

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING

MEMO

TO: Dave Ruller
Tara Grimm

FROM: Jon Giaquinto

DATE: 8/22/17

RE: SR 43 Traffic Improvement Project – Right of Way Purchase (Packet D)

Engineering is requesting council time for approval to purchase temporary right of way and to request payment to the following owner. This expense is necessary to obtain right of way and access rights to construct the SR 43 Traffic Improvement Project which is scheduled to start construction in 2018. Attached to this memo is the property map for the project with the affected parcels highlighted.

<u>Property Owner</u>	<u>R/W Plan Number</u>	<u>Take Description</u>	<u>Amount</u>
S&M Initiatives, LLC	32-T	Temporary	\$1,000*

*The fair market value estimate (FMVE) for this parcel is \$325. The owner has contested the value but has agreed to sign for \$1,000 which is \$675 more than the FMVE.

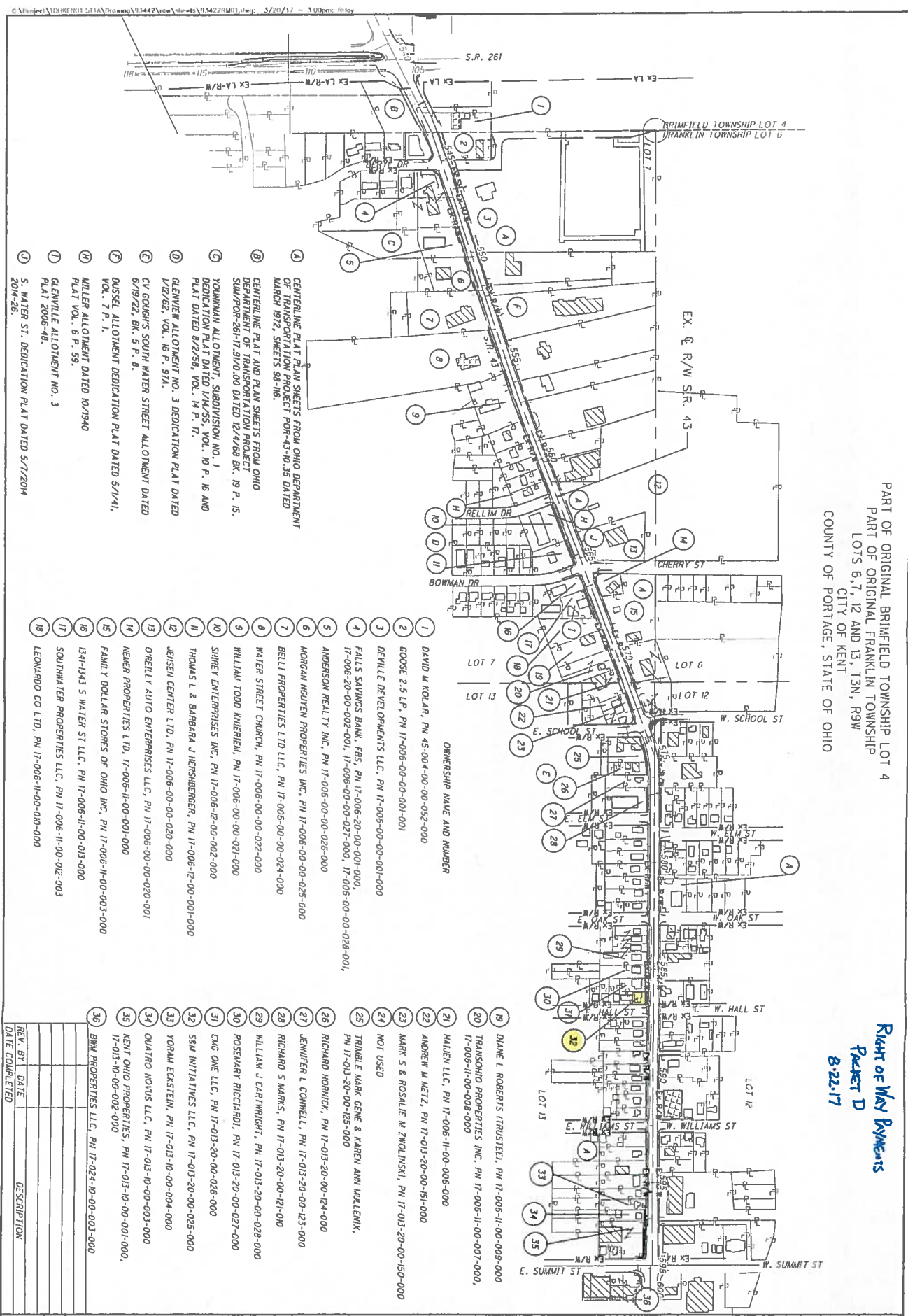
The above values were obtained according to the federal right-of-way acquisition process. This process is required for the city to use Federal Funds. The process includes an appraisal and separate review of the appraisal by appraisers pre-approved by the State DOT. The City will be reimbursed 80% by ODOT.

To date, 14 of 24 owners totaling 16 of 27 parcels required have agreed to compensation for the temporary/permanent right-of-way required to complete the project.

c: Melanie Baker, Service Director, Jim Bowling, City Engineer, Jim Silver, Law Director, David Coffee, Budget and Finance Director

PART OF ORIGINAL BRIMFIELD TOWNSHIP LOT 4
 PART OF ORIGINAL FRANKLIN TOWNSHIP
 LOTS 6, 7, 12 AND 13, T3N, R9W
 CITY OF KENT
 COUNTY OF PORTAGE, STATE OF OHIO

Part of Way By
 Packet D
 8-22-17



- 1 CENTERLINE PLAT PLAN SHEETS FROM OHIO DEPARTMENT OF TRANSPORTATION PROJECT FOR-43-10-35 DATED MARCH 1912, SHEETS 98-98.
- 2 CENTERLINE PLAT AND PLAN SHEETS FROM OHIO DEPARTMENT OF TRANSPORTATION PROJECT SIM/POR-261-17-S1/D.00 DATED 12/4/88 BK. 19 P. 15.
- 3 YOUNGMAN ALLOTMENT, SUBDIVISION NO. 1, 16 AND 17 DATED 8/2/58, VOL. 14 P. 17.
- 4 GLENSIDE ALLOTMENT NO. 3 DEDICATION PLAT DATED 1/2/82, VOL. 16 P. 97A.
- 5 CV GOUGH'S SOUTH WATER STREET ALLOTMENT DATED 6/19/22, BK. 5 P. 8.
- 6 DUSSEL ALLOTMENT DEDICATION PLAT DATED 5/1/41, VOL. 7 P. 1.
- 7 MILLER ALLOTMENT DATED 10/19/40 PLAT VOL. 6 P. 55.
- 8 GLENSIDE ALLOTMENT NO. 3 PLAT 2006-48.
- 9 WATER ST. DEDICATION PLAT DATED 5/7/2014 204-26.

- OWNERSHIP NAME AND NUMBER
- 1 DAVID M KOLAR, PN 45-004-00-00-052-000
 - 2 GOOSE 2 S LP, PN 17-006-00-00-001-001
 - 3 DEVILLE DEVELOPMENTS LLC, PN 17-006-00-00-001-000
 - 4 FALLS SAVINGS BANK, FBS, PN 17-006-20-00-001-000, 17-006-20-00-002-001, 17-006-00-00-027-000, 17-006-00-00-028-001, 17-006-00-00-029-000
 - 5 ANDERSON REALTY INC, PN 17-006-00-00-026-000
 - 6 MORGAN NEUFEN PROPERTIES INC, PN 17-006-00-00-025-000
 - 7 BELL PROPERTIES LTD LLC, PN 17-006-00-00-024-000
 - 8 WATER STREET CHURCH, PN 17-006-00-00-023-000
 - 9 WILLIAM TODD KUIERIEL, PN 17-006-00-00-021-000
 - 10 SHREY ENTERPRISES INC, PN 17-006-12-00-002-000
 - 11 THOMAS L & BARBARA J HERSHBERGER, PN 17-006-12-00-001-000
 - 12 JENSEN CENTER LTD, PN 17-006-00-00-020-000
 - 13 O'REILLY AUTO ENTERPRISES LLC, PN 17-006-00-00-020-001
 - 14 NEUFEN PROPERTIES LTD, 17-006-11-00-001-000
 - 15 FAMILY DOLLAR STORES OF OHIO INC, PN 17-006-11-00-003-000
 - 16 1341-1343 S WATER ST LLC, PN 17-006-11-00-013-000
 - 17 SOUTHWATER PROPERTIES LLC, PN 17-006-11-00-012-003
 - 18 LEONARDO CO LTD, PN 17-006-11-00-010-000

