



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: February 25, 2019
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *BSD*
RE: TREX Transfer Request: Twisted Root, Ltd.

The City has received a TREX transfer permit request from Twisted Root, Ltd. (aka 257 N. Water Ltd.), which is the business entity that has acquired the vacant building located at 257 North Water Street previously occupied by the Standing Rock Cultural Arts organization.

The new owners plan to demolish the rear portion of the building, while still maintaining the existing front façade and construct 4,400 square feet of new commercial tenant space, which will include an outside patio seating area on the north side of the structure. While a specified tenant has not been identified, to date, the property owners are anticipating the reconstructed space will accommodate a food service and/or drinking establishment. The request is for the proposed TREX transfer of a class D-1 permit to allow for on premises beer consumption.

The new property owners have invested \$110,000 to acquire the property with an additional \$625,000 - \$700,000 committed to design, engineering, renovation/construction and leasehold improvement costs. Based on the information provided to the City, all of the requirements specified in the City's TREX Guidelines, approved by Council on May 15, 2013, have been met, including:

1. Investment in acquiring the property, construction of the new structure and leasehold improvements is equal to a minimum of \$185 per square foot, which exceeds the City's minimum investment level requirement of \$175 per square foot;
2. Operation is located within the City of Kent Commercial-Downtown District (C-D);
3. Permit classification has been identified and the permit source will be reported to the City prior to authorizing endorsement of TREX in writing to the Division of Liquor Control;
4. New owner will enter into a development agreement with the City of Kent if Council grants approval of the TREX transfer request;
5. Recognition from the applicants that they will seek Council approval if the permit is to be transferred to another individual, corporation, LLC or partnership located within the City of Kent.

I am respectfully requesting time at the March 6, 2019 Committee session to discuss this TREX transfer proposal in greater detail and to request Council authorization, with emergency, of the TREX transfer request.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Hope Jones, Law Director
Dawn Bishop, Interim Clerk of Council
Tom Wilke, Economic Development Director
Michelle Lee, Chief of Police



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: February 25, 2019
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
RE: TREX Transfer Request: The River Merchant, LLC

The City has received a TREX transfer permit request from The River Merchant, LLC, which is the business entity that has acquired the property located at 911 North Mantua Street, which formerly had operated as Riverside Wine & Imports.

The new owners plan to complete renovations primarily to the interior and open the business in the summer of 2019. The request is for the proposed TREX transfer of a class D-3 permit to allow for full liquor service at the new establishment.

The new property owners are projecting the total investment in acquisition and planned renovations costs to be \$1 million. Based on the information provided, 4 of the 5 criteria identified in the City's TREX Guidelines, which are taken into consideration by Kent City Council when evaluating the issuance of a TREX permit, have been met:

1. Investment in acquiring the property and planned renovations is equal to a minimum of \$400 per square foot, which exceeds the City's minimum investment level requirement of \$175 per square foot;
3. Permit classification has been identified and the permit source will be reported to the City prior to authorizing endorsement of TREX in writing to the Division of Liquor Control;
4. New owner will enter into a development agreement with the City of Kent if Council grants approval of the TREX transfer request;
5. Recognition from the applicants that they will seek Council approval if the permit is to be transferred to another individual, corporation, LLC or partnership located within the City of Kent.

The one TREX Guideline criterion not met by this project is the second one, which specifies the "operation is located within the City of Kent Commercial-Downtown District (C-D)." Although this new business establishment is located outside of the C-D District, it will be occupying a property that has remained vacant since July 2016 when a fire broke out on the premises. Council can consider this unusual circumstance, coupled with the significant investment being made to re-open the site, when evaluating this TREX request.

I am respectfully requesting time at the March 6, 2019 Committee session to discuss this TREX transfer proposal in greater detail and to request Council authorization, with emergency, of the TREX transfer request.

Please let me know if you need any additional information in order to add this item to the agenda.

Thank you.

Cc: Hope Jones, Law Director
Dawn Bishop, Interim Clerk of Council
Tom Wilke, Economic Development Director
Michelle Lee, Chief of Police



City of Kent, Ohio

Office of the City Manager

To: Dave Ruller, City Manager
From: Harrison Wicks, Assistant to the City Manager *HW*
Date: February 27, 2019
RE: New Special Event Application – Kent Craft Beer Fest

The City Manager's Office has received a special event application for a new event known as the Kent Craft Beer Fest and requires council approval. This event will take place **Saturday, May 18, 2019 from 1pm-7pm** on North Water Street between Main Street and Portage Street.

The event will temporarily close North Water Street from Main to Portage Streets, beginning Saturday morning at 9am until 9pm.

The Kent Jaycees would like to host the 1st annual Kent Craft Beer Fest as a way to enjoy the growing craft beer economy in Northeast Ohio and highlight the work of breweries in Kent and neighboring cities. In addition to beer tasting, there will be live music and food provided by local food vendors.

Please let me know if you have any questions concerning the attached materials or if you need any additional information.

For more information on the Kent Jaycees or the event, please visit <https://kentjaycees.com/>.

Thank you.

cc: Dawn Bishop, Interim Clerk of Council

APPLICATION FOR SPECIAL EVENT
PARADES, FESTIVALS, CARNIVALS, PUBLIC ASSEMBLIES, ETC.
City of Kent, 319 S. Water Street, Kent, OH 44240

NAME OF EVENT Kent Craft Beer Fest

ORGANIZATION SPONSORING EVENT Kent Jaycees

APPLICANT NAME Colin Boyle PHONE 330-607-2467

ADDRESS P.O. Box 963, Kent, Ohio 44240

NAMES AND PHONE NUMBERS OF ALL PERSONS WHO ARE IN CHARGE AND/OR WILL BE IN A RESPONSIBLE POSITION DURING THE EVENT:

Colin Boyle 330-607-2467

Ryan Tipton 330-554-6615

DATE OF EVENT May 18, 2019 NO. OF PARTICIPANTS 750+

REQUESTED PERMIT TIME: Start Set up 11:00 am Start Event 1:00 pm

End Event 7:00 pm End Cleanup 9:00 pm

IF PARADE: STARTING POINT N/A ENDING POINT N/A

USE OF CITY WATER NEEDED? Yes, for filling coolers (jockey boxes) to cool the beer for service
(IF YES, PLEASE EXPLAIN)

USE OF CITY ELECTRIC NEEDED? Yes, from the Light posts
(IF YES, PLEASE EXPLAIN)

In addition to the application please submit the following information:

- Attach map to application showing proposed streets to be blocked off for event, and route of parade or race. (May be hand drawn.)
- Proof of Insurance is required before permit can be issued.
- Please attach list of possible vendors/booths to be part of event (food, retail, etc.).

Please submit application for permit at least 30 days in advance, but no sooner than one year in advance. For additional requirements please review Chapter 316 of The Codified Ordinance of the City of Kent. Please be advised that the use of marking paint on City pavement, curbs, sidewalks or other property is prohibited except if purchased at cost from Service Department (330-678-8105).

By signing this application, I am certifying that I have received a copy of the rules and regulations of Chapter 316 of the Codified Ordinances of the City of Kent, and I fully understand that should the permit be approved, it can be revoked if any of the provisions of this Chapter are violated.

