

**CITY OF KENT, OHIO**

**2007 RECOMMENDED BUDGET**

**CITY OF KENT**  
**2007 RECOMMENDED BUDGET**  
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# 2007 Budget Message

Honorable Mayor and Members of Kent City Council,

Together, the city staff and I have prepared the **Proposed Fiscal Year 2007 Kent City Budget** for Council consideration. In developing the 2007 budget our challenge was to find ways to stretch resources for the eighth consecutive year so that we remain capable of delivering services that meet the expectations of our citizens while also honoring our commitment to fiscal responsibility. I believe we have accomplished that by submitting a budget that focuses resources on core services and Council priorities. The 2007 Proposed Budget will not meet all of the needs of either our community or our employees but it does enable us to move forward with our commitment to adopt a long term financial strategy in 2007.

## About the Budget

The budget serves as a blueprint for the upcoming year and provides a snapshot of the City's fiscal condition for 2007. The budget translates the values of our community into dollars and cents, detailing the costs of city services and programs in a way that is meant to be easy to read and understand. The purpose of this Manager's Message is to summarize the budget and bring to the forefront those issues that will need to be considered as Council moves forward with its final adopted budget. In its adopted form, the budget becomes a work plan of objectives to be accomplished over the coming year.

## What This Budget Does

The proposed budget addresses the most significant challenges facing our community in 2007. We've maintained staffing levels for critical public safety services. We've shifted resources to better align with our most pressing community needs. We've made some cuts and consolidations in order to do more with less. We've done what we've had to do to maintain the quality of life enjoyed in Kent for another year.

Despite the ongoing fiscal challenges, the recommendations in this proposed budget continue to focus on City Council priorities, directing resources toward essential services, basic infrastructure requirements and maintaining the City's commitment to neighborhoods. Our ability to sustain services through what has become an extended economic recession for Kent has rested on the conservative fiscal policies adhered to by the City Council and the organization over the past eight years—a commitment we must maintain again next year.

This budget offers few surprises. The enterprise funds will hold their own for another year while the General Fund continues to struggle with needs that exceed our capacity to pay for them. We are proud that this community has come to expect a high level of city services from us, but it is becoming increasingly difficult to meet all those needs with existing revenues.

The 2007 budget represents another escalation in belt tightening as we adopted a "no net" increase requirement for each department this year. In previous years, we allowed budget line items to rise commensurate with rates of inflation but even that was cut out this year. As in years past, we will also continue the freeze in hiring for non-critical positions with the intent of reducing expenditures and preserving vacancies to avoid lay-offs if services are to be reduced or eliminated.

**More Cuts**

In making more cuts, the total city operation and maintenance budget for 2007 is \$60,000 less than 2006. With the exception of a few unavoidable cost increases, such as vehicle fuel and utilities, budget line items are uniformly less or the same as last year – which given material cost increases ranging from 3% to 16% -- is a credit to the resourcefulness of city employees to do more with less.

When we started developing the 2007 budget we set a goal to provide for the continuation of core city services at no less than 2006 service levels – and I believe we have done so. But it has come at a price. We have had to make concessions in many areas, cutting travel and training, delaying equipment replacements, freezing positions and deferring infrastructure maintenance. After 8 years of cuts, this approach cannot continue to be sustained much longer without significant consequences. Infrastructure maintenance needs that are left unattended will lead to more expensive repairs down the road. A workforce asked to do too much, with too little, for too long will struggle with injuries, morale and performance.

As your staff we understand and accept these consequences for 2007 knowing that after 11 months of financial study we are close to a solution. As dire as a \$2 million deficit may appear, we are optimistic that we can turn the corner and put Kent back on track for a prosperous future. We made a commitment to Council and the community to fix the problem by working towards a multi-year financial strategy and we will uphold that commitment even if it means another year of financial stress for 2007.

The 2007 proposed budget also honors our commitment to the city workforce – which is operating at a level that is 10% smaller than it was 8 years ago – by keeping salaries competitive with cost of living and merit increases as agreed to in our labor contracts. In times of fiscal shortfall this commitment is significant, but we did it because we know that whatever we want to do, or hope to do as a city, depends upon our employees to make it happen, and the budget makes sure they are compensated in a way that is commensurate with their workload and the significance of the challenges they face.

Although the budget shortfall has again required the use of reserve funds in 2007 to balance the city budget, the city has continued to be prudent in our use of reserve funds and this cautious approach is one of the key factors that has enabled Kent to sustain a favorable Aa3 bond rating with Moody's. This "high quality" rating has translated directly to the City's bottom line by keeping interest rates low when we borrow money.

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**Reserve Funds**

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Finally, this budget once again illustrates the dilemma that we have drawn attention to over the last several years: job growth has not occurred at a rate that is capable of supporting routine increases in service costs so we've increasingly had to rely on reserve funds to balance the budget. Conservative fiscal management has stretched reserve balances to fill this gap in the short term, but we are moving closer to exhausting those balances sometime in 2009.

## What This Budget Does Not Do

Our city budgets are approved on a year-by-year basis, but this budget in particular looks no further than the 12 months of 2007. The limitations of our current revenues and expenditures do not afford us the opportunity to leverage our budget as an investment for future growth. Instead, this budget is focused on sustaining what we have, using available resources to keep services whole.

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**Short Term Focus**

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This budget does not solve our structural deficit. Instead, it is about holding the line for another year so that we have time to finish what we started back in January 2006 when we began our financial strategy study. To that end, this budget only tackles the immediate challenge of getting us through another year with insufficient revenues.

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It is important to remember that the \_\_\_\_\_ budget is the means by which we translate our strategies into actions. \_\_\_\_\_ **Failing Strategy** \_\_\_\_\_ With that in mind, the budget is not the problem; it is a symptom of a failing \_\_\_\_\_ financial strategy that seeks to do more than it can afford to pay for. For years, the staff has worked to treat the symptom through budget cuts, but until changes are made to the City's core financial strategy, the best we can hope for is to delay the inevitable – and unfortunately the inevitable moves closer with each passing year.

I would also note that the structural shortfall was not created in a single year nor will it likely be solved in a single budget – which is why we all agreed to take the unprecedented step of spending an entire year to study the problem and develop a multi-year solution. We've invested a lot of time in that study and with a financial strategy proposal in-hand from our Blue Ribbon Panel we did not want to do anything in this budget to undermine or disrupt the progress of that effort.

## Budget Economic Context

As is the case every year, one of the more challenging parts of formulating a budget for the coming year is projecting the condition of the local economy and the associated level of revenue collections. Monitoring of revenue collections through the first nine months of 2006 have confirmed \_\_\_\_\_ the key assumptions used to build the 2007 budget: 1) income tax revenues are flat; 2) the Kent economy remains in transition with a declining manufacturing base that has yet to be replaced; 3) Kent State University (our largest employer) is sustaining, not growing, its employee base; 4) the JEDD's \_\_\_\_\_ **Revenue Forecast** \_\_\_\_\_ hold promise, but it will be years before significant new income tax dollars will be generated from the current business growth in the townships; and 5) the city does not have the depth of economic development resources to out-compete with cities in our region for new business prospects.

As a result, we took a conservative approach in our budget projections for General Fund revenue collections and used a 2% growth factor for income taxes and 5.6% for property taxes (reflecting the six year re-valuation and replacement of levies).

## Budget Snapshot

### **Related Budget Facts**

- The City will satisfy the 25% threshold for capital expenditures as required by City Charter by allocating \$3.8 million towards capital (38.7%) in 2007.
- There are no water rate increases proposed for 2007 but the previously approved 3% sewer rate increase will go into effect January 1, 2007 (adding approximately \$1.14/house/month).
- Social Services funding has been reduced for the second year in a row by \$10,000 from \$110,000 to \$100,000.
- Personnel costs are up 3.2% over 2006 figures.
- Operations and Maintenance Costs are down approximately 1% from 2006 figures.
- Between \$2 and \$3 million in reserve funds will likely be required to balance the budget in 2007 depending on actual outlays made during the year.
- The City's debt load continues to decline as we pay off our debt with the 2007 balance down by approximately \$800,000 from 2006.

- Three vacant firefighter and 2 police officer positions were kept in the budget, but they will remain unfilled.
- This budget marks the 23<sup>rd</sup> year in a row without an income tax rate increase.
- \$128,000 has been allocated to cover relevant land banking expenses.
- \$100,000 remains budgeted for urban renewal of downtown Kent.
- \$77,000 in salary and benefits have been allocated to support the Downtown Main Street Program in Kent.
- CDBG funds have been reduced by \$40,000 due to a smaller federal distribution.

### **Unfunded Budget Priorities**

The proposed 2007 budget does not include funding for several key strategic priority investments such as increases in fire and police personnel, expanded neighborhood services and economic development initiatives. These program and service enhancements exceed our funding capacity for next fiscal year, but they remain city management priorities for future investment when deemed affordable by City Council.

## 2006 Budget Highlights

Our budget provides an opportunity to reflect upon where we've come as we prepare to set our course for where we're going next year. Despite difficult economic times, I believe that there is much to be proud of this past year.

- ✓ We have continued to uphold our commitment to reinvest in Kent's infrastructure through our capital plan.
- ✓ We resolved our legal dispute with CSX Railroad and the Middlebury Road bridge is scheduled to re-open before the end of 2006.
- ✓ We used \$75,000 in city personnel dollars to leverage a \$80,000 in private funds to jump start the Downtown Main Street Program in Kent.
- ✓ We made progress compelling renovation of the old hotel.

## Final Budget Remarks

I began this budget message by noting that the City staff and I have prepared this budget together and I want to end on that same note. Developing tough budgets is hard on everyone in the organization. It's even harder when you do it 8 years in row. Yet in the end, your staff delivered, as they always do.

As the manager I set a budget goal of "no net" increase and the departments made it happen. Many creative solutions have been \_\_\_\_\_ put forth by staff in an effort to balance the budget without major service \_\_\_\_\_ impacts. I would like to acknowledge the collective efforts of the finance \_\_\_\_\_ department, the department heads and all the employees who contributed \_\_\_\_\_ ideas and a tremendous amount of

**Working Together**

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work to the preparation of this document. For all of these efforts, I am extremely grateful and proud.

We are in the midst of one of the most challenging periods in our city's financial history. The good news is that we have the expertise and commitment of an exceptional workforce to provide the best service possible to this community. The staff and I ask for your continued support, and we offer you in return our unwavering dedication as we pursue the best interests of our citizens and the community we call home.

Respectfully,

A handwritten signature in black ink that reads "Dave Ruller". The signature is stylized, with a large, sweeping "D" and "R".

Dave Ruller  
City Manager

And the Kent City Staff.



CITY OF KENT, OHIO  
ELECTED AND APPOINTED OFFICIALS

ELECTED OFFICIALS

John H. Fender	Mayor/Council President
Garret M. Ferrara	Councilmember - Ward 1
Carrie L. Gavriloff	Councilmember - Ward 2
Wayne A. Wilson	Councilmember - Ward 3
John M. Kuhar	Councilmember - Ward 4
Edward C. Bargerstock	Councilmember - Ward 5
Beth A. Oswitch	Councilmember - Ward 6
Michael A. DeLeone	Councilmember at Large
Richard L. Hawksley	Councilmember at Large
William J. Schultz	Councilmember at Large

APPOINTED OFFICIALS

David A. Ruller	City Manager
William C. Lillich	Safety Director
James R. Silver	Law Director
Barbara A. Rissland	Budget and Finance Director
Eugene K. Roberts	Service Director
John B. Ferlito	Health Commissioner
Gary S. Locke	Acting Community Development Director
John J. Idone	Parks and Recreation Director
James A. Peach	Police Chief
James A. Williams	Fire Chief

# CITY OF KENT, OHIO

## Definition of Expenditure Categories Operation and Maintenance Accounts Only

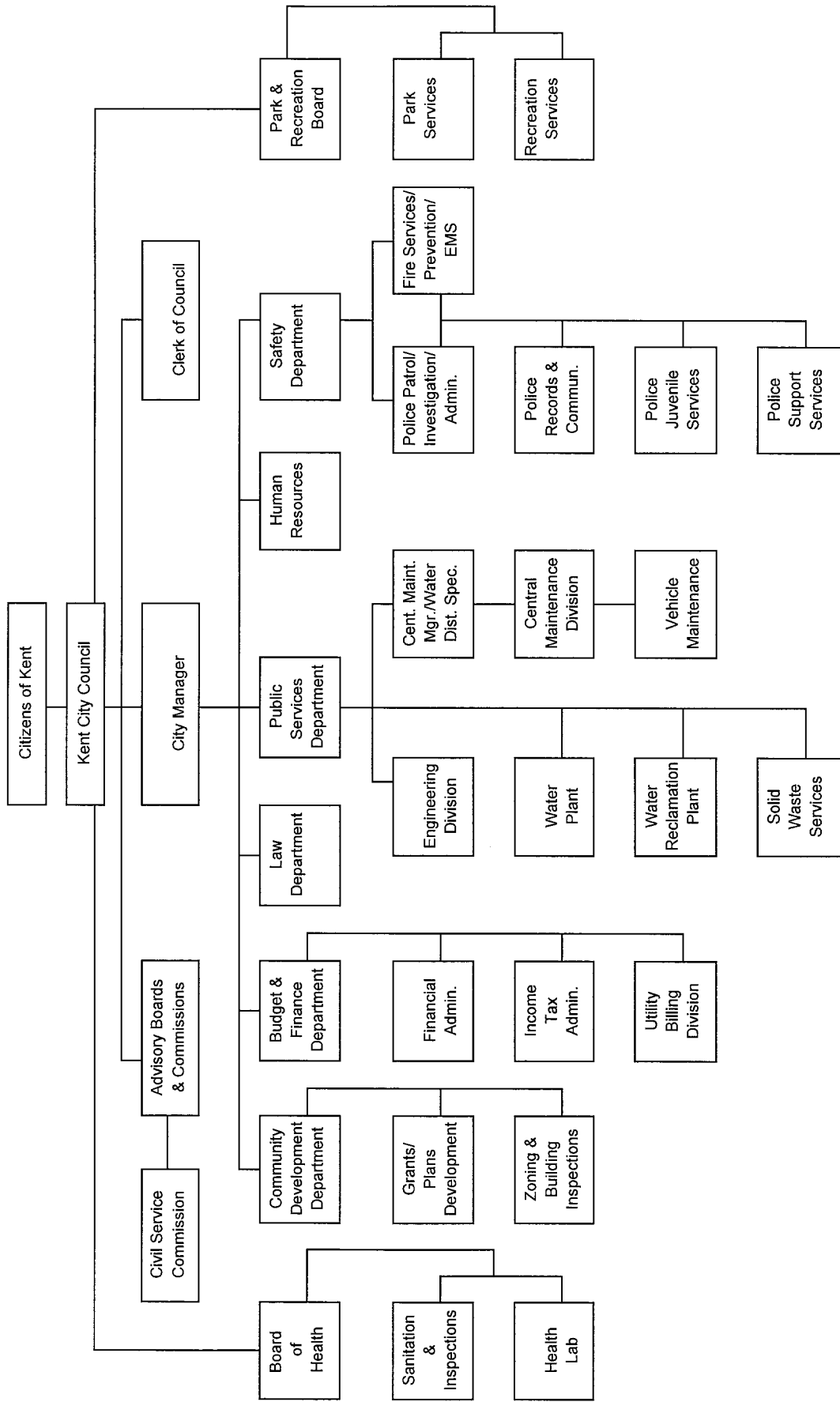
- 21 *Travel and Transportation* - Includes any costs associated with travel by City employees on official business. Such charges may include costs for lodging, meals, common carrier fares, car rental, mileage allowance, tolls, parking charges, per diem allowances, phone calls and other incidental costs of traveling. Also included in this category would be registration fees for meetings and conferences.
- 22 *Training* – Includes any costs associated with job-related training. This category is being used by the Fire Department to track expenditures by cost center..
- 28 *Vehicle Fuel* - Represents the cost of gasoline purchased in bulk by the City for use in its vehicles and power equipment. Vehicle and equipment supplies such as motor oil and tires are charged to line 42, operating materials.
- 31 *Utilities* - Expenditures for the purchase of electricity, natural gas, water and sewer services provided by both public and private utilities.
- 32 *Communications and Postage* - Services provided by businesses to assist in transmitting and receiving messages or information. Included in this category are such costs as postage, telephone usage and installation, fax transmission, post office box rental, radio equipment accessories, alarm system purchases and express delivery charges.
- 33 *Rents and Leases* - Expenditures for leasing or renting land, buildings or equipment for both temporary and long-term use by the City. This category includes vehicle rental for other than travel on official business and capital and operating lease agreement payments.
- 34 *Professional Services* - Contracted services that by their nature can be performed only by persons or firms with specialized skills and knowledge. Included are the services of management consultants, architects, engineers, lawyers, auditors and physicians. Fees for banking services (e.g., safekeeping and trustee services, fiscal agency, account maintenance, etc.) are also included. Education and training services provided by formal institutions (including the State of Ohio) are recorded here.
- 35 *Maintenance of Equipment and Facilities* - Expenditures for repair and maintenance services and provided by outside persons or firms. Includes the cost of service, maintenance, overhaul, part replacement or rework of any City equipment (including computer equipment) or facility. Annual maintenance contracts and agreements are charged here.
- 36 *Insurance and Bonding* - Expenditures for all types of insurance including, property, automobile, general liability and employee fidelity are charged here. Insurance related to employee benefits (e.g., health and life insurance) are not recorded here.

# CITY OF KENT, OHIO

## Definition of Expenditure Categories Operation and Maintenance Accounts Only

- 37 *Printing, Photocopying and Advertising* - Costs of printing, reproduction, microfilming, photographing, blueprinting and binding are recorded in this category. Custom form design and printing charges are also included here. Publication of announcements, official notices and legal ads in professional publications, newspapers and periodicals or broadcast over radio and television are charged to this account.
- 38 *Criminal Apprehension* - Expenditures related to so-called "sting operations" conducted by the City's Police Department. The purpose of these operations is to apprehend and prosecute persons involved in illegal activities.
- 39 *Miscellaneous Contractual Services* - Includes the costs of contracted services provided to the City but not elsewhere classified. Examples of such costs include professional society and association dues, software license agreements and solid waste removal.
- 41 *Office Supplies* - Expenditures for the purchase of office supplies including, but not limited to, pencils, pens, erasers, paper clips, staples, ribbons, tape, notepads, rubber bands, calendars and copy paper.
- 42 *Operating Materials* - Purchases of materials used in the fulfillment of departmental operations are recorded in this account. Examples of such items include cleaning supplies, chemicals, drugs and medicines, lab supplies, road salt and cinders, food, motor oil, tires, lubricants, gravel, lumber, sand and hardware. Subscriptions to newspapers and periodicals are also included in this classification.
- 44 *Small Tools and Minor Equipment* - Purchases of tools and equipment costing less than \$2,500 are recorded in this account. Items may include hammers, saws, wrenches, garden tools, small power tools, rakes, shovels. Tool and equipment items costing more than \$2,500 are charged to line 63, capital equipment.
- 45 *Ammunition* - Expenditures for the purchase of ammunition for weapons used by the City's Police Department.
- 46 *Prisoner Sustenance* - Costs related to the physical needs of prisoners housed in the City jail. Items purchased from this account may include meals, toiletries and medicines.
- 48 *Fees Remitted to the State* - Fees mandated by the Ohio Revised Code and collected by the City which must periodically be remitted to the State.

# CITY OF KENT, OHIO ORGANIZATIONAL CHART



**CITY OF KENT, OHIO**

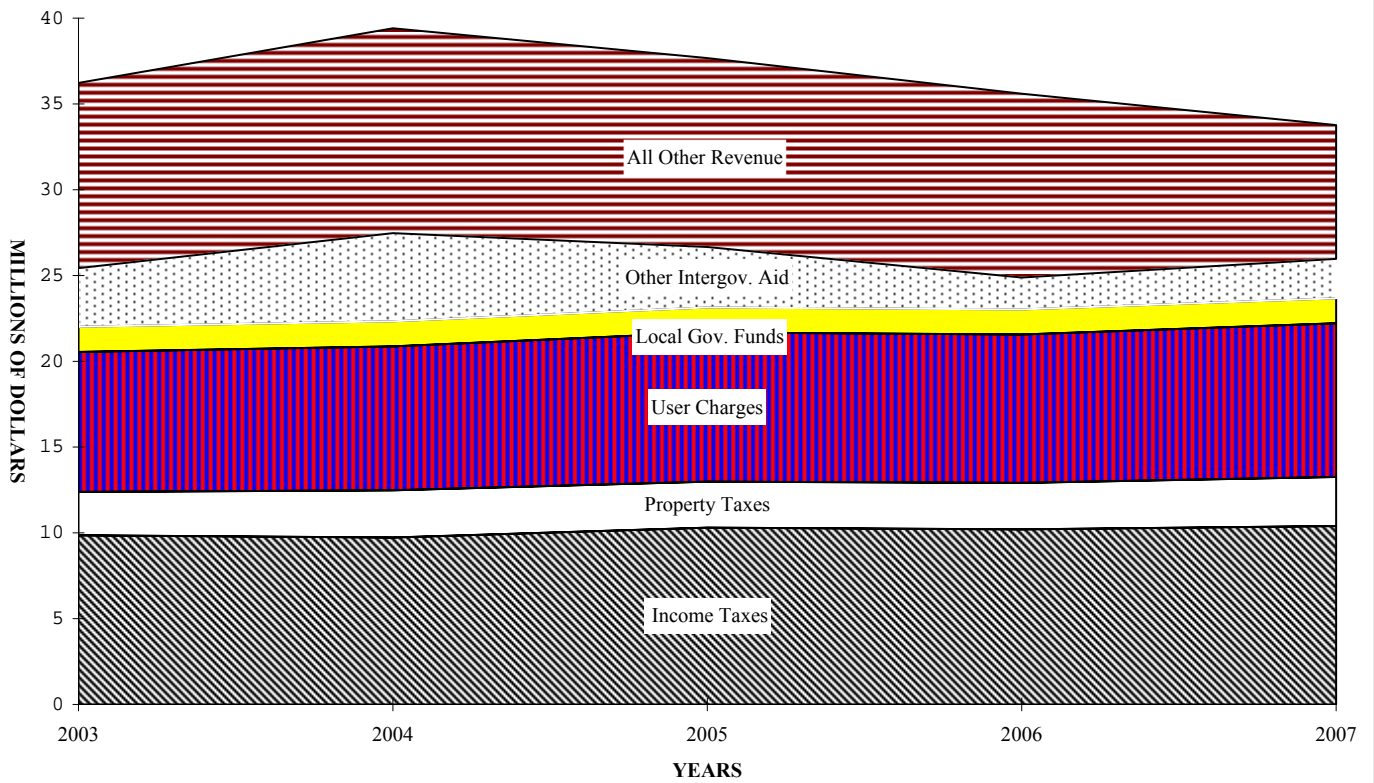
**2007 RECOMMENDED BUDGET**

**OVERVIEW**

**CITY OF KENT, OHIO**  
**2007 RECOMMENDED BUDGET**  
**REVENUE CATEGORY COMPARISON**

<u>CATEGORY</u>	<u>2005 ACTUAL</u>	<u>2006 APPROVED BUDGET</u>	<u>2007 RECOMMEND BUDGET</u>
<b>TAXES</b>			
Income Tax	\$ 10,305,381	\$ 10,200,000	\$ 10,400,000
Property Tax	2,677,735	2,709,653	2,861,250
Motor Vehicle License Tax	124,764	135,000	125,000
Lodging Tax	5,803	7,800	6,000
Franchise Tax	185,651	180,000	190,000
Subtotal Taxes	13,299,334	13,232,453	13,582,250
<b>USER CHARGES</b>			
Sewer	3,505,297	3,500,000	3,650,000
Water	2,813,574	2,850,000	2,850,000
Recycling	372,096	366,000	376,000
Storm Water Drainage	535,713	526,000	540,000
Intergovernmental	399,929	375,000	420,000
Recreation	403,326	406,000	466,000
Other	665,870	628,500	649,600
Subtotal User Charges	8,695,805	8,651,500	8,951,600
<b>FEDERAL, STATE AND LOCAL AID</b>			
Federal Aid	7,534	0	0
Grants - Community Development	434,716	347,271	310,357
- CHIP	290,000	0	0
- Solid Waste	0	0	0
- EPA	289,240	0	0
- Issue II	810,000	0	390,000
Local Government Fund	1,458,356	1,461,654	1,458,356
Shared Taxes and Fees	1,693,853	1,510,830	1,601,430
Subtotal Federal, State and Local Aid	4,983,699	3,319,755	3,760,143
<b>INTEREST EARNINGS</b>	697,440	640,000	1,035,000
<b>FINES AND FORFEITURES</b>	371,362	343,000	305,000
<b>PERMITS, LICENSES, INSPECTIONS</b>	348,293	228,500	233,100
<b>ALL OTHER REVENUE</b>			
Bond/Note/Loan Proceeds	8,351,413	8,640,000	5,355,000
Rent	68,360	62,000	62,000
Tap-in Fees	348,208	125,000	125,000
Special Assessments	243,059	211,400	212,400
Miscellaneous	263,109	140,000	145,000
Subtotal All Other Revenue	9,274,149	9,178,400	5,899,400
<b>TOTAL ALL REVENUE</b>	\$ <u>37,670,082</u>	\$ <u>35,593,608</u>	\$ <u>33,766,493</u>