- 19 DIANE L ROBERTS TRUSTEE, PN 17-006-11-00-009-000
- 20 TRANSCHO PROPERTIES INC, PN 17-006-11-00-007-000, 17-006-11-00-008-000
- 21 HALEN LLC, PN 17-006-11-00-006-000
- 22 ANDREW M METZ, PN 17-013-20-00-151-000
- 23 MARK S & ROSALIE M ZWOLINSKI, PN 17-013-20-00-150-000
- 24 NOT USED
- 25 TRIABLE MARK GENE & KAREN ANN MARLENIK, PN 17-013-20-00-125-000
- 26 RICHARD HORVICK, PN 17-013-20-00-124-000
- 27 JENNIFER L CONNELL, PN 17-013-20-00-123-000
- 28 RICHARD S MARKS, PN 17-013-20-00-121-010
- 29 WILLIAM J CARTRIGHT, PN 17-013-20-00-028-000
- 30 ROSEMARY RICCIARDI, PN 17-013-20-00-027-000
- 31 CMC ONE LLC, PN 17-013-20-00-026-000
- 32 SKM INITIATIVES LLC, PN 17-013-20-00-025-000
- 33 YORAM ECKSTEIN, PN 17-013-10-00-004-000
- 34 QUATRO NOVUS LLC, PN 17-013-10-00-003-000
- 35 KENT OHIO PROPERTIES, PN 17-013-10-00-001-000, 17-013-10-00-002-000
- 36 BKW PROPERTIES LLC, PN 17-024-10-00-003-000

VALUE ANALYSIS (\$10,000 OR LESS)

OWNER'S NAME

S & M Initiatives, LLC

COUNTY POR

ROUTE 43

SECTION 10.26

PID # 93442


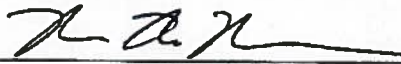

STATE JOB # 441022

Based on comparable sales, which are attached, the following values have been established. All temporary parcels are to be of 12 months in duration.

Parcel #	Net Take Area	Land	Improvement(s)	Remarks	Total
32-T	0.011 acres	0.011 acres commercial land TCE @ \$275,000/ac X 10% R _L for 12 months = \$325, rounded	None	Temporary easement for the purpose of performing the work necessary to regrade parking area for 12 months from date of entry by the City of Kent, Portage County, Ohio	\$325
				Total	\$325

Conflict of Interest Certification (49CFR 24.102(n) and OAC 5501: 2-5-06(B)(3)(a))

1. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
2. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this compensation recommendation.
3. I have no direct or indirect present or contemplated future personal interest in such property or in any benefit from the acquisition of such property valued, and no personal interest with respect to the parties involved.
4. In recommending the compensation for the property, I have disregarded any decrease or increase in the fair market value of the real property that occurred prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner.
5. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

 SIGNATURE OF PERSON PREPARING ANALYSIS TYPED NAME: John D. D'Angelo, MAI	April 22, 2017 DATE	 REVIEWER'S CONCURRENCE TYPED NAME: Bruce Bowman	5/5/2017 DATE
NAME OF AGENCY (IF DIFFERENT FROM ODOT) City of Kent		 AGENCY SIGNATURE ESTABLISHING FMVE TYPED NAME: James Bowling, P.E.	5/9/17 DATE
TITLE: Superintendent of Engineering / Deputy Service Director			
ADMINISTRATIVE SETTLEMENT:			
SIGNATURE		F.M.V.E. AMOUNT	\$325.00
TYPED NAME: James Bowling, P.E. - City of Kent		ADDITIONAL AMOUNT	\$675.00
DATE		TOTAL SETTLEMENT	\$1,000.00

(SEE REVERSE SIDE FOR ADDITIONAL DOCUMENTATION)

Administrative Review:

The owner submitted a counter offer of \$1,000, which was an increase of \$675.00 over City's offer of \$325.00. The owner contended the land value used in City's Value Analysis report was low and felt compensation should have been awarded for the temporary drive apron closure on SR 43. The owners refused to lower the counter offer any further, but agreed to sign if the requested increase was approved. The requested increase was far less than the cost to continue negotiations or proceed to appropriation. The requested increase was approved by the negotiator on behalf of the City on 8/11/17.

James Bowling, P.E., Superintendent of
Engineering / Deputy Service Director
City of Kent, Ohio

**CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE
DIVISION OF ENGINEERING**

MEMO

TO: Dave Ruller
Tara Grimm

FROM: Jon Giaquinto

DATE: 8/29/17

RE: SR 43 Traffic Improvement Project – Right of Way Purchase (Packet E)

Engineering is requesting council time for approval to purchase temporary right of way, permanent right of way and to request payment to the following owner. This expense is necessary to obtain right of way and access rights to construct the SR 43 Traffic Improvement Project which is scheduled to start construction in 2018. Attached to this memo is the property map for the project with the affected parcels highlighted.

<u>Property Owner</u>	<u>R/W Plan Number</u>	<u>Take Description</u>	<u>Amount</u>
1341-1343 S. Water Street, LLC	16-T, 16-WD	Temporary & Permanent	\$1,500* (Temporary - \$100, Permanent - \$1,400)

*The fair market value estimate (FMVE) for this parcel is \$1,070. The owner has contested the value but has agreed to sign for \$1,500 which is \$430 more than the FMVE.

The above values were obtained according to the federal right-of-way acquisition process. This process is required for the city to use Federal Funds. The process includes an appraisal and separate review of the appraisal by appraisers pre-approved by the State DOT. The City will be reimbursed 80% by ODOT.

To date, 15 of 24 owners totaling 18 of 27 parcels required have agreed to compensation for the temporary/permanent right-of-way required to complete the project.

c: Melanie Baker, Service Director, Jim Bowling, City Engineer, Jim Silver, Law Director, David Coffee, Budget and Finance Director

VALUE ANALYSIS (\$10,000 OR LESS)

OWNER'S NAME

COUNTY POR

ROUTE 43

SECTION 10.26

PID # 93442

STATE JOB # 441022

1341-1343 S. Water Street, LLC

Based on comparable sales, which are attached, the following values have been established. All temporary parcels to be 12 months in duration.

Parcel #	Net Take Area	Land	Improvement(s)	Remarks	Total
16-WD	0.002 acres	0.002 acres commercial land @ \$300,000/ac = \$600	82 SF Asphalt Paving @ \$5/SF less 10% depreciation = \$370, rounded; 6 LF Concrete Bumper @ \$8.75/LF less 10% depreciation = \$50, rounded Total = \$420	All right, title, and interest in fee simple without limitation of existing access rights in the name and for the use of the City of Kent, Portage County, Ohio	\$1,020
16-T	0.001 acres	0.001 acres commercial land TCE @ \$300,000/ac X 10% R _L for 12 months = \$50, rounded	None	Temporary easement for the purpose of performing the work necessary to boring pit for 12 months from date of entry by the City of Kent, Portage County, Ohio	\$50
Total					\$1,070

Conflict of Interest Certification [49CFR 24.102(n) and OAC 5501: 2-5-06(B)(3)(a)]

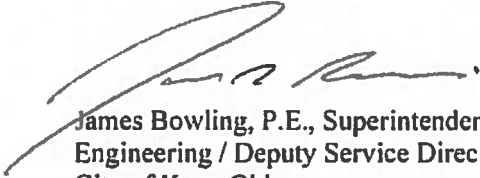
1. My engagement in this assignment was not contingent upon developing or reporting predetermined results.
2. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this compensation recommendation.
3. I have no direct or indirect present or contemplated future personal interest in such property or in any benefit from the acquisition of such property valued, and no personal interest with respect to the parties involved.
4. In recommending the compensation for the property, I have disregarded any decrease or increase in the fair market value of the real property that occurred prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner.
5. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