Colin P. Boyle
Name of Applicant


Signature of Applicant

Office Use. Do not write below this line. _____ Sent to:

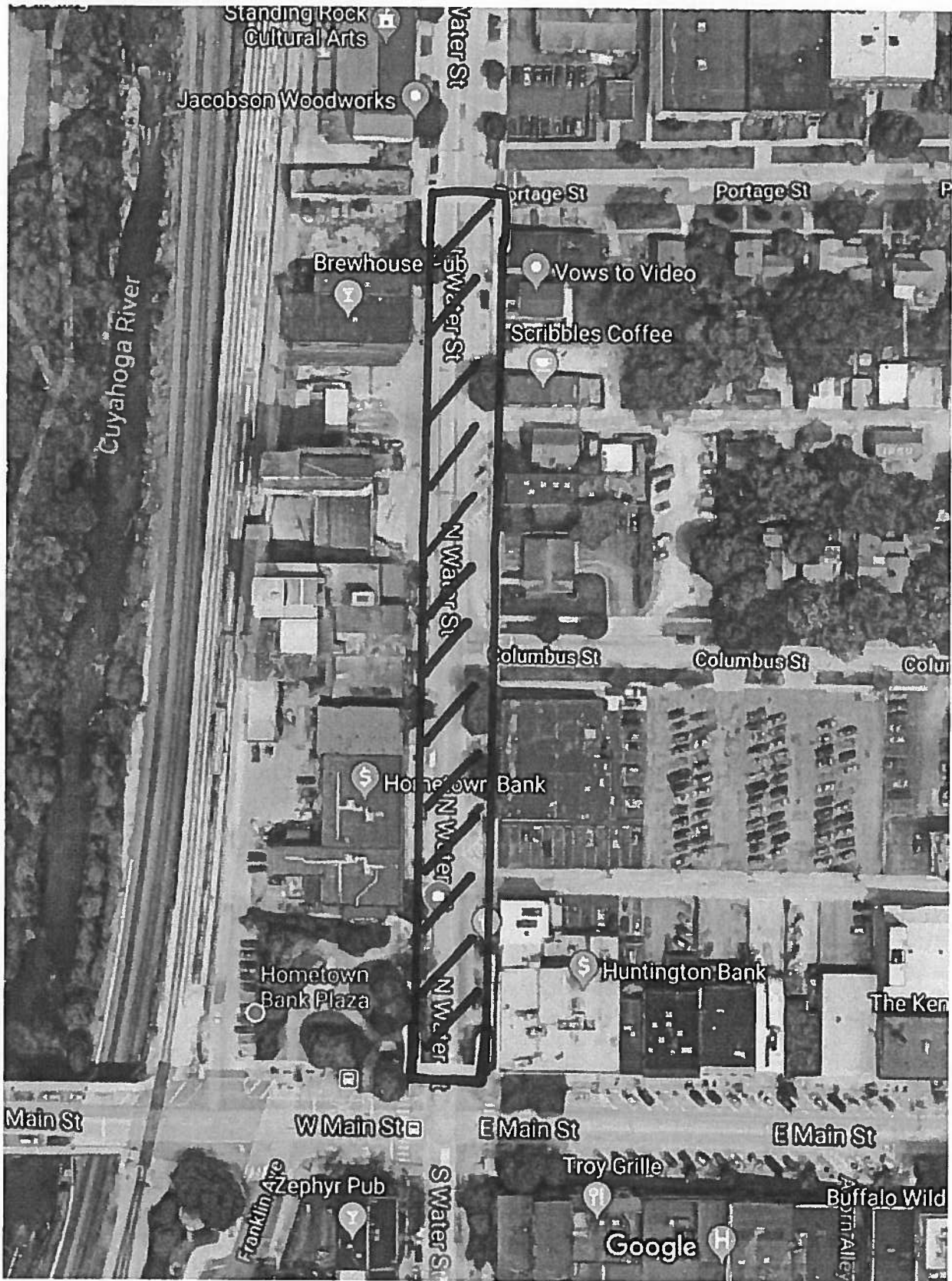
Safety, Service, Fire, Police, and Health Departments for review and approval
via email on 2/25/19.

MEMORANDUM AGREEMENT YES NO
APPLICATION APPROVED _____ APPLICATION DISAPPROVED _____

PROOF OF INSURANCE REQUIRED BY ORDINANCE 316.04 HAS BEEN REVIEWED AND APPROVED.

Law Director Date

IF APPLICATION IS APPROVED, PERMIT WILL BE ISSUED BY THE CITY MANAGER.



Standing Rock Cultural Arts

Jacobson Woodworks

Cuyahoga River

Water St

Portage St

Portage St

Brewhouse

Vows to Video

Scribbles Coffee

N Water St

N Water St

Columbus St

Columbus St

Hometown Bank

Hometown Bank Plaza

Huntington Bank

The Ken

Main St

W Main St

E Main St

E Main St

Zephyr Pub

Troy Grille

Buffalo Wild

Franklin Ave

S Water St

Google

Arm Alley



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brimfield Insurance Agency Inc. 1204 Tallmadge Rd Kent OH 44240	CONTACT NAME		
	PHONE (A/C, No, Ext):	330-673-4919	FAX (A/C, No): 330-673-4955
E-MAIL ADDRESS			
INSURER(S) AFFORDING COVERAGE		NAIC#	
INSURER A: PHILADELPHIA INSURANCE COMPANIES			
INSURER B:			
INSURER C:			
INSURER D:			
INSURER E:			
INSURER F:			

INSURED
KENT JAYCEES INC
PO BOX 963
KENT, OH 44240

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADBL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	A		PHPK1414203	10/24/18	10/24/19	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						MED EXP (Any one person) \$ 5,000
	AUTOMOBILE LIABILITY						PERSONAL & ADV INJURY \$ 1,000,000
	ANY AUTO						GENERAL AGGREGATE \$ 2,000,000
	ALL OWNED AUTOS						PRODUCTS - COMP/OP AGG \$ 2,000,000
	HIRED AUTOS						\$
	UMBRELLA LIAB						COMBINED SINGLE LIMIT (Ea accident) \$
	EXCESS LIAB						BODILY INJURY (Per person) \$
	DED						BODILY INJURY (Per accident) \$
	RETENTION \$						PROPERTY DAMAGE (Per accident) \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						\$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						PER STATUTE
	If yes, describe under DESCRIPTION OF OPERATIONS below						OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CERTIFICATE HOLDER IS ALSO ADDITIONAL INSURED

CERTIFICATE HOLDER

CANCELLATION

CITY OF KENT
215 E SUMMIT ST
KENT OH 44240

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Kent Craft Beer Fest

Potential Breweries and Food Vendors

Breweries

HiHo Brewing Co.	Cuyahoga Falls
HopTree Brewing Co.	Hudson
Missing Mountain Brewing Co.	Cuyahoga Falls
MadCap Brew Co.	Kent
Akronym Brewing	Akron
Headtrip Brewery	Stow
Lock 15 Brewing Co.	Akron
Brew Kettle	Hudson
Platform Beer Co.	Cleveland
Market Garden Brewery	Cleveland
Thirsty Dog Brewery	Akron
Catawba Island Brewering Company	Catawba/Sandusky
Willoughby Brewing Company	Willoughby

Food Vendors

Grazzers	Kent
Roll Call	Kent
Burnside BBQ	Kent

Petition to Businesses: Kent Craft Beer Festival May 18th 2019 Road Closure

After many successful Kent Jaycees events downtown on N. Water Street, The Jaycees are organizing the first Annual Kent Craft Beer Festival on May 18th 2019. With the strong interest from local North Eastern Ohio Breweries, we feel the need to close North Water Street from Main Street to Portage Street.



We realize this may inconvenience some of the businesses on the Street, however the event planning committee feel that it is necessary to ensure a successful event.

We are asking all business owners to sign the petition in approval of the proposed road closure. This petition will be presented to City Council for approval before moving forward with the event planning. Thank you very much for your cooperation.

