Year</u>	
2011	\$ 10,780,581	3.58%	* - Changed from accrual basis of accounting to a cash basis of accounting for RITA Income Tax in December, 2020. All years have been restated to be on a cash basis for RITA receipts to make this report comparable from year to year.
2012	11,559,304	7.22%	
2013	12,794,029	10.68%	
2014	12,733,226	-0.48%	
2015	14,579,500	14.50%	
2016	14,192,888	-2.65%	
2017	14,525,574	2.34%	
2018	14,297,948	-1.57%	
2019	14,855,372	3.90%	
2020	14,592,066	-1.77%	

Submitted by



, Director of Budget and Finance

2021 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended June 30, 2021

Monthly Cash Basis Receipts

Month	Monthly Cash Basis Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 1,402,207	\$ 1,279,211	\$ 1,050,773	\$ (228,439)	-17.86%
February	1,159,799	1,308,836	1,274,642	(34,194)	-2.61%
March	1,146,696	1,203,180	969,852	(233,328)	-19.39%
April	1,107,509	1,188,622	1,165,005	(23,617)	-1.99%
May	1,677,389	1,322,143	1,500,712	178,569	13.51%
June	1,276,454	1,055,625	1,483,710	428,085	40.55%
July	1,362,201	1,173,187	-		
August	1,048,472	1,380,013	-		
September	1,130,140	1,288,708	-		
October	1,257,232	1,101,184	-		
November	1,166,684	1,126,648	-		
December	1,120,588	1,164,709	-		
Totals	\$ 14,855,372	\$ 14,592,066	\$ 7,444,694	\$ 87,076	

Year-to-Date Receipts

Month	Year-to-Date Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 1,402,207	\$ 1,279,211	\$ 1,050,773	\$ (228,439)	-17.86%
February	2,562,006	2,588,047	2,325,415	(262,632)	-10.15%
March	3,708,702	3,791,228	3,295,267	(495,961)	-13.08%
April	4,816,211	4,979,850	4,460,272	(519,578)	-10.43%
May	6,493,600	6,301,993	5,960,984	(341,009)	-5.41%
June	7,770,054	7,357,618	7,444,694	87,076	1.18%
July	9,132,255	8,530,805			
August	10,180,727	9,910,818			
September	11,310,868	11,199,525			
October	12,568,100	12,300,709			
November	13,734,784	13,427,357			
December	14,855,372	14,592,066			
Totals	\$ 14,855,372	\$ 14,592,066			

2021 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended June 30, 2021

Monthly Receipts				Comparisons	
Month	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 430,635	\$ 449,516	\$ 423,565	\$ (25,951)	-5.77%
February	432,014	453,874	356,633	(97,241)	-21.42%
March	402,640	443,892	389,676	(54,216)	-12.21%
April	429,558	443,272	426,355	(16,918)	-3.82%
May	463,202	437,024	391,324	(45,700)	-10.46%
June	426,381	422,147	380,512	(41,635)	-9.86%
July	421,604	393,430	-		
August	400,817	524,200	-		
September	427,274	356,301	-		
October	424,492	404,529	-		
November	444,039	420,605	-		
December	447,737	410,545	-		
Totals	\$ 5,150,394	\$ 5,159,334	\$ 2,368,064	\$ (281,661)	

Year-to-Date Receipts				Comparisons	
Month	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 430,635	\$ 449,516	\$ 423,565	\$ (25,951)	-5.77%
February	862,649	903,390	780,198	(123,192)	-13.64%
March	1,265,289	1,347,282	1,169,874	(177,408)	-13.17%
April	1,694,847	1,790,555	1,596,229	(194,326)	-10.85%
May	2,158,050	2,227,579	1,987,553	(240,026)	-10.78%
June	2,584,431	2,649,726	2,368,064	(281,661)	-10.63%
July	3,006,035	3,043,155			
August	3,406,852	3,567,355			
September	3,834,126	3,923,656			
October	4,258,618	4,328,185			
November	4,702,657	4,748,789			
December	5,150,394	5,159,334			
Totals	\$ 5,150,394	\$ 5,159,334			

2021 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Ten Years
Restated

Year	Total Cash Basis Receipts	Percent Change
2011	\$ 4,257,939	1.37%
2012	4,373,568	2.72%
2013	4,585,623	4.85%
2014	4,707,945	2.67%
2015	4,910,519	4.30%
2016	5,042,140	2.68%
2017	5,137,920	1.90%
2018	5,167,455	0.57%
2019	5,150,394	-0.33%
2020	5,159,334	0.17%

2021 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended June 30, 2021

Monthly Receipts

Month	Monthly Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 175,276	\$ 159,901	\$ 131,347	\$ (28,555)	-17.86%
February	144,975	163,604	159,330	(4,274)	-2.61%
March	143,337	150,398	121,232	(29,166)	-19.39%
April	138,439	148,578	145,626	(2,952)	-1.99%
May	209,674	165,268	187,589	22,321	13.51%
June	159,557	131,953	185,464	53,511	40.55%
July	170,275	146,648	-		
August	131,059	172,502	-		
September	141,268	161,088	-		
October	157,154	137,648	-		
November	145,836	140,831	-		
December	140,073	145,589	-		
Totals	\$ 1,856,921	\$ 1,824,008	\$ 930,587	\$ 10,884	