<p style="text-align: right;">April 22, 2017</p> <p>SIGNATURE OF PERSON PREPARING ANALYSIS DATE</p> <p>TYPED NAME: John D. D'Angelo, MAI</p>	<p style="text-align: right;">5/5/2017</p> <p>REVIEWER'S CONCURRENCE DATE</p> <p>TYPED NAME: Bruce Bowman</p>
<p>NAME OF AGENCY (IF DIFFERENT FROM ODOT)</p> <p>City of Kent</p>	
<p>TITLE: Superintendent of Engineering / Deputy Service Director</p>	<p style="text-align: right;">5/12/17</p> <p>AGENCY SIGNATURE ESTABLISHING FMVE DATE</p> <p>TYPED NAME: James Bowling, P.E.</p>
<p>ADMINISTRATIVE SETTLEMENT:</p>	
<p style="text-align: right;">8/25/17</p> <p>SIGNATURE DATE</p> <p>TYPED NAME: James Bowling, P.E. - City of Kent</p>	<p>F.M.V.E. AMOUNT <u>\$1,070.00</u></p> <p>ADDITIONAL AMOUNT <u>\$430.00</u></p> <p>TOTAL SETTLEMENT <u>\$1,500.00</u></p>

(SEE REVERSE SIDE FOR ADDITIONAL DOCUMENTATION)

Administrative Review:

The owners submitted a counter offer of \$1,500.00, which was an increase of \$430.00 over City's offer of \$1,070.00. The owners contended the land value used in City's Value Analysis report was low. The owners refused to lower the counter offer any further, but agreed to sign if the requested increase was approved. The requested increase was far less than the cost to continue negotiations or proceed to appropriation. The requested increase was approved by the negotiator on behalf of the City on 8/25/17.



James Bowling, P.E., Superintendent of
Engineering / Deputy Service Director
City of Kent, Ohio



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: August 29, 2017
Re: FY2017 Appropriation Amendments, Transfers, and Advances

David A. Coffee

The following appropriation amendments for the September Council Committee Agenda are hereby requested:

Fund 001 – General

Increase	\$ 21,000	Health Department / Other (O&M) – Addt'l funding to reflect receipt of EPA Grant for Mosquito Control per J. Neistadt 8/10/2017 memo.
Increase	\$ 15,000	Building Svcs / Community Dev. / Other (O&M) – Addt'l appropriation to provide temporary rental licensing personnel per B. Susel 8/28/2017 memo.
Increase	\$ 3,457	Community Development / Other (O&M) – Addt'l appropriation to expend new Ohio Arts Council grant proceeds per B. Susel 8/28/2017 memo.
Increase	\$ 832,000	Land Banking / Other (O&M) – Addt'l funding to payoff remaining Line of Credit with DKC using proceeds from sale of Old Courthouse property (\$432,288.75) plus portion of General Fund reserve to retire debt in full and avoid additional interest expenses (5% variable rate).

Fund 204 – Utility Billing

Increase	\$ 16,000	Budget & Finance / Other (O&M) – Funding for temporary personnel services to facilitate training and transitions related to staff internal transfers and to ensure adequate required coverage related to such changes.
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KENT HEALTH DEPARTMENT

414 E. MAIN ST., P.O. BOX 5192, KENT, OHIO 44240 (330) 678-8109 FAX (330) 678-2082

To: Dave Coffee

From: Jeff Neistadt, Health Commissioner

Date: August 10, 2017

RE: EPA Mosquito Funding Grant Monies Allocation

Good afternoon, we just received \$42,000 electronically (8/3/17) for our 2017-2018 mosquito control grant. I would like to allocate \$21,000 to miscellaneous contractual services for the remainder of this budget year and \$21,000 to miscellaneous contractual services for the 2018 budget.

Sincerely,

Jeff Neistadt, MS, RS/REHS
Health Commissioner



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 28, 2017

TO: David Coffee, Budget & Finance Director

FROM: Bridget Susel, Community Development Director *B.S.*

RE: Appropriations Request: Temporary Worker for Rental Licensing

In April of 2016, Kent City Council approved the establishment of a rental licensing program to allow for the inspection and regulation of residential rental properties not currently inspected and licensed through the City's Health Department. The inspection and licensing of these smaller rental properties will be completed by the Community Development Department. The Department has utilized an intern on a part-time basis to conduct the initial research and to develop a database of properties.

The next phase of the program will require the registration of these properties and the scheduling of inspections, which will require more assistance from the intern. The plan is to establish a second full-time position for the rental licensing program, but in the interim, the Community Development Department needs to increase the intern's rate and number of hours in order to begin implementation of the program.

The Community Development Department also has funds appropriated for the Community Liaison, who is also paid through the temporary agency. A calculation of the funds needed to support the two positions through the end of the year is attached for your review.

I am respectfully requesting an appropriation of an additional \$15,000 in order to have the needed funding to adequately support both positions through December 2017.

Thank you for your consideration of this matter. Please let me know if you need any additional information in order process this request.

Thank you.

DATE	LIAISON	RENTAL LICENSING	
8/28/2017	12	0	
9/4/2017	12	0	
9/11/2017	12	0	
9/18/2017	12	0	
9/25/2017	12	0	
10/1/2017	12	0	
10/8/2017	12	0	
10/15/2017	12	35	
10/22/2017	12	35	
10/29/2017	12	35	
11/5/2017	12	35	
11/12/2017	12	35	
11/19/2017	0	35	
11/26/2017	0	20	
12/3/2017	12	35	
12/10/2017	12	35	
12/17/2017	0	35	
12/24/2017	0	20	
TL HOURS	168	355	
RATE	\$27.50	\$26.60	
TOTAL	\$4,620	\$9,443	\$14,063
<u>NOTES:</u>	HOURLY RATE \$20	HOURLY RATE \$20	
	TEMP ADM FEE \$7.50	TEMP ADM FEE \$6.60	



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: August 28, 2017
TO: David Coffee, Budget & Finance Director
FROM: Bridget Susel, Community Development Director *B.S.*
RE: Appropriations Request: Ohio Arts Council

The City of Kent received a \$3,457.00 grant from the Ohio Arts Council to be used to support the Kent Creativity Festival, which will be held on September 30, 2017.

I am respectfully requesting the appropriation of \$3,457.00 to the Economic Development General Fund Professional Services line item to allow staff to access funds available through the new grant.

Thank you for your consideration of this matter. Please let me know if you need any additional information in order process this request.

Grant Number: **183098** Program: **ArtSTART**

This agreement, with the objective of promoting and preserving the arts in Ohio, entered into on August 17 2017 by and between the Ohio Arts Council, an agency of the State of Ohio, and hereafter referred to as the "Council," with offices at 30 East Broad Street, 33rd Floor, Columbus, Ohio 43215-3414, and the "Participant" who is listed immediately below:

City of Kent
319 S. Water Street
Kent, OH 44240-3527

Whereas, the Participant has requested financial assistance for **Kent Creativity Festival** and has submitted an application and verified its most recently completed fiscal year with financial statements (as required) to the Council, and

Whereas, the Participant pledges **\$3,457.00** as matching funds to qualify for Council assistance, and

Whereas, between **09/30/2017** and **09/30/2017**, **City of Kent** will present the 2nd annual Kent Creativity Festival, a one-day arts initiative designed to actively involve Kent residents, Kent State University students, and visitors in the creation of public art through a variety of participatory, auditory, design, and performance art mediums.