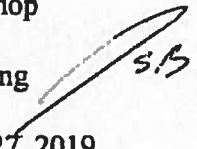
Sincerely,

Colin Boyle
Committee Chair
Kent Jaycees

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING**

MEMO

TO: Dave Ruller
Dawn Bishop

FROM: Jim Bowling 

DATE: February 27, 2019

RE: Cuyahoga River Stanza Art Agreement

The Service Department is requesting council time and consideration of the attached Cuyahoga River Stanza Art Agreement. The Agreement is a collaborative effort between the Kent State University Wick Poetry Center, the City of Kent and Main Street Kent. The agreement would provide for the installation of art and poetry surrounding the Cuyahoga River and its value in people's lives, its history and our shared future. The concept started with the Wick Poetry Center receiving a National Endowment for the Arts (NEA) grant to create River stanzas. This agreement would expand on that effort by providing up to four static installations in and around the Cuyahoga River and Downtown Kent. These installations would direct the public to be able to add their voices to the poetry surrounding the Cuyahoga River. These voices will be used to add to the River Stanzas and be shown on indoor displays in various public venues downtown.

The costs to provide outdoor and indoor installations as well as management of the growing community poetry is proposed to be split between the City of Kent and the Kent State University Wick Poetry Center. Main Street Kent would participate by taking the displays through the appropriate boards and keep the outdoor installations clean and graffiti free. The City's costs for this agreement is budgeted at \$20,000. Of the \$20,000 needed, \$5,000 is already included in the current budget. An additional \$15,000 will need to be appropriated in the 301 - Capital fund to provide the necessary resources to complete the project.

We appreciate council's consideration of this request.

c: Melanie Baker
Hope Jones
Harrison Wicks
Cathy Wilson
Bill Rudlosky

CUYAHOGA RIVER STANZA ART AGREEMENT

THIS AGREEMENT is made by and between the CITY OF KENT, OHIO (hereinafter referred to as "CITY"), KENT STATE UNIVERSITY, specifically the Wick Poetry Center (hereinafter referred to as "KSU") and MAIN STREET KENT (hereinafter referred to as "Main Street").

WHEREAS, the above parties would like to integrate public art into the Kent Community with ties to KSU, consistent with the City and KSU Kent Public Art Plan; and

WHEREAS, the above parties would like to heighten the awareness of the Cuyahoga River and its value as a natural resource to our communities; and

WHEREAS, KSU received a National Endowment for the Arts (NEA) grant to create "River Stanzas" to celebrate the Cuyahoga River on the 50th Anniversary of the Cuyahoga River Burning in 1969. "River Stanzas" includes community forums and conversations around the value of the Cuyahoga River in people's lives, its history and our shared future; and

WHEREAS, the City and KSU desire to build upon the "River Stanzas" NEA Grant to bring the awareness of the Cuyahoga River into Kent through static and interactive displays installed along the Cuyahoga River and in Downtown Kent. This River Stanzas Project, hereinafter referred to as the "Project", would include indoor and outdoor displays. The outdoor static displays would include poetry and art with interactive directions for the public to add to River Stanzas. The indoor displays would include scrolling poetry and artwork continually being created as part of the River Stanzas NEA Grant.

NOW, THEREFORE, for mutual consideration, it is agreed between the parties as follows:

- A) The City will provide and install up to (4) outdoor displays at the locations shown in Exhibit "A". The displays will be located in the public right-of-way or on properties controlled by the City.
- B) KSU will provide the stanzas and artwork for the outdoor displays and KSU shall own the artwork developed for the Project.
- C) The City and KSU will work jointly to obtain approvals from property owners to install indoor displays in public venues throughout the downtown area. Sample approval forms are shown in Exhibit "B".

- D) The City and KSU will install temporary displays in the locations from (C) above. These locations will include video displays powered and connected to the internet from the buildings that they are located in.**

- E) KSU shall manage the content included on the indoor displays.**

- F) Main Street will make application to and pursue approval from the architectural review board for the outdoor display installations.**

- G) The artwork may not be used for other purposes without the express written consent of KSU.**

- H) The City will contribute up to \$20,000 for the Project.**

- I) KSU will contribute up to \$20,000 for the creation of the stanzas and artwork for the Project.**

- J) The outdoor and indoor displays will be maintained for two (2) years. After the two (2) years the City will remove the outdoor and indoor displays and KSU will stop managing the content for the indoor displays.**

- K) Main Street will provide routine cleaning of the outdoor displays, including cleaning and removing graffiti.**

- L) The Agreement will begin on the date that all of the parties have executed this Agreement.**

IN WITNESS WHEREOF, the parties hereby acknowledge said agreement by their signatures below.

KENT STATE UNIVERSITY

By: _____

Its: _____

Date

Address: _____

THE CITY OF KENT, OHIO

By: _____

Its: _____

Date

Address: _____

Approved as to form by:

MAIN STREET KENT

By: _____

Its: _____

Date

Address: _____

Certificate of Director of Budget and Finance

It is hereby certified that the amount of TWENTY THOUSAND Dollars (\$20,000) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the Capital and General Fund (301 and 001) free from obligation or certificates now outstanding.

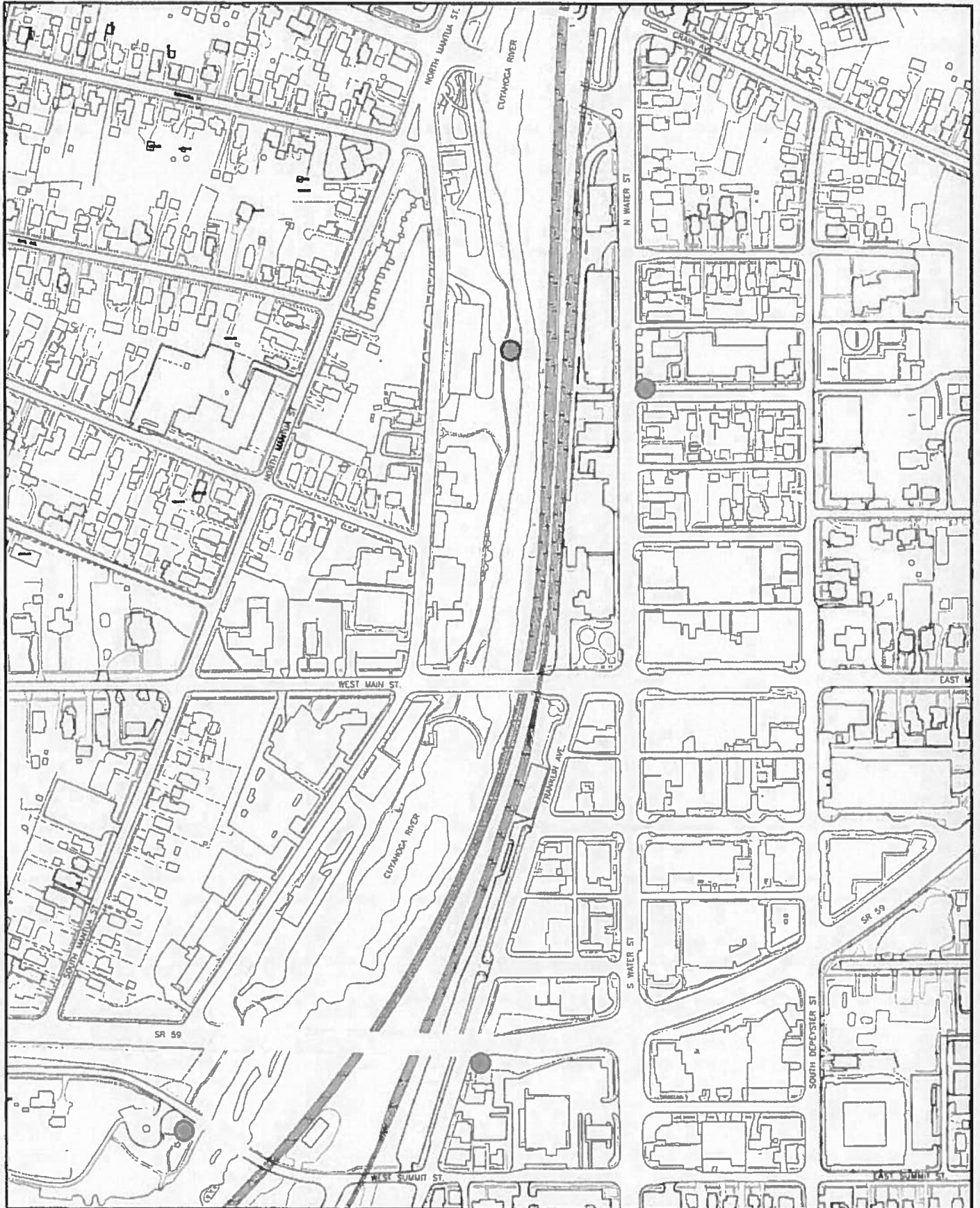
David Coffee, Director of Budget and Finance