### 2007 BUDGET - REVENUE CATEGORY COMPARISON



**CITY OF KENT, OHIO**  
**2007 RECOMMENDED BUDGET**  
**USE OF MUNICIPAL INCOME TAX DOLLARS**

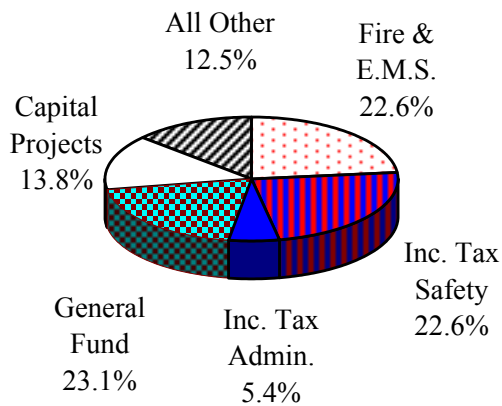
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<u>USE</u>	<u>2004 ACTUAL</u>	<u>2005 ACTUAL</u>	<u>2006 APPROVED BUDGET</u>	<u>2007 RECOMMEND BUDGET</u>
Street Construction				
Maintenance & Repair Fund	\$450,000	\$750,000	\$800,000	\$800,000
Capital Projects	1,500,000	1,500,000	1,500,000	1,500,000
Fire & Emergency				
Medical Service Fund	2,393,090	2,348,752	2,402,076	2,452,531
Income Tax Safety Fund	2,393,090	2,348,752	2,402,076	2,452,531
General Fund	1,800,000	1,900,000	2,000,000	2,500,000
Income Tax Administration	529,607	496,227	581,498	589,875
Food Service Fund	5,000	10,000	5,000	5,000
Health Insurance Fund	200,000	200,000	200,000	200,000
Managed Reserve	40,236	41,930	70,000	80,000
Debt Service fund	271,177	256,077	270,857	260,072
Storm Water Utility	200,000	0	0	0
Recreation	31,309	0	0	0
Swimming Pool Inspections	2,000	2,000	5,000	5,000

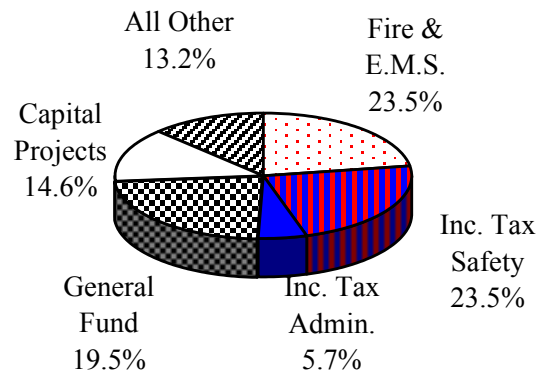


## USE OF MUNICIPAL INCOME TAX DOLLARS

**2007 RECOMMEND**



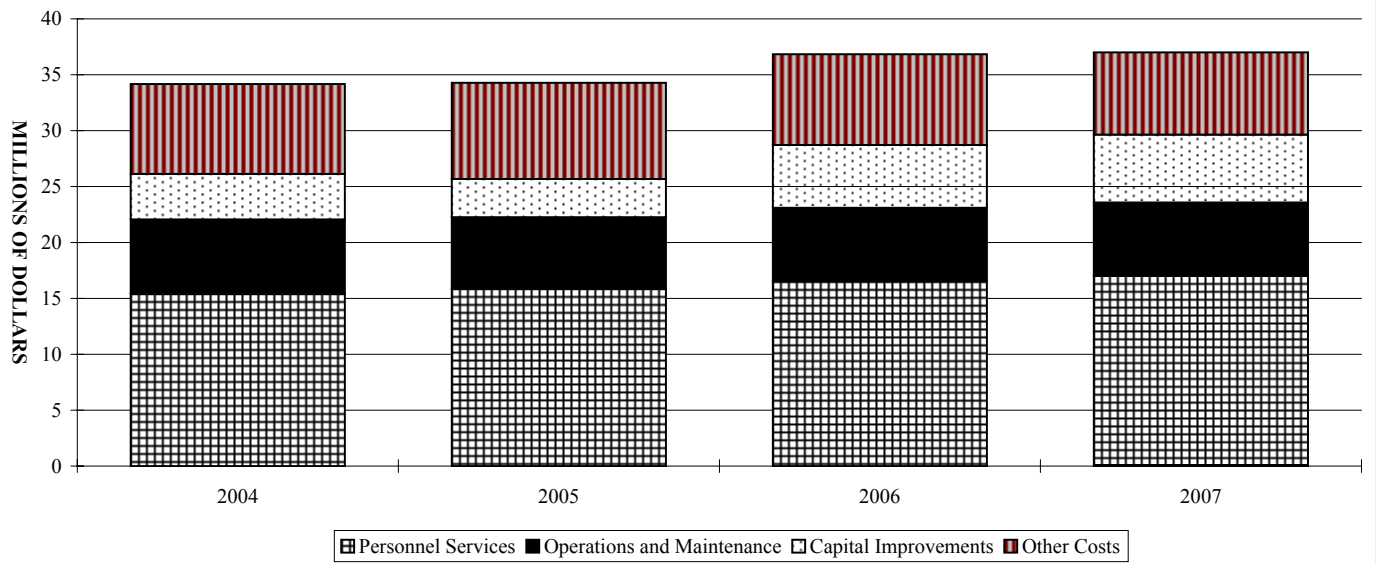
**2006 APPROVED**



**CITY OF KENT, OHIO  
2007 RECOMMENDED BUDGET  
COMPARISON OF MAJOR BUDGET TYPES**

<u>FUND</u>	<u>PERSONNEL SERVICES</u>	<u>OPERATION &amp; MAINTENANCE</u>	<u>CAPITAL</u>	<u>OTHER COSTS</u>	<u>TOTALS</u>
General Fund	\$ 5,802,520	2,530,000	324,300	8,100	8,664,920
West Side Fire	244,155	22,200	0	0	266,355
SCM&R	947,996	614,000	160,000	0	1,721,996
State Highway	0	60,000	0	0	60,000
Parks and Recreation	816,837	496,400	326,500	5,250	1,644,987
Food Service	51,557	3,300	0	4,400	59,257
Income Tax	363,575	61,300	0	165,000	589,875
Revolving Housing	69,703	14,000	0	200	83,903
State & Local Forfeits	0	15,000	0	0	15,000
Drug Law Enforcement	0	14,000	0	0	14,000
Enforcement and Education	0	10,000	0	0	10,000
Income Tax Safety	2,500,240	0	0	0	2,500,240
Law Enforcement Trust	0	0	34,000	0	34,000
Community Development	30,872	329,485	0	0	360,357
Fire and EMS	2,115,174	320,750	225,000	0	2,660,924
Swimming Pool Inspections	3,273	400	0	1,300	4,973
Water	1,793,338	745,500	640,000	59,441	3,238,279
Sewer	2,045,809	821,350	41,000	2,911,037	5,819,196
Utility Billing	0	46,200	0	0	46,200
Solid Waste	59,389	378,300	0	1,000	438,689
Storm Water Drainage	0	20,000	1,680,000	1,000	1,701,000
Water Guarantee Deposit	0	0	0	200	200
Capital Projects	0	0	2,651,000	3,839,600	6,490,600
Debt Service	0	3,500	0	347,802	351,302
Police Pension	108,000	0	0	0	108,000
Fire Pension	108,000	0	0	0	108,000
UDAG	<u>0</u>	<u>6,000</u>	<u>0</u>	<u>0</u>	<u>6,000</u>
TOTALS 2007	\$ 17,060,438	6,511,685	6,081,800	7,344,330	36,998,253
TOTALS 2006	\$ 16,530,858	6,571,801	5,615,800	8,123,099	36,841,558
TOTALS 2005	\$ 15,869,762	6,391,025	3,417,500	8,607,494	34,285,781
TOTALS 2004	\$ 15,407,971	6,654,752	4,072,500	8,033,992	34,169,215

### 2007- COMPARISON OF MAJOR BUDGET TYPES

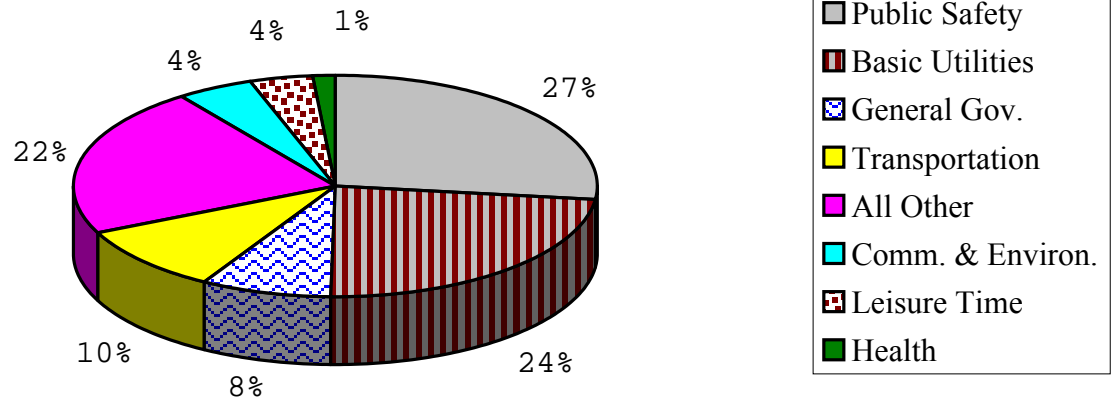


**CITY OF KENT, OHIO**  
**2007 RECOMMENDED BUDGET**  
**PROGRAM AREA COMPARISON - ALL FUNDS**

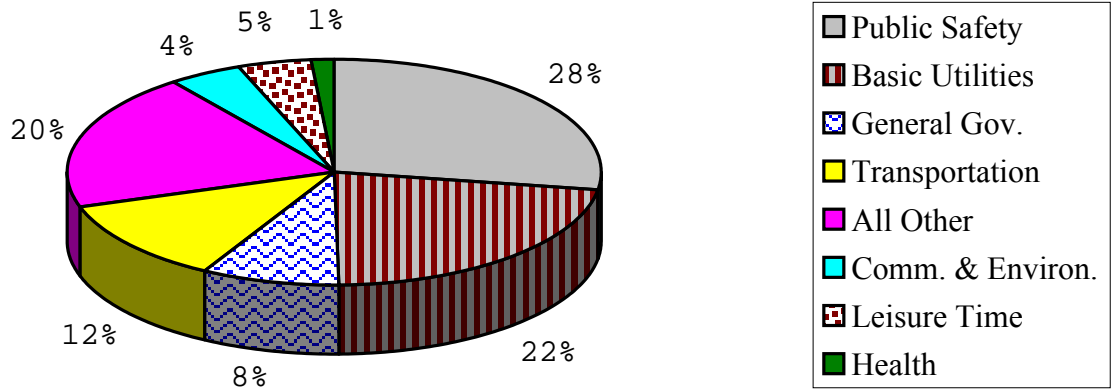
<b><u>PROGRAM AREA</u></b>	<b><u>2005</u></b> <b><u>APPROVED</u></b>	<b><u>2006</u></b> <b><u>APPROVED</u></b>	<b><u>2007</u></b> <b><u>RECOMMEND</u></b>
Basic Utilities	\$ 6,348,219	8,651,311	8,232,886
Public Safety	9,495,521	9,883,201	10,181,351
Transportation	3,159,309	3,582,543	4,407,996
General Government	2,916,057	3,001,623	3,047,101
Debt Service	8,372,044	7,855,749	7,097,880
Community and Environment	1,875,683	1,645,751	1,638,870
Leisure Time Activities	1,418,917	1,516,058	1,644,987
Health Services	470,031	476,122	518,482
Contingency - Operating	225,000	225,000	225,000
Non-Departmental	<u>5,000</u>	<u>4,200</u>	<u>3,700</u>
Totals	\$ <u><u>34,285,781</u></u>	<u><u>36,841,558</u></u>	<u><u>36,998,253</u></u>

# PROGRAM AREA COMPARISON

**2006 APPROVED**



**2007 RECOMMENDED**





# GENERAL GOVERNMENT



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>GENERAL GOVERNMENT</b>		
General Government		
City Council	\$172,141	\$172,141
Mayor	9,819	9,719
Community Support	51,000	51,000
City Manager	274,936	274,936
Human Resources	62,796	62,796
Civil Service Commission	89,347	83,847
Law	396,860	396,860
Financial Administration	437,408	437,408
Income Tax Administration	432,871	428,671
Service Administration	434,189	494,189
Engineering	359,734	353,234
Facilities Expansion	10,800	10,800
Miscellaneous and Sundry	271,500	271,500
<b>SUBTOTAL</b>	3,003,401	3,047,101
Basic Utility Services		
Human Resources Support	46,446	46,446
Financial Admin. Support	390,908	390,908
Service Admin. Support	178,167	178,167
Engineering Admin. Support	452,468	452,468
<b>SUBTOTAL</b>	1,067,989	1,067,989
<b>TOTAL</b>	<b>\$4,071,390</b>	<b>\$4,115,090</b>

Department: General Government      Division: City Council      Fund: General      Account No: 570-08

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 139,810	\$ 150,889	\$ 152,991	\$ 152,991
Operation and Maintenance	29,835	25,250	19,150	19,150
Capital Improvements	765	0	0	0
Total	<u>\$ 170,410</u>	<u>\$ 176,139</u>	<u>\$ 172,141</u>	<u>\$ 172,141</u>
Total Positions	10	10	10	10
<hr/>				
Funding by Source				
General	<u>\$ 170,410</u>	<u>\$ 176,139</u>	<u>\$ 172,141</u>	<u>\$ 172,141</u>
Total	<u>\$ 170,410</u>	<u>\$ 176,139</u>	<u>\$ 172,141</u>	<u>\$ 172,141</u>

Program Description:

The City Council serves as the legislative and policy-making body for the City of Kent. Proposed policies are considered by one of five standing committees and officially adopted by the council. The Clerk of Council is responsible for maintaining an official record of the Council's activities and all formal actions, as well as minutes of all meetings.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$6,100 or 24.2% as compared to the 2006 budget. Two items were reduced - travel and transportation by \$4,500 and contractual services by \$1,600 due to the elimination of dues to the National League of Cities.



Department:  
General Government

Division:  
City Council

Fund:  
General

Account No:  
570-08

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 108,064	\$ 119,714	\$ 121,256	\$ 121,256
14 Retirement (PERS)	13,422	16,468	16,794	16,794
15 Medicare	1,567	1,743	1,758	1,758
16 Health Insurance	12,947	10,000	10,500	10,500
18 Overtime	631	500	500	500
19 Unemploy & Worker's Comp	3,179	2,464	2,183	2,183
<u>Total Personal Services</u>	<u>\$ 139,810</u>	<u>\$ 150,889</u>	<u>\$ 152,991</u>	<u>\$ 152,991</u>
21 Travel & Transportation	\$ 3,399	\$ 5,000	\$ 500	\$ 500
32 Communications/Postage	3,202	4,000	4,000	4,000
33 Rents and Leases	0	50	50	50
34 Professional Services	11,151	2,000	2,000	2,000
35 Maint. of Equip. & Facilities	2,024	2,500	2,500	2,500
36 Insurance & Bonding	932	1,000	1,000	1,000
37 Printing, Photocopy, Advertising	1,396	3,000	3,000	3,000
39 Misc. Contractual Service	5,048	5,200	3,600	3,600
41 Office Supplies	245	1,200	1,200	1,200
42 Operating Materials	889	1,200	1,200	1,200
44 Small Tools/Minor Equip.	1,549	100	100	100
<u>Total Operation &amp; Maintenance</u>	<u>\$ 29,835</u>	<u>\$ 25,250</u>	<u>\$ 19,150</u>	<u>\$ 19,150</u>
63 Equipment Items > \$2,500	\$ 765	\$ 0	\$ 0	\$ 0
<u>Total Capital Improvements</u>	<u>\$ 765</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Financial Resources	\$ 170,410	\$ 176,139	\$ 172,141	\$ 172,141

Department: General Government      Division: Mayor      Fund: General      Account No: 570-01

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 7,702	\$ 7,735	\$ 7,719	\$ 7,719
Operation and Maintenance	1,065	2,000	2,100	2,000
Capital Improvements	0	0	0	0
Total	<u>\$ 8,767</u>	<u>\$ 9,735</u>	<u>\$ 9,819</u>	<u>\$ 9,719</u>
Total Positions	1	1	1	1
<hr/>				
Funding by Source				
General	<u>\$ 8,767</u>	<u>\$ 9,735</u>	<u>\$ 9,819</u>	<u>\$ 9,719</u>
Total	<u>\$ 8,767</u>	<u>\$ 9,735</u>	<u>\$ 9,819</u>	<u>\$ 9,719</u>

Program Description:

This budget division is used to account for the expenditures relating to the office of the Mayor. The Mayor is elected by the voters and serves in a ceremonial capacity. This position also serves as President of Council and convenes all regular and special meetings of Kent's governing board.

Program Comments:

The 2007 recommended operation and maintenance budget reflects no overall change as compared to the 2006 budget.

Department:		Division:		Fund:		Account No:	
General Government		Mayor		General		570-01	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
11 Employee - Regular Salaries	\$ 6,600	\$ 6,600	\$ 6,600	\$ 6,600	\$		6,600
14 Retirement (PERS)	819	904	904	904	\$		904
15 Medicare	95	96	96	96	\$		96
19 Unemploy & Worker's Comp	188	135	119	119	\$		119
<b>Total Personal Services</b>	<b>\$ 7,702</b>	<b>\$ 7,735</b>	<b>\$ 7,719</b>	<b>\$ 7,719</b>	<b>\$</b>		<b>7,719</b>
32 Communications/Postage	\$ 803	\$ 1,000	\$ 1,000	\$ 1,000	\$		1,000
37 Printing, Photocopy, Advertising	170	100	200	200	\$		200
39 Misc. Contractual Service	40	100	100	100	\$		100
41 Office Supplies	0	300	300	200	\$		200
42 Operating Materials	52	500	500	500	\$		500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 1,065</b>	<b>\$ 2,000</b>	<b>\$ 2,100</b>	<b>\$ 2,000</b>	<b>\$</b>		<b>2,000</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$		0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$</b>		<b>0</b>
<b>Total Financial Resources</b>	<b>\$ 8,767</b>	<b>\$ 9,735</b>	<b>\$ 9,819</b>	<b>\$ 9,719</b>	<b>\$</b>		<b>9,719</b>

Department: General Government      Division: Community Support      Fund: General      Account No: 570-35

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	45,110	51,500	51,000	51,000
Capital Improvements	0	0	0	0
Total	<u>\$ 45,110</u>	<u>\$ 51,500</u>	<u>\$ 51,000</u>	<u>\$ 51,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
General	\$ 45,110	\$ 51,500	\$ 51,000	\$ 51,000
Total	<u>\$ 45,110</u>	<u>\$ 51,500</u>	<u>\$ 51,000</u>	<u>\$ 51,000</u>

Program Description:

This cost center has been created to account for activities that benefit the community in general. Included in this cost center are the downtown litter pickup contract, funds for a downtown festival and funds for unexpected requests that come before Council.

Program Comments:

The 2006 recommended operating budget of \$51,000 includes the following: \$29,000 for the downtown litter pickup program; \$10,000 for community wide economic development promotional grants; \$5,500 for a downtown festival; \$1,500 for the required sharing of bed tax with the convention and visitor's bureau; \$3,000 to support and maintain the City's web site; and \$2,000 for miscellaneous, unexpected requests that come from Council.

The \$2,000 for the required sharing of bed tax with the convention and visitor's bureau is reduced to \$1,500 in 2007 due to the fact that both of Kent's motels have converted from overnight facilities to extended stay apartment complexes.

Department:  
General Government

Division:  
Community Support

Fund:  
General

Account No:  
570-35

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
28 Vehicle Fuel	649	1,000	1,000	1,000
39 Misc. Contractual Service	40,994	46,500	46,500	46,500
42 Operating Materials	2,017	2,000	2,000	2,000
78 Bed Tax Shared	1,450	2,000	1,500	1,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 45,110</b>	<b>\$ 51,500</b>	<b>\$ 51,000</b>	<b>\$ 51,000</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0

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Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
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Total Financial Resources	\$ 45,110	\$ 51,500	\$ 51,000	\$ 51,000
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Department: General Government      Division: City Manager      Fund: General      Account No: 570-02

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 141,088	\$ 212,801	\$ 220,036	220,036
Operation and Maintenance	37,307	55,200	54,900	54,900
Capital Improvements	0	0	0	0
Total	<u>\$ 178,395</u>	<u>\$ 268,001</u>	<u>\$ 274,936</u>	<u>\$ 274,936</u>
Total Positions	2	2	2	2
<hr/>				
Funding by Source				
General	<u>\$ 178,395</u>	<u>\$ 268,001</u>	<u>\$ 274,936</u>	<u>\$ 274,936</u>
Total	<u>\$ 178,395</u>	<u>\$ 268,001</u>	<u>\$ 274,936</u>	<u>\$ 274,936</u>

Program Description:

The City Manager is responsible for the coordination and management of all municipal functions under control of the Kent City Council.