Now Therefore, the Council shall pay to the Participant an amount not to exceed the sum of \$3,457.00 subject to the following conditions and covenants:

1. This Agreement is conditioned upon the availability of funds appropriated to the Council or available to it from other sources. This Agreement is subject to the determination by the Ohio Arts Council that sufficient funds have been appropriated by the Ohio General Assembly to the Ohio Arts Council for the purposes of this contract, and to the certification of funds by the Office of Budget and Management, as required by Ohio Revised Code 126.07. If the Ohio Arts Council determines that sufficient funds have not been appropriated for the purposes of this contract, or if the Office of Budget and Management fails to certify the availability of funds, this Agreement or any renewal thereof will terminate on the date that the funding expires without any further obligation by either party.
2. If the Participant's programming is comprised, in whole or in part, of any events such as exhibit or performance, the Participant shall submit to the Council the date, time, and location as soon as known, but no later than two weeks before the event. In order to provide members of the Council Board, appropriate Council committees, and the Council staff with the opportunity to view the arts program supported by the Council, the Participant agrees to admit said individuals upon request.
3. Promptly notify the Council of any changes or problems in the program and of the need for changes to this Agreement. There shall be no variance from this Agreement without prior written approval of the Council. If any such change, substitution, or variance shall occur, the Council shall have the right to reduce its obligation under this Agreement to the extent it judges itself damaged, which judgment shall be conclusive and binding upon the Participant, or the Council may terminate this Agreement and thereafter have no further obligation to the Participant.
4. In order to provide accountability of Council funds, the Council shall reserve the right to conduct program evaluations and financial audits at such times, places, and by such means, and in such manner, as the Council, in its sole discretion, shall determine, and the Participant agrees to, and shall, fully cooperate with the Council and its agents and representatives.
5. The participant may request a partial payment which is 50 percent of the total grant. Participants in need of partial payment must complete a Partial Payment Request confirming that Council funds will be used only for expenses that have been incurred during the grant period. Denial of the request is not a breach of the Agreement or any part of it by Council. The Participant agrees to comply with all terms of the Partial Payment Request.
6. The Participant shall submit a full and certified accounting, summarizing all expenditures, as required on the Council Final Report

Form. This accounting shall be subject to financial audit and program evaluation by appropriate agencies of the State of Ohio and the United States Government. The Participant will be responsible for the safekeeping and identification of records that corroborate the program financial statements. Said records (sales receipts, invoices, travel claims, pay vouchers, etc.) must be kept in the Participant's files for a period of three (3) years after the completion of the grant period, and be produced and made available to the Council for inspection and reproduction, at the request of the Council.

7. The Council shall process a payment to the Participant for an amount not to exceed that stated above, after completion of the grant period and submission of the appropriate Council Final Report Form, which includes the Participant's financial report detailing expenditures of the Council's grant. The Final Report shall be due thirty (30) days after the completion of the grant period. Council reserves the right to cancel any grant for failure to complete the Final Report within the thirty day period stated above, unless arrangements for an extension have been made with the Council.

8. The Participant shall provide Council with documentation of the activities funded by the Council in this Agreement, including but not limited to, copies of publicity, printed materials, statements of credit, and where appropriate, photographs. These support materials shall be submitted with the Final Report. Where the Participant is awarded funds for an artistic product such as printing of a book or completion of a film or videotape, at least one copy will be made available to Council for viewing purposes to determine whether the terms of this Agreement have been met. Failure to comply with Council's request under this paragraph shall be grounds for the Council in its sole discretion to cancel or rescind this Agreement and any grants or monies due under it.

9. Credit and Publicity Requirements: By signing this Grant Agreement, Participant acknowledges that they have read and agree to the requirements outlined in the Logos and Branding page on the Ohio Arts Council's website (<http://oac.ohio.gov/brand>). The Participant agrees to all terms and conditions therein and agrees to comply with credit and publicity terms and conditions. Failure to comply with these requirements may jeopardize future funding as the Ohio Arts Council will review and confirm the grantee's past compliance with the credit and publicity requirements prior to approving any additional funding.

10. Grant funds awarded in this Agreement may not be used for brick-and-mortar activities, capital improvements, equipment purchases over \$1,000, hospitality costs, scholarship assistance, or out-of-state travel.

11. The Participant assures Council that direct efforts will be made to involve the community and that said program(s) for which grant funds have been awarded will not be offered for student credit.

12. The Council shall not be responsible or liable for any deficit arising from the Participant's program.

13. In the event the Participant ceases to program arts activities, other than for reasons described below in Article 14, and has previously received financial assistance from the Council, the Participant will reimburse the Council to the full extent of payments made by the Council pursuant to this Agreement.

14. If the Participant is unable to program arts activities during the grant period by virtue of any act or regulation of any public authority, or on account of events such as, but not limited to, war, labor difficulties, strikes, riots, epidemics, interruption of transportation services, acts of God, or any other cause beyond the Participant's control, the Council shall still be obligated to make the payment required herein, to the extent that the Participant has incurred expenses or obligations in connection therewith, which obligations could not otherwise be discharged, due to the occurrence of one of the above circumstances.

15. The Participant shall notify all persons with whom the Participant contracts that the Participant shall be solely responsible for payment and shall not represent that the operation constitutes a joint financial venture with the Council. The Participant hereby agrees to and does assume all risk of claims heretofore or hereafter arising, known, or unknown, from any matters relating to this Agreement, and in addition, agrees to save the State harmless from possible copyright infringements or other claims relating to or growing out of this Agreement or conduct which takes place arising under it. The Council can, at its own option, require the Participant to execute written contracts with those persons, or entities with whom the Participant deals. Council can require all contracts be submitted to it for its review and approval at any time it may deem advisable, and this approval shall apply to all contracts under this clause.

16. The Participant agrees to hold the Council and the State of Ohio harmless from any claims of any kind for injuries or damages which result from the making of any arrangement for said arts programs or in the performance of said program.

17. No person shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program, activity, or service on the basis of race, color, religion, sex, national origin, disability, ancestry, or age. The Participant further agrees not to discriminate against any employee or applicant for employment to be hired in the performance of this Agreement with respect to hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment because of race, color, religion, sex, national origin, disability, ancestry, or age.

18. The Participant herewith assures the Council that (1) all professional performers and related or supporting professional

Grant Agreement -1252363 183098 test- City of Kent

personnel employed on projects or productions which are financed under this Agreement will be paid, without subsequent deduction or rebate on any account, not less than the minimum compensation as determined by the Secretary of Labor to be the prevailing minimum compensation for persons employed in similar activities; (2) no part of any project or production which is financed under this Agreement will be performed or engaged in under working conditions which are unsanitary or hazardous or dangerous to the health and safety of the persons engaged in such project or production. Compliance with the safety and sanitary laws of the State of Ohio shall be prima facie evidence of compliance. The Participant also agrees to comply with, and not to violate, other laws, state or federal, including those covering health, safety and welfare, but without limitation thereto.

19. The Participant shall not assign this Agreement or any part thereof without the written consent of the Council.

20. The Participant agrees that each of the covenants of the Council contained herein is dependent upon the fulfillment of all the conditions and covenants of the Participant contained herein.

21. If any provision of this Agreement should be held invalid by a Court of the State of Ohio, all other provisions shall nevertheless be in effect and binding upon the parties.

22. This Agreement, including agreements incorporated by reference, is to be governed by the laws of the State of Ohio, and venue shall be proper in Franklin County, Ohio, in the Courts of the State of Ohio.

23. The acceptance of the terms of this Agreement has been authorized by the governing body of the Participant and the undersigned representative has been authorized to act for the Participant in the administration of this Agreement.

In witness hereof, the parties affix their signatures to this Agreement executed in triplicate on the day and year first above mentioned.

State of Ohio - Ohio Arts Council

Participant

By: *Donna S. Collins*

By: *Dave Ruller*

Donna S. Collins
Executive Director

Title: City Manager
Print Name: Dave Ruller
EIN: 346001563

*To be signed by the Chief Administrative Officer. This must be a person authorized to execute binding contracts with other entities. This Grant Agreement should not be signed by the Project Director if he/she does not have the authority to sign legal documents for the organization.

I have reviewed the grant agreement in full and agree to the terms and conditions as set forth by this contract.

RESOLUTION NO. 2017-74

A RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$3,457.00 TO THE CITY OF KENT FOR THE KENT CREATIVITY FESTIVAL FROM THE OHIO ARTS COUNCIL, AND DECLARING AN EMERGENCY.

WHEREAS, the City of Kent has received a grant of \$3,457.00 from the Ohio Arts Council for the Kent Creativity Festival; and

WHEREAS, the City wishes to accept the award of the grant.

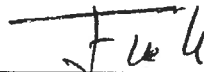
NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Kent, Portage County, Ohio, at least three-fourths (3/4) of all members elected thereto concurring:

SECTION 1. That Council does hereby authorize the City Manager on behalf of the City of Kent to accept the grant of \$3,457.00 from the Ohio Arts Council for the Kent Creativity Festival.

SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

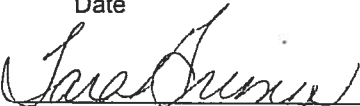
SECTION 3. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: August 16, 2017
Date



Jerry T. Fiala
Mayor and President of Council

EFFECTIVE: August 16, 2017
Date

ATTEST: 
Tara Grimm, CMC
Clerk of Council

I, TARA GRIMM, CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF RESOLUTION No. _____, ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON _____, 20_____.

TARA GRIMM, CMC
CLERK OF COUNCIL
(SEAL)



CITY OF KENT, OHIO

DEPARTMENT OF FINANCE

To: Dave Ruller, City Manager
From: David A. Coffee, Director of Budget and Finance
Date: August 29, 2017
Re: Request Council Resolution to Certify Amounts and Rates

A handwritten signature in blue ink that reads "David A. Coffee".

Please find attached a draft resolution accepting the amounts and rates of the City's various tax levies as determined by the Portage County Budget Commission, and further authorizing the necessary tax levies and certifying them to the Portage County Auditor. This is a recurring process that is required by Ohio Revised Code, Sections 5705.34 & 5705.35 to be submitted to the County Auditor by October 1st of each year.

I am respectfully requesting City Council Committee authorization of this resolution at their September 6, 2017 Committee meeting, and am also subsequently requesting City Council's final approval of the resolution at their September 20, 2017 City Council Meeting.

Thank you in advance for your support of this request and the action being sought. Should there be any questions regarding this matter I would certainly be happy to respond accordingly.

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
(CITY COUNCIL)**

Revised Code, Secs. 5705.34 & 5705.35

The Council of the City of Kent , Portage County, Ohio, met in
Regular session on the _____ day of _____, _____ at the
office of Kent City Council with the following members present:

Mr. _____ moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has
previously adopted a Tax Budget for the next succeeding fiscal year commencing January
1st, 2018 ; and

WHEREAS, The Budget Commission of Portage County, Ohio has certified its
action thereon to this Council together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Council, and what part thereof is without, and
what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Council of the City of _____, Portage
County, Ohio, that the amounts and rates, as determined by the Budget Commission in its
certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said City
the rate of each tax necessary to be levied within and without the ten mill limitation as
follows:

OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES
 Rev. Code Sec. 5705.34 & 5705.35
 Office of the Budget Commission, Portage County, Ravenna, Ohio

To the Taxing Authority of: **KENT CITY**

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED
 BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	AMOUNT APPROVED BY BUDGET COMMISSION INSIDE 10 M. LIMITATION	AMOUNT APPROVED BY BUDGET COMMISSION OUTSIDE 10 M. LIMITATION	COUNTY ESTIMATE RATE TO INSIDE 10 M. LIMIT	AUDITOR'S OF TAX BE LEVIED OUTSIDE 10 M. LIMIT
	Column I	Column II	III	IV
General	\$1,306,746	\$316,617	3.6 & 0.9	1.16
Police Pension	\$112,323		0.30	
Fire Pension	\$112,323		0.30	
West Side Fire Station		\$249,548		0.73
Recreation		\$1,148,256		3.45
TOTAL	\$1,531,392	\$1,714,421	4.2 & 1.5	5.34

\$3,245,813

COUNTY AUDITOR'S ESTIMATE

374,409,750

COUNTY AUDITOR'S ESTIMATE Kent City	OF RATE IN MILLS Field LSD	Kent CSD
LEVIES INSIDE OF 10 MILL	LIMITATION	
County	2.00	2.00
City	1.50	4.20
School	6.50	3.80
JVS		
TOTAL:	10.00	10.00
LEVIES OUTSIDE OF 10 MILL	LIMITATION	
County	11.62	11.62
City	5.34	5.34
School	48.50	107.12
JVS	4.00	0.00
Library	0.00	1.80
Portage Park District	0.50	0.50
TOTAL:	69.96	126.38
TOTAL LEVIES:	79.96	136.38

Tax estimates as they will appear on the 2018 Official Certificate of Estimated Resources.

General Fund	1, 623, 363
Police Pension	112, 323
Fire Pension	112, 323
Westside Fire Station	249, 548
Recreation	<u>1, 148, 256</u>
Tax Revenue Estimate	<u>3, 245, 813</u>

SCHEDULE B

LEVIES OUTSIDE 10 mill limitation

Levy Purpose	Date of Vote & Duration of Levy	Maximum Rate Authorized to be Levied	County Auditor's Estimate of Yield of Levy
General	11/04/14 5 years	1.16	\$316,617
West Side Fire Station	11/03/15 5 years	0.73	\$249,548
Recreation	11/03/15 Cont	1.00	\$341,846
Recreation	11/03/15 Cont	0.43	\$146,994
Recreation	11/03/09 Cont	0.50	\$171,840
Recreation	11/07/06 Cont	1.52	\$487,576

and be it further RESOLVED, That the Clerk of this Council be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. _____ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____
- Mr. _____ , _____

Adopted the _____ day of _____ , _____

President of Council

Clerk of Council

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Portage County.

I, _____, Clerk of the Council of the City of
_____, in said County, and in whose custody the Files and Records of
said Council are required by the laws of the State of Ohio to be kept, do hereby certify
that the foregoing is taken and copied from the original _____

_____ now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, _____

Clerk of Council

_____ City
Portage County, Ohio

RESOLUTION ACCEPTING THE
AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND
AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.

(City Council)

Filed _____, _____

County Auditor



Main Street Kent 2017 Q2 Progress Report

Marketing Committee – Led by Pam Petrus, owner of Diversa Advertising, the marketing team’s focus is to promote downtown Kent and its shops, restaurants, nightlife, arts, culture, great events and uncommon character. Hosting events year round, we entice visitors and Kent residents to the downtown district. We also promote the businesses and features of downtown Kent through web, email, billboard, radio, print and social media. Committee members include: Mike Beder, downtown business owner; Regan Gettens, College Town Kent vice president/property manager; Chris Hallahan, IdeaBase user experience designer; Michelle Hartman, The Burbick Companies vice president; Kim Holm, Mercy Health marketing professional; Susan McGann, Ohio Small Business Development Center business advisor; Michelle Sahr, downtown business owner; Mike Salvi, Full Spectrum Marketing vice president of business development; Nancy Whitehead, Record Publishing corporate classified director; and Tom Wilke, City of Kent economic development director.

Marketing Plan – The Main Street Kent marketing committee has developed a comprehensive marketing plan, with assistance from Full Spectrum Marketing, identifying goals and objectives to steer our efforts for the coming year. This includes increasing the attendance and profitability of our events, strategic target marketing to specific demographics/audiences, increasing activity on our website and social media through SEO (search engine optimization), email/data collection from fans/followers/event attendees, and more. It’s important to use a mix of media when promoting our events and our downtown, since we’re trying to reach a wide variety of demographics.

Good Times Magazine – To the right is a half-page ad featuring many aspects of downtown Kent including events, outdoor recreation, live music, and shopping. Several signature events are also highlighted, as well as our website and social media, so people know how to stay connected to what’s happening in downtown Kent. 100,000 copies of this publication are being distributed throughout northeast Ohio.

Downtown Kent
The best place for unique shops, food, nightlife, live music and events!

April 21	Reggae Jam
April 23	Seven Courses of Kent
June 3	Art & Wine Festival
July 14	Blues Fest
July 23	Kent Potterfest
Sept. 15	Round Town Music Festival
Sept. 23	Oktoberfest
Oct. 27	Family Friendly Halloween
Nov. 24	Black Squirrel Friday

Stay up to date on all things Kent!

www.mainstreetkent.org



aroundkent - During the second quarter, we placed a similar ad in the popular aroundkent magazine, a 64-page full-color publication, of which 10,000 copies are distributed in the area. Highlighting popular Kent events and other great things about Kent, this allows us great local exposure in a publication with a great shelf life.



Social Media – Social media marketing continues to increase, strengthening our presence on Twitter, Instagram, Facebook, and now SnapChat. Current followers: **Facebook – 11,762 (Rating: 4.9/5); Twitter – 2,722; Instagram – 2,934** and growing! Stay tuned for updates on SnapChat.