Date

Exhibit A

Potential Outdoor Display Locations

Exhibit A



River Stanzas Project

● River Stanza Locations
NTS

Exhibit B

Sample Property Owner Approval Form

CONSENT TO USE PROPERTY AGREEMENT

THIS AGREEMENT is made and entered into this ___ day of _____, 2019, by and between _____, hereinafter referred to as the "Owner," the City of Kent, hereinafter referred to as the "City" and the Kent State University, hereinafter referred to as the "KSU."

WITNESSETH:

WHEREAS, , KSU received a National Endowment for the Arts (NEA) grant to create "River Stanzas" to celebrate the Cuyahoga River on the 50th Anniversary of the Cuyahoga River Burning in 1969. "River Stanzas" includes community forums and conversations around the value of the Cuyahoga River in people's lives, its history and our shared future; and

WHEREAS, the City of Kent and KSU, together, desire to build upon the "River Stanzas" NEA Grant to bring the awareness of the Cuyahoga River into Kent through static and interactive displays installed along the Cuyahoga River and in Downtown Kent. This River Stanzas Project, hereinafter referred to as the "Project", would include indoor and outdoor displays. The outdoor static displays would include poetry and art with interactive directions for the public to add to River Stanzas. The indoor displays would include scrolling poetry and artwork ("Displays") continually being created as part of the River Stanzas NEA Grant.

WHEREAS, the City and KSU has requested permission from the Owner to use Owner's property for the Displays;

WHEREAS, it is the Owner's desire to consent to such use of Owner's property for the Displays.

NOW, THEREFORE, Owner and KSU agree to the following:

A. Responsibility of Owner

Owner shall work with the City and KSU to determine the location of the Display. The Owner shall allow the City and/or KSU access to electric and internet connections (if available) at no charge. Additional permanent wiring or hardware will not be required for any display location determined to be acceptable..

Owner shall take every effort to ensure that the Display is not damaged or vandalized;

however, Owner will have no responsibility for any damage to the Display unless caused by the Owner or Owner's agents or employees.

Owner shall notify the City and/or KSU in the event that the Display is damaged or in need of any repair.

B. Responsibility of the City and KSU

The City and KSU shall be responsible for all Display content which shall not be offensive in any way and must be family friendly. Owner has the right to refuse any Display.

The City and KSU shall be responsible for providing all Display materials, including monitors and hardware. The City and KSU shall ensure that the Displays are securely fastened so that injury is avoided.

The City and KSU shall from time to time, visit Owner's property to maintain the Display.

Upon the expiration of this Agreement or termination, the City and KSU shall remove all Displays and materials from the Owner's property.

C. Termination

Either party shall have the right to terminate this agreement for any cause by giving the other party a two (2) week written notice.

D. Term of Agreement

The parties agree that the Display may be placed at the Owner's property for a period of _____ weeks/months/years. (fill in number and circle appropriate length of time)

IN WITNESS WHEREOF, the parties hereby acknowledge said agreement by their signatures below.

WITNESSES:

OWNER:

1. _____

2. _____

WITNESSES:

KENT STATE UNIVERSITY

1. _____

2. _____

WITNESSES:

CITY OF KENT

1. _____

2. _____

Approved as to form:

Hope L. Jones
Law Director



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: February 26, 2019
To: Dave Ruller, City Manager
From: Dan Morganti, Grants & Neighborhood Program Coordinator
Re: PY2019 CHIP Grant Application

The Community Development Department is working on developing a proposal to submit to the State of Ohio Development Services Agency's Office of Community Development requesting Community Housing Impact and Preservation (CHIP) grant assistance. The CHIP Program is a competitive grant application process that provides funding for housing related activities that promote safe and decent housing for low and moderate income persons.

The City has been a recipient of CHIP funds in prior funding cycles and has utilized the grant primarily for owner-occupied housing rehabilitation projects. The City's current proposal is still within the public comment phase of development, but staff anticipates seeking funding to allow for the continuation of owner-occupied housing rehabilitation activities.

The grant proposal is due in early May and will need to include a copy of legislation authorizing the submission of the application. I am respectfully requesting time at the March 6th Council Committee session to discuss the CHIP program in greater detail and to request Council authorization, with emergency, to submit a CHIP grant application to the State of Ohio Development Services Agency's Office of Community Development and if funding is approved, to execute the grant agreement and appropriate the CHIP grant funding award.

Please let me know if you need any additional information to have this item added to the agenda.

Thank you.

Cc: Hope Jones, Law Director
Bridget Susel, Community Development Director
Dawn Bishop, Interim Clerk of Council
CHIP 2019 Application file



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: February 26, 2019

To: Dave Ruller, City Manager

Cc: Hope Jones, Law Director
Bridget Susel, Community Development Director
Dawn Bishop, Interim Clerk of Council
PY2019 CDBG Action Plan File

From: Dan Morganti, Grants & Neighborhood Program Coordinator *D. Morganti*

Re: PY2019 CDBG Funding & Project Recommendations

The Community Development Department is preparing the City's funding request for the PY2019 Community Development Block Grant Program (CDBG). The funding request is submitted to the U.S. Department of Housing and Urban Development (HUD) in June on an annual basis and must include a list of proposed projects that will be implemented with CDBG funding during the year. The City's funding amount has not yet been determined by HUD, but it is anticipated the City will receive near the same level of CDBG funding as last year, which was \$277,478. A total of seven (7) project proposals were received seeking CDBG funding assistance in response to the City's publically issued request for proposals. The total amount of funding requested was \$338,000. Based on a review of these proposals and in consideration of all applicable CDBG regulatory requirements, staff is recommending Council approval of the below projects and amounts at its May meeting. As done in years past, discussion of the staff recommended projects is being requested at the March 6th Committee meeting, but formal approval is not requested until May. This schedule allows time for a public comment period and a second public hearing to be held on the draft plan prior to its formal authorization by Council.

1. City of Kent, Engineering Department – Walnut Street Reconstruction

This activity provides funding to assist with the design and full depth reconstruction of Walnut Street from Cherry Street to Dodge Street. The work involves new sidewalks, concrete curb and gutter, a waterline replacement and storm sewers to improve drainage along the roadway. This is a multi-year project with design set to take place in 2019 and construction being scheduled for 2020 (Phase 1 – Cherry to Harris) and 2021 (Phase 2 – Harris to Dodge).

Funding Requested: \$170,000
PY2018 CDBG Funding: \$106,000

Funding Recommended: \$130,000

2. City of Kent, Parks & Recreation – Hike/Bike Trail Design (Brady’s Leap Segment)

This activity will provide funding to assist with design costs associated with this segment of the trail that connects the Main Street Bridge area to the Fairchild Bridge area. Design costs are an eligible CDBG expense, but overall eligibility is contingent upon actual construction of the project. The design phase of the project is currently underway and construction of this portion of the trail is anticipated to take place in 2020.