Program Comments:

Overall, the 2007 recommended operation and maintenance budget reflects a decrease of \$300 or .5% as compared to the 2006 budget. However, there were some offsetting transfers of funds between professional services and contractual services and between office supplies and operating materials based on anticipated needs.

Department:  
General Government

Division:  
City Manager

Fund:  
General

Account No:  
570-02

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 102,443	\$ 164,007	\$ 168,959	\$ 168,959
14 Retirement (PERS)	12,353	22,537	23,470	23,470
15 Medicare	1,480	2,385	2,457	2,457
16 Health Insurance	20,529	20,000	21,600	21,600
18 Overtime	226	500	500	500
19 Unemploy & Workers' Comp	4,057	3,372	3,050	3,050
<b>Total Personal Services</b>	<b>\$ 141,088</b>	<b>\$ 212,801</b>	<b>\$ 220,036</b>	<b>\$ 220,036</b>
21 Travel & Transportation	\$ 3,078	\$ 7,500	\$ 7,500	\$ 7,500
32 Communications/Postage	4,240	5,000	5,000	5,000
34 Professional Services	2,756	15,000	10,000	10,000
35 Maint. of Equip & Facil	0	500	500	500
36 Insurance & Bonding	932	1,000	1,000	1,000
37 Printing, Photocopy, Advert	1,829	2,200	2,200	2,200
39 Misc. Contractual Service	16,641	18,000	22,000	22,000
41 Office Supplies	2,462	2,000	4,000	4,000
42 Operating Materials	1,806	2,500	1,200	1,200
44 Small Tools/Minor Equip.	3,563	1,500	1,500	1,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 37,307</b>	<b>\$ 55,200</b>	<b>\$ 54,900</b>	<b>\$ 54,900</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 178,395</b>	<b>\$ 268,001</b>	<b>\$ 274,936</b>	<b>\$ 274,936</b>

Department:	Division:	Fund:	Account No:	
General Government	Human Resources	General et al	570-26	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 78,196	\$ 90,716	\$ 92,892	\$ 92,892
Operation and Maintenance	16,689	16,350	16,350	16,350
Capital Improvements	0	0	0	0
Total	<u>\$ 94,885</u>	<u>\$ 107,066</u>	<u>\$ 109,242</u>	<u>\$ 109,242</u>
Total Positions	1	1	1	1
Funding by Source				
General	\$ 55,787	\$ 61,708	\$ 62,796	\$ 62,796
Water	19,549	22,679	23,223	23,223
Sewer	19,549	22,679	23,223	23,223
Total	<u>\$ 94,885</u>	<u>\$ 107,066</u>	<u>\$ 109,242</u>	<u>\$ 109,242</u>

Program Description:

This division facilitates the tracking of expenditures related to the Human Resources Manager and the specific programs and services provided through this office. This division accounts for the administration of the employee assistance program, the drug and alcohol testing program, pre-employment hiring activities, serves as the Administration's liaison to the Civil Service Commission, and monitors compliance with equal employment opportunity policies, the family medical leave requirements, sexual harassment regulation, accommodating disabled workers under the Americans with Disabilities Act (ADA), the Fair Labor Standards Act (FLSA), workplace safety standards under OSHA, and Public Records law as it pertains to personnel files. Additionally, there is continuously evolving state and federal case law being promulgated which constantly changes labor and employment requirements affecting public sector employers. The Human Resources Manager also coordinates employment related disputes, including all grievances and disciplinary actions as well as representing the City Administration involving matters directly associated with collective bargaining agreements and other union matters. This position receives half of its funding allocation from the general fund while the other half is evenly divided among the water and sewer funds.

Program Comments:

The 2007 recommended operation and maintenance budget reflects no change as compared to the 2006 budget.



Department:  
General Government

Division:  
Human Resources

Fund:  
General et al

Account No:  
570-26

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 62,512	\$ 68,868	\$ 70,360	\$ 70,360
14 Retirement (PERS)	7,810	9,436	9,744	9,744
15 Medicare	902	1,000	1,020	1,020
16 Health Insurance	5,010	10,000	10,500	10,500
19 Unemploy & Workers' Comp	1,962	1,412	1,268	1,268
<b>Total Personal Services</b>	<b>\$ 78,196</b>	<b>\$ 90,716</b>	<b>\$ 92,892</b>	<b>\$ 92,892</b>
21 Travel & Transportation	\$ 1,408	\$ 1,300	\$ 1,300	\$ 1,300
32 Communications/Postage	93	150	150	150
34 Professional Services	12,083	10,000	10,000	10,000
36 Insurance & Bonding	932	1,000	1,000	1,000
37 Printing, Photocopy, Advert	0	500	500	500
39 Misc. Contractual Service	1,288	2,500	2,500	2,500
42 Operating Materials	0	400	400	400
44 Small Tools/Minor Equip.	885	500	500	500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 16,689</b>	<b>\$ 16,350</b>	<b>\$ 16,350</b>	<b>\$ 16,350</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 94,885</b>	<b>\$ 107,066</b>	<b>\$ 109,242</b>	<b>\$ 109,242</b>



Department: General Government	Division: Human Resources	Fund: General et al	Account No: 570-26
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Line Description	General	Water	Sewer	2007 Total
11 Employee - Regular Salaries	\$ 35,180	\$ 17,590	\$ 17,590	\$ 70,360
14 Retirement (PERS)	4,872	2,436	2,436	9,744
15 Medicare	510	255	255	1,020
16 Health Insurance	5,250	2,625	2,625	10,500
19 Unemploy & Workers' Comp	634	317	317	1,268
<b>Total Personal Services</b>	<b>\$ 46,446</b>	<b>\$ 23,223</b>	<b>\$ 23,223</b>	<b>\$ 92,892</b>

21 Travel & Transportation	\$ 1,300	\$ 0	\$ 0	\$ 1,300
32 Communications/Postage	150	0	0	150
34 Professional Services	10,000	0	0	10,000
36 Insurance & Bonding	1,000	0	0	1,000
37 Printing, Photocopy & Advertising	500	0	0	500
39 Misc. Contractual Service	2,500	0	0	2,500
42 Operating Materials	400	0	0	400
44 Small Tools/Minor Equip.	500	0	0	500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 16,350</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 16,350</b>

63 Equipment Items > \$2,500

<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 62,796</b>	<b>\$ 23,223</b>	<b>\$ 23,223</b>	<b>\$ 109,242</b>

Department: General Government      Division: Civil Service      Fund: General      Account No: 570-15

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 60,036	\$ 64,283	\$ 63,247	\$ 63,247
Operation and Maintenance	23,644	20,600	26,100	20,600
Capital Improvements	0	0	0	0
Total	<u>\$ 83,680</u>	<u>\$ 84,883</u>	<u>\$ 89,347</u>	<u>\$ 83,847</u>
Total Positions	4	4	4	4
<hr/>				
Funding by Source				
General	\$ <u>83,680</u>	\$ <u>84,883</u>	\$ <u>89,347</u>	\$ <u>83,847</u>
Total	<u>\$ 83,680</u>	<u>\$ 84,883</u>	<u>\$ 89,347</u>	<u>\$ 83,847</u>

Program Description:

The Civil Service Commission prescribes, amends and enforces rules for the classification of positions in the civil service of the City government and the Kent City School District. These rules include matters such as examinations, resignations, appointments, promotions, removals, transfers, layoffs, suspensions, reductions and reinstatements. The Civil Service Commission exercises all other powers and performs all other duties as prescribed by Chapter 124.40 of the Ohio Revised Code.

Program Comments:

The 2007 recommended operating budget reflects no change as compared to the 2006 budget.

Department:  
General Government

Division:  
Civil Service

Fund:  
General

Account No:  
570-15

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 45,456	\$ 45,358	\$ 44,109	\$ 44,109
14 Retirement (PERS)	5,853	6,420	6,317	6,317
15 Medicare	40	44	0	0
16 Health Insurance	4,958	10,000	10,500	10,500
18 Overtime	2,388	1,500	1,500	1,500
19 Unemploy & Worker's Comp	1,341	961	821	821
<b>Total Personal Services</b>	<b>\$ 60,036</b>	<b>\$ 64,283</b>	<b>\$ 63,247</b>	<b>\$ 63,247</b>
21 Travel & Transportation	\$ 0	\$ 500	\$ 500	\$ 500
32 Communications/Postage	1,727	1,500	1,500	1,500
33 Rents and Leases	250	100	100	100
34 Professional Services	13,187	10,000	15,000	10,000
35 Maint. of Equip. & Facilities	0	500	500	500
36 Insurance & Bonding	932	1,000	1,000	1,000
37 Printing, Photocopy, Advertising	4,629	3,500	3,500	3,500
39 Misc. Contractual Service	50	200	200	200
41 Office Supplies	1,484	1,300	1,300	1,300
42 Operating Materials	524	1,500	1,500	1,500
44 Small Tools/Minor Equip.	861	500	1,000	500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 23,644</b>	<b>\$ 20,600</b>	<b>\$ 26,100</b>	<b>\$ 20,600</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 83,680</b>	<b>\$ 84,883</b>	<b>\$ 89,347</b>	<b>\$ 83,847</b>

Department: General Government      Division: Law      Fund: General      Account No: 570-05

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 258,408	\$ 264,914	\$ 280,160	\$ 280,160
Operation and Maintenance	89,957	116,700	116,700	116,700
Capital Improvements	0	0	0	0
Total	<u>\$ 348,365</u>	<u>\$ 381,614</u>	<u>\$ 396,860</u>	<u>\$ 396,860</u>
Total Positions	4	4	4	4
<hr/>				
Funding by Source				
General	\$ <u>348,365</u>	\$ <u>381,614</u>	\$ <u>396,860</u>	\$ <u>396,860</u>
Total	<u>\$ 348,365</u>	<u>\$ 381,614</u>	<u>\$ 396,860</u>	<u>\$ 396,860</u>

Program Description:

The law department serves as the City's primary legal counsel for matters pending before City Council, all boards and commissions and all administrative matters with the various departments of the City, including the parks and recreation and health departments.

The law department prosecutes all misdemeanor cases filed pursuant to the ordinances of the City of Kent and assists the Kent police department in those other cases where such assistance is deemed necessary.

The law department is ultimately responsible for enforcing all actions brought under the City's health, building, zoning and other regulatory codes, and is actively engaged in the collection of water, sewer, ambulance and other general credit matters.

Program Comments:

The 2007 recommended operation and maintenance budget reflects no change as compared to the 2006 budget. The amount required in the professional service line is dependent upon the level of specialized litigation required and may increase or decrease depending upon the need for outside counsel.

Department:	Division:	Fund:	Account No:	
General Government	Law	General	570-05	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 188,544	\$ 199,439	\$ 211,349	\$ 211,349
14 Retirement (PERS)	23,218	27,460	29,410	29,410
15 Medicare	2,710	2,906	3,079	3,079
16 Health Insurance	38,842	30,000	31,500	31,500
18 Overtime	0	1,000	1,000	1,000
19 Unemploy & Worker's Comp	5,094	4,109	3,822	3,822
<b>Total Personal Services</b>	<b>\$ 258,408</b>	<b>\$ 264,914</b>	<b>\$ 280,160</b>	<b>\$ 280,160</b>
21 Travel & Transportation	\$ 927	\$ 1,200	\$ 1,200	\$ 1,200
32 Communications/Postage	2,132	2,500	2,500	2,500
34 Professional Services	76,143	100,000	100,000	100,000
35 Maint. of Equip. & Facilities	0	600	600	600
36 Insurance & Bonding	1,865	2,000	2,000	2,000
37 Printing, Photocopy, Advertising	392	500	500	500
39 Misc. Contractual Service	779	800	800	800
41 Office Supplies	747	1,100	1,100	1,100
42 Operating Materials	6,269	7,000	7,000	7,000
44 Small Tools/Minor Equip.	703	1,000	1,000	1,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 89,957</b>	<b>\$ 116,700</b>	<b>\$ 116,700</b>	<b>\$ 116,700</b>
62 Buildings	\$ 137,408	\$ 0	\$ 0	\$ 0
63 Equipment Items > \$2,500	0	0	0	0
<b>Total Capital Improvements</b>	<b>\$ 137,408</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 485,773</b>	<b>\$ 381,614</b>	<b>\$ 396,860</b>	<b>\$ 396,860</b>

Department:	Division:	Fund:	Account No:	
General Government	Financial Administration	General et al	570-03	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 577,120	\$ 627,472	\$ 644,816	\$ 644,816
Operation and Maintenance	139,462	190,000	183,500	183,500
Capital Improvements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	\$ 716,582	\$ 817,472	\$ 828,316	\$ 828,316
Total Positions	9	9	9	9
<hr/>				
Funding by Source				
General	\$ 229,467	\$ 279,768	\$ 276,204	\$ 276,204
Income Tax	144,252	156,868	161,204	161,204
Water	155,774	171,768	176,104	176,104
Sewer	149,346	164,268	168,604	168,604
Utility Billing	<u>37,743</u>	<u>44,800</u>	<u>46,200</u>	<u>46,200</u>
Total	\$ <u>716,582</u>	\$ <u>817,472</u>	\$ <u>828,316</u>	\$ <u>828,316</u>

Program Description:

Financial administration provides technical support in accounting, data processing, debt management, utility billing, risk management and treasury management. This division is responsible for the timely processing of payroll, purchase orders, utility account records, invoices and ambulance bills. It maintains the records for approximately 6,600 city water, sewer and recycling accounts and storm water. Employees are responsible for collecting all City revenues and depositing them on a timely basis. The Budget and Finance Department prepares a wide range of financial reports, many of which are required by law.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$6,500 or 3.4% as compared to the 2006 budget. The major item contributing to the change is a decrease of \$6,500 in professional services based upon anticipated needs.



Department:	Division:	Fund:	Account No:	
General Government	Financial Administration	General et al	570-03	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 414,104	\$ 456,432	\$ 467,716	\$ 467,716
14 Retirement (PERS)	51,592	63,152	65,424	65,424
15 Medicare	3,340	3,920	4,016	4,016
16 Health Insurance	92,819	90,000	94,500	94,500
18 Overtime	3,940	4,520	4,656	4,656
19 Unemploy & Workers' Comp	11,325	9,448	8,504	8,504
<b>Total Personal Services</b>	<b>\$ 577,120</b>	<b>\$ 627,472</b>	<b>\$ 644,816</b>	<b>\$ 644,816</b>
21 Travel & Transportation	\$ 5,276	\$ 7,900	\$ 8,000	\$ 8,000
32 Communications/Postage	34,970	35,700	35,400	35,400
33 Rents & Leases	6,515	7,500	8,000	8,000
34 Professional Services	1,980	20,500	13,000	13,000
35 Maint. of Equip & Facil	2,878	6,500	6,500	6,500
36 Insurance & Bonding	5,215	5,600	5,600	5,600
37 Printing, Photocopy, Advert	9,847	10,800	11,700	11,700
39 Misc. Contractual Service	67,869	81,000	81,000	81,000
41 Office Supplies	3,512	3,500	4,300	4,300
42 Operating Materials	591	3,500	2,500	2,500
44 Small Tools/Minor Equip.	771	7,500	7,500	7,500
79 Over/Under	38	0	0	0
<b>Total Operation &amp; Maintenance</b>	<b>\$ 139,462</b>	<b>\$ 190,000</b>	<b>\$ 183,500</b>	<b>\$ 183,500</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 716,582</b>	<b>\$ 817,472</b>	<b>\$ 828,316</b>	<b>\$ 828,316</b>

Department:  
General Government

Division:  
Financial Administration

Fund:  
General et al

Account No:  
570-03

Line Description	General	Inc. Tax	Water	Page 1 Subtotal
11 Employee - Regular Salaries	\$ 116,929	\$ 116,929	\$ 116,929	\$ 350,787
14 Retirement (PERS)	16,356	16,356	16,356	49,068
15 Medicare	1,004	1,004	1,004	3,012
16 Health Insurance	23,625	23,625	23,625	70,875
18 Overtime	1,164	1,164	1,164	3,492
19 Unemploy & Workers' Comp	2,126	2,126	2,126	6,378
<b>Total Personal Services</b>	<b>\$ 161,204</b>	<b>\$ 161,204</b>	<b>\$ 161,204</b>	<b>\$ 483,612</b>
21 Travel & Transportation	\$ 7,800	\$ 0	\$ 0	\$ 7,800
32 Communications/Postage	6,200	0	2,600	8,800
33 Rents & Leases	500	0	7,500	8,000
34 Professional Services	10,000	0	0	10,000
35 Maint. of Equip & Facil	4,000	0	0	4,000
36 Insurance & Bonding	5,000	0	300	5,300
37 Printing, Photocopy, Advert	8,500	0	0	8,500
39 Misc. Contractual Service	63,000	0	4,500	67,500
41 Office Supplies	2,500	0	0	2,500
42 Operating Materials	1,500	0	0	1,500
44 Small Tools/Minor Equip.	6,000	0	0	6,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 115,000</b>	<b>\$ 0</b>	<b>\$ 14,900</b>	<b>\$ 129,900</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 276,204</b>	<b>\$ 161,204</b>	<b>\$ 176,104</b>	<b>\$ 613,512</b>

Department:  
General Government

Division:  
Financial Administration

Fund:  
General et al

Account No:  
570-03

Line Description	Page 1 Subtotal	Sewer	Utility Billing	2007 Total
11 Employee - Regular Salaries	\$ 350,787	\$ 116,929	\$ 0	\$ 467,716
14 Retirement (PERS)	49,068	16,356	0	65,424
15 Medicare	3,012	1,004	0	4,016
16 Health Insurance	70,875	23,625	0	94,500
18 Overtime	3,492	1,164	0	4,656
19 Unemploy & Workers' Comp	6,378	2,126	0	8,504
<b>Total Personal Services</b>	<b>\$ 483,612</b>	<b>\$ 161,204</b>	<b>\$ 0</b>	<b>\$ 644,816</b>
21 Travel & Transportation	\$ 7,800	\$ 0	\$ 200	\$ 8,000
32 Communications/Postage	8,800	2,600	24,000	35,400
33 Rents & Leases	8,000	0	0	8,000
34 Professional Services	10,000	0	3,000	13,000
35 Maint. of Equip & Facil	4,000	0	2,500	6,500
36 Insurance & Bonding	5,300	300	0	5,600
37 Printing, Photocopy, Advert	8,500	0	3,200	11,700
39 Misc. Contractual Service	67,500	4,500	9,000	81,000
41 Office Supplies	2,500	0	1,800	4,300
42 Operating Materials	1,500	0	1,000	2,500
44 Small Tools/Minor Equip.	6,000	0	1,500	7,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 129,900</b>	<b>\$ 7,400</b>	<b>\$ 46,200</b>	<b>\$ 183,500</b>
63 Equipment Items > \$500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 613,512</b>	<b>\$ 168,604</b>	<b>\$ 46,200</b>	<b>\$ 828,316</b>

Department: General Government      Division: Income Tax Admin.      Fund: Income Tax      Account No: 570-25

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 187,470	\$ 196,030	\$ 202,371	\$ 202,371
Operation and Maintenance	164,497	238,800	230,500	226,300
Capital Improvements	0	0	0	0
Total	<u>\$ 351,967</u>	<u>\$ 434,830</u>	<u>\$ 432,871</u>	<u>\$ 428,671</u>
Total Positions	3	3	3	3
<hr/>				
Funding by Source				
General	<u>\$ 351,967</u>	<u>\$ 434,830</u>	<u>\$ 432,871</u>	<u>\$ 428,671</u>
Total	<u>\$ 351,967</u>	<u>\$ 434,830</u>	<u>\$ 432,871</u>	<u>\$ 428,671</u>

Program Description:

This division is responsible for the administration and collection of the Kent City income tax. They obtain information regarding sources of income from residents and employers. This division also enforces ordinances regarding payment of taxes. Approximately 15,000 separate accounts are maintained on the division's income tax computer system.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$12,500 or 5.2% as compared to the 2006 budget. The major item contributing to this change is an anticipated decrease in refunds of \$10,000.

Department:	Division:	Fund:	Account No:	
General Government	Income Tax Admin.	Income Tax	570-25	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 133,292	\$ 140,089	\$ 144,296	\$ 144,296
14 Retirement (PERS)	16,762	19,408	20,210	20,210
15 Medicare	1,925	2,054	2,116	2,116
16 Health Insurance	30,904	30,000	31,500	31,500
18 Overtime	848	1,575	1,622	1,622
19 Unemploy & Workers' Comp	3,739	2,904	2,627	2,627
<b>Total Personal Services</b>	<b>\$ 187,470</b>	<b>\$ 196,030</b>	<b>\$ 202,371</b>	<b>\$ 202,371</b>
21 Travel & Transportation	\$ 18	\$ 1,000	\$ 1,000	\$ 1,000
32 Communications/Postage	12,275	16,000	16,000	16,000
33 Rents & Leases	308	0	0	300
34 Professional Services	10,212	20,000	20,000	20,000
35 Maint. of Equip & Facil	5,941	6,400	6,400	2,400
36 Insurance & Bonding	932	1,600	1,600	1,600
37 Printing, Photocopy, Advert	2,486	12,000	10,000	10,000
39 Misc. Contractual Service	296	1,800	5,000	5,000
41 Office Supplies	1,091	1,500	2,000	1,500
42 Operating Materials	1,198	1,500	1,500	1,500
44 Small Tools/Minor Equip.	120	2,000	2,000	2,000
71 Refunds	117,120	160,000	150,000	150,000
72 Reimbursements	12,500	15,000	15,000	15,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 164,497</b>	<b>\$ 238,800</b>	<b>\$ 230,500</b>	<b>\$ 226,300</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 351,967</b>	<b>\$ 434,830</b>	<b>\$ 432,871</b>	<b>\$ 428,671</b>

Department:	Division:	Fund:	Account No:	
General Government	Service Administration	General et al	570-06	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 215,732	\$ 230,392	\$ 237,556	\$ 237,556
Operation and Maintenance	380,704	373,000	373,000	433,000
Capital Improvements	36,417	36,800	1,800	1,800
Total	<u>\$ 632,853</u>	<u>\$ 640,192</u>	<u>\$ 612,356</u>	<u>\$ 672,356</u>
Total Positions	3	3	3	3
<hr/>				
Funding by Source				
General	\$ 471,054	\$ 467,398	\$ 434,189	\$ 494,189
Water	53,933	57,598	59,389	59,389
Sewer	53,933	57,598	59,389	59,389
Solid Waste	53,933	57,598	59,389	59,389
Total	<u>\$ 632,853</u>	<u>\$ 640,192</u>	<u>\$ 612,356</u>	<u>\$ 672,356</u>

Program Description:

Service Administration provides general management and direction to the Engineering, Central Maintenance, Utilities Production and Solid Waste Divisions. In addition, it is responsible for maintaining the City's buildings and open-land areas. A major focus is the City Hall buildings.