Year-to-Date Receipts

Month	Year-to-Date Receipts			Comparisons	
	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 175,276	\$ 159,901	\$ 131,347	\$ (28,555)	-17.86%
February	320,251	323,506	290,677	(32,829)	-10.15%
March	463,588	473,903	411,908	(61,995)	-13.08%
April	602,026	622,481	557,534	(64,947)	-10.43%
May	811,700	787,749	745,123	(42,626)	-5.41%
June	971,257	919,702	930,587	10,884	1.18%
July	1,141,532	1,066,351			
August	1,272,591	1,238,852			
September	1,413,858	1,399,941			
October	1,571,012	1,537,589			
November	1,716,848	1,678,420			
December	1,856,921	1,824,008			
Totals	\$ 1,856,921	\$ 1,824,008			

2021 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended June 30, 2021

Monthly Receipts				Comparisons	
Month	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$1,577,483	\$ 1,439,113	\$ 1,182,119	\$ (256,994)	-17.86%
February	1,304,774	1,472,440	1,433,972	(38,468)	-2.61%
March	1,290,033	1,353,578	1,091,084	(262,494)	-19.39%
April	1,245,947	1,337,200	1,310,631	(26,569)	-1.99%
May	1,887,063	1,487,411	1,688,301	200,890	13.51%
June	1,436,011	1,187,578	1,669,174	481,596	40.55%
July	1,532,476	1,319,835			
August	1,179,531	1,552,514			
September	1,271,408	1,449,796			
October	1,414,386	1,238,832			
November	1,312,520	1,267,479			
December	1,260,661	1,310,298			
Totals	\$ 16,712,293	\$ 16,416,075	\$ 8,375,281	\$ 97,960	

Year-to-Date Receipts				Comparisons	
Month	Restated 2019	Restated 2020	2021	Amount	Percent Change
January	\$ 1,577,483	\$ 1,439,113	\$ 1,182,119	\$ (256,994)	-17.86%
February	2,882,257	2,911,553	2,616,092	(295,461)	-10.15%
March	4,172,290	4,265,131	3,707,175	(557,956)	-13.08%
April	5,418,237	5,602,332	5,017,806	(584,525)	-10.43%
May	7,305,300	7,089,743	6,706,107	(383,636)	-5.41%
June	8,741,311	8,277,320	8,375,281	97,960	1.18%
July	10,273,787	9,597,155			
August	11,453,318	11,149,670			
September	12,724,726	12,599,466			
October	14,139,112	13,838,298			
November	15,451,632	15,105,777			
December	16,712,293	16,416,075			
Totals	\$ 16,712,293	\$ 16,416,075			

City of Kent
RITA Income Tax Analysis by Month compared to the Prior Year
 By Category Collected

2021 with change from 2020 - Cash Basis

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,047,391.21	\$ (163,677.07)	-13.52%	\$ 55,052.81	\$ (10,630.05)	-16.18%	\$ 51,717.42	\$ (83,002.91)	-61.61%	\$ 1,154,161.44	\$ (257,310.03)	-18.23%
Feb	1,179,003.37	(68,297.44)	-5.48%	149,566.82	26,655.25	21.69%	59,884.67	30,358.15	102.82%	1,388,454.86	(11,284.04)	-0.81%
March	1,050,186.96	(152,131.53)	-12.65%	52,430.65	(38,954.46)	-42.63%	(46,111.68)	(77,939.82)	-244.88%	1,056,505.93	(269,025.81)	-20.30%
April	1,036,369.47	(26,012.30)	-2.45%	141,024.52	6,829.65	5.09%	91,095.33	(23,284.13)	-20.36%	1,268,489.32	(42,466.78)	-3.24%
May	1,286,472.74	87,103.22	7.26%	199,007.75	34,980.38	21.33%	174,808.13	93,313.34	114.50%	1,660,288.62	215,396.94	14.91%
June	1,137,541.17	82,531.11	7.82%	276,050.81	191,360.68	225.95%	167,239.97	155,056.99	1272.73%	1,580,831.95	428,948.78	37.24%
July		(1,065,651.09)	-100.00%		(107,180.79)	-100.00%		(120,242.96)	-100.00%		(1,293,074.84)	-100.00%
August		(1,041,103.17)	-100.00%		(284,964.50)	-100.00%		(194,757.11)	-100.00%		(1,520,824.78)	-100.00%
Sept		(1,205,738.76)	-100.00%		(91,319.13)	-100.00%		(46,066.55)	-100.00%		(1,343,124.44)	-100.00%
Oct		(944,356.39)	-100.00%		(157,435.13)	-100.00%		(96,592.96)	-100.00%		(1,198,384.48)	-100.00%
Nov		(1,036,698.75)	-100.00%		(101,350.31)	-100.00%		(90,786.25)	-100.00%		(1,228,835.31)	-100.00%
Dec		(1,191,558.94)	-100.00%		(34,110.05)	-100.00%		(37,524.73)	-100.00%		(1,263,193.72)	-100.00%
	\$ 6,736,964.92	\$ (6,725,591.11)	-49.96%	\$ 873,133.36	\$ (566,118.46)	-39.33%	\$ 498,633.84	\$ (491,468.94)	-49.64%	\$ 8,108,732.12	\$ (7,783,178.51)	-48.98%
									Check	\$ 8,108,732.12	\$ (7,783,178.51)	