Funding Requested: \$25,000
PY2018 CDBG Funding: \$10,000

Funding Recommended: \$10,000

3. City of Kent, Police Department – Neighborhood Policing Program

The Neighborhood Policing Program provides additional patrols and police visibility primarily in low-to-moderate income neighborhoods and in assisted housing complexes. The program has a goal of improving communication, trust and understanding between residents and the Police Department. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$24,000
PY2018 CDBG Funding: \$18,000

Funding Recommended: \$18,000

4. CAC of Portage County – Furnace Inspection/Targeted Replacement Program

The applicant is requesting funding from the CDBG program to continue its “Kent Furnace Inspection/Targeted Replacement Program” that provides inspections, tune-ups, or the replacement of failing or inefficient furnaces and/or hot water tanks for low-to-moderate income households.

Funding Requested: \$35,000
PY2018 CDBG Funding: \$35,000

Funding Recommended: \$35,000

5. Family & Community Services – Homeless Shelter Services

The Homeless Shelter Services program provides services at the M. Marie Miller Community House an emergency homeless shelter. Funding helps pay for shelter nights spent by Kent residents including needed case management, counseling and housing placement. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$15,000
PY2018 CDBG Funding: \$15,000

Funding Recommended: \$15,000

6. Family & Community Services – Kent Social Services Cold Storage Expansion

This project helps install a permanent walk-in cooler/freezer combination unit and its associated foundation construction, carpentry work and electrical upgrades. The expanded food storage, which will be affixed to the rear of the building, will help support increased demand in hot meals and food pantry assistance, as well as the ability to accept food donations in bulk quantities.

Funding Requested: \$50,000
PY2018 CDBG Funding: \$0

Funding Recommended: \$40,000

7. City of Kent, Community Development – Administration

These funds are used to cover grant administration costs such as the cost of staff, supplies, advertising, postage, copying, travel costs for trainings, and other related costs. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$0
PY2018 CDBG Funding: \$35,978

Funding Recommended: \$10,478

8. Fair Housing Contact Services– Fair Housing Services

These funds will be used to cover the costs associated with the provision of fair housing services. Fair Housing Contact Services provides counseling in the areas of housing discrimination and landlord-tenant issues. They also investigate fair housing complaints and provide a variety of public education and outreach services in the City. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$19,000
PY2018 CDBG Funding: \$19,000

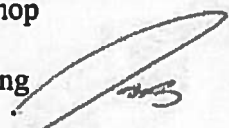
Funding Recommended: \$19,000

A spreadsheet summarizing the requested and recommended funding amounts has been attached for review. Copies of all submitted PY2019 CDBG proposals also are available for review at the Community Development Department.

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING**

MEMO

TO: Dave Ruller
Dawn Bishop

FROM: Jim Bowling 

DATE: February 27, 2019

RE: East Main Street Area Agreement – Amendment 1

The Service Department is requesting council's consideration and approval of the attached Amendment to the East Main Street Area Agreement between the City of Kent and Kent State University (KSU). The amendment extends the original agreement to continue the planning process begun to investigate concerns along the East Main Street Corridor expressed by residents and travelers along East Main Street. The amendment is intended to continue the planning process to a point where we will be able to submit for outside funding to help complete improvements established through the planning process. The financial commitment required for the amendment is already included in the 2019 annual budget.

C: Melanie Baker
Jon Giaquinto
Harrison Wicks
file

EAST MAIN STREET AREA AGREEMENT

Amendment #1

**KENT STATE UNIVERSITY
AND
THE CITY OF KENT**

**ALL PARTIES BEING IN THE COUNTY OF PORTAGE,
STATE OF OHIO**

This Amendment, dated _____ 2019, is by and between Kent State University ("KSU") and the City of Kent, Ohio ("City"), duly formed under the laws of the State of Ohio.

WITNESSETH:

WHEREAS, the City and KSU agreed on March 28, 2018 to collaborate and partner on a strategic and transformational corridor project along East Main Street from Willow Street to Horning Road; and

WHEREAS, the City and KSU have begun the planning process for the project and the original agreement needs to be expanded to include several additional items, including but not limited to a traffic analysis of the corridor, a highway safety study and further public involvement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, conditions and terms to be kept and performed, it is agreed between the parties that the City and KSU agree to expand the collaboration and partnership begun with the East Main Street Area Agreement, to include the following:

City:

- Take the lead role in managing a traffic analysis of the East Main Street corridor that will evaluate potential changes to the corridor from the planning study and KSU's Campus Master Plan, adopted on March 7, 2018.
- Have a Highway Safety Study completed for submittal to the Ohio Department of Transportation's (ODOT) Highway Safety Program for project funding.
- Lead additional public involvement activities in determining potential alternates for the East Main Street Area.
- The City shall fund 50% of the costs for the above services, up to an additional \$75,000.

KSU:

- Assist the City in the management of the traffic analysis and Highway Safety Study. This will include, but is not limited to, providing timely updates on the implementation of the Campus Master Plan that would have an impact on traffic with the East Main Street Area.
- KSU shall fund 50% of the costs for the above services, up to an additional \$75,000.

Schedule:

The City and KSU will diligently pursue the additional work described above and strive to have the work completed in time to submit the Highway Safety Study to ODOT by September, 2019. This date can be adjusted by the mutual agreement of both parties. In addition, both parties will continually pursue other outside funding sources until the project is completed or abandoned by both parties.

In witness whereof, the Parties hereto have agreed and offered their hands and seals:

CITY OF KENT

Approved and Accepted by:

Dave Ruller
City of Kent, City Manager

Witness: _____

Witness: _____

Date: _____

Approved as to Form:

Hope Jones
City of Kent, Law Director

Date: _____

Certificate of Director of Budget and Finance

It is hereby certified that the amount SEVENTY FIVE THOUSAND Dollars (\$75,000) required to meet this commitment has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the CAPITAL Fund free from any obligation or certificates now outstanding.

Dave Coffee, Director of Budget and Finance

Date

KENT STATE UNIVERSITY

Approved and Accepted by:

**Mark Polatajko,
Senior Vice President
for Administration**

Witness: _____

Witness: _____

Date: _____

EAST MAIN STREET AREA AGREEMENT

**KENT STATE UNIVERSITY
AND
THE CITY OF KENT**

**ALL PARTIES BEING IN THE COUNTY OF PORTAGE,
STATE OF OHIO**

This Agreement, dated March 28 2018, is an agreement made and entered into between Kent State University ("KSU") and the City of Kent, Ohio, duly formed under the laws of the State of Ohio (the "City").

WITNESSETH:

WHEREAS, KSU and the City desire to transform the north edge of campus by creating a new East Main Street entry onto the KSU campus, extending the front campus green space east along the north edge of campus, consolidating parking and providing improved academic uses; and

WHEREAS, both the City and KSU desire to protect and enhance the residential neighborhoods located north of East Main Street by limiting through traffic and enhance pedestrian and bike connectivity to the public amenities on campus; and

WHEREAS, the university's Campus Master Plan, adopted on March 7, 2018, includes the potential construction of new academic and parking facilities, and the elimination of existing surface parking along this same section of Main Street; and

WHEREAS, KSU and the City desire to improve the safety along East Main Street from Willow Street to Homing Road and provide better connectivity for pedestrians between KSU and residential neighborhoods adjacent to the University and north of East Main Street; and

WHEREAS, East Main Street from Willow Street to Luther Avenue is the highest roadway crash section in Kent, as ranked by the Akron Metropolitan Area Transportation Study (AMATS) from 2013-2015 crash data; and

WHEREAS, the intersection of East Main Street and Lincoln Street is the second (2nd) highest crash intersection in Kent, as ranked by the AMATS from 2013-2015 crash data; and

WHEREAS, there were seven (7) reported pedestrian crashes and two (2) reported bicycle crashes, from 2010-2012, along East Main Street between Lincoln Street and Midway Drive as documented by AMATS; and

WHEREAS, the parties desire to hire a consultant to assist them in planning improvements and addressing safety and neighborhood concerns involving the East Main Street area as set forth in this Agreement; and

THEREFORE, The City and KSU commit to collaborate and partner to initiate a strategic and transformational corridor project that will require planning and the pursuit of funding for the eventual design, right of way acquisition and construction of improvements along the East Main Street corridor. The goal of the project is to assure all improvements are planned with input from the residents and businesses along East Main Street, and are designed to enhance traffic flow, safety and the residential feel of neighborhoods along East Main Street. At this time each party agrees to the following:

City:

- Take the lead role in a planning process to address the safety and neighborhood protection/enhancements needs along East Main Street. The planning process will be conducted with the participation and input from the residential and business community, especially the neighborhoods located across East Main Street.
- Jointly with KSU, hire a consultant to assist in the planning process.
- The City shall fund 50% of the planning consultant's services, up to \$25,000.
- Pursue outside funding for the completion of the project.