Program Comments:

The 2007 recommended operating budget reflects an increase of \$60,000 as compared to the 2006 approved budget. The only change is an increase in utilities of \$60,000 which is based on price increases in the street light contract. Due to the terms of this contract, the 2006 approved budget amount will also need to be increased by \$30,000 through appropriation amendment, making the actual year-to-year cost differential \$30,000.

The 2007 recommended capital includes \$1,800 for street light maintenance.

Department:  
General Government

Division:  
Service Administration

Fund:  
General et al

Account No:  
570-06

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 158,980	\$ 167,604	\$ 172,472	\$ 172,472
14 Retirement (PERS)	13,424	23,500	24,448	24,448
15 Medicare	1,748	1,844	1,912	1,912
16 Health Insurance	32,740	30,000	31,500	31,500
18 Overtime	4,176	3,928	4,048	4,048
19 Unemploy & Workers' Comp	4,664	3,516	3,176	3,176
<b>Total Personal Services</b>	<b>\$ 215,732</b>	<b>\$ 230,392</b>	<b>\$ 237,556</b>	<b>\$ 237,556</b>
21 Travel & Transportation	\$ 4,526	\$ 5,700	\$ 5,700	\$ 5,700
31 Utilities	240,114	230,000	230,000	290,000
32 Communications/Postage	3,558	4,500	4,500	4,500
33 Rents & Leases	5,940	500	500	500
34 Professional Services	2,925	3,800	3,800	3,800
35 Maint. of Equip & Facil	23,444	20,000	20,000	20,000
36 Insurance & Bonding	7,007	7,000	7,000	7,000
37 Printing, Photocopy, Advert	1,432	2,000	2,000	2,000
39 Misc. Contractual Service	81,123	84,000	84,000	84,000
41 Office Supplies	2,834	3,500	3,500	3,500
42 Operating Materials	5,295	10,000	10,000	10,000
44 Small Tools/Minor Equip.	2,506	2,000	2,000	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 380,704</b>	<b>\$ 373,000</b>	<b>\$ 373,000</b>	<b>\$ 433,000</b>
63 Equipment Items > \$2,500	\$ 0	\$ 35,000	\$ 0	\$ 0
64 Street Lighting	2,017	1,800	1,800	1,800
68 Contract	34,400	0	0	0
<b>Total Capital Improvements</b>	<b>\$ 36,417</b>	<b>\$ 36,800</b>	<b>\$ 1,800</b>	<b>\$ 1,800</b>
<b>Total Financial Resources</b>	<b>\$ 632,853</b>	<b>\$ 640,192</b>	<b>\$ 612,356</b>	<b>\$ 672,356</b>





Department: General Government      Division: Service Administration      Fund: General et al      Account No: 570-06

Line Description	General	Water	Sewer	Solid Waste	2007 Total
11 Employee - Regular Salaries	\$ 43,118	\$ 43,118	\$ 43,118	\$ 43,118	\$ 172,472
14 Retirement (PERS)	6,112	6,112	6,112	6,112	24,448
15 Medicare	478	478	478	478	1,912
16 Health Insurance	7,875	7,875	7,875	7,875	31,500
18 Overtime	1,012	1,012	1,012	1,012	4,048
19 Unemploy & Workers' Comp	794	794	794	794	3,176
<b>Total Personal Services</b>	<b>\$ 59,389</b>	<b>\$ 59,389</b>	<b>\$ 59,389</b>	<b>\$ 59,389</b>	<b>\$ 237,556</b>
21 Travel & Transportation	\$ 5,700	\$ 0	\$ 0	\$ 0	\$ 5,700
31 Utilities	290,000	0	0	0	290,000
32 Communications/Postage	4,500	0	0	0	4,500
33 Rents & Leases	500	0	0	0	500
34 Professional Services	3,800	0	0	0	3,800
35 Maint. of Equip & Facil	20,000	0	0	0	20,000
36 Insurance & Bonding	7,000	0	0	0	7,000
37 Printing, Photocopy & Advertising	2,000	0	0	0	2,000
39 Misc. Contractual Service	84,000	0	0	0	84,000
41 Office Supplies	3,500	0	0	0	3,500
42 Operating Materials	10,000	0	0	0	10,000
44 Small Tools/Minor Equip.	2,000	0	0	0	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 433,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 433,000</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
64 Street Lighting	1,800	0	0	0	1,800
<b>Total Capital Improvements</b>	<b>\$ 1,800</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 1,800</b>
<b>Total Financial Resources</b>	<b>\$ 494,189</b>	<b>\$ 59,389</b>	<b>\$ 59,389</b>	<b>\$ 59,389</b>	<b>\$ 672,356</b>

Department:	Division:	Fund:	Account No:	
General Government	Engineering	General et al	570-17	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 541,126	658,517	\$ 679,702	\$ 679,702
Operation and Maintenance	115,867	126,500	127,500	121,000
Capital Improvements	0	5,000	5,000	5,000
Total	<u>\$ 656,993</u>	<u>\$ 790,017</u>	<u>\$ 812,202</u>	<u>\$ 805,702</u>
Total Positions	8	8	8	8
Funding by Source				
General	\$ 296,865	\$ 351,939	\$ 359,734	\$ 353,234
Water	180,064	219,039	226,234	226,234
Sewer	180,064	219,039	226,234	226,234
Total	<u>\$ 656,993</u>	<u>\$ 790,017</u>	<u>\$ 812,202</u>	<u>\$ 805,702</u>

Program Description:

The Engineering division provides engineering information, surveys, design and construction inspection for streets, sewers and other public projects. This division's primary function consists of the planning and implementation of the capital facilities program and yearly budget. The Engineering division is also responsible for subdivision inspections.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$5,500 or 4.35% as compared to the 2006 budget. Small tools and minor equipment decreased \$5,000 primarily due to the fact that two computers and some monitors were replaced in 2006 and are not included in the 2007 budget. Also, the requested amount in small tools originally included \$6,500 for replacement of the computer server. It is recommended that this item be held pending citywide analysis of overall computer needs.

The 2007 recommended capital includes funding to continue placing survey markers in the City.

Department:  
General Government

Division:  
Engineering

Fund:  
General et al

Account No:  
570-17

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 380,706	\$ 463,497	\$ 478,068	\$ 478,068
14 Retirement (PERS)	55,668	67,461	70,338	70,338
15 Medicare	5,712	7,140	7,365	7,365
16 Health Insurance	69,348	80,001	84,000	84,000
17 Uniform Allowance	934	1,400	1,000	1,000
18 Overtime	16,542	28,923	29,790	29,790
19 Unemploy & Workers' Comp	12,216	10,095	9,141	9,141
<b>Total Personal Services</b>	<b>\$ 541,126</b>	<b>\$ 658,517</b>	<b>\$ 679,702</b>	<b>\$ 679,702</b>
21 Travel & Transportation	\$ 1,856	\$ 7,500	\$ 7,500	\$ 7,500
28 Vehicle Fuel	2,249	3,100	2,600	2,600
32 Communications/Postage	6,771	7,500	7,500	7,500
33 Rents & Leases	0	200	200	200
34 Professional Services	73,630	72,000	72,000	72,000
35 Maint. of Equip & Facil	1,329	4,500	4,500	4,500
36 Insurance & Bonding	7,860	8,000	8,000	8,000
37 Printing, Photocopy, Advert	1,522	1,800	1,800	1,800
39 Misc. Contractual Service	4,958	7,500	7,500	7,500
41 Office Supplies	2,536	3,200	3,200	3,200
42 Operating Materials	3,720	3,200	3,200	3,200
44 Small Tools/Minor Equip.	9,436	8,000	9,500	3,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 115,867</b>	<b>\$ 126,500</b>	<b>\$ 127,500</b>	<b>\$ 121,000</b>
63 Equipment Items > \$2,500 Survey Markers	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Total Financial Resources</b>	<b>\$ 656,993</b>	<b>\$ 785,017</b>	<b>\$ 812,202</b>	<b>\$ 805,702</b>



Department:  
General Government

Division:  
Engineering

Fund:  
General et al

Account No:  
570-17

Line Description	General	Water	Sewer	2007 Total
11 Employee - Regular Salaries	\$ 159,356	\$ 159,356	\$ 159,356	\$ 478,068
14 Retirement (PERS)	23,446	23,446	23,446	70,338
15 Medicare	2,455	2,455	2,455	7,365
16 Health Insurance	28,000	28,000	28,000	84,000
17 Uniform Allowance	1,000	0	0	1,000
18 Overtime	9,930	9,930	9,930	29,790
19 Unemploy & Workers' Comp	3,047	3,047	3,047	9,141
<b>Total Personal Services</b>	<b>\$ 227,234</b>	<b>\$ 226,234</b>	<b>\$ 226,234</b>	<b>\$ 679,702</b>
21 Travel & Transportation	\$ 7,500	\$ 0	\$ 0	\$ 7,500
28 Vehicle Fuel	2,600	0	0	2,600
32 Communications/Postage	7,500	0	0	7,500
33 Rents & Leases	200	0	0	200
34 Professional Services	72,000	0	0	72,000
35 Maint. of Equip & Facil	4,500	0	0	4,500
36 Insurance & Bonding	8,000	0	0	8,000
37 Printing, Photocopy, Advert	1,800	0	0	1,800
39 Misc. Contractual Service	7,500	0	0	7,500
41 Office Supplies	3,200	0	0	3,200
42 Operating Materials	3,200	0	0	3,200
44 Small Tools/Minor Equip.	3,000	0	0	3,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 121,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 121,000</b>
63 Equipment Items > \$2,500 Survey Markers	\$ 5,000	\$ 0	\$ 0	\$ 5,000
<b>Total Capital Improvements</b>	<b>\$ 5,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 5,000</b>
<b>Total Financial Resources</b>	<b>\$ 353,234</b>	<b>\$ 226,234</b>	<b>\$ 226,234</b>	<b>\$ 805,702</b>

Department:	Division:	Fund:	Account No:	
General Government	Rental Units	General	570-07	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	5,965	10,800	10,800	10,800
Capital Improvements	0	0	0	0
Total	<u>\$ 5,965</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source	2005	2006	2007	2007
General	\$ <u>5,965</u>	\$ <u>10,800</u>	\$ <u>10,800</u>	\$ <u>10,800</u>
Total	<u>\$ 5,965</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>

Program Description:

This budget division was previously used to track expenditures related to major facility acquisitions and renovations. It is currently used to track expenditures related to general governmental rental property, therefore, the name has been changed to more accurately describe the function.

Program Comments:

The 2007 recommended operating budget reflects no change as compared to the 2006 budget. The amounts budgeted in professional services and maintenance of equipment and facilities relate to the rental of the Medical Arts Building, 408 North Mantua (the house next to the West Side Fire Station) and 233 S. ½ Water Street.

Department:  
General Government

Division:  
Rental Units

Fund:  
General

Account No:  
570-07

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
34 Professional Services	\$ 1,594	\$ 1,800	\$ 1,800	\$ 1,800
35 Maintenance of Equip. & Facilities	3,571	8,000	8,000	8,000
39 Misc. Contractual Service	800	1,000	1,000	1,000
<u>Total Operation &amp; Maintenance</u>	<u>\$ 5,965</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>	<u>\$ 10,800</u>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0

<u>Total Capital Improvements</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Financial Resources	\$ 5,965	\$ 10,800	\$ 10,800	\$ 10,800





Department:  
General Government

Division:  
Miscellaneous & Sundry

Fund:  
General

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Judgments & Moral Claims	\$ 25,031	\$ 20,000	\$ 20,000	\$ 20,000
Elections	3,464	15,000	15,000	15,000
County Auditor & Treasurer Fees	26,834	30,000	30,000	30,000
Delinquent Land Tax	142	1,000	500	500
Professional Independent Auditor	28,000	27,440	28,000	28,000
Audit Fees Remitted to State	1,242	1,000	1,000	1,000
Standing Rock Cemetery	143,216	144,000	145,000	145,000
Property Taxes	7,765	8,000	13,000	13,000
Ambulance Collection Fees/Refunds	5,776	7,000	6,000	6,000
Workers' Compensation	12,437	12,000	12,000	12,000
Misc. Refunds & Reimbursements	120	1,000	1,000	1,000

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Total Financial Resources	\$ 254,027	\$ 266,440	\$ 271,500	\$ 271,500
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# PUBLIC SAFETY



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>PUBLIC SAFETY</b>		
Public Safety		
Safety Director	\$136,446	\$139,146
Police Services	4,326,228	4,323,878
Records and Communications	891,763	891,763
Juvenile Services	366,595	366,295
Support Services	189,943	189,743
Trust Funds	73,000	73,000
Police Pension	108,000	108,000
Fire Services	3,744,313	3,707,113
Fire - Community Services	229,223	216,748
Technical Rescue	29,299	29,299
Hazmat	16,760	16,760
Confined Space	11,606	11,606
Fire Pension	108,000	108,000
<b>Total</b>	<b>\$10,231,176</b>	<b>\$10,181,351</b>

Department: Public Safety                      Division: Safety Director                      Fund: General                      Account No: 510-16

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 117,748	\$ 110,415	\$ 116,146	\$ 116,146
Operation and Maintenance	8,965	28,000	20,300	23,000
Capital Improvements	0	0	0	0
Total	<u>\$ 126,713</u>	<u>\$ 138,415</u>	<u>\$ 136,446</u>	<u>\$ 139,146</u>
Total Positions	1	1	1	1
<hr/>				
Funding by Source				
General	<u>\$ 126,713</u>	<u>\$ 138,415</u>	<u>\$ 136,446</u>	<u>\$ 139,146</u>
Total	<u>\$ 126,713</u>	<u>\$ 138,415</u>	<u>\$ 136,446</u>	<u>\$ 139,146</u>

Program Description:

The Office of the Director of Safety is responsible for administrative review of the divisions of the Safety Department. Guidance and general policy direction are formulated consistent with the community's needs, and coordination is enhanced through joint planning with the safety divisions and other City Departments. Community contact on administrative issues is an important function and relieves the City Manager from becoming personally involved in numerous day-to-day operations of both the Police and Fire Departments. The Director also represents the City on a variety of safety and planning-related issues and groups.

The Director also performs a wide variety of numerous administrative tasks at the request of the City Manager, coordinates many of the special assignments referred to the Administration by the City Council, and serves as Acting City Manager in the Manager's absence.

Program Comments:

The 2007 recommended operation and maintenance budget reflects an overall decrease of \$5,000 or 17.9% as compared to the 2006 budget. This decrease is primarily due to the reduction of \$2,500 in the contractual service line that is primarily used to fund safety services from outside agencies for special events or occurrences, coupled with a decrease of \$1,400 in travel and transportation.

Department: Public Safety                      Division: Safety Director                      Fund: General                      Account No: 510-16

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 90,136	\$ 85,679	\$ 90,219	\$ 90,219
14 Retirement (PERS)	11,193	11,738	12,495	12,495
15 Medicare	1,302	1,242	1,308	1,308
16 Health Insurance	12,947	10,000	10,500	10,500
19 Unemploy.& Work.Comp.	2,170	1,756	1,624	1,624
<b>Total Personal Services</b>	<b>\$ 117,748</b>	<b>\$ 110,415</b>	<b>\$ 116,146</b>	<b>\$ 116,146</b>

21 Travel & Transportation	\$ 3,646	\$ 5,500	\$ 4,100	\$ 4,100
32 Communications/Postage	1,467	1,200	1,200	1,400
34 Professional Services	0	3,500	2,500	2,500
35 Maint of Equip & Facilities	126	300	300	300
36 Insurance & Bonding	932	1,000	1,000	1,000
37 Printing, Photocopy, Advertising	56	150	150	150
39 Misc. Contractual Service	2,306	15,000	10,000	12,500
41 Office Supplies	244	400	350	350
42 Operating Materials	180	200	200	200
44 Small Tools/Minor Equipment	8	750	500	500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 8,965</b>	<b>\$ 28,000</b>	<b>\$ 20,300</b>	<b>\$ 23,000</b>

63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
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<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
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<b>Total Financial Resources</b>	<b>\$ 126,713</b>	<b>\$ 138,415</b>	<b>\$ 136,446</b>	<b>\$ 139,146</b>
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Department:	Division:	Fund:	Account No:
Public Safety	Police Services	General & Income Tax Safety	510-01
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 3,416,437	\$ 3,602,007	3,711,578
Operation and Maintenance	291,367	331,300	334,650
Capital Improvements	118,702	80,000	280,000
Total	<u>\$ 3,826,506</u>	<u>\$ 4,013,307</u>	<u>\$ 4,326,228</u>
Total Positions	41	41	41
Funding by Source	2005	2006	2007
General	\$ 1,481,660	\$ 1,598,402	\$ 1,825,988
Income Tax Safety	<u>2,344,846</u>	<u>2,414,905</u>	<u>2,500,240</u>
Total	<u>\$ 3,826,506</u>	<u>\$ 4,013,307</u>	<u>\$ 4,326,228</u>

Program Description:

This program area provides the most fundamental of law enforcement services, as well as the necessary support functions. The basic activities that this program performs are patrol, investigations, administration (including crime prevention and planning) and parking enforcement.

The major facet of this division is patrol operations, which perform the vast majority of work within the department. The patrol operation is where most inspection, prevention and enforcement action takes place. Day-to-day maintenance and operational actions are also performed at this level, with support functions providing for necessary backup to patrol function.

Program Comments:

The 2007 recommended operation and maintenance budget reflects an increase of \$1,000 or .3% as compared to the 2006 budget. The growth in the budget is primarily attributable to the increase of \$5,000 in vehicle fuel. This increase is partially offset by reductions in professional services, maintenance of equipment and facilities and ammunition.

The 2007 recommended capital was included in the five year capital improvement plan.

Department:	Division:	Fund:	Account No:
Public Safety	Police Services	General & Income Tax Safety	510-01

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 82,971	85,246	\$ 88,460	\$ 88,460
12 Uniformed Police Salaries	2,061,908	2,305,552	2,364,776	2,364,776
14 Retirement (PERS)	380,982	418,505	440,043	440,043
15 Medicare	26,809	28,520	29,317	29,317
16 Health Insurance	430,399	410,000	430,500	430,500
17 Uniform & Clothing Allowance	26,700	29,250	33,150	33,150
18 Overtime	333,930	270,380	276,202	276,202
19 Unemploy & Workers' Comp	72,738	54,554	49,130	49,130
<b>Total Personal Services</b>	<b>\$ 3,416,437</b>	<b>\$ 3,602,007</b>	<b>\$ 3,711,578</b>	<b>\$ 3,711,578</b>
21 Travel & Transportation	\$ 4,913	\$ 8,400	\$ 8,400	\$ 8,400
28 Vehicle Fuel	46,846	44,000	48,000	49,000
31 Utilities	197	500	500	500
32 Communications/Postage	22,720	22,500	22,500	22,500
33 Rents & Leases	379	400	400	400
34 Professional Services	43,719	58,600	58,600	56,600
35 Maint. of Equip & Facil	48,134	54,000	54,350	53,000
36 Insurance & Bonding	64,123	66,000	66,000	66,000
37 Printing, Photocopy, Advert	4,682	5,000	5,000	5,000
38 Criminal Apprehension	893	4,000	4,000	4,000
39 Misc. Contractual Service	10,253	12,200	12,200	12,200
41 Office Supplies	3,301	3,800	3,800	3,800
42 Operating Materials	15,102	20,000	20,000	20,000
44 Small Tools/Minor Equip.	12,141	14,400	14,400	14,400
45 Ammunition	13,964	17,500	16,500	16,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 291,367</b>	<b>\$ 331,300</b>	<b>\$ 334,650</b>	<b>\$ 332,300</b>
64 Street Lighting	\$ 1,091	\$ 0	\$ 0	\$ 0
63 Equipment Items > \$2,500	\$ 117,611	\$ 80,000		
Plain Car Replacement - Three			\$ 25,000	\$ 25,000
Miscellaneous Equipment Replacement			25,000	25,000
Police Cruisers - Eight			230,000	230,000
<b>Total Capital Improvements</b>	<b>\$ 118,702</b>	<b>\$ 80,000</b>	<b>\$ 280,000</b>	<b>\$ 280,000</b>
<b>Total Financial Resources</b>	<b>\$ 3,826,506</b>	<b>\$ 4,013,307</b>	<b>\$ 4,326,228</b>	<b>\$ 4,323,878</b>





Department: Public Safety                      Division: Police Services                      Fund: General & Income Tax Safety                      Account No: 510-01

Line Description	General	Income Tax Safety	2007 Total
11 Employee - Regular Salaries	\$ 88,460	\$ 0	\$ 88,460
12 Uniformed Police Salaries	743,220	1,621,556	2,364,776
14 Retirement (PERS)	145,473	294,570	440,043
15 Medicare	3,862	25,455	29,317
16 Health Insurance	126,000	304,500	430,500
17 Uniform & Clothing Allow.	8,500	24,650	33,150
18 Overtime	79,423	196,779	276,202
19 Unemploy & Workers' Comp	16,400	32,730	49,130
<b>Total Personal Services</b>	<b>\$ 1,211,338</b>	<b>\$ 2,500,240</b>	<b>\$ 3,711,578</b>
21 Travel & Transportation	\$ 8,400	\$ 0	\$ 8,400
28 Vehicle Fuel	49,000	0	49,000
31 Utilities	500	0	500
32 Communications/Postage	22,500	0	22,500
33 Rents & Leases	400	0	400
34 Professional Services	56,600	0	56,600
35 Maint. of Equip & Facil	53,000	0	53,000
36 Insurance & Bonding	66,000	0	66,000
37 Printing, Photocopy, Advert	5,000	0	5,000
38 Criminal Apprehension	4,000	0	4,000
39 Misc. Contractual Service	12,200	0	12,200
41 Office Supplies	3,800	0	3,800
42 Operating Materials	20,000	0	20,000
44 Small Tools/Minor Equip.	14,400	0	14,400
46 Prisoner Sustenance	16,500	0	16,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 332,300</b>	<b>\$ 0</b>	<b>\$ 332,300</b>
63 Equipment Items > \$2,500			
Plain Car Replacement - Three	\$ 25,000	\$ 0	\$ 25,000
Miscellaneous Equipment Replacement	25,000	0	25,000
Police Cruisers - Eight	230,000	0	230,000
<b>Total Capital Improvements</b>	<b>\$ 280,000</b>	<b>\$ 0</b>	<b>\$ 280,000</b>
<b>Total Financial Resources</b>	<b>\$ 1,823,638</b>	<b>\$ 2,500,240</b>	<b>\$ 4,323,878</b>

Department:	Division:	Fund:	Account No:
Public Safety	Police-Records and Communications	General	510-14
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 702,108	\$ 739,086	\$ 767,363
Operation and Maintenance	95,824	134,100	124,400
Capital Improvements	0	54,000	0
Total	<u>\$ 797,932</u>	<u>\$ 927,186</u>	<u>\$ 891,763</u>
Total Positions	13	13	13
Funding by Source			
General	<u>\$ 797,932</u>	<u>\$ 927,186</u>	<u>\$ 891,763</u>
Total	<u>\$ 797,932</u>	<u>\$ 927,186</u>	<u>\$ 891,763</u>

Program Description:

This division provides for dispatching, maintenance of records and coordination and relay of most information in the department. Dispatching requires keeping track of functional assignment of 4 to 10 police mobile units within the city. In addition, dispatch processes emergency fire and medical calls for both the City and Franklin Township. The requirements for records involves processing and filing reports of incidents or actions taken, retrieval of the data for internal or external use and the receipt and accounting for local, state and federal funds.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$9,700 or 7.2% as compared to the 2006 budget. One item contributing to the change is a decrease in professional services of \$1,700 due to the removal of funds for biennial employee physicals. Maintenance of equipment also decreased because \$8,000 in costs related to the MDT service contracts were transferred to the contractual services line in order to consolidate all contracts with KSU related to the CAD system. The contractual services line was able to absorb this cost since the overall CAD system fees with KSU are less than what the City was previously paying.