MSK Website – At the start of 2017, we launched a new website. Our newly designed, responsive site (which



automatically adjusts its appearance/layout based on the device used to view the site) is concise, easy to navigate, and full of information people want to find about Kent. More elaborate information is now prevalent regarding Main Street Kent programs, as well as the Friends of Main Street Kent support opportunity. We will continue to optimize the content on our site to ensure maximum traffic and usefulness.

Leaderboard Ads – Each month, we place a new ad on www.recordpub.com, and each ad receives a minimum of 50,000 impressions. A theme is chosen each month based on events, seasonal activity, shopping, dining, etc. We feature “Friends of Main Street Kent” (businesses that support MSK with an annual \$150 donation) in these ads as an added benefit for supporting our organization. These ads drive traffic to our website, with each ad linked to a landing page on the Main Street Kent website with more information.. Examples from January (shopping), March (restaurants) and June (Adopt-A-Spot) follow:

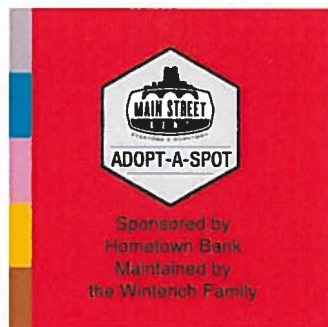
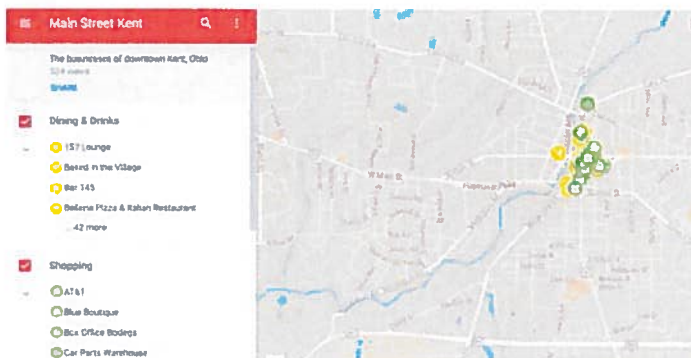


Art & Wine Festival – The eleventh annual Main Street Kent Art & Wine Festival took place on Sat., June 3rd in downtown Kent. With the addition of one new winery, several new artists, and a new variety of live music, this was our best event yet! We held a design contest for the commemorative wine glass, and chose one designed by Kara Whaley. The weather was certainly in our favor, and we reached our highest net profit at **\$40,000!** The business community reported fantastic sales that day as well, definitely a win-win.

Design Committee – The Design Committee is led by Jeff Meyers, principal architect at DS Architecture. The Design Committee is intended to be the “designing voice of the Kent community,” and is focused on the aesthetics of our downtown. Committee members include: Dylan Ball, DS Architecture project designer; Rebekkah Berryhill, Kent State University grounds supervisor; Annie Flaherty, Envisage Group vice president of technology service; Tom Hatch, Coleman Professional Services resource and business development; Julie Kenworthy, Kent Historical Society executive director; Larrie King, Glyphix Studio/KSU assistant professor; Joelle Liedke, 4Cats Art Studio owner; Jen Mapes, KSU Department of Geography assistant professor; Allan

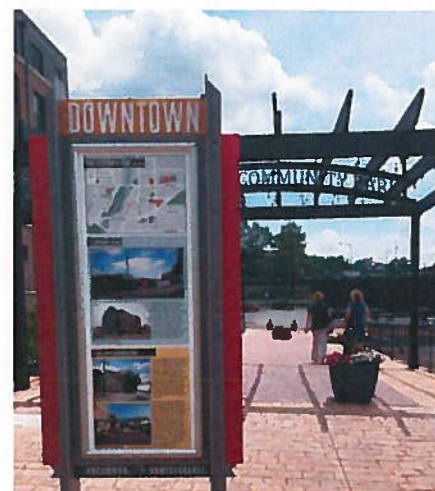
Orashan, Century 21 realtor; Amanda Paulus, KSU Office of Experiential Education director; Heather Phile, City of Kent development planner; Ricardo Sepulveda, KSU School of Music marketing associate; David Sommers, DS Architecture principal architect; Dan Tillett, Troy Construction owner; Alex Ulbricht, KSU Office of Experiential Education assistant director; Alan Walker, vice president at Each + Every.

Online Map – We created an online map of the downtown district for our website, showing all of the dining, shopping, services, points of interest, parking, and hike 'n' bike trails in the downtown district. Users can see as much or as little as they wish on this interactive map by turning categories "on" and "off." This is a very useful tool to visitors and residents alike, with our ever-changing downtown!
<http://mainstreetkent.org/visit/map/>



Adopt-A-Spot – The 2017 Adopt-A-Spot season is in full swing, with several new sponsors and gardeners joining the program this year. K&M Gardens is the new caretaker for the hanging flower baskets, and the baskets have never looked better! The veterans of Freedom Lawn Care are in charge of weeding and watering the beds, and they look great too. Many of our gardeners added perennials to the flowerbeds this year, adding longevity to the Adopt-A-Spot season, and we redesigned the signage for our flowerbeds to better align with the downtown way finding program this year. Things look great, and we have a waiting list of people who want to get involved in the program when spots become available.

Kiosk Maps – "Kent Yesterday and Today" is the new theme for the art/info side of the downtown kiosk maps. In partnership with the Kent Historical Society and local photographers Jason Prufer, Brad Bolton and Henry Halem, we created these new panels featuring the dramatic transition from "downtown Kent yesterday" to "downtown Kent today." The plan is to create new designs for the panels every so often, so we have a "library" of options to display in our kiosks.





Clean Up Kent Day – On Sat., April 22nd, we hosted the most volunteers we’ve ever had for a downtown clean up day! Employees from Smithers-Oasis sent a crew, we had boy scouts and girl scouts, community members, and Kent State students all pitching in on an awesome day of litter pickup, graffiti removal, and overall cleaning up of the downtown. The next clean up day will be scheduled for early fall.

Business Enhancement Committee – This committee is led by Eric Decker of Portage Community Bank. The focus is to drive traffic through the doors of older business as well as newer ones. In addition, the committee searches out opportunities for the businesses to work together, whether on an event, a promotion, or otherwise. **Committee members include:** Mike Beder, downtown business owner; Mike Finley, Hall-Green Agency owner; Todd Kamenash, KSU Assistant Dean of Students and Director of Student Conduct; Patrick Madonio, Brimfield Insurance owner; Josh Rider, KSU Center for Adult and Veteran Services director; Tom Wilke, City of Kent economic development director.



Chocolate Walk – Feb. 11, 2017. This popular event generates a nice profit for Main Street Kent and great foot traffic for participating businesses during a particularly slow time of year. Two hundred fifty tickets were sold at \$20 each. Business owners met many new customers and had great sales during the event. This year, Acorn Alley donated an overnight stay at the Daniel D. Smith “guest quarters” in Acorn Corner, dinner for two at Laziza, and breakfast for two at Rise & Shine Café for our big drawing, in which all attendees were entered to win. Guests came from cities all around us for this great event where people love getting out of the house to enjoy a chocolate adventure in downtown Kent.

Drink. Eat. Laugh. Progressive Event – Eighty guests joined us for a night out on the town at this fun progressive event. For an all-inclusive ticket price, attendees enjoyed cocktails at the new Franklin Hotel Bar, dinner at Laziza, a stand-up comedy show by Mike Polk, Jr. at The Kent Stage, and dessert at Tree City Coffee & Pastry. It’s quite a sight to see a roving group of this size out enjoying our downtown, and we heard lots of comments from people saying they had not ever been to some of our stops, so “mission accomplished!”

DRINK . EAT . LAUGH	
Main Street Kent Progressive Event March 25, 2017 \$75.00 per ticket (all inclusive)	
	5:00 - 8:00pm Enjoy two drinks from a select menu at the new Franklin Hotel Bar. Menu will include beer, wine and cocktails.
	8:00 - 7:30pm For dinner, choose from a menu offering seafood, chicken, beef and pasta options. Meal includes a soft drink.
	7:30pm Head to the Kent Stage for stand up by Cleveland comic and KSU alumnae Mike Polk Jr.
	Following show End the evening at Tree City Coffee & Pastry with 2 wine and dessert tastes.
Generously sponsored by	
	

Volunteer Recognition - Without our volunteers, we would not be able to accomplish the work we do year round. In an effort to recognize, retain, and recruit our valuable volunteers, we are featuring exceptional individuals on the Main Street Kent homepage and on social media every week. We are also planning a volunteer appreciation happy hour this fall, for our board members, committee members, and volunteers who work events, plant flowers, and do all the other “behind the scenes” things that make Main Street Kent so great. We are fortunate to have such a great group working with us in so many ways.