KSU:

- Assist the City in the planning process to determine improvements along and adjacent to East Main Street to address the safety needs and neighborhood protection/enhancements needs.
- Jointly with the City, hire a consultant to assist in the planning process.
- KSU shall fund 50% of the planning consultant's services, up to \$25,000.
- Pursue outside funding for the completion of the project.

Schedule:

The City and KSU will diligently pursue hiring the consultant and thereafter completion of the planning process in an effort to complete process by July, 2018. This date can be adjusted by the mutual agreement of both parties. In addition, both parties will continually pursue outside funding sources until the project is completed or abandoned by both parties.

In witness whereof, the Parties hereto have agreed and offered their hands and seals:

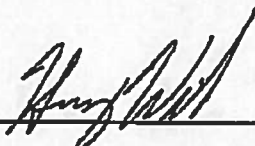
CITY OF KENT

Approved and Accepted by:




Dave Ruller
City of Kent, City Manager

Date: 3/26/18

Witness: 

Witness: _____

Approved as to Form:

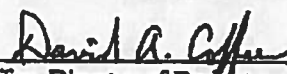


Hope L. Jones
City of Kent, Law Director

Date: 3/23/18

Certificate of Director of Budget and Finance

It is hereby certified that the amount TWENTY FIVE THOUSAND Dollars (\$25,000) required to meet this commitment has been lawfully appropriated or authorized or directed for such purpose and is in the City Treasury or in the process of collection to the credit of the GENERAL Fund free from any obligation or certificates now outstanding.



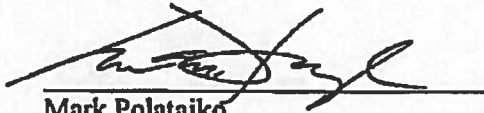
Dave Coffee, Director of Budget and Finance

3-28-2018

Date

KENT STATE UNIVERSITY

Approved and Accepted by¹:



Mark Polatajko,
Senior Vice President
for Administration

Date: 3/19/18

Reviewed as to
legal sufficiency and form
for 1453
1.1. 1 0 2018
OK
Office of General Counsel

Witness: Shelley Capellman

Witness: Peta Demio

¹ Pursuant to the acceptance of passage of the facilities master plan by the KSU Board of Trustees

Pending List Update

February 2019

ADMINISTRATION (City Manager)

1) Study of pedestrians and vehicles, with consideration of four way stop signs or a method for making pedestrians cross safer in the downtown area. (4/15, 2/16))

Jim Bowling and his staff had previously evaluated the options to improve pedestrian safety in downtown and they installed mid-street pedestrian crossing signs on Water Street. Jim has also been working with the property owners and residents in the N. Water Street neighborhood to better define the improvements desired in the corridor. In September 2018 the future of N. Water Street was the focus of a "Better Block" event that showcased the ideas and aspirations of the residents for safety improvements as well economic and cultural revitalization. Jim and his staff have also successfully secured \$1.1 million in State safety enhancement project funding that will be available in 2020 and is included in the City's approved 5-Year Capital Plan.

Recommendation: Remove from the pending list.

2) Sustainability Commission to come up with 10 action items to fend off global warming (7/14, 2/16)

The Sustainability Commission has been working on the development of a Climate Action Plan which when complete will include recommendations for actions that the City can take to reduce their carbon footprint and reduce global warming. The development of the Climate Action Plan is a multi-year effort which when complete will produce action items for Council to consider. The City had been actively supporting the national "Paris Accords and Mayor's Compact" but with the change of the Federal administration, this national effort diminished which is why the Sustainability Commission took up developing a local Climate Action Plan.

Recommendation: Retain on list until the Climate Action Plan is complete.

3) City Checkbook Online (3/15, 2/16)

The staff have continued to track the statewide efforts of the State Auditor to promote the use of "free" software to upload City budget and spending information on line but performance concerns expressed by participating cities and software compatibility issues discouraged the staff from pursuing this option further at this time. Early results indicate that the free software failed to present financial data in a useful format and produced more confusion and questions than clarity. As we are looking to develop a new City web site in 2019 we will continue to explore ways to provide further financial transparency and reporting of financial data for the public.

Recommendation: Maintain on the pending list.

4) Review the costs to fix the known sidewalk problems and come up with a comprehensive plan (10/15)

Melanie and Jim have worked with City maintenance staff to dedicate more resources (staff time and funding) to sidewalk repairs and to modify the work order prioritization process to reduce the backlog of sidewalk work orders. In addition, Council approved 2 new sidewalk repair options beginning in 2019 for residents to partner with the City to expedite sidewalk repair.

Recommendation: Monitor the impact of the pilot initiatives; maintain on the pending list.

5) Support for Syrian Refugees (12/15)

This motion was researched and options were presented to City Council. Council decided to fold this item into the One Kent project.

Recommendation: Retain on the list pending the outcome of the One Kent project.

6) Pedestrians Crossing SR261 (7/16)

Jim met with residents regarding their concerns for crossing SR261, discussed the challenges with ODOT, collected traffic data, and he hired a traffic engineering firm to help analyze intersection safety in this corridor. Jim presented this data to Council in 2018. Minor improvements were made to signal timing but as a limited access highway, the geometry of the large intersection (and high speeds) present inherent challenges that would require significant reconfiguration of the intersection which is not possible at this time. Jim continues to make progress with the ODOT study for reconfiguring the eastern end of SR261 for enhanced pedestrian safety.

Recommendation: Either remove from the pending list or retain until the ODOT SR261 study for the eastern portion of the corridor is completed.

7) Zoning Adjustment (9/16)

Bridget has been working with a consulting firm to clean up the outdated and inconsistent sections of the City's Zoning Code for 9 months (Phase 1) and she has begun scheduling Zoning content review meetings with members of the Planning Commission, BZA, City Council and the public (Phase 2). The Zoning update is expected to be completed in 2020.

Recommendation: Remove from the pending list.

8) Designate an Area at New Police Station for On-line Transactions. (5/17)

Chief Lee has placed a sign at one of the parking spaces in the new Police Station parking lot that designates a location for the safe exchange of on-line transactions.

Recommendation: Remove from the pending list.

9) Senior Housing Discussion. (6/17)

Council has had a couple of presentations and discussions in Committee regarding the availability of services/facilities/housing/etc., for seniors in Kent. For senior housing, City staff worked with KSU to include multi-generational (senior living) housing options in KSU's updated Master Plan. Staff have also met with a number of senior housing developers to pitch Kent as a location for new senior housing. Lastly, City staff spent 6 months working with the senior residents of Maplebrook and Four Seasons to resolve internal management issues related to their housing accommodations.

Recommendation: Remove from the pending list.

10) Sidewalk Repair for Tree Related Problems (9/17)

See response to item #4, comprehensive plan for sidewalk repair.

Recommendation: Keep item #4 open but remove item #10 from the pending list.