Department:  
Public Safety

Division:  
Police-Records & Comm.

Fund:  
General

Account No:  
510-14

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 459,100	\$ 502,103	\$ 520,857	\$ 520,857
14 Retirement (PERS)	63,358	74,398	77,981	77,981
15 Medicare	5,275	5,752	5,958	5,958
16 Health Insurance	106,328	100,000	105,000	105,000
17 Uniform Allowance	4,939	4,750	5,250	5,250
18 Overtime	48,544	40,950	42,182	42,182
19 Unemploy.& Work.Comp.	14,564	11,133	10,135	10,135
<b>Total Personal Services</b>	<b>\$ 702,108</b>	<b>\$ 739,086</b>	<b>\$ 767,363</b>	<b>\$ 767,363</b>
21 Travel & Transportation	\$ 5	\$ 500	\$ 500	\$ 500
32 Communications/Postage	10,687	12,500	12,500	12,500
33 Rents & Leases	8,369	9,800	9,800	9,800
34 Professional Services	6,874	22,000	20,300	20,300
35 Maint. of Equip & Facil	23,972	25,000	17,000	17,000
37 Printing, Photocopy, Advert	3,633	5,200	5,200	5,200
39 Misc. Contractual Service	37,741	53,600	53,600	53,600
41 Office Supplies	3,595	3,000	3,000	3,000
42 Operating Materials	102	500	500	500
44 Small Tools/Minor Equip.	846	2,000	2,000	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 95,824</b>	<b>\$ 134,100</b>	<b>\$ 124,400</b>	<b>\$ 124,400</b>
63 Equipment Items > \$2,500	\$ 0	\$ 54,000	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 54,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 797,932</b>	<b>\$ 927,186</b>	<b>\$ 891,763</b>	<b>\$ 891,763</b>

Department:	Division:	Fund:	Account No:
Public Safety	Police-Juvenile	General	510-03
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 309,567	\$ 315,467	\$ 332,395
Operation and Maintenance	27,632	35,500	34,200
Capital Improvements	0	0	0
Total	<u>\$ 337,199</u>	<u>\$ 350,967</u>	<u>\$ 366,595</u>
Total Positions	4	4	4
Funding by Source			
General	<u>\$ 337,199</u>	<u>\$ 350,967</u>	<u>\$ 366,595</u>
Total	<u>\$ 337,199</u>	<u>\$ 350,967</u>	<u>\$ 366,595</u>

Program Description:

The juvenile services division operates as an investigative unit by investigating and processing follow up of cases in which a juvenile is involved as either a victim or an offender.

The juvenile bureau also serves as a counseling unit. In minor criminal cases, in-house counseling serves as an alternative to the referral of juvenile offenders to the juvenile court. Counseling is provided to juveniles with personal or family problems without carrying the stigma of police contact.

The third primary function of this division is to provide for community relations as they relate to children. Examples are "Officer Bill" and other safety presentations in the schools, talks with P.T.A. groups and tours of the police facilities for youth groups.

Program Comments:

The 2006 recommended operation and maintenance budget reflects a decrease of \$1,500 or 4.5% as compared to the 2006 budget. The major item contributing to the change is a decrease of \$1,500 in professional services due to a reduction of the anticipated costs associated with the tuition reimbursement program, as well as the removal of funds for biennial employee physicals.

Department:	Division:	Fund:	Account No:	
Public Safety	Police - Juvenile	General	510-03	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 47,687	\$ 48,535	\$ 54,462	\$ 54,462
12 Uniformed Police Salaries	158,575	160,461	165,712	165,712
14 Retirement (PERS)	32,456	35,310	37,943	37,943
15 Medicare	2,521	2,573	2,656	2,656
16 Health Insurance	43,801	40,000	42,000	42,000
17 Uniform Allowance	2,250	2,250	2,550	2,550
18 Overtime	15,373	21,611	22,700	22,700
19 Unemployment & Workers' Comp	6,904	4,727	4,372	4,372
<b>Total Personal Services</b>	<b>\$ 309,567</b>	<b>\$ 315,467</b>	<b>\$ 332,395</b>	<b>\$ 332,395</b>
21 Travel & Transportation	\$ 0	\$ 700	\$ 600	\$ 600
28 Vehicle Fuel	799	1,400	1,700	1,400
32 Communications/Postage	367	500	500	500
34 Professional Services	25,984	31,000	29,500	29,500
35 Maint. of Equip.& Facilities	256	1,300	1,300	1,300
39 Misc. Contractual Service	0	300	200	200
42 Operating Materials	226	300	400	400
<b>Total Operation &amp; Maintenance</b>	<b>\$ 27,632</b>	<b>\$ 35,500</b>	<b>\$ 34,200</b>	<b>\$ 33,900</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 337,199</b>	<b>\$ 350,967</b>	<b>\$ 366,595</b>	<b>\$ 366,295</b>

Department:	Division:	Fund:	Account No:
Public Safety	Police-Support Services	General	510-06
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 153,079	\$ 157,626	\$ 163,543
Operation and Maintenance	24,644	26,960	26,400
Capital Improvements	0	0	0
Total	<u>\$ 177,723</u>	<u>\$ 184,586</u>	<u>\$ 189,943</u>
Total Positions	7	7	7
Funding by Source	2005	2006	2007
General	\$ <u>177,723</u>	\$ <u>184,586</u>	\$ <u>189,943</u>
Total	<u>\$ 177,723</u>	<u>\$ 184,586</u>	<u>\$ 189,943</u>

Program Description:

Three primary areas of responsibility are performed in the Support Services cost center. Activities related to animal complaints, disturbances and protection are handled by the Compliance Officer for approximately forty percent of his assigned time. These activities include loose and stray animal concerns, humane treatment of animals, finding homes for abandoned animals, and follow-up efforts on barking, noise and dangerous animal issues.

The remainder of the Compliance Officer's duties relate to parking compliance and vehicle issues. Daily activities include regulation of parking in the areas in which established restrictions exist, as well as general patrol around the City for parking and vehicle violations. Junk vehicle notices and removals are also noted in this area.

The third primary area funded in this cost center is Jail Detention Officers. Detention personnel are regularly scheduled approximately 125 hours per week, during the hours that housing prisoners is most likely. Six officers are authorized for these duties and fill the hours on a rotating schedule. Some employee benefits are provided on a pro rata basis, while others are earned on an actual time accrued basis. Uniforms, training and other job-related expenses are paid directly by the City on an as needed basis.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$960 or 2.8% as compared to the 2006 budget. The major items contributing to the change are a decrease in professional services of \$960 due to the removal of funds for biennial employee physicals, which is partially offset by an increase in fuel costs of \$300 based upon anticipated price increases.

Department:  
Public Safety

Division:  
Police - Support Services

Fund:  
General

Account No:  
510-06

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 107,729	\$ 119,207	\$ 123,717	\$ 123,717
14 Retirement (PERS)	14,923	17,140	17,983	17,983
15 Medicare	1,732	1,814	1,883	1,883
16 Health Insurance	12,947	10,000	10,500	10,500
17 Uniform Allowance	626	1,000	1,000	1,000
18 Overtime	11,894	5,900	6,123	6,123
19 Unemployment & Workers' Comp	3,228	2,565	2,337	2,337
<b>Total Personal Services</b>	<b>\$ 153,079</b>	<b>\$ 157,626</b>	<b>\$ 163,543</b>	<b>\$ 163,543</b>
21 Travel & Transportation	\$ 0	\$ 400	\$ 400	\$ 400
28 Vehicle Fuel	1,481	1,500	2,000	1,800
32 Communications/Postage	695	1,000	900	900
34 Professional Services	1,517	2,960	2,000	2,000
35 Maint. of Equip.& Facilities	2,561	3,000	3,000	3,000
37 Printing, Photocopy, Advertising	1,200	1,200	1,200	1,200
39 Misc. Contractual Service	10,955	7,000	7,000	7,000
42 Operating Materials	941	1,400	1,400	1,400
44 Small Tools/Minor Equip.	484	500	500	500
46 Prisoner Sustenance	4,810	8,000	8,000	8,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 24,644</b>	<b>\$ 26,960</b>	<b>\$ 26,400</b>	<b>\$ 26,200</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 177,723</b>	<b>\$ 184,586</b>	<b>\$ 189,943</b>	<b>\$ 189,743</b>

Department:	Division:	Fund:	Account No:
Public Safety	Police - Trust Funds	Statutory Funds	510-01
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	13,973	91,000	39,000
Capital Improvements	38,996	0	34,000
Total	<u>\$ 52,969</u>	<u>\$ 91,000</u>	<u>\$ 73,000</u>
Total Positions	0	0	0
Funding by Source	2005	2006	2007
State and Local Forfeits	\$ 1,287	\$ 12,000	\$ 15,000
Drug Law Enforcement	646	14,000	14,000
Enforcement and Education	5,790	11,000	10,000
Law Enforcement Trust	45,246	54,000	34,000
Total	<u>\$ 52,969</u>	<u>\$ 91,000</u>	<u>\$ 73,000</u>

Program Description:

State law requires that certain fine and forfeiture monies be accounted for in separate funds and the proceeds be used for specific purposes such as criminal apprehension, drug enforcement activities and DUI enforcement and education. This division details those funds and activities.

Program Comments:

As required by law, any amounts budgeted in these funds will be spent for eligible, specific law enforcement purposes.



Department:	Division:	Fund:		Account No:
Public Safety	Police-Trust Funds	Statutory Funds		510-01
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
34 Professional Services	\$ 1,933	\$ 27,000	\$ 6,000	\$ 6,000
35 Maint. of Equip. & Facilities	0	0	2,000	2,000
38 Criminal Apprehension	0	24,000	0	0
39 Misc. Contractual Service	6,250	15,000	11,000	11,000
42 Operating Materials	0	13,000	12,000	12,000
44 Small Tools/Minor Equip.	5,790	12,000	8,000	8,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 13,973</b>	<b>\$ 91,000</b>	<b>\$ 39,000</b>	<b>\$ 39,000</b>
63 Equipment Items > \$2,500	\$ 38,996	\$ 0		
Building Renovation			\$ 34,000	\$ 34,000
<b>Total Capital Improvements</b>	<b>\$ 38,996</b>	<b>\$ 0</b>	<b>\$ 34,000</b>	<b>\$ 34,000</b>
<b>Total Financial Resources</b>	<b>\$ 52,969</b>	<b>\$ 91,000</b>	<b>\$ 73,000</b>	<b>\$ 73,000</b>



Department: Public Safety      Division: Police-Trust Funds      Fund: Statutory Funds-See Below      Account No: 510-01

Line Description	State and Local Forfeits	Drug Law Enforcement	Enforcement and Education	Law Enforcement Trust	Total Trust Funds
34 Professional Services	\$ 3,000	\$ 0	\$ 3,000	\$ 0	\$ 6,000
35 Maint. of Equip.& Facilities	2,000	0	0	0	2,000
38 Criminal Apprehension	0	0	0	0	0
39 Misc. Contractual Service	0	11,000	0	0	11,000
42 Operating Materials	5,000	0	7,000	0	12,000
44 Small Tools/Minor Equip.	5,000	3,000	0	0	8,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 15,000</b>	<b>\$ 14,000</b>	<b>\$ 10,000</b>	<b>\$ 0</b>	<b>\$ 39,000</b>

63 Equipment Items > \$2,500 Building Renovation	\$ 0	\$ 0	\$ 0	\$ 34,000	\$ 34,000
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<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 34,000</b>	<b>\$ 34,000</b>
<b>Total Financial Resources</b>	<b>\$ 15,000</b>	<b>\$ 14,000</b>	<b>\$ 10,000</b>	<b>\$ 34,000</b>	<b>\$ 73,000</b>

Department:	Division:	Fund:	Account No:	
Public Safety	Police Services	Police Pension	510-08	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 120,700	\$ 118,000	\$ 108,000	\$ 108,000
Operation and Maintenance	0	0	0	0
Capital Improvements	0	0	0	0
Total	<u>\$ 120,700</u>	<u>\$ 118,000</u>	<u>\$ 108,000</u>	<u>\$ 108,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source	2005	2006	2007	2007
Police Pension	\$ 120,700	\$ 118,000	\$ 108,000	\$ 108,000
Total	<u>\$ 120,700</u>	<u>\$ 118,000</u>	<u>\$ 108,000</u>	<u>\$ 108,000</u>

Program Description:

This fund accounts for the .30 mills of property taxes that are designated for the required police pension.

Program Comments:

A portion of the City's property taxes is designated to pay police pension. The City is required to contribute 19.5% for the pension on all uniformed police salaries that are paid by the City. The amounts budgeted for pension in the police division personnel lines have been reduced proportionally by the amount of property taxes that are designated for this purpose.

Department: Public Safety                      Division: Police Services                      Fund: Police Pension                      Account No: 510-08

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
14 Retirement	\$ 120,700 *	\$ 118,000	\$ 108,000	\$ 108,000
<b>Total Personal Services</b>	<b>\$ 120,700</b>	<b>\$ 118,000</b>	<b>\$ 108,000</b>	<b>\$ 108,000</b>

\* Average of 2004 & 2005 Combined

<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 120,700</b>	<b>\$ 118,000</b>	<b>\$ 108,000</b>	<b>\$ 108,000</b>

Department: Public Safety                      Division: Fire - All Divisions                      Fund: General                      Account No: 510-04

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 2,774,429	\$ 3,151,512	\$ 3,193,613	\$ 3,193,613
Operation and Maintenance	270,756	314,500	310,700	313,500
Capital Improvements	16,122	226,000	240,000	200,000
Total	<u>\$ 3,061,307</u>	<u>\$ 3,692,012</u>	<u>\$ 3,744,313</u>	<u>\$ 3,707,113</u>
Total Positions	38	38	38	38

Funding by Source				
General	\$ 882,737	\$ 1,339,196	\$ 1,054,247	\$ 1,054,247
West Side Fire	233,337	269,400	263,555	266,355
Fire & E.M.S.	<u>1,945,233</u>	<u>2,083,416</u>	<u>2,426,511</u>	<u>2,386,511</u>
Total	<u>\$ 3,061,307</u>	<u>\$ 3,692,012</u>	<u>\$ 3,744,313</u>	<u>\$ 3,707,113</u>

Program Description:

The Fire Services Division provides fire suppression and emergency medical services for the City of Kent. By contract, this division provides the same services to Franklin Township and Sugar Bush Knolls.

Year	Fire Alarms	Medical Alarms	Total Calls	Percentage Increase (Decrease)
2005	1,024	2,666	3,690	(3.33)
2004	1,138	2,679	3,817	5.01
2003	1,034	2,601	3,635	7.77
2002	957	2,416	3,373	(6.93)
2001	1,094	2,530	3,624	

Program Comments:

The 2007 recommended personnel accounts include the three new firefighter positions. However, it is recommended that these positions remain vacant until sustainable funding is secured.

The 2007 recommended operation and maintenance budget reflects a decrease of \$1,000 or .3% as compared to the 2006 budget. The major items contributing to the growth are as follows: 1) an increase of \$2,000 in vehicle fuel; 2) an increase of \$7,300 in utilities; 3) a decrease of \$14,000 in professional services due to the removal of funds for a medical director because of difficulties in filling this professional services position; and 4) an increase of \$7,000 in contractual services to cover a portion of the CAD contract with KSU. These changes are based on the historic level of expenditures, coupled with anticipated price increases.

The 2007 recommended capital includes the items that were presented in the five year capital plan. It is anticipated that a \$200,000 ambulance and a \$28,000 fire inspection pick-up truck will be funded through the existing vehicle replacement reserve.

Department: Public Safety      Division: Fire - All Divisions      Fund: General, West Side, Fire & EMS      Account No: 510-04

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 45,328	\$ 51,828	\$ 53,069	\$ 53,069
13 Uniformed Fire Salaries	1,682,786	1,894,406	1,994,754	1,994,754
14 Retirement (PERS)	351,542	472,472	445,001	445,001
15 Medicare	23,481	27,316	28,188	28,188
16 Health Insurance	363,276	350,000	346,500	346,500
17 Uniform & Clothing Allowance	22,800	26,550	26,550	26,550
18 Overtime	229,903	278,603	258,014	258,014
19 Unemploy & Workers' Comp	55,313	50,337	41,537	41,537
				0
<b>Total Personal Services</b>	<b>\$ 2,774,429</b>	<b>\$ 3,151,512</b>	<b>\$ 3,193,613</b>	<b>\$ 3,193,613</b>
21 Travel & Transportation	\$ 2,572	\$ 7,800	\$ 7,000	\$ 7,000
22 Training	4,475	9,500	8,500	8,500
28 Vehicle Fuel	22,623	22,000	24,000	24,000
31 Utilities	66,100	60,200	65,200	67,500
32 Communications/Postage	23,604	24,400	24,400	24,400
33 Rents & Leases	307	500	500	500
34 Professional Services	18,606	37,200	23,200	23,200
35 Maint. of Equip & Facil	46,798	55,000	55,000	55,000
36 Insurance & Bonding	34,667	35,600	35,600	35,600
37 Printing, Photocopy, Advert	1,350	2,200	2,200	2,200
39 Misc. Contractual Service	5,106	5,000	12,000	12,000
41 Office Supplies	3,178	2,600	2,600	2,600
42 Operating Materials	39,534	50,000	48,000	48,500
44 Small Tools/Minor Equip.	1,836	2,500	2,500	2,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 270,756</b>	<b>\$ 314,500</b>	<b>\$ 310,700</b>	<b>\$ 313,500</b>
63 Equipment Items > \$2,500	\$ 16,122	\$ 226,000		
Mobile Data Terminals (3)			\$ 25,500	\$ 25,500
Engine Replacement Reserve			125,000	125,000
SCBA Equipment Replacement (7)			24,500	24,500
Miscellaneous Small Equipment			25,000	25,000
Heart Monitor Replacement (3)			40,000	0
<b>Total Capital Improvements</b>	<b>\$ 16,122</b>	<b>\$ 226,000</b>	<b>\$ 240,000</b>	<b>\$ 200,000</b>
<b>Total Financial Resources</b>	<b>\$ 3,061,307</b>	<b>\$ 3,692,012</b>	<b>\$ 3,744,313</b>	<b>\$ 3,707,113</b>





Department: Public Safety                      Division: Fire Services                      Fund: General, West Side, Fire & E.M.S.                      Account No: 510-04

Line Description	General	West Side	Fire & E.M.S.	2007 Total
11 Employee - Regular Salaries	\$ 0	\$ 0	\$ 53,069	\$ 53,069
13 Uniformed Fire Salaries	716,328	205,000	1,073,426	1,994,754
14 Retirement (PERS)	151,501	39,155	254,345	445,001
15 Medicare	6,974	0	21,214	28,188
16 Health Insurance	94,500	0	252,000	346,500
17 Uniform & Clothing Allow.	8,250	0	18,300	26,550
18 Overtime	62,640	0	195,374	258,014
19 Unemploy & Workers' Comp	14,054	0	27,483	41,537
<b>Total Personal Services</b>	<b>\$ 1,054,247</b>	<b>\$ 244,155</b>	<b>\$ 1,895,211</b>	<b>\$ 3,193,613</b>
21 Travel & Transportation	\$ 0	\$ 0	\$ 7,000	\$ 7,000
22 Training	0	0	8,500	8,500
28 Vehicle Fuel	0	0	24,000	24,000
31 Utilities	0	12,500	55,000	67,500
32 Communications/Postage	0	2,400	22,000	24,400
33 Rents & Leases	0	0	500	500
34 Professional Services	0	4,200	19,000	23,200
35 Maint. of Equip & Facil	0	1,000	54,000	55,000
36 Insurance & Bonding	0	600	35,000	35,600
37 Printing, Photocopy, Advert	0	0	2,200	2,200
39 Misc. Contractual Service	0	500	11,500	12,000
41 Office Supplies	0	0	2,600	2,600
42 Operating Materials	0	500	48,000	48,500
44 Small Tools/Minor Equip.	0	500	2,000	2,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 0</b>	<b>\$ 22,200</b>	<b>\$ 291,300</b>	<b>\$ 313,500</b>
63 Equipment Items > \$2,500				
Mobile Data Terminals (3)	\$ 0	\$ 0	\$ 25,500	\$ 25,500
Engine Replacement Reserve			125,000	125,000
SCBA Equipment Replacement (7)			24,500	24,500
Miscellaneous Small Equipment			25,000	25,000
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>Total Financial Resources</b>	<b>\$ 1,054,247</b>	<b>\$ 266,355</b>	<b>\$ 2,386,511</b>	<b>\$ 3,707,113</b>

Department: Public Safety                      Division: Fire - Community Services                      Fund: Fire & E.M.S.                      Account No: 510-18

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 174,712	\$ 176,457	\$ 197,623	\$ 184,898
Operation and Maintenance	4,114	7,800	6,600	6,850
Capital Improvements	0	0	25,000	25,000
Total	<u>\$ 178,826</u>	<u>\$ 184,257</u>	<u>\$ 229,223</u>	<u>\$ 216,748</u>
Total Positions	2	2	2	2
<hr/>				
Funding by Source				
Fire & E.M.S.	<u>\$ 178,826</u>	<u>\$ 184,257</u>	<u>\$ 229,223</u>	<u>\$ 216,748</u>
Total	<u>\$ 178,826</u>	<u>\$ 184,257</u>	<u>\$ 229,223</u>	<u>\$ 216,748</u>

Program Description:

The Community Services Division is a budget division that is used to track expenditures related to Fire Prevention programs such as inspections, plan reviews and fire safety education.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$950 or 12.2% as compared to the 2006 budget. The major item contributing to the change is a reduction in contractual services of \$850 related to the non-recurring purchase of the revised NFPA fire code in 2006.