At the end of the second quarter, volunteers had donated 898 hours of their time to Main Street Kent!

Operations Committee – Our Executive Team is focused on succession planning for our Board of Directors, fundraising, and the overall sustainability of our organization. Leadership for MSK is based in our **Executive Committee**:

- **President** – Mike Finley, Hall-Green Agency
- **Vice President** – Regan Gettens, Fairmount Properties/College Town Kent
- **Treasurer** – Mike Lewis, Hometown Bank
- **Secretary** – Joan Conaway, Joan Conaway Interior Designs

Board of Directors – Mike Beder, Mike Carr, Eric Decker, Regan Gettens, Tom Hatch, Todd Kamenash, Julie Kenworthy, Maggie McKendry, Jeff Meyers, and Pam Petrus.

We’re excited to welcome our newest board member, **Maggie McKendry**, Assistant Athletic Director for Kent State University!

Board of Governors - Ron Burbick, Michelle Sahr, Tom Wilke

Strategic Planning – Janus Small Associates facilitated our long-term strategic planning in a half-day session on Sat., Jan. 28th. Our team is excited and committed to continuing our work to revitalize, promote, beautify and sustain our great city. Key points of our strategic plan include an increased focus on branding and awareness of our organization, formalizing our volunteer program, deepening our KSU connections, continuing to grow resources for organizational financial security, and more. Our strategic plan will be the guide for all of our work moving forward, with plans to reassess it each year.



Annual Accreditation – Heritage Ohio made its yearly visit to Kent on March 8th for our official annual evaluation. After a meeting with city manager Dave Ruller, MSK committee reports, and a thorough assessment of our program’s 2016 achievements, Main Street Kent received official certification for the year 2016. A score of **99%** reflects the strength of our board, staff, and volunteers, as well as the breadth of our relationships with other organizations, businesses and the city of Kent.

Annual Awards Celebration – On June 15th, we hosted this annual event to recognize our volunteers, celebrate our successes from the previous year, and look forward to the coming year. The Kent Historical Society graciously hosts us each year, as we have a casual gathering with food and beverages and a presentation of awards to our greatest contributors/supporters for the year.

2016 Main Street Kent Award Recipients - The **Venice Café** received “small business of the year” for hosting a multitude of Main Street Kent events including Santa’s Tavern Trek, a celebratory happy hour after the annual Heritage Ohio evaluation, and a half-day marketing strategy session for the group. **Portage Community Bank** received “large business of the year,” in honor of their consistent board participation and strong financial support since Main Street Kent’s beginning. The **Kent Historical Society** received “non-profit of the year” for their gracious hosting of the annual awards event, strong leadership on the MSK board of directors, and assistance with photography and composition of the historic panels on the downtown kiosk maps. The “president’s award” was granted to **Jim Bowling** of the City of Kent for his unwavering support, always being responsive and willing to connect the right people to make things happen, and his key role in the creation of the Dan Smith Community Park. The “volunteer of the year” was given to **Dr. Jen Mapes** of Kent State University, who is a key contributor to the design committee, particularly in creating the downtown kiosk maps and online maps. The final award announced was the “Ron Burbick Award,” and the recipient...**Michelle Hartman**, vice president of operations for the Burbick Companies/Acorn Alley. Michelle volunteers her time to help a variety of non-profit ventures including Main Street Kent, the Chamber of Commerce, Dan Smith Community Park, Kent Social Services, Brunch Bunch, and more. Ron Burbick attributes much of the success of his downtown projects to Michelle’s hard work, intuitiveness, commitment, integrity, and most importantly, her desire to help others.



We appreciate the ongoing support of the City of Kent! We look forward to continuing our partnership with all of the organizations (<http://www.mainstreetkent.org/our-supporters>) that help us continue our mission: **Working to strengthen and beautify downtown Kent while fostering economic development, historic preservation, and a sense of community.**



Main Street Kent

2017 INCOME ELIGIBLE FOR CITY MATCH

January - June, 2017

	TOTAL
INCOME	
4030 Corporate Sponsors & Foundations	
4031 Board Member Donations	1,075.00
4040 Friend of Main Street Kent	1,969.13
4048 Legacy Partners (10k+)	13,994.32
4049 Extraordinary Partner	2,000.00
Total 4030 Corporate Sponsors & Foundations	19,038.45
Total Income	\$19,038.45
GROSS PROFIT	\$19,038.45
EXPENSES	
Total Expenses	
NET OPERATING INCOME	\$19,038.45
OTHER INCOME	
4065 Fundraising Events	
4300 Annual Dinner	959.94
4310 Art & Wine Festival	
4311 Art & Wine Income	65,080.70
Total 4310 Art & Wine Festival	65,080.70
4320 Potterfest	22,871.30
4330 Oktoberfest	3,000.00
4340 Chocolate Walk	4,627.90
4360 Seven Courses	5,009.96
4380 Progressive events	6,356.74
Total 4065 Fundraising Events	107,906.54
Total Other Income	\$107,906.54
NET OTHER INCOME	\$107,906.54
NET INCOME	\$126,944.99

**KENT POLICE DEPARTMENT
JULY 2017**

	JUL 2016	JUL 2017	TOTAL 2016	TOTAL 2017
CALLS FOR SERVICE	2293	2188	17023	15860
FIRE CALLS	321	351	2275	2444
ARRESTS, TOTAL	156	154	1282	1155
JUVENILE ARRESTS	1	13	55	69
O.V.I. ARRESTS	12	16	114	108
TRAFFIC CITATIONS	261	226	2211	1875
PARKING TICKETS	479	953	4643	7523
 ACCIDENT REPORTS	 48	 50	 625	 415
Property Damage	25	28	440	236
Injury	10	6	69	46
Private Property	10	10	87	105
Hit-Skip	1	4	19	18
OVI Related	1	2	9	10
Pedestrians	1	0	5	0
Fatals	0	0	0	0
 U.C.R. STATISTICS				
Homicide	0	0	1	0
Rape	0	0	0	1
Robbery	2	0	6	6
Assault Total	18	12	123	111
Serious	4	1	31	21
Simple	14	11	92	90
Burglary	11	4	53	49
Larceny	28	34	172	203
Auto Theft	2	0	12	6
Arson	0	0	1	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	61	50	368	376
 CRIME CLEARANCES				
Homicide	0	0	2	0
Rape	0	0	0	1
Robbery	0	0	2	3
Assault Total	16	11	105	96
Serious	3	0	19	15
Simple	13	11	86	81
Burglary	1	0	13	8
Larceny	5	5	38	35
Auto Theft	0	0	3	1
Arson	0	0	1	0
Human Trafficking:Servitude	0	0	0	0
Human Trafficking:Sex Acts	0	0	0	0
TOTAL	22	16	164	144

**City of Kent
Income Tax Division**

July 31, 2017

Income Tax Receipts Comparison - (Excluding 0.25% Police Facility Receipts)

Monthly Receipts

Total receipts for the month of July, 2017	\$1,161,945
Total receipts for the month of July, 2016	\$1,070,843
Total receipts for the month of July, 2015	\$1,844,744

Year-to-date Receipts and Percent of Total Annual Receipts Collected

	<u>Year-to-date Actual</u>	<u>Percent of Annual</u>
Total receipts January 1 through July 31, 2017	\$8,682,725	60.67%
Total receipts January 1 through July 31, 2016	\$8,387,712	59.35%
Total receipts January 1 through July 31, 2015	\$8,889,858	60.92%

Year-to-date Receipts Through July 31, 2017 - Budget vs. Actual

<u>Year</u>	<u>Annual Budgeted Receipts</u>	<u>Revised Budgeted Receipts</u>	<u>Year-to-date Actual Receipts</u>	<u>Percent Collected</u>	<u>Percent Remaining</u>
2017	\$ 14,311,290	\$ 14,311,290	\$ 8,682,725	60.67%	39.33%