11) Explore Senior Center Advisory Committee. (10/17)

Council has had a couple of presentations and discussions in Committee of the Whole regarding the availability of services/facilities/housing/etc., for seniors in Kent. In a work-session Council also brought in speakers that provide senior services in areas around Kent to share the types of services/facilities that they provide. Council referred the topic of a senior center to Kent Parks and Recreation for further review and recommendations. Individual Council members have made subsequent motions to resume the conversation on senior services in Committee but those motions failed to pass pending the future recommendations from Parks and Recreation.

Recommendation: Retain on the pending list.

12) Formalize City Staff Meeting With Kent State Staff (12/17)

The staff have worked on modifying the formats of the weekly and monthly meetings with Kent State University staff. The meeting invitees have been changed to better focus on more specific functional areas, e.g., public safety, code enforcement, strategic planning, construction and development projects. The City and KSU also signed a Resolution reaffirming mutual commitment to town and gown in July 2018.

Recommendation: Remove from the pending list.

13) Investigate Hazardous Waste Drop Off Site with Summit County. (5/18)

Melanie researched this item and reported back to Council in Committee on the limitations of the Summit County and Portage County household hazardous waste programs that preclude the City of Kent residents from being eligible to participate in those services.

Recommendation: Remove from the pending list.

14) Review Pet Chickens with Sustainability Commission. (5/18, 8/18)

Staff worked with the members of the Sustainability Commission to review the options for allowing residential egg farming in the City. The recommendations of the Sustainability Commission were presented to City Council along with the findings of staff research and draft chicken legislation was developed for Council's consideration. After a series of Council meetings, Council adopted the new chicken raising regulations for residential properties in Kent.

Recommendation: Remove from the pending list.

15) SR43 South Corridor Sidewalk Uplift. (5/18)

In June 2018 Jim Bowling provided Council with a memorandum outlining his findings into the opportunity to improve (uplift) the grass area between the curb and the new sidewalk on SR43 to brick. Jim's memo indicated that the cost of that upgrade would be \$380,000 and he provided a brief description of several options. Jim also noted that the uplift would not be eligible for grant funding.

Recommendation: Remove from the pending list.

16) Verbatim Transcription of Visitors' Comments to Council. (8/18)

Council had a series of conversations on this topic and staff provided reports on the legal requirements and best practices regarding how other municipalities prepare their minutes. The staff began uploading the audio recordings of the meetings and Council adopted general policies for minutes that were directed to the City Clerk.

Recommendation: Remove from the pending list.

**KENT POLICE DEPARTMENT
JANUARY 2019**

	JANUARY 2018	JANUARY 2019	TOTAL 2018	TOTAL 2019
CALLS FOR SERVICE	1867	2427	1867	2427
FIRE CALLS	341	414	341	414
ARRESTS, TOTAL	103	112	103	112
JUVENILE ARRESTS	3	3	3	3
O.V.I. ARRESTS	11	8	11	8
TRAFFIC CITATIONS	200	248	200	248
PARKING TICKETS	91	1051	91	1051
ACCIDENT REPORTS				
Property Damage	77	62	77	62
Injury	49	48	49	48
Private Property	11	0	11	0
Hit-Skip	14	13	14	13
OVI Related	2	0	2	0
Pedestrians	1	0	1	0
Fatals	0	1	0	1
	0	0	0	0
U.C.R. STATISTICS				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	1	1	1	1
Assault Total	13	15	13	15
Serious	1	1	1	1
Simple	12	14	12	14
Burglary	6	6	6	6
Larceny	27	21	27	21
Auto Theft	1	0	1	0
Arson	0	0	0	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	48	43	48	43
CRIME CLEARANCES				
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	0	0	0
Assault Total	8	18	8	18
Serious	1	1	1	1
Simple	7	18	7	18
Burglary	2	3	2	3
Larceny	4	0	4	0
Auto Theft	0	0	0	0
Arson	0	0	0	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	14	21	14	21

**City of Kent
Income Tax Division**

January 31, 2019

Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)

Monthly Receipts

Total receipts for the month of January, 2019	\$1,146,434
Total receipts for the month of January, 2018	\$1,153,204
Total receipts for the month of January, 2017	\$1,228,846

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through January 31, 2019	\$1,146,434	7.96%
Total receipts January 1 through January 31, 2018	\$1,153,204	8.02%
Total receipts January 1 through January 31, 2017	\$1,228,846	8.37%

Year-to-date Receipts Through January 31, 2019 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2019	\$ 14,400,180	\$ 14,400,180	\$ 1,146,434	7.96%	92.04%

Comparisons of Total Annual Receipts for Previous Ten Years

<u>Year</u>	<u>Total Receipts</u>	<u>Change From Prior Year</u>
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%
2013	\$ 12,397,812	2.77%
2014	\$ 13,099,836	5.66%
2015	\$ 14,592,491	11.39%
2016	\$ 14,133,033	-3.15%
2017	\$ 14,687,372	3.92%
2018	\$ 14,384,958	-2.06%

Submitted by



Director of Budget and Finance

2019 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended January 31, 2019

Monthly Receipts				Comparisons	
Month	2017	2018	2019	Amount	Percent Change
January	\$ 1,228,846	\$ 1,153,204	\$ 1,146,434	\$ (6,771)	-0.59%
February	1,072,047	\$ 1,062,513			
March	1,133,943	\$ 1,051,604			
April	1,561,337	\$ 1,656,767			
May	1,233,090	\$ 1,229,804			
June	1,291,517	\$ 1,266,792			
July	1,161,945	\$ 1,054,319			
August	1,116,420	\$ 1,073,511			
September	1,175,347	\$ 1,290,237			
October	1,215,670	\$ 1,110,361			
November	1,162,952	\$ 1,010,080			
December	1,334,259	\$ 1,425,765			
Totals	\$ 14,687,372	\$ 14,384,958	\$ 1,146,434		

Year-to-Date Receipts				Comparisons	
Month	2017	2018	2019	Amount	Percent Change
January	\$ 1,228,846	\$ 1,153,204	\$ 1,146,434	\$ (6,771)	-0.59%
February	2,300,893	2,215,718			
March	3,434,836	3,267,321			
April	4,996,173	4,924,088			
May	6,229,263	6,153,892			
June	7,520,780	7,420,684			
July	8,682,725	8,475,003			
August	9,799,145	9,548,514			
September	10,974,491	10,838,752			
October	12,190,161	11,949,112			
November	13,353,113	12,959,193			
December	14,687,372	14,384,958			
Totals	\$ 14,687,372	\$ 14,384,958			

2019 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended January 31, 2019

Month	Monthly Receipts			Comparisons	
	2017	2018	2019	Amount	Percent Change
January	\$ 436,131	\$ 441,024	\$ 432,020	\$ (9,004)	-2.04%
February	398,208	\$ 408,429			
March	441,069	\$ 439,804			
April	474,495	\$ 475,808			
May	428,818	\$ 434,264			
June	425,646	\$ 437,151			
July	403,532	\$ 392,738			
August	417,678	\$ 417,869			
September	356,602	\$ 398,667			
October	471,742	\$ 425,598			
November	445,247	\$ 450,474			
December	445,693	\$ 430,640			
Totals	\$ 5,144,861	\$ 5,152,467	\$ 432,020		

Month	Year-to-Date Receipts			Comparisons	
	2017	2018	2019	Amount	Percent Change
January	\$ 436,131	\$ 441,024	\$ 432,020	\$ (9,004)	-2.04%
February	834,338	849,453			
March	1,275,407	1,289,257			
April	1,749,902	1,765,066			
May	2,178,721	2,199,330			
June	2,604,367	2,636,481			
July	3,007,898	3,029,218			
August	3,425,576	3,447,088			
September	3,782,178	3,845,755			
October	4,253,920	4,271,352			
November	4,699,167	4,721,826			
December	5,144,861	5,152,467			
Totals	\$ 5,144,861	\$ 5,152,467			