Department:	Division:	Fund:	Account No:	
Public Safety	Fire - Community Services	Fire & E.M.S.	510-18	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
13 Uniformed Fire Salaries	\$ 113,924	\$ 120,497	\$ 124,155	\$ 124,155
14 Retirement (PERS)	22,071	23,091	27,748	25,348
15 Medicare	1,777	2,008	2,070	1,925
16 Health Insurance	23,737	20,000	21,000	21,000
17 Uniform Allowance	1,500	1,500	1,500	1,500
18 Overtime	8,149	6,931	18,580	8,580
19 Unemployment & Workers' Comp	3,554	2,430	2,570	2,390
<b>Total Personal Services</b>	<b>\$ 174,712</b>	<b>\$ 176,457</b>	<b>\$ 197,623</b>	<b>\$ 184,898</b>
21 Travel & Transportation	\$ 101	\$ 600	\$ 600	\$ 600
22 Training	0	500	500	500
28 Vehicle Fuel	1,594	2,200	2,000	1,800
32 Communications/Postage	2	100	100	100
35 Maint. Of Equip. & Facilities	0	300	300	300
36 Insurance & Bonding	385	500	500	700
39 Misc. Contractual Service	70	1,700	850	850
41 Office Supplies	179	100	150	200
42 Operating Materials	1,783	1,800	1,600	1,800
<b>Total Operation &amp; Maintenance</b>	<b>\$ 4,114</b>	<b>\$ 7,800</b>	<b>\$ 6,600</b>	<b>\$ 6,850</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0		
Fire Prevention Vehicle (Intrepid)			\$ 25,000	\$ 25,000
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
<b>Total Financial Resources</b>	<b>\$ 178,826</b>	<b>\$ 184,257</b>	<b>\$ 229,223</b>	<b>\$ 216,748</b>

Department: Public Safety                      Division: Fire - Technical Rescue                      Fund: Fire & E.M.S.                      Account No: 510-19

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 459	\$ 19,885	\$ 20,449	\$ 20,449
Operation and Maintenance	634	9,400	8,850	8,850
Capital Improvements	0	0	0	0
Total	<u>\$ 1,093</u>	<u>\$ 29,285</u>	<u>\$ 29,299</u>	<u>\$ 29,299</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
Fire & E.M.S.	<u>\$ 1,093</u>	<u>\$ 29,285</u>	<u>\$ 29,299</u>	<u>\$ 29,299</u>
Total	<u>\$ 1,093</u>	<u>\$ 29,285</u>	<u>\$ 29,299</u>	<u>\$ 29,299</u>

Program Description:

The Technical Rescue Division is a division that is used to track expenditures in the area of technical rescue, which include high angle rope, water, ice, auto extrication and heavy rescue.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$550 or 5.9% as compared to the 2006 budget.

Department:  
Public Safety

Division:  
Fire - Technical Rescue

Fund:  
Fire & E.M.S.

Account No:  
510-19

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
14 Retirement	\$ 0	\$ 3,149	\$ 3,245	\$ 3,245
18 Overtime	0	16,400	16,900	16,900
19 Unemploy & Worker's Comp	459	336	304	304
<b>Total Personal Services</b>	<b>\$ 459</b>	<b>\$ 19,885</b>	<b>\$ 20,449</b>	<b>\$ 20,449</b>
21 Travel & Transportation	\$ 391	\$ 1,500	\$ 1,000	\$ 1,000
22 Training	0	1,000	750	750
35 Maint. of Equip.& Facilities	0	2,400	2,400	2,400
42 Operating Materials	243	3,000	3,500	3,500
44 Small Tools/Minor Equip.	0	1,500	1,200	1,200
<b>Total Operation &amp; Maintenance</b>	<b>\$ 634</b>	<b>\$ 9,400</b>	<b>\$ 8,850</b>	<b>\$ 8,850</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0

<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 1,093</b>	<b>\$ 29,285</b>	<b>\$ 29,299</b>	<b>\$ 29,299</b>

Department: Public Safety	Division: Fire - Hazmat	Fund: Fire & E.M.S.	Account No: 510-20
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 229	\$ 9,942	\$ 10,260
Operation and Maintenance	6,021	6,100	6,500
Capital Improvements	0	0	0
Total	<u>\$ 6,250</u>	<u>\$ 16,042</u>	<u>\$ 16,760</u>
Total Positions	0	0	0
Funding by Source			
Fire & E.M.S.	<u>\$ 6,250</u>	<u>\$ 16,042</u>	<u>\$ 16,760</u>
Total	<u>\$ 6,250</u>	<u>\$ 16,042</u>	<u>\$ 16,760</u>

Program Description:

The Hazmat Division is a division that is used to track expenditures related to the City's participation in Portage County's hazardous materials response team.

Program Comments:

The estimated overtime shown in the personnel lines relates to costs incurred for mandatory training.

The 2007 recommended operating budget reflects no change as compared to the 2006 budget.

Department: Public Safety		Division: Fire - Hazmat		Fund: Fire & E.M.S.		Account No: 510-20	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
14 Retirement	\$ 0	\$ 1,574	\$ 1,622	\$ 1,622	\$	1,622	
18 Overtime	0	8,200	8,446	8,446	\$	8,446	
19 Unemploy & Worker's Comp	229	168	192	192		192	
<b>Total Personal Services</b>	<b>\$ 229</b>	<b>\$ 9,942</b>	<b>\$ 10,260</b>	<b>\$ 10,260</b>	<b>\$</b>	<b>10,260</b>	
39 Misc. Contractual Services	\$ 6,021	\$ 6,100	\$ 6,500	\$ 6,500	\$	6,500	
<b>Total Operation &amp; Maintenance</b>	<b>\$ 6,021</b>	<b>\$ 6,100</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$</b>	<b>6,500</b>	
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$	0	
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$</b>	<b>0</b>	
<b>Total Financial Resources</b>	<b>\$ 6,250</b>	<b>\$ 16,042</b>	<b>\$ 16,760</b>	<b>\$ 16,760</b>	<b>\$</b>	<b>16,760</b>	

Department: Public Safety	Division: Fire - Confined Space	Fund: Fire & E.M.S.	Account No: 510-21
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 301	\$ 4,244	4,356
Operation and Maintenance	810	15,900	7,250
Capital Improvements	0	0	0
Total	<u>\$ 1,111</u>	<u>\$ 20,144</u>	<u>\$ 11,606</u>
Total Positions	0	0	0
Funding by Source			
Fire & E.M.S.	<u>\$ 1,111</u>	<u>\$ 20,144</u>	<u>\$ 11,606</u>
Total	<u>\$ 1,111</u>	<u>\$ 20,144</u>	<u>\$ 11,606</u>

Program Description:

The Confined Space Division is a budget division that is used to track expenditures related to the City's confined space program that is mandated by OSHA. A portion of these costs will be transferred in from the other departments/divisions which participate in this program, including the water plant, water reclamation plant, central maintenance, community development, engineering and health.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$8,650 or 54.4% as compared to the 2006 budget. An OSHA safety audit identified the need for new hard hats and harnesses. The fact that these non-recurring items were budgeted in 2006 accounts for the \$8,500 reduction in materials in supplies in 2007.



Department: Public Safety		Division: Fire - Confined Space		Fund: Fire & E.M.S.		Account No: 510-21	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
14 Retirement	\$ 0	\$ 672	\$ 691	\$ 691	\$	691	
18 Overtime	0	3,500	3,600	3,600	\$	3,600	
19 Unemploy & Worker's Comp	301	72	65	65		65	
				0		0	
<b>Total Personal Services</b>	<b>\$ 301</b>	<b>\$ 4,244</b>	<b>\$ 4,356</b>	<b>\$ 4,356</b>	<b>\$</b>	<b>4,356</b>	
28 Vehicle Fuel	\$ 108	\$ 200	\$ 250	\$ 250	\$	250	
35 Maint. of Equip.& Facilities	0	4,600	4,500	4,500	\$	4,500	
36 Insurance & Bonding	702	1,100	1,000	1,000		1,000	
42 Operating Materials	0	10,000	1,500	1,500		1,500	
<b>Total Operation &amp; Maintenance</b>	<b>\$ 810</b>	<b>\$ 15,900</b>	<b>\$ 7,250</b>	<b>\$ 7,250</b>	<b>\$</b>	<b>7,250</b>	
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0	\$	0	
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$</b>	<b>0</b>	
<b>Total Financial Resources</b>	<b>\$ 1,111</b>	<b>\$ 20,144</b>	<b>\$ 11,606</b>	<b>\$ 11,606</b>	<b>\$</b>	<b>11,606</b>	

Department:	Division:	Fund:	Account No:
Public Safety	Fire Services	Fire Pension	510-09
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 107,611	\$ 118,000	\$ 108,000
Operation and Maintenance	0	0	0
Capital Improvements	0	0	0
Total	<u>\$ 107,611</u>	<u>\$ 118,000</u>	<u>\$ 108,000</u>
Total Positions	0	0	0
Funding by Source	2005	2006	2007
Fire Pension	<u>\$ 107,611</u>	<u>\$ 118,000</u>	<u>\$ 108,000</u>
Total	<u>\$ 107,611</u>	<u>\$ 118,000</u>	<u>\$ 108,000</u>

Program Description:

This fund accounts for the .30 mills of property taxes that are designated for the required fire pension.

Program Comments:

A portion of the City's property taxes is designated to pay fire pension. The City is required to contribute 24.0% for the pension on all uniformed fire salaries that are paid by the City. The amounts budgeted for pension in the fire division personnel lines have been reduced proportionally by the amount of property taxes that are designated for this purpose.

Department: Public Safety	Division: Fire Services	Fund: Fire Pension	Account No: 510-09	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
14 Retirement	\$ 107,611 *	\$ 118,000	\$ 108,000	\$ 108,000
Total Personal Services	\$ 107,611	\$ 118,000	\$ 108,000	\$ 108,000

\* Average of 2004 & 2005 Combined

Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
Total Financial Resources	\$ 107,611	\$ 118,000	\$ 108,000	\$ 108,000



# TRANSPORTATION



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>TRANSPORTATION</b>		
Transportation		
Transportation	\$1,438,138	\$1,388,138
State Highway	60,000	60,000
Vehicle Maintenance	322,858	308,858
Capital Projects	<u>2,475,000</u>	<u>2,651,000</u>
<b>SUBTOTAL</b>	4,295,996	4,407,996
Basic Utility Services		
Utility Distribution	1,115,482	1,075,482
Vehicle Maintenance Distribution	<u>153,458</u>	<u>153,458</u>
<b>SUBTOTAL</b>	1,268,940	1,228,940
<b>Total</b>	\$5,564,936	\$5,636,936

Department: Transportation	Division: Central Maintenance	Fund: SCMR, Water, Sewer	Account No: 560-02	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 1,501,202	\$ 1,586,214	\$ 1,641,120	\$ 1,641,120
Operation and Maintenance	596,376	662,500	662,500	662,500
Capital Improvements	171,047	290,000	250,000	160,000
Total	<u>\$ 2,268,625</u>	<u>\$ 2,538,714</u>	<u>\$ 2,553,620</u>	<u>\$ 2,463,620</u>
Total Positions	23	23	23	23
Funding by Source				
SCMR	\$ 1,284,959	\$ 1,492,541	\$ 1,438,138	\$ 1,388,138
Water	537,259	560,893	596,476	576,476
Sewer	446,407	485,280	519,006	499,006
Total	<u>\$ 2,268,625</u>	<u>\$ 2,538,714</u>	<u>\$ 2,553,620</u>	<u>\$ 2,463,620</u>

Program Description:

The Central Maintenance division is headed by a Manager and assisted by an Arborist Supervisor. The overall emphasis of the division is maintenance of public facilities as reflected in the following six program areas: street painting, street maintenance work, sewer cleaning, water repair and general repairs.

The activities of the division range from maintenance of storm sewers, streets and sanitary sewers to repair of water main line and service line breaks, installation or replacement of water meters for residential and commercial meter usage; as well as the reading and testing of the water meters. Activities aimed at expanding the City's urban forestry program are also included. Stump removal, root cutting, brush chipping and leaf pickup are also performed by this division.

Program Comments:

The 2007 recommended personnel lines reflect the elimination of the Assignment Supervisor position, the addition of an Account Clerk position and the upgrade of three Repair Operators to Chief Operators. The Arborist position was previously upgraded to Arborist Supervisor and given some of the Assignment Supervisor tasks.

The 2007 recommended operation and maintenance budget reflects no change as compared to the 2006 budget.

The 2007 recommended capital includes the items that were presented in the five year capital plan.

Department: Transportation      Division: Central Maintenance      Fund: SCMR, Water, Sewer      Account No: 560-02

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 933,332	\$ 1,010,716	\$ 1,037,631	\$ 1,037,631
14 Retirement (PERS)	130,721	159,814	165,743	165,743
15 Medicare	11,640	13,547	13,748	13,748
16 Health Insurance	257,338	220,050	241,499	241,499
17 Uniform & Clothing Allowance	1,289	1,900	1,900	1,900
18 Overtime	134,453	156,264	159,058	159,058
19 Unemploy & Workers' Comp	32,429	23,923	21,541	21,541
<b>Total Personal Services</b>	<b>\$ 1,501,202</b>	<b>\$ 1,586,214</b>	<b>\$ 1,641,120</b>	<b>\$ 1,641,120</b>
21 Travel & Transportation	\$ 1,627	\$ 6,400	\$ 6,400	\$ 6,400
28 Vehicle Fuel	7,202	8,400	8,400	8,400
31 Utilities	33,058	32,000	32,000	32,000
32 Communications/Postage	9,941	11,000	11,000	11,000
33 Rents & Leases	3,214	4,200	4,200	4,200
34 Professional Services	28,380	40,000	40,000	40,000
35 Maint. of Equip & Facil	66,930	65,000	65,000	65,000
36 Insurance & Bonding	67,541	74,000	74,000	74,000
37 Printing, Photocopy, Advert	299	1,000	1,000	1,000
39 Misc. Contractual Service	61,862	77,000	77,000	77,000
41 Office Supplies	168	1,000	1,000	1,000
42 Operating Materials	313,416	337,000	337,000	337,000
44 Small Tools/Minor Equip.	2,738	5,500	5,500	5,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 596,376</b>	<b>\$ 662,500</b>	<b>\$ 662,500</b>	<b>\$ 662,500</b>
63 Equipment Items > \$2,500	\$ 171,047	\$ 290,000		
Hooklift Trucks w/ V-Box & Dump			\$ 140,000	\$ 140,000
Chipper			20,000	20,000
Pickup Truck 3/4 Ton (Replacements - 2)			40,000	0
One Ton Dump w/ Plow & Spreader			50,000	0
<b>Total Capital Improvements</b>	<b>\$ 171,047</b>	<b>\$ 290,000</b>	<b>\$ 250,000</b>	<b>\$ 160,000</b>
<b>Total Financial Resources</b>	<b>\$ 2,268,625</b>	<b>\$ 2,538,714</b>	<b>\$ 2,553,620</b>	<b>\$ 2,463,620</b>





Department: Transportation      Division: Central Maintenance      Fund: SCMR, Water, Sewer      Account No: 560-02

	2007			
Line Description	SCMR	Water	Sewer	Total
11 Employee - Regular Salaries	\$ 497,418	\$ 280,805	\$ 259,408	\$ 1,037,631
14 Retirement (PERS)	79,908	44,399	41,436	165,743
15 Medicare	6,874	3,437	3,437	13,748
16 Health Insurance	118,124	63,000	60,375	241,499
17 Uniform & Clothing Allowance	1,900	0	0	1,900
18 Overtime	79,528	39,765	39,765	159,058
19 Unemploy & Workers' Comp	10,386	5,770	5,385	21,541
<b>Total Personal Services</b>	<b>\$ 794,138</b>	<b>\$ 437,176</b>	<b>\$ 409,806</b>	<b>\$ 1,641,120</b>

21 Travel & Transportation	\$ 4,000	\$ 2,000	\$ 400	\$ 6,400
28 Vehicle Fuel	0	4,200	4,200	8,400
31 Utilities	32,000	0	0	32,000
32 Communications/Postage	9,000	1,000	1,000	11,000
33 Rents & Leases	3,000	600	600	4,200
34 Professional Services	36,000	2,000	2,000	40,000
35 Maint. of Equip & Facil	51,000	7,000	7,000	65,000
36 Insurance & Bonding	64,000	5,000	5,000	74,000
37 Printing, Photocopy & Advertising	500	0	500	1,000
39 Misc. Contractual Service	45,000	16,000	16,000	77,000
41 Office Supplies	1,000	0	0	1,000
42 Operating Materials	186,000	100,000	51,000	337,000
44 Small Tools/Minor Equip.	2,500	1,500	1,500	5,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 434,000</b>	<b>\$ 139,300</b>	<b>\$ 89,200</b>	<b>\$ 662,500</b>

63 Equipment > \$2,500				
Hooklift Trucks w/ V-Box & Dump	\$ 140,000	\$ 0	\$ 0	\$ 140,000
Chipper	20,000	0	0	20,000

<b>Total Capital Improvements</b>	<b>\$ 160,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 160,000</b>
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<b>Total Financial Resources</b>	<b>\$ 1,388,138</b>	<b>\$ 576,476</b>	<b>\$ 499,006</b>	<b>\$ 2,463,620</b>
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Department:	Division:	Fund:	Account No:	
Transportation	Vehicle Maintenance	SCMR et al	560-16	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 288,892	\$ 296,272	\$ 307,316	\$ 307,316
Operation and Maintenance	137,564	155,000	155,000	155,000
Capital Improvements	7,043	0	14,000	0
Total	<u>\$ 433,499</u>	<u>\$ 451,272</u>	<u>\$ 476,316</u>	<u>\$ 462,316</u>
Total Positions	4	4	4	4
<hr/>				
Funding by Source				
SCMR	\$ 289,153	\$ 303,336	\$ 322,858	\$ 308,858
Water	72,173	73,968	76,729	76,729
Sewer	72,173	73,968	76,729	76,729
Total	<u>\$ 433,499</u>	<u>\$ 451,272</u>	<u>\$ 476,316</u>	<u>\$ 462,316</u>

Program Description:

This Division performs maintenance on municipal vehicles and equipment for the Engineering Division, the Building Division, the Central Maintenance Division, the Utility Production Division, the Health Department, the Parks and Recreation Department, and the Police and Fire Departments.

Maintenance activities of this unit consist of the following: preventive maintenance, new equipment modification, brake repairs, hydraulic system repairs, fabrication and welding, body repair and painting, diagnostics and repair of on-board computer systems. Major engine, transmission or electrical repairs are usually contracted out.

Vehicle maintenance currently services 391 units. The breakdown of these units is as follows: Police - 30; Parks & Recreation - 50; Health - 5; Water Plant - 17; Central Maintenance - 198; Water Reclamation Facility - 29; Fire - 33; Vehicle Maintenance - 22; Engineering - 5; Building - 1; and Community Development - 1.

Program Comments:

The 2007 recommended operation and maintenance budget reflects no change as compared to the 2006 budget.

The replacement truck that would be used to pick up parts is not recommended at this time due to financial constraints. A vehicle pool in the service department will be evaluated and if use of a pool is not a viable solution, then this vehicle could be purchased with contingency funds.

Department:	Division:	Fund:	Account No:	
Transportation	Vehicle Maintenance	SCMR et al	560-16	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 181,752	\$ 187,140	\$ 194,124	\$ 194,124
14 Retirement (PERS)	25,112	29,912	31,332	31,332
15 Medicare	2,908	3,168	3,280	3,280
16 Health Insurance	51,792	40,000	42,000	42,000
17 Uniform & Clothing Allowance	200	400	400	400
18 Overtime	21,156	31,176	32,108	32,108
19 Unemploy & Workers' Comp	5,972	4,476	4,072	4,072
<b>Total Personal Services</b>	<b>\$ 288,892</b>	<b>\$ 296,272</b>	<b>\$ 307,316</b>	<b>\$ 307,316</b>
21 Travel & Transportation	\$ 0	\$ 400	\$ 400	\$ 400
28 Vehicle Fuel	56,607	60,000	60,000	60,000
32 Communications/Postage	97	200	200	200
34 Professional Services	500	1,500	1,500	1,500
35 Maint. of Equip. & Facil.	7,960	8,000	8,000	8,000
36 Insurance & Bonding	2,082	2,500	2,500	2,500
37 Printing, Photocopy & Advertising	0	100	100	100
39 Misc. Contractual Service	2,837	6,000	6,000	6,000
41 Office Supplies	106	300	300	300
42 Operating Materials	66,253	74,000	74,000	74,000
44 Small Tools/Minor Equip.	1,122	2,000	2,000	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 137,564</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>
63 Equipment Items > \$2,500	\$ 7,043	\$ 0		
Parts Truck			\$ 14,000	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 7,043</b>	<b>\$ 0</b>	<b>\$ 14,000</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 433,499</b>	<b>\$ 451,272</b>	<b>\$ 476,316</b>	<b>\$ 462,316</b>



Department:	Division:	Fund:	Account No:
Transportation	Vehicle Maintenance	SCMR et al	560-16

Line Description	SCMR	Water	Sewer	2007 Total
11 Employee - Regular Salaries	\$ 97,062	\$ 48,531	\$ 48,531	\$ 194,124
14 Retirement (PERS)	15,666	7,833	7,833	31,332
15 Medicare	1,640	820	820	3,280
16 Health Insurance	21,000	10,500	10,500	42,000
17 Uniform & Clothing Allowance	400	0	0	400
18 Overtime	16,054	8,027	8,027	32,108
19 Unemploy & Workers' Comp	2,036	1,018	1,018	4,072
<b>Total Personal Services</b>	<b>\$ 153,858</b>	<b>\$ 76,729</b>	<b>\$ 76,729</b>	<b>\$ 307,316</b>

21 Travel & Transportation	\$ 400	\$ 0	\$ 0	\$ 400
28 Vehicle Fuel	60,000	0	0	60,000
32 Communications/Postage	200	0	0	200
34 Professional Services	1,500	0	0	1,500
35 Maint. of Equip & Facil	8,000	0	0	8,000
36 Insurance & Bonding	2,500	0	0	2,500
37 Printing, Photocopy & Advertising	100	0	0	100
39 Misc. Contractual Service	6,000	0	0	6,000
41 Office Supplies	300	0	0	300
42 Operating Materials	74,000	0	0	74,000
44 Small Tools/Minor Equip.	2,000	0	0	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 155,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 155,000</b>

63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
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<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
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<b>Total Financial Resources</b>	<b>\$ 308,858</b>	<b>\$ 76,729</b>	<b>\$ 76,729</b>	<b>\$ 462,316</b>
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Department:	Division:	Fund:	Account No:
Transportation	SCMR	State Highway	560-02
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	47,034	60,000	60,000
Capital Improvements	0	0	0
Total	<u>\$ 47,034</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
Total Positions	0	0	0
Funding by Source			
State Highway	<u>\$ 47,034</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>
Total	<u>\$ 47,034</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>

Program Description:

The state highway fund accounts for a percentage of the total revenue the City receives from state levied, locally-shared gasoline taxes and vehicle registration fees. This percentage is derived by dividing the miles of state highways by total miles of state and local streets within the City.

Program Comments:

State highway funds must be spent for maintenance or capital items on state routes 43, 59 and 261.

The contractual service amount will be used for landscaping maintenance along Haymaker Parkway.