City of Kent
RITA Income Tax Analysis by Month compared to the Prior Year
 By Category Collected

2020 with change from 2019 - Cash Basis

Calendar Month	Withholding	Change	% Change	Individual	Change	% Change	Net Profit	Change	% Change	Total	Change	% Change
Jan	\$ 1,211,068.28	\$ 61,920.16	5.39%	\$ 65,682.86	\$ (30,285.40)	-31.56%	\$ 134,720.33	\$ (171,023.91)	-55.94%	\$ 1,411,471.47	\$ (139,389.15)	-8.99%
Feb	1,247,300.81	113,607.97	10.02%	122,911.57	(7,352.13)	-1.88%	29,526.52	25,383.37	612.66%	1,399,738.90	136,639.21	10.82%
March	1,202,318.49	97,118.68	8.79%	91,385.11	(29,665.64)	-24.51%	31,828.14	14,619.89	84.96%	1,325,531.74	82,072.93	6.60%
April	1,062,381.77	24,831.97	2.39%	134,194.87	3,536.23	2.71%	114,379.46	63,075.78	122.95%	1,310,956.10	91,443.98	7.50%
May	1,199,369.52	(77,737.25)	-6.09%	164,027.37	(179,534.62)	-52.26%	81,494.79	(126,996.82)	-60.91%	1,444,891.68	(384,268.69)	-21.01%
June	1,055,010.06	(69,589.03)	-6.19%	84,690.13	(115,029.91)	-57.60%	12,182.98	(49,191.45)	-80.15%	1,151,883.17	(233,810.39)	-16.87%
July	1,065,651.09	(119,927.27)	-10.12%	107,180.79	(87,085.09)	-44.83%	120,242.96	(4,053.57)	-3.26%	1,293,074.84	(211,065.93)	-14.03%
August	1,041,103.17	(1,980.07)	-0.19%	284,964.50	243,566.93	588.36%	194,757.11	129,679.72	199.27%	1,520,824.78	371,266.58	32.30%
Sept	1,205,738.76	72,817.41	6.43%	91,319.13	5,588.31	6.52%	46,066.55	26,991.50	141.50%	1,343,124.44	105,397.22	8.52%
Oct	944,356.39	(153,264.70)	-13.96%	157,435.13	12,335.43	8.50%	96,592.96	(40,809.37)	-29.70%	1,198,384.48	(181,738.64)	-13.17%
Nov	1,036,698.75	(97,714.86)	-8.61%	101,350.31	8,200.62	8.80%	90,786.25	49,354.48	119.12%	1,228,835.31	(40,159.76)	-3.16%
Dec	1,191,558.94	39,831.67	3.46%	34,110.05	5,948.77	21.12%	37,524.73	56,612.41	-296.59%	1,263,193.72	102,392.85	8.82%
	\$ 13,462,556.03	\$ (110,085.32)	-0.81%	\$ 1,439,251.82	\$ (164,776.50)	-10.27%	\$ 990,102.78	\$ (26,357.97)	-2.59%	\$ 15,891,910.63	\$ (301,219.79)	-1.86%
									Check	\$ 15,891,910.63	\$ (301,219.79)	



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: July 12, 2021
To: Dave Ruller, City Manager
From: Bridget Susel, Community Development Director *B.S.*
Re: 1135 Middlebury Road
Cc: Hope Jones, Law Director

The property owner of 1135 Middlebury Road has requested a variance from "Backyard Chickens" Section 505.22(a)(4)A, which requires "[t]he chicken coop and chicken run shall be located in the rear or back yard of owner-occupied, single family residential properties located in zoning districts designated as R-1, R-2, R-3 or any school property, public or private."

The variance request is to locate the coop and run in the side yard (west) because a significant portion of the rear yard is located in a FEMA designated floodway and the rear yard has a continuous 10% grade/slope that extends to the rear property line.

The owner of 1135 Middlebury Road has provided photo documentation of the rear yard slope and the 2017 FEMA floodway map from the Portage County Auditor online map service (see attached).

The Community Development Department is recommending this variance and requesting that you grant the variance by signing below. Please consider this request on the applicants' behalf.

Variance Granted yes: X no: _____

David Ruller
City Manager

July 14, 2021
Date

Attachments

Portage County GIS



Notes

- 1) Dashed box represents the rear yard area where the coop and run must be located, per the KCO requirements for backyard chickens (i.e. minimum of 30 feet from the rear parcel line and 10 feet from side parcel line).
- 2) Contour lines represent 2-ft elevation change.
- 3) Coop is currently in the 7% grade area, which is the lowest slope outside of the front yard.
- 4) 10% grade area has dense vegetation and borders a wetland that extends to the east corner of the lot.