2019 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Ten Years

Year	Total Receipts	Percent Change
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%
2013	\$ 4,603,095	3.75%
2014	\$ 4,778,094	3.80%
2015	\$ 4,916,874	2.90%
2016	\$ 5,056,433	2.84%
2017	\$ 5,144,861	1.75%
2018	\$ 5,152,467	0.15%

2019 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended January 31, 2019

Monthly Receipts				Comparisons	
Month	2017	2018	2019	Amount	Percent Change
January	\$ 153,588	\$ 144,134	\$ 143,288	\$ (846)	-0.59%
February	133,991	\$ 132,799			
March	141,727	\$ 131,436			
April	195,145	\$ 207,073			
May	154,119	\$ 153,708			
June	161,421	\$ 158,331			
July	145,227	\$ 131,775			
August	139,537	\$ 134,174			
September	146,902	\$ 161,261			
October	151,942	\$ 138,780			
November	145,353	\$ 126,246			
December	166,764	\$ 178,201			
Totals	\$ 1,835,715	\$ 1,797,917	\$ 143,288		

Year-to-Date Receipts				Comparisons	
Month	2017	2018	2019	Amount	Percent Change
January	\$ 153,588	\$ 144,134	\$ 143,288	\$ (846)	-0.59%
February	\$ 287,579	\$ 276,934			
March	\$ 429,306	\$ 408,369			
April	\$ 624,451	\$ 615,442			
May	\$ 778,570	\$ 769,150			
June	\$ 939,992	\$ 927,481			
July	\$ 1,085,218	\$ 1,059,256			
August	\$ 1,224,755	\$ 1,193,430			
September	\$ 1,371,657	\$ 1,354,691			
October	\$ 1,523,599	\$ 1,493,471			
November	\$ 1,668,951	\$ 1,619,717			
December	\$ 1,835,715	\$ 1,797,917			
Totals	\$ 1,835,715	\$ 1,797,917			

2019 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended January 31, 2019

Month	Monthly Receipts			Comparisons	
	2017	2018	2019	Amount	Percent Change
January	\$ 1,382,434	\$ 1,297,339	\$ 1,289,722	\$ (7,617)	-0.59%
February	\$ 1,206,038	\$ 1,195,312			
March	\$ 1,275,670	\$ 1,183,039			
April	\$ 1,756,482	\$ 1,863,839			
May	\$ 1,387,209	\$ 1,383,512			
June	\$ 1,452,938	\$ 1,425,124			
July	\$ 1,307,171	\$ 1,186,094			
August	\$ 1,255,957	\$ 1,207,685			
September	\$ 1,322,249	\$ 1,451,498			
October	\$ 1,367,611	\$ 1,249,141			
November	\$ 1,308,304	\$ 1,136,326			
December	\$ 1,501,023	\$ 1,603,965			
Totals	\$ 16,523,087	\$ 16,182,875	\$ 1,289,722		

Month	Year-to-Date Receipts			Comparisons	
	2017	2018	2019	Amount	Percent Change
January	\$ 1,382,434	\$ 1,297,339	\$ 1,289,722	\$ (7,617)	-0.59%
February	2,588,472	2,492,651			
March	3,864,142	3,675,690			
April	5,620,624	5,539,530			
May	7,007,833	6,923,042			
June	8,460,772	8,348,165			
July	9,767,943	9,534,260			
August	11,023,900	10,741,944			
September	12,346,149	12,193,443			
October	13,713,760	13,442,583			
November	15,022,064	14,578,910			
December	16,523,087	16,182,875			
Totals	\$ 16,523,087	\$ 16,182,875			



KENT HEALTH DEPARTMENT STATISTICAL REPORT 2019

3. A.

	Jan 2019	YTD 2019	Jan 2018	YTD 2018
HEALTH DEPT. \$ COLLECTED				
FamAbuse fund	\$ 1,575.02	\$ 1,575.02	\$ 1,182.00	\$ 1,182.00
Vital Stats Rev.	\$ 11,025.00	\$ 11,025.00	\$ 6,698.00	\$ 6,698.00
Child Abuse	\$ 3,149.98	\$ 3,149.98	\$ 2,364.00	\$ 2,364.00
State VS	\$ 9,450.00	\$ 9,450.00	\$ 7,092.00	\$ 7,092.00
B Perm Rev	\$ 46.00	\$ 46.00	\$ 37.00	\$ 37.00
B Perm State	\$ 230.00	\$ 230.00	\$ 185.00	\$ 185.00
Food Estab. RFE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Food Service FSO	\$ 0.00	\$ 0.00	\$ 2,010.00	\$ 2,010.00
SolWst Tickets	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Housing	\$ 9,045.00	\$ 9,045.00	\$ 6,775.00	\$ 6,775.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SolWst(Trks)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Tattoo Parlors	\$ 0.00	\$ 0.00	\$ 900.00	\$ 900.00
*Misc	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
smoking-ODH	\$ 126.00	\$ 126.00	\$ 0.00	\$ 0.00
MAC Claiming	\$ 0.00	\$ 0.00	\$ 4,768.02	\$ 4,768.02
Tobacco Grant	\$ 6,530.00	\$ 6,530.00	\$ 0.00	\$ 0.00
**ST Subsidy	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL COLLECTED	\$ 41,177.00	\$ 41,177.00	\$ 32,011.02	\$ 32,011.02
TO STATE				
FamAbuse fund	\$ 1,527.76	\$ 1,527.76	\$ 1,152.36	\$ 1,152.36
Food Estabs	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Bur.Permits	\$ 230.00	\$ 230.00	\$ 185.00	\$ 185.00
Child Abuse	\$ 3,055.50	\$ 3,055.50	\$ 2,304.73	\$ 2,304.73
State VS QTRLY	\$ 9,450.00	\$ 9,450.00	\$ 7,128.00	\$ 7,128.00
Food Service	\$ 0.00	\$ 0.00	\$ 56.00	\$ 56.00
Food Vendors	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Swim Pools	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Wells	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL	\$ 14,263.26	\$ 14,263.26	\$ 10,826.09	\$ 10,826.09
TOTAL ASSETS	\$ 26,913.74	\$ 26,913.74	\$ 21,184.93	\$ 21,184.93
+Admin fee to Vital Stats	\$ 141.74	\$ 141.74	\$ 106.39	\$ 106.39
-3% FamAbuse	\$ 47.26	\$ 47.26	\$ 35.47	\$ 35.47
-3% ChildAbuse	\$ 94.48	\$ 94.48	\$ 70.92	\$ 70.92

STATISTICAL REPORT Cont.

Jan 2019

YTD 2019

Jan 2018

YTD 2018

PERMIT/lic.

Food Estabs	0	0	0	0
Food Service	0	0	2	2
FS Vending	0	0	0	0
Home Sewage	0	0	0	0
Housing	22	22	20	20
Solid Waste	0	0	0	0
Swim Pools	0	0	0	0
Septic Haul.	0	0	0	0
Tattoo Parlors	0	0	3	3
Other	0	0	0	0
TOTAL	22	22	25	25

MOSQ.CONT.

Sites Treat.	0.0	0.0	0.0	0.0
Adulticide	0.0	0.0	0.0	0.0
* Tot Man Hrs	9.0	9.0	0.0	0.0

* Total man hours include sites treated and adulticiding hours.

COMPLAINTS

Received	5	5	9	9
Abated	5	5	8	8

LEGAL.COMPL.

Filed	0	0	0	0
Pre-trials	0	0	0	0
Trials	0	0	0	0

COMM.DISEASE

0	0	0	0
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Not Available

IMMUNIZATIONS

2	2	4	4
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BIRTH Copies issued

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