Department:	Division:	Fund:	Account No:
Transportation	SCMR	State Highway	560-02

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
39 Misc. Contractual Service	\$ 19,975	\$ 19,000	\$ 19,000	\$ 19,000
42 Operating Materials	27,059	41,000	41,000	41,000
<u>Total Operation &amp; Maintenance</u>	<u>\$ 47,034</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>

<u>Total Capital Improvements</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Financial Resources	\$ 47,034	\$ 60,000	\$ 60,000	\$ 60,000

Department:	Division:	Fund:	Account No:	
Transportation	Capital Facilities	Capital Projects	560-24	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	491,902	25,000	25,000	25,000
Capital Improvements	1,254,037	1,701,666	2,450,000	2,626,000
Total	<u>\$ 1,745,939</u>	<u>\$ 1,726,666</u>	<u>\$ 2,475,000</u>	<u>\$ 2,651,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
Capital Projects	<u>\$ 1,745,939</u>	<u>\$ 1,726,666</u>	<u>\$ 2,475,000</u>	<u>\$ 2,651,000</u>
Total	<u>\$ 1,745,939</u>	<u>\$ 1,726,666</u>	<u>\$ 2,475,000</u>	<u>\$ 2,651,000</u>

Program Description:

This division covers capital improvements to streets, bridges, sidewalks, traffic control devices and related appurtenances.

Program Comments:

This division is used to assist implementation of the five year capital improvement plan on an annual basis.



Department:	Division:	Fund:	Account No:
Transportation	Capital Facilities	Capital Projects	560-24

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
32 Communications/Postage	\$ 0	\$ 0	\$ 0	\$ 0
34 Professional Services	490,754	0	0	0
37 Printing, Photocopy, Advert	1,148	0	0	0
39 Misc. Contractual Service	0	0	0	0
51 Contingency	0	25,000	25,000	25,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 491,902</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>

61 Land	\$ 21,138	\$		
62 Buildings	0			
63 Equipment Items > \$500	0			
68 Contract	1,232,899	1,701,666		
Annual Street Resurfacing			\$ 0	\$ 0
Annual Sidewalk Program			0	0
State Route 59 Signalization Improve.			0	171,000
South Lincoln Street Reconstruction - Construction			600,000	0
Fairchild Bridge Project			1,620,000	1,620,000
Admore Dr. (W. Main to 735' N) - Construction			230,000	370,000
South Water Street Resurfacing			0	465,000

<b>Total Capital Improvements</b>	<b>\$ 1,254,037</b>	<b>\$ 1,701,666</b>	<b>\$ 2,450,000</b>	<b>\$ 2,626,000</b>
<b>Total Financial Resources</b>	<b>\$ 1,745,939</b>	<b>\$ 1,726,666</b>	<b>\$ 2,475,000</b>	<b>\$ 2,651,000</b>



# BASIC UTILITY SERVICES



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>BASIC UTILITY SERVICES</b>		
Water		
Water Plant	\$1,682,160	\$1,463,296
Capital Facilities	490,000	490,000
Refunds	25,000	25,000
<b>SUBTOTAL</b>	2,197,160	1,978,296
Water Reclamation		
Water Reclamation Plant	1,421,134	1,411,534
Capital Facilities	0	0
Refunds	35,000	35,000
<b>SUBTOTAL</b>	1,456,134	1,446,534
Solid Waste		
Curbside Recycling	385,800	378,300
Refunds	1,000	1,000
<b>SUBTOTAL</b>	386,800	379,300
Storm Water Drainage		
Storm Water Drainage	1,180,000	1,700,000
Refunds	1,000	1,000
<b>SUBTOTAL</b>	1,181,000	1,701,000
<b>Total</b>	\$5,221,094	\$5,505,130

Department:	Division:	Fund:	Account No:
Utility Services	Water Treatment	Water	550-07
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 719,595	\$ 740,860	\$ 740,860
Operation and Maintenance	509,586	516,300	591,300
Capital Improvements	79,883	70,000	350,000
Total	<u>\$ 1,309,064</u>	<u>\$ 1,327,160</u>	<u>\$ 1,682,160</u>
Total Positions	10	10	10
Funding by Source	2005	2006	2007
Water	\$ 1,309,064	\$ 1,327,160	\$ 1,682,160
Total	<u>\$ 1,309,064</u>	<u>\$ 1,327,160</u>	<u>\$ 1,682,160</u>

Program Description:

Supply, pumping and filtration of potable water for the City of Kent are the major responsibilities of this division. The City's water plant currently treats 2.85 million gallons per day, with a present capacity of 6 MGD. With modification, the plant capacity can be doubled. Development of a secondary wellfield to ensure an adequate future water supply is a major concern of the Administration.

Program Comments:

The 2007 recommended operating budget reflects an increase of \$25,000 or 4.8% as compared to the 2006 budget. Price increases in chemicals caused the increase of \$25,000 in materials and supplies.

The 2007 recommended capital reflects the items that were presented in the five year capital plan. The plant manager will determine how to best allocate the approved \$25,000 in miscellaneous plant equipment. It is recommended that the Fairchild tank painting be programmed in future capital plans.

Department: Utility Services                      Division: Water Production                      Fund: Water                      Account No: 550-07

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 460,682	487,455	\$ 507,876	\$ 507,876
14 Retirement (PERS)	63,650	75,202	79,192	79,192
15 Medicare	4,025	4,586	4,826	4,826
16 Health Insurance	122,474	100,000	105,000	105,000
17 Uniform & Clothing Allow.	830	900	900	900
18 Overtime	52,804	61,464	63,910	63,910
19 Unemploy & Workers' Comp	15,130	11,253	10,292	10,292
<b>Total Personal Services</b>	<b>\$ 719,595</b>	<b>\$ 740,860</b>	<b>\$ 740,860</b>	<b>\$ 771,996</b>
21 Travel & Transportation	\$ 2,409	\$ 3,500	\$ 3,500	\$ 3,500
28 Vehicle Fuel	9,503	8,000	8,000	8,000
31 Utilities	195,196	190,000	190,000	190,000
32 Communications/Postage	5,677	6,000	6,000	6,000
33 Rents & Leases	7,200	7,000	7,000	7,000
34 Professional Services	6,601	18,000	18,000	18,000
35 Maint. of Equip & Facil	32,283	30,000	30,000	30,000
36 Insurance & Bonding	36,034	37,000	37,000	37,000
37 Printing, Photocopy, Advert	223	800	800	800
39 Misc. Contractual Service	27,097	37,000	37,000	37,000
41 Office Supplies	1,149	1,400	1,400	1,400
42 Operating Materials	184,278	175,000	250,000	200,000
44 Small Tools/Minor Equip.	1,936	2,600	2,600	2,600
<b>Total Operation &amp; Maintenance</b>	<b>\$ 509,586</b>	<b>\$ 516,300</b>	<b>\$ 591,300</b>	<b>\$ 541,300</b>
68 Contract	\$ 55,557	\$ 20,000		
Breakneck Creek Wellfield Power Lines			\$ 50,000	\$ 50,000
63 Equipment Items>\$2,500	\$ 24,326	\$ 50,000		
Miscellaneous Plant Equipment			\$ 25,000	\$ 25,000
Roof Replacement at Water Facilities			25,000	25,000
Tandem Dump (Used)			50,000	50,000
Fairchild Tank Lead Abatement & Paint			200,000	0
<b>Total Capital Improvements</b>	<b>\$ 79,883</b>	<b>\$ 70,000</b>	<b>\$ 350,000</b>	<b>\$ 150,000</b>
<b>Total Financial Resources</b>	<b>\$ 1,309,064</b>	<b>\$ 1,327,160</b>	<b>\$ 1,682,160</b>	<b>\$ 1,463,296</b>

Department: Utility Services      Division: Water Reclamation      Fund: Sewer      Account No: 550-15

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 760,975	\$ 731,367	\$ 747,484	\$ 747,484
Operation and Maintenance	557,188	623,050	632,650	623,050
Capital Improvements	68,513	64,000	41,000	41,000
Total	<u>\$ 1,386,676</u>	<u>\$ 1,418,417</u>	<u>\$ 1,421,134</u>	<u>\$ 1,411,534</u>
Total Positions	11	10	10	10
<hr/>				
Funding by Source				
General	\$ <u>1,386,676</u>	\$ <u>1,418,417</u>	\$ <u>1,421,134</u>	\$ <u>1,411,534</u>
Total	<u>\$ 1,386,676</u>	<u>\$ 1,418,417</u>	<u>\$ 1,421,134</u>	<u>\$ 1,411,534</u>

Program Description:

The City of Kent wastewater treatment facility has a design flow of 5.0 MGD and is currently treating an average flow of 2.82 MGD (2004). The treatment process is termed advanced secondary activated sludge, since it incorporates the chemical removal of phosphorus and the biological removal of ammonia from the waste stream. In addition to the operation and maintenance of the treatment facilities, this division is also responsible for the operation and maintenance of seven sewage lift stations.

Major processes include barscreen, grit removal, preaeration, primary clarification, aeration, secondary clarification, chlorination, dechlorination, post aeration, dissolved air floatation, anaerobic digestion, belt press sludge dewatering and sludge disposal. Treatment effluent is discharged to the Cuyahoga River via an NPDES permit issued by the Ohio EPA. Stabilized cake sludge is applied to agricultural farmland via a sludge management plan issued and approved by the Ohio EPA.

Program Comments:

The 2007 operation and maintenance budget reflects no overall change as compared to the 2006 budget.

The 2007 recommended capital reflects the items that were presented in the five year capital plan. The plant manager will determine how to best allocate the approved \$25,000 in miscellaneous plant equipment.

Department: Utility Services	Division: Water Reclamation	Fund: Sewer	Account No: 550-15
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Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 522,308	\$ 503,506	\$ 512,306	\$ 512,306
14 Retirement (PERS)	65,416	74,193	76,383	76,383
15 Medicare	3,623	3,615	3,771	3,771
16 Health Insurance	121,486	100,000	105,000	105,000
17 Uniform & Clothing Allowance	718	900	900	900
18 Overtime	31,197	38,051	39,197	39,197
19 Unemploy & Workers' Comp	16,227	11,102	9,927	9,927
<b>Total Personal Services</b>	<b>\$ 760,975</b>	<b>\$ 731,367</b>	<b>\$ 747,484</b>	<b>\$ 747,484</b>
21 Travel & Transportation	\$ 3,400	\$ 6,200	\$ 6,200	\$ 6,200
28 Vehicle Fuel	5,098	6,000	6,600	6,000
31 Utilities	259,789	280,000	280,000	275,000
32 Communications/Postage	10,774	10,200	11,000	10,200
33 Rents & Leases	2,118	2,100	2,300	2,100
34 Professional Services	5,158	36,000	36,000	36,000
35 Maint. of Equip & Facil	29,883	50,000	50,000	50,000
36 Insurance & Bonding	40,369	42,000	42,000	42,000
37 Printing, Photocopy, Advert	1,101	850	850	850
39 Misc. Contractual Service	97,753	82,000	85,000	84,000
41 Office Supplies	1,117	1,200	1,200	1,200
42 Operating Materials	98,446	105,000	110,000	108,000
44 Small Tools/Minor Equip.	2,182	1,500	1,500	1,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 557,188</b>	<b>\$ 623,050</b>	<b>\$ 632,650</b>	<b>\$ 623,050</b>
63 Equipment Items > \$2,500	\$ 68,513	\$ 64,000		
Roof Replacement			\$ 16,000	\$ 16,000
Miscellaneous Equipment			25,000	25,000
<b>Total Capital Improvements</b>	<b>\$ 68,513</b>	<b>\$ 64,000</b>	<b>\$ 41,000</b>	<b>\$ 41,000</b>
<b>Total Financial Resources</b>	<b>\$ 1,386,676</b>	<b>\$ 1,418,417</b>	<b>\$ 1,421,134</b>	<b>\$ 1,411,534</b>

Department: Utility Services      Division: Capital Facilities      Fund: Water & Sewer      Account No: 550-24

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	285,605	20,000	0	0
Capital Improvements	3,339,408	396,667	490,000	490,000
Total	<u>\$ 3,625,013</u>	<u>\$ 416,667</u>	<u>\$ 490,000</u>	<u>\$ 490,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
Water	\$ 491,712	\$ 406,667	\$ 490,000	\$ 490,000
Sewer	3,133,301	10,000	0	0
Total	<u>\$ 3,625,013</u>	<u>\$ 416,667</u>	<u>\$ 490,000</u>	<u>\$ 490,000</u>

Program Description:

This division covers capital improvements to the water and sewer infrastructure that are not specifically related to plant operations.

Program Comments:

This division is used to assist implementation of the five year capital improvement plan on an annual basis.

The amount budgeted in professional services reflects the removal of \$20,000, primarily for legal fees related to contract issues. This reduction corresponds to the reduction in capital budget items.



Department: Utility Services	Division: Capital Facilities	Fund: Water & Sewer	Account No: 550-24
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Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
21 Travel & Transportaion	\$ 691	\$ 0	\$ 0	\$ 0
32 Communications/Postage	1,574	0	0	0
33 Rents & Leases	819	0	0	0
34 Professional Services	280,178	20,000	0	0
37 Printing, Photocopy & Advertising	1,012	0	0	0
39 Misc. Contractual Service	191	0	0	0
42 Operating Materials	1,140	0	0	0
<b>Total Operation &amp; Maintenance</b>	<b>\$ 285,605</b>	<b>\$ 20,000</b>	<b>\$ 0</b>	<b>\$ 0</b>

61 Lands	\$ 5,002	\$ 0		
63 Equipment	0	0		
68 Contract	3,334,406	396,667		
Admore Dr. (W. Main to 735' N) - Construction			\$ 90,000	\$ 90,000
Cherry to Middlebury Water Interconnect - Phase II			400,000	400,000

<b>Total Capital Improvements</b>	<b>\$ 3,339,408</b>	<b>\$ 396,667</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>
<b>Total Financial Resources</b>	<b>\$ 3,625,013</b>	<b>\$ 416,667</b>	<b>\$ 490,000</b>	<b>\$ 490,000</b>



Department:	Division:	Fund:	Account No:
Utility Services	Capital Facilities	Water & Sewer	550-24

Line Description	Water	Sewer	2007 Total
34 Professional Services	\$ 0	\$ 0	\$ 0
<u>Total Operation &amp; Maintenance</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

68 Contract			
Admore Dr. (W. Main to 735' N) Construction	\$ 90,000	\$ 0	\$ 90,000
Cherry to Middlebury - Phase II Construction	400,000	0	400,000

<u>Total Capital Improvements</u>	<u>\$ 490,000</u>	<u>\$ 0</u>	<u>\$ 490,000</u>
Total Financial Resources	\$ 490,000	\$ 0	\$ 490,000

Department:  
Utility Services

Division:  
Refunds

Fund:  
Water/Sewer/Solid Waste/  
Storm Water Drainage

Account No:  
550-82

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	52,635	73,000	62,000	62,000
Capital Improvements	0	0	0	0
Total	<u>\$ 52,635</u>	<u>\$ 73,000</u>	<u>\$ 62,000</u>	<u>\$ 62,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
Water	\$ 21,844	\$ 30,000	\$ 25,000	\$ 25,000
Sewer	30,476	40,000	35,000	35,000
Solid Waste	5	2,000	1,000	1,000
Storm Water Drainage	310	1,000	1,000	1,000
Total	<u>\$ 52,635</u>	<u>\$ 73,000</u>	<u>\$ 62,000</u>	<u>\$ 62,000</u>

Program Description:

This division is used to account for refunds of water, sewer, recycling and storm water drainage charges if there is an overpayment on a bill.

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Program Comments:

Department: Utility Services	Division: Refunds	Fund: Water/Sewer/Solid Waste	Account No: 550-82	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
71 Refunds	\$ 52,635	73,000	62,000	\$ 62,000
Total Operation & Maintenance	\$ 52,635	\$ 73,000	\$ 62,000	\$ 62,000

Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
Total Financial Resources	\$ 52,635	\$ 73,000	\$ 62,000	\$ 62,000

Department:	Division:	Fund:	Account No:	
Utility Services	Solid Waste	Solid Waste	550-37	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	303,400	378,300	385,800	378,300
Capital Improvements	0	0	0	0
Total	<u>\$ 303,400</u>	<u>\$ 378,300</u>	<u>\$ 385,800</u>	<u>\$ 378,300</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source	2005	2006	2007	2007
Solid Waste	<u>\$ 303,400</u>	<u>\$ 378,300</u>	<u>\$ 385,800</u>	<u>\$ 378,300</u>
Total	<u>\$ 303,400</u>	<u>\$ 378,300</u>	<u>\$ 385,800</u>	<u>\$ 378,300</u>

Program Description:

The Curbside Collection Division was created in response to changes in the solid waste laws for the State of Ohio. The curbside recycling program includes both single and multi-family units. The City also maintains a compost site for residents to drop off yard waste.

Program Comments:

The 2007 recommended operation and maintenance budget reflects no change as compared to the 2006 budget. The amounts budgeted in 2007 for contractual services are as follows: 1) \$290,000 for the curbside recycling contract with the County; 2) \$8,000 for tub grinding; 3) \$55,000 for spring clean-up; 4) \$10,000 for leaf disposal; 5) \$9,000 for security at the compost site; and 6) \$3,000 undesignated.

Department: Utility Services		Division: Solid Waste		Fund: Solid Waste		Account No: 550-37	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
21 Travel & Transportaion	\$ 0	\$ 0	\$ 0	\$ 0			
32 Communications/Postage	692	800	800	800			
34 Professional Services	0	500	500	500			
36 Insurance & Bonding	411	800	800	800			
39 Misc. Contractual Service	301,918	375,000	382,500	375,000			
41 Office Supplies	0	200	200	200			
42 Operating Materials	0	200	200	200			
44 Small Tools/Minor Equip.	379	800	800	800			
<b>Total Operation &amp; Maintenance</b>	<b>\$ 303,400</b>	<b>\$ 378,300</b>	<b>\$ 385,800</b>	<b>\$ 378,300</b>			

63 Equipment Items > \$500	\$ 0	\$ 0	\$ 0	\$ 0	
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<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	
<b>Total Financial Resources</b>	<b>\$ 303,400</b>	<b>\$ 378,300</b>	<b>\$ 385,800</b>	<b>\$ 378,300</b>	

Department: Utility Services	Division: Storm Water Drainage	Fund: Storm Water Drainage	Account No: 550-24
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	68,923	20,000	20,000
Capital Improvements	429,839	2,361,667	1,160,000
Total	<u>\$ 498,762</u>	<u>\$ 2,381,667</u>	<u>\$ 1,180,000</u>
Total Positions	0	0	0
Funding by Source			
General	<u>\$ 498,762</u>	<u>\$ 2,381,667</u>	<u>\$ 1,180,000</u>
Total	<u>\$ 498,762</u>	<u>\$ 2,381,667</u>	<u>\$ 1,180,000</u>

Program Description:

This budget division is used to account for user charges and capital projects related to the storm water drainage utility that was created in 1999.

Program Comments:

The 2007 recommended operations and maintenance budget includes \$20,000 in professional services to continue implementation of the storm water management plan, primarily the public education component.

The projects listed in the 2007 budget were presented in the five year capital plan. The Overbrook/Brentwood and Harvey/Lake Projects are carried over from 2006. The Cherry Street Culvert Project was replaced with the Plum Creek Feasibility & Hydrology Study. Harold/Stinaff was pushed back to 2008 and South Lincoln Street was removed due to completion of maintenance work in 2006.

The transfer from the storm water drainage fund to income tax to repay the start-up costs will be \$30,000.



Department: Utility Services      Division: Storm Water Drainage      Fund: Storm Water Drainage      Account No: 550-24

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
21 Travel & Transportaion	\$ 0	\$ 0	\$ 0	\$ 0
34 Professional Services	61,770	20,000	20,000	20,000
36 Insurance & Bonding	4,749	0	0	0
37 Printing, Photocopy & Advertising	1,297	0	0	0
39 Misc. Contractual Service	753	0	0	0
42 Operating Materials	18	0	0	0
44 Small Tools/Minor Equip.	336	0	0	0
<b>Total Operation &amp; Maintenance</b>	<b>\$ 68,923</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

61 Lands	\$ 17,626	\$ 0		
63 Equipment	15,000	0		
68 Contract	397,213	2,361,667		
Overbrook/Brentwood Storm Sewer - Construction			\$ 0	\$ 740,000
Harvey/Lake Storm Sewer Outfall - Construction			0	750,000
Admore Dr. (W. Main to 735' N) - Construction			160,000	160,000
Plum Creek Feasibility & Hydrology Study			0	30,000
Harold/Stinaff Storm Sewer - Construction			850,000	0
Cherry Street Plum Creek Culvert - Design			50,000	0
South Lincoln Street Reconstruction			100,000	0

<b>Total Capital Improvements</b>	<b>\$ 429,839</b>	<b>\$ 2,361,667</b>	<b>\$ 1,160,000</b>	<b>\$ 1,680,000</b>
<b>Total Financial Resources</b>	<b>\$ 498,762</b>	<b>\$ 2,381,667</b>	<b>\$ 1,180,000</b>	<b>\$ 1,700,000</b>



# HEALTH SERVICES



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>HEALTH SERVICES</b>		
Health Services		
Administrative	\$383,949	\$370,349
Food Service	59,257	59,257
Swimming Pool Inspections	4,973	4,973
Revolving Housing	83,903	83,903
<b>SUBTOTAL</b>	532,082	518,482
Basic Utility Services		
Lab Services	357,133	356,053
<b>TOTAL</b>	\$889,215	\$874,535

Department:	Division:	Fund:	Account No:
Health Services	Health	General et al	520-08
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 598,707	\$ 634,219	\$ 657,935
Operation and Maintenance	130,452	188,800	190,280
Capital Improvements	3,000	3,000	41,000
Total	<u>\$ 732,159</u>	<u>\$ 826,019</u>	<u>\$ 889,215</u>
Total Positions	9	9	9
Funding by Source			
General	\$ 293,269	\$ 331,340	\$ 383,949
Food Service	46,339	57,951	59,257
Revolving Housing	67,958	82,045	83,903
Swimming Pool Inspection	3,005	4,786	4,973
Sewer	321,588	349,897	357,133
Total	<u>\$ 732,159</u>	<u>\$ 826,019</u>	<u>\$ 889,215</u>

Program Description:

The City Health Department provides numerous health-related services to the citizens of Kent. Such services include: 1) annual licensing and periodic inspections of restaurants, food vending machines, public swimming pools, sanitation vehicles and multiple use housing units; 2) inspections of public schools and child-care centers; 3) inspections of private well and septic systems inside the city limits, 4) rodent and mosquito control programs; 5) communicable diseases prevention and treatment programs. The Health Department contracts with Robinson Memorial Visiting Nurses for the provision of nursing services and clinics (including indigent care) and with Townhall II for the provision of acute medical services (also including indigent care). The department periodically responds to citizen complaints concerning threats to the public health. Corrective action by the department may result from the investigation of such hazards. A program which monitors the pretreatment of industrial wastes prior to initial treatment at the City's wastewater plant is administered by the department. A water quality laboratory at the wastewater plant helps the City monitor effluents entering the Cuyahoga River at Kent. Finally, the department maintains all Portage County birth and death records at its facility except those records for the City of Ravenna.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$200 or .1% as compared to the 2006 budget.

The 2007 recommended capital includes a replacement mosquito sprayer that was itemized in the five year capital plan and one of two requested replacement inspection vehicles. It is recommended that an out-of-commission police vehicle be used for the second replacement.