Comparisons of Total Annual Receipts for Previous Nine Years

<u>Year</u>	<u>Total Receipts</u>	<u>Change From Prior Year</u>
2008	\$ 10,712,803	1.63%
2009	\$ 10,482,215	-2.15%
2010	\$ 10,453,032	-0.28%
2011	\$ 10,711,766	2.48%
2012	\$ 12,063,299	12.62%
2013	\$ 12,397,812	2.77%
2014	\$ 13,099,836	5.66%
2015	\$ 14,592,491	11.39%
2016	\$ 14,133,033	-3.15%

Submitted by



Director of Budget and Finance

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
(Excluding 0.25% Police Facility Receipts)
as of Month Ended July 31, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,133,206	\$ 1,154,690	\$ 1,228,846	\$ 74,156	6.42%
February	1,025,924	1,099,532	1,072,047	(27,485)	-2.50%
March	1,092,324	1,182,357	1,133,943	(48,413)	-4.09%
April	1,432,498	1,413,680	1,561,337	147,657	10.44%
May	1,188,681	1,226,790	1,233,090	6,300	0.51%
June	1,172,480	1,239,820	1,291,517	51,697	4.17%
July	1,844,744	1,070,843	1,161,945	91,101	8.51%
August	1,126,103	1,219,361			
September	934,913	1,109,848			
October	1,148,218	1,226,785			
November	1,262,728	1,020,285			
December	1,230,671	1,169,043			
Totals	\$ 14,592,491	\$ 14,133,033	\$ 8,682,725		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,133,206	\$ 1,154,690	\$ 1,228,846	\$ 74,156	6.42%
February	2,159,130	2,254,221	2,300,893	46,671	2.07%
March	3,251,454	3,436,578	3,434,836	(1,742)	-0.05%
April	4,683,953	4,850,258	4,996,173	145,915	3.01%
May	5,872,634	6,077,048	6,229,263	152,215	2.50%
June	7,045,114	7,316,868	7,520,780	203,912	2.79%
July	8,889,858	8,387,712	8,682,725	295,013	3.52%
August	10,015,961	9,607,073			
September	10,950,874	10,716,920			
October	12,099,092	11,943,705			
November	13,361,820	12,963,990			
December	14,592,491	14,133,033			
Totals	\$ 14,592,491	\$ 14,133,033			

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)
as of Month Ended July 31, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 414,915	\$ 421,390	\$ 436,131	\$ 14,741	3.50%
February	380,146	385,108	398,208	13,099	3.40%
March	419,335	442,123	441,069	(1,054)	-0.24%
April	421,050	422,702	474,495	51,793	12.25%
May	410,426	459,795	428,818	(30,977)	-6.74%
June	445,804	410,589	425,646	15,057	3.67%
July	389,954	0	403,532	403,532	N/A
August	400,211	808,425			
September	336,026	350,859			
October	407,766	469,297			
November	466,654	447,327			
December	424,587	438,817			
Totals	\$ 4,916,874	\$ 5,056,433	\$ 3,007,898		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 414,915	\$ 421,390	\$ 436,131	\$ 14,741	3.50%
February	795,061	806,499	834,338	27,840	3.45%
March	1,214,397	1,248,622	1,275,407	26,786	2.15%
April	1,635,447	1,671,324	1,749,902	78,579	4.70%
May	2,045,873	2,131,119	2,178,721	47,602	2.23%
June	2,491,676	2,541,708	2,604,367	62,659	2.47%
July	2,881,630	2,541,708	3,007,898	466,190	N/A
August	3,281,842	3,350,133			
September	3,617,868	3,700,992			
October	4,025,633	4,170,289			
November	4,492,287	4,617,616			
December	4,916,874	5,056,433			
Totals	\$ 4,916,874	\$ 5,056,433			

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts from Kent State University
(Excluding 0.25% Police Facility Receipts)

Comparisons of Total Annual Receipts for Previous Nine Years

Year	Total Receipts	Percent Change
2008	\$ 3,919,539	5.71%
2009	\$ 4,090,788	4.37%
2010	\$ 4,267,465	4.32%
2011	\$ 4,246,372	-0.49%
2012	\$ 4,436,666	4.48%
2013	\$ 4,603,095	3.75%
2014	\$ 4,778,094	3.80%
2015	\$ 4,916,874	2.90%
2016	\$ 5,056,433	2.84%

2017 CITY OF KENT, OHIO
Comparison of Income Tax Receipts
Police Facility Dedicated Income Tax Receipts - 1/9 of Total (0.25%)
as of Month Ended July 31, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 141,635	\$ 144,319	\$ 153,588	\$ 9,269	6.42%
February	128,226	137,426	133,991	(3,435)	-2.50%
March	136,525	147,779	141,727	(6,052)	-4.10%
April	179,042	176,690	195,145	18,455	10.44%
May	148,568	153,332	154,119	787	0.51%
June	146,544	154,960	161,421	6,461	4.17%
July	230,567	133,840	145,227	11,386	8.51%
August	140,747	152,403			
September	116,851	138,715			
October	143,511	153,331			
November	157,823	127,521			
December	153,817	146,114			
Totals	\$ 1,823,856	\$ 1,766,430	\$ 1,085,218		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 141,635	\$ 144,319	\$ 153,588	\$ 9,269	6.42%
February	\$ 269,861	\$ 281,745	287,579	5,834	2.07%
March	\$ 406,386	\$ 429,524	429,306	(218)	-0.05%
April	\$ 585,428	\$ 606,214	624,451	18,237	3.01%
May	\$ 733,997	\$ 759,546	778,570	19,025	2.50%
June	\$ 880,540	\$ 914,506	939,992	25,486	2.79%
July	\$ 1,111,107	\$ 1,048,346	1,085,218	36,872	3.52%
August	\$ 1,251,854	\$ 1,200,749			
September	\$ 1,368,705	\$ 1,339,464			
October	\$ 1,512,216	\$ 1,492,795			
November	\$ 1,670,040	\$ 1,620,316			
December	\$ 1,823,856	\$ 1,766,430			
Totals	\$ 1,823,856	\$ 1,766,430			

2017 CITY OF KENT, OHIO
Comparison of Total Income Tax Receipts - Including Police Facility Receipts
as of Month Ended July 31, 2017

Monthly Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,274,841	\$ 1,299,009	\$ 1,382,434	\$ 83,426	6.42%
February	\$ 1,154,150	\$ 1,236,958	1,206,038	(30,920)	-2.50%
March	\$ 1,228,849	\$ 1,330,136	1,275,670	(54,465)	-4.09%
April	\$ 1,611,541	\$ 1,590,370	1,756,482	166,112	10.44%
May	\$ 1,337,250	\$ 1,380,122	1,387,209	7,087	0.51%
June	\$ 1,319,024	\$ 1,394,780	1,452,938	58,158	4.17%
July	\$ 2,075,311	\$ 1,204,684	1,307,171	102,488	8.51%
August	\$ 1,266,850	\$ 1,371,764			
September	\$ 1,051,764	\$ 1,248,563			
October	\$ 1,291,729	\$ 1,380,115			
November	\$ 1,420,551	\$ 1,147,806			
December	\$ 1,384,487	\$ 1,315,157			
Totals	\$ 16,416,347	\$ 15,899,464	\$ 9,767,943		

Year-to-Date Receipts				Comparisons	
Month	2015	2016	2017	Amount	Percent Change
January	\$ 1,274,841	\$ 1,299,009	\$ 1,382,434	\$ 83,426	6.42%
February	2,428,991	2,535,966	2,588,472	52,506	2.07%
March	3,657,840	3,866,102	3,864,142	(1,960)	-0.05%
April	5,269,381	5,456,472	5,620,624	164,152	3.01%
May	6,606,631	6,836,594	7,007,833	171,239	2.50%
June	7,925,654	8,231,374	8,460,772	229,398	2.79%
July	10,000,966	9,436,058	9,767,943	331,885	3.52%
August	11,267,815	10,807,822			
September	12,319,580	12,056,385			
October	13,611,309	13,436,500			
November	15,031,860	14,584,306			
December	16,416,347	15,899,464			
Totals	\$ 16,416,347	\$ 15,899,464			