Department:	Division:	Fund:	Account No:	
Health Services	Health	General et al	520-08	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 443,375	\$ 468,796	\$ 485,813	\$ 485,813
14 Retirement (PERS)	53,529	65,252	68,355	68,355
15 Medicare	2,480	2,916	3,066	3,066
16 Health Insurance	85,484	80,000	84,000	84,000
18 Overtime	1,238	7,492	7,818	7,818
19 Unemploy & Workers' Comp	12,601	9,763	8,883	8,883
<b>Total Personal Services</b>	<b>\$ 598,707</b>	<b>\$ 634,219</b>	<b>\$ 657,935</b>	<b>\$ 657,935</b>
21 Travel & Transportation	\$ 10,952	\$ 11,800	\$ 11,800	\$ 11,800
28 Vehicle Fuel	820	1,400	1,300	1,300
32 Communications/Postage	8,516	8,900	8,900	8,900
34 Professional Services	44,618	73,300	73,900	73,300
35 Maint. of Equip & Facil	3,247	3,100	3,100	3,100
36 Insurance & Bonding	5,514	6,100	5,100	6,100
37 Printing, Photocopy, Advert	1,327	2,000	1,800	1,800
39 Misc. Contractual Service	22,383	39,200	39,640	39,200
41 Office Supplies	1,268	1,700	1,700	1,700
42 Operating Materials	13,384	20,900	21,140	20,900
44 Small Tools/Minor Equip.	3,543	2,500	3,900	2,500
48 Fees Remitted to State	9,526	12,000	12,000	12,000
71 Refunds	88	400	500	500
76 Fees Remitted to State	5,266	5,500	5,500	5,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 130,452</b>	<b>\$ 188,800</b>	<b>\$ 190,280</b>	<b>\$ 188,600</b>
63 Equipment Items > \$2,500	\$ 3,000	\$ 3,000		
Inspection Vehicles			\$ 26,000	\$ 13,000
Mosquito Sprayer			15,000	15,000
<b>Total Capital Improvements</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 41,000</b>	<b>\$ 28,000</b>
<b>Total Financial Resources</b>	<b>\$ 732,159</b>	<b>\$ 826,019</b>	<b>\$ 889,215</b>	<b>\$ 874,535</b>

Department:  
Health Services

Division:  
Health

Fund:  
General et al

Account No:  
520-08

Line Description	General	Food Service	Revolving Housing	Page 1 Subtotal
11 Employee - Regular Salaries	\$ 166,322	\$ 39,858	\$ 53,626	\$ 259,806
14 Retirement (PERS)	24,196	5,360	7,211	36,767
15 Medicare	862	289	389	1,540
16 Health Insurance	28,998	5,333	7,412	41,743
18 Overtime	5,577	0	100	5,677
19 Unemploy & Workers' Comp	3,094	717	965	4,776
<b>Total Personal Services</b>	<b>\$ 229,049</b>	<b>\$ 51,557</b>	<b>\$ 69,703</b>	<b>\$ 350,309</b>
21 Travel & Transportation	\$ 4,700	\$ 2,000	\$ 2,000	\$ 8,700
28 Vehicle Fuel	900	0	0	900
32 Communications/Postage	5,700	0	0	5,700
34 Professional Services	65,000	0	800	65,800
35 Maint. of Equip & Facil	1,400	0	200	1,600
36 Insurance & Bonding	5,100	0	0	5,100
37 Printing, Photocopy, Advert	1,200	100	400	1,700
39 Misc. Contractual Service	8,000	100	9,000	17,100
41 Office Supplies	700	200	300	1,200
42 Operating Materials	7,500	200	1,000	8,700
44 Small Tools/Minor Equip.	1,000	700	300	2,000
48 Fees Remitted to State	12,000	0	0	12,000
71 Refunds	100	100	200	400
76 Fees Remitted to State	0	4,300	0	4,300
<b>Total Operation &amp; Maintenance</b>	<b>\$ 113,300</b>	<b>\$ 7,700</b>	<b>\$ 14,200</b>	<b>\$ 135,200</b>
63 Equipment Items > \$2,500				
Inspection Vehicle	\$ 13,000	\$ 0	\$ 0	\$ 13,000
Mosquito Sprayer	15,000	0	0	15,000
<b>Total Capital Improvements</b>	<b>\$ 28,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 28,000</b>
<b>Total Financial Resources</b>	<b>\$ 370,349</b>	<b>\$ 59,257</b>	<b>\$ 83,903</b>	<b>\$ 513,509</b>

Department: Health Services                      Division: Health                      Fund: General et al                      Account No: 520-08

Line Description	Page 1 Subtotal	Swimming Pool Inspection	Sewer	2007 Total
11 Employee - Regular Salaries	\$ 259,806	\$ 2,600	\$ 223,407	\$ 485,813
14 Retirement (PERS)	36,767	350	31,238	68,355
15 Medicare	1,540	19	1,507	3,066
16 Health Insurance	41,743	257	42,000	84,000
18 Overtime	5,677	0	2,141	7,818
19 Unemploy & Workers' Comp	4,776	47	4,060	8,883
<b>Total Personal Services</b>	<b>\$ 350,309</b>	<b>\$ 3,273</b>	<b>\$ 304,353</b>	<b>\$ 657,935</b>
21 Travel & Transportation	\$ 8,700	\$ 0	\$ 3,100	\$ 11,800
28 Vehicle Fuel	900	0	400	1,300
32 Communications/Postage	5,700	0	3,200	8,900
34 Professional Services	65,800	0	7,500	73,300
35 Maint. of Equip & Facil	1,600	0	1,500	3,100
36 Insurance & Bonding	5,100	0	1,000	6,100
37 Printing, Photocopy, Advert	1,700	100	0	1,800
39 Misc. Contractual Service	17,100	100	22,000	39,200
41 Office Supplies	1,200	0	500	1,700
42 Operating Materials	8,700	200	12,000	20,900
44 Small Tools/Minor Equip.	2,000	0	500	2,500
48 Fees Remitted to State	12,000	0	0	12,000
71 Refunds	400	100	0	500
76 Fees Remitted to State	4,300	1,200	0	5,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 135,200</b>	<b>\$ 1,700</b>	<b>\$ 51,700</b>	<b>\$ 188,600</b>
63 Equipment Items > \$2,500				
Inspection Vehicle	\$ 13,000	\$ 0	\$ 0	\$ 13,000
Mosquito Sprayer	15,000			15,000
<b>Total Capital Improvements</b>	<b>\$ 28,000</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 28,000</b>
<b>Total Financial Resources</b>	<b>\$ 513,509</b>	<b>\$ 4,973</b>	<b>\$ 356,053</b>	<b>\$ 874,535</b>





# LEISURE TIME ACTIVITIES



<u>FUNDING BY PROGRAM AREA</u>	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>LEISURE TIME ACTIVITIES</b>		
Leisure Time Activities		
Parks and Recreation	\$1,599,190	\$1,437,679
KABC	65,796	65,796
K-6 Child Care	0	141,512
	<hr/>	<hr/>
<b>Total</b>	\$1,664,986	\$1,644,987

Department:	Division:	Fund:	Account No:	
Leisure Time Activities	Parks & Recreation	Parks & Recreation	530-02	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 688,528	\$ 746,487	\$ 807,790	\$ 696,429
Operation and Maintenance	390,520	412,200	444,900	414,750
Capital Improvements	296,208	292,500	346,500	326,500
Total	<u>\$ 1,375,256</u>	<u>\$ 1,451,187</u>	<u>\$ 1,599,190</u>	<u>\$ 1,437,679</u>
Total Positions	48	59	58	42
Funding by Source				
Recreation	<u>\$ 1,375,256</u>	<u>\$ 1,451,187</u>	<u>\$ 1,599,190</u>	<u>\$ 1,437,679</u>
Total	<u>\$ 1,375,256</u>	<u>\$ 1,451,187</u>	<u>\$ 1,599,190</u>	<u>\$ 1,437,679</u>

Program Description:

Kent Parks and Recreation maintains the following recreation areas - Plum Creek Park, Fred Fuller Park which includes Kramer fields, Franklin Mills Riveredge Park which includes Brady's Leap and the John Brown Tannery Site, Fishcreek Park, Al Lease Park, Yacavona Park, Highland Park, Chadwick Park, Jessie Smith Wildlife Refuge, the John Davey Arboretum, Forest Lakes Park and the Franklin Avenue Recreation Center. The City also owns property on Riverbend Boulevard and the former Admore Compost Site for future park development.

Thousands of Kent citizens participate in recreation organized activities. Recreation activities are comprised of the following: Senior Programs – Kent Retirees Association; Adult Programs – fitness classes, softball leagues, tennis lessons, open volleyball, and basketball leagues; and Youth Programs – Youth Sports, Education, and Cultural Arts are offered for boys and girls ages 3 to 18 years of age. The Youth sports that are offered include baseball/softball, tennis, volleyball, lacrosse, flag football, cheer and dance, soccer, and sports camps. The Education component offers preschool programs, school age program, and three summer day camps. The newest addition to the recreation department is the cultural arts for youth, a children's musical theatre program. Special events are held throughout the year for the citizens of the community. Examples include Art In The Park, Turkey Trot, Halloween event for children and adults, Santa's arrival in downtown Kent, Sport contests, and Hershey Track Meet and Easter Egg Hunt.

Program Comments:

The 2007 recommended personnel lines reflect the transfer of \$111,362, which funds seventeen part-time positions, to the new budget division of K-6 Child Care.

The 2007 recommended operation and maintenance budget reflects an increase of \$2,550 or .6% as compared to the 2006 budget. The reduction of \$30,150 from the requested amount is due to the creation of a new budget division to account for the expenditures related to the K-6 Child Care Program.

The 2007 recommended capital is, for the most part, self-explanatory as submitted by the department. The funds included for the Portage Hike and Bike Trail will be used to design and construct portions of the trail. These funds will be used to match federal grant funds for construction at the following ratio: 80% federal - 20% local. The repayment of funds for the 2005 Fairchild land purchase will be properly recorded as a transfer, not an expenditure.

Department:	Division:	Fund:	Account No:	
Leisure Time Activities	Parks & Recreation	Parks & Recreation	530-02	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 508,243	\$ 569,242	\$ 618,031	\$ 522,931
14 Retirement (PERS)	64,861	79,232	87,005	73,835
15 Medicare	5,962	6,735	7,476	6,097
16 Health Insurance	75,135	70,000	73,500	73,500
17 Uniform Allowance	100	300	300	300
18 Overtime	14,279	9,092	10,170	10,170
19 Unemploy & Workers' Comp	19,948	11,886	11,308	9,596
<b>Total Personal Services</b>	<b>\$ 688,528</b>	<b>\$ 746,487</b>	<b>\$ 807,790</b>	<b>\$ 696,429</b>
21 Travel & Transportation	\$ 10,014	\$ 13,350	\$ 13,350	\$ 13,350
28 Vehicle Fuel	11,416	9,900	11,500	11,500
31 Utilities	30,950	29,500	35,000	35,000
32 Communications/Postage	8,375	8,850	8,850	8,850
33 Rents & Leases	7,441	11,600	11,600	11,600
34 Professional Services	70,211	94,000	96,000	95,750
35 Maint. of Equip & Facil	24,404	22,000	22,500	22,500
36 Insurance & Bonding	14,052	15,300	15,300	15,300
37 Printing, Photocopy, Advert	13,606	23,000	23,000	22,750
39 Misc. Contractual Service	90,227	59,300	64,500	53,400
41 Office Supplies	3,276	5,300	5,500	5,150
42 Operating Materials	95,575	108,800	126,000	107,800
44 Small Tools/Minor Equip.	3,300	7,300	7,300	7,300
71 Refunds	7,673	4,000	4,500	4,500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 390,520</b>	<b>\$ 412,200</b>	<b>\$ 444,900</b>	<b>\$ 414,750</b>
61 Lands	\$ 200,728	\$ 0	\$ 20,000	\$ 0 *
62 Buildings	56,801	250,000		
Admore Athletic Fields			\$ 75,000	\$ 75,000
Depeyster Field Development			5,000	5,000
Portage Hike & Bike Trail - Design & Construction			215,000	215,000
63 Equipment Items > \$500	25,557	42,500		
Mower Replacement			15,500	15,500
Pickup Truck Replacement			13,500	13,500
Tool Trailer			2,500	2,500
68 Contract	13,122	0		
* The \$20,000 will be recorded as a transfer to the General Fund to repay land purchase				
<b>Total Capital Improvements</b>	<b>\$ 296,208</b>	<b>\$ 292,500</b>	<b>\$ 346,500</b>	<b>\$ 326,500</b>
<b>Total Financial Resources</b>	<b>\$ 1,375,256</b>	<b>\$ 1,451,187</b>	<b>\$ 1,599,190</b>	<b>\$ 1,437,679</b>

Department:	Division:	Fund:	Account No:	
Leisure Time Activities	KABC	Parks & Recreation	530-12	
Resource Summary	2005	2006	2007	2007
Expenditure Categories	Actual	Budget	Requested	Recommend
Personal Services	\$ 0	\$ 8,781	\$ 9,046	\$ 9,046
Operation and Maintenance	54,634	56,090	56,750	56,750
Capital Improvements	0	0	0	0
Total	<u>\$ 54,634</u>	<u>\$ 64,871</u>	<u>\$ 65,796</u>	<u>\$ 65,796</u>
Total Positions	0	1	0	1
Funding by Source				
Recreation	\$ 54,634	\$ 64,871	\$ 65,796	\$ 65,796
Total	<u>\$ 54,634</u>	<u>\$ 64,871</u>	<u>\$ 65,796</u>	<u>\$ 65,796</u>

Program Description:

The KABC (Kent Amateur Baseball Congress) is a budget cost center to account for expenditures related to this popular recreation program. KABC is funded primarily through user charges and sponsorship fees. In 2006, approximately 600 boys and girls participated in 11 separate leagues. The leagues are divided into three components: instructional league, softball and baseball. The instructional league is for 5 to 8 year old boys and girls to learn the basic skills associated with baseball. The softball league is through Stow Youth Softball Association. There are 4 leagues that accommodate age 8 to 18 year old girls. The baseball program is a Hot Stove League. This league is for 9 to 18 year old boys. Tournaments for both the softball and baseball leagues are held at the end of the season.

Program Comments:

The 2007 recommended operating budget reflects an increase of \$660 or 1.2% as compared to the 2006 budget. The major item contributing to the increase is an increase of \$460 in professional services. The KABC budget is based on historical expenditures and is directly related to participation in the program.

Department:  
Leisure Time Activities

Division:  
KABC

Fund:  
Parks & Recreation

Account No:  
530-12

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 0	\$ 7,500	\$ 7,725	\$ 7,725
14 Retirement (PERS)	0	1,028	1,070	1,070
15 Medicare	0	109	112	112
19 Unemploy & Workers' Comp	0	144	139	139
Total Personal Services	\$ 0	\$ 8,781	\$ 9,046	\$ 9,046
34 Professional Services	\$ 21,377	\$ 17,540	\$ 18,000	\$ 18,000
35 Maint. of Equip & Facilities	0	500	500	500
36 Insurance & Bonding	1,836	2,500	2,500	2,500
39 Misc. Contractual Service	4,120	1,800	2,000	2,000
42 Operating Materials	26,727	33,000	33,000	33,000
71 Refunds	574	750	750	750
Total Operation & Maintenance	\$ 54,634	\$ 56,090	\$ 56,750	\$ 56,750
Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
Total Financial Resources	\$ 54,634	\$ 64,871	\$ 65,796	\$ 65,796

Department: Leisure Time Activities      Division: K-6 Child Care      Fund: Parks & Recreation      Account No: 530-22

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 111,362
Operation and Maintenance	0	0	0	30,150
Capital Improvements	0	0	0	0
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 141,512</u>
Total Positions	0	0	0	17
Funding by Source				
Recreation	\$ 0	\$ 0	\$ 0	\$ 141,512
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 141,512</u>

Program Description:

This is a new budget division that will be used to account for the expenditures related to the K-6 Child Care Program. This program is funded with user charges.

Program Comments:

The 2007 recommended personnel lines reflect funding for seventeen part-time positions.

The 2007 recommended operation and maintenance budget reflects the anticipated needs of the K-6 Child Care Program.

Department:  
Leisure Time Activities

Division:  
K-6 Child Care

Fund:  
Parks & Recreation

Account No:  
530-22

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 0	\$ 0	\$ 0	\$ 95,100
14 Retirement (PERS)	0	0	0	13,171
15 Medicare	0	0	0	1,379
19 Unemploy & Workers' Comp	0	0	0	1,712
<b>Total Personal Services</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 111,362</b>
34 Professional Services	0	0	0	250
37 Printing, Photocopy, Advert	0	0	0	250
39 Misc. Contractual Service	0	0	0	11,100
41 Office Supplies	0	0	0	350
42 Operating Materials	0	0	0	18,200
<b>Total Operation &amp; Maintenance</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 30,150</b>

<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 141,512</b>





# COMMUNITY AND ENVIRONMENT



<b><u>FUNDING BY PROGRAM AREA</u></b>	<b><u>2007 REQUESTED</u></b>	<b><u>2007 RECOMMEND</u></b>
<b>COMMUNITY AND ENVIRONMENT</b>		
Community and Environment		
Community Development	\$740,623	\$678,288
Housing and Building Inspection	175,539	172,339
C.D.B.G. Grant Fund	360,357	360,357
Land Banking	134,000	128,000
Shade Tree	90,500	90,500
Urban Renewal	100,000	100,000
Permit Parking	22,000	17,000
Public Planting	16,260	15,500
Main Street Program	0	76,886
	<hr/>	<hr/>
<b>SUBTOTAL</b>	1,639,279	1,638,870
Basic Utility Services		
Water - Administrative Support	37,387	37,387
Sewer - Administrative Support	37,387	37,387
	<hr/>	<hr/>
<b>SUBTOTAL</b>	74,774	74,774
<b>Total</b>	\$1,714,053	\$1,713,644

Department: Community and Environment      Division: Community Development      Fund: General & CDBG      Account No: 540-01

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 539,796	\$ 542,997	\$ 556,776	\$ 516,960
Operation and Maintenance	443,678	263,200	254,075	242,200
Capital Improvements	509,061	320,011	290,129	279,485
Total	<u>\$ 1,492,535</u>	<u>\$ 1,126,208</u>	<u>\$ 1,100,980</u>	<u>\$ 1,038,645</u>
Total Positions	8	7	7	6
Funding by Source				
General	\$ 739,809	\$ 725,394	\$ 740,623	\$ 678,288
Comm. Development Block Grant	752,726	400,814	360,357	360,357
Total	<u>\$ 1,492,535</u>	<u>\$ 1,126,208</u>	<u>\$ 1,100,980</u>	<u>\$ 1,038,645</u>

Program Description:

This Department is involved in a variety of activities impacting the overall development of the City including land use planning, zoning administration, economic development, neighborhood development and grants administration. The Planning and Zoning Division undertakes comprehensive land use planning activities, administers and enforces the City's Zoning Ordinances. The Planning and Zoning Division provides staff support to the Planning Commission, Board of Zoning Appeals, the Architectural Review Board and the Community Reinvestment Area Housing Council and also coordinates the City's Neighborhood Planning program. The Economic Development Division administers a number of programs aimed at supporting and encouraging the economic revitalization of the City and the promotion of Economic Development. These include the Community Reinvestment Area (tax abatement for real property improvements), the City's Enterprise Zone program (tax abatement for real and/or personal property), the City's various commercial/industrial Revolving Loan Programs, and the Kent Growth Corporation. This Department administers specific activities tied to federal grants such as the Community Development Block Grant, the Comprehensive Housing Improvement Program, and the Economic Development Administration program. It administers the Social Services program that funds activities conducted by local non-profit agencies. The Department's neighborhood revitalization program offers housing rehabilitation, street and sidewalk improvements, down payment assistance for housing purchases, the development of neighborhood parks and handicapped accessibility. Fair housing issues and landlord-tenant complaint services are provided through a fair housing contract service.

Program Comments:

The 2007 recommended personnel lines include the transfer of the part-time Sustainability Planner from the Community Development division to the new Main Street Program budget division.

The 2007 recommended operation and maintenance budget reflects a decrease of \$21,000 or 8.0% as compared to the 2006 budget. The majority of the change is due to the recommended reduction of \$10,000 in social service funding due to the City's current fiscal constraints. The contractual services line reflects the transfer of funds to cover property maintenance issues to the Building division. Finally, the professional services line was reduced by \$5,000 based upon anticipated needs.

The requested copier is not recommended at this time due to the current financial constraints.

Department:		Division:		Fund:		Account No:	
Community and Environment		Community Development		General & CDBG		540-01	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
11 Employee - Regular Salaries	\$ 409,859	\$ 409,632	\$ 421,377	\$ 387,376			
14 Retirement (PERS)	51,169	56,999	58,603	53,894			
15 Medicare	4,324	4,522	4,431	3,938			
16 Health Insurance	61,809	61,407	63,000	63,000			
18 Overtime	1,519	1,697	1,748	1,748			
19 Unemploy & Workers' Comp	11,116	8,740	7,617	7,004			
<b>Total Personal Services</b>	<b>\$ 539,796</b>	<b>\$ 542,997</b>	<b>\$ 556,776</b>	<b>\$ 516,960</b>			
21 Travel & Transportation	\$ 14,418	\$ 9,000	\$ 7,575	\$ 9,000			
28 Vehicle Fuel	349	400	0	400			
32 Communications/Postage	18,558	20,000	20,000	20,000			
33 Rents & Leases	0	1,000	1,000	500			
34 Professional Services	91,165	25,000	22,000	20,000			
35 Maint. of Equip & Facil	597	1,000	1,000	1,000			
36 Insurance & Bonding	10,029	10,500	10,500	10,500			
37 Printing, Photocopy, Advert	21,160	20,000	25,000	20,000			
39 Misc. Contractual Service	5,411	8,000	8,500	2,500			
41 Office Supplies	2,375	2,500	2,500	2,500			
42 Operating Materials	4,170	3,000	3,000	3,000			
44 Small Tools/Minor Equip.	1,871	2,800	3,000	2,800			
56 Social Service Contracts	127,087	110,000	100,000	100,000			
57 Public Service Contracts	98,513	0	0	0			
99 Program Income Expenditures	47,975	50,000	50,000	50,000			
<b>Total Operation &amp; Maintenance</b>	<b>\$ 443,678</b>	<b>\$ 263,200</b>	<b>\$ 254,075</b>	<b>\$ 242,200</b>			
63 Equipment Items > \$2,500 Copier Replacement	\$ 0	\$ 0	\$ 10,644	\$ 0			
68 Community Development Block Grant	\$ 509,061	\$ 320,011	\$ 279,485	\$ 279,485			
<b>Total Capital Improvements</b>	<b>\$ 509,061</b>	<b>\$ 320,011</b>	<b>\$ 290,129</b>	<b>\$ 279,485</b>			
<b>Total Financial Resources</b>	<b>\$ 1,492,535</b>	<b>\$ 1,126,208</b>	<b>\$ 1,100,980</b>	<b>\$ 1,038,645</b>			



Department:  
Community & Environment

Division:  
Community Development

Account No:  
540-01

Line Description	General	CDBG	2007 Total
11 Employee - Regular Salaries	\$ 363,876	\$ 23,500	\$ 387,376
14 Retirement (PERS)	50,710	3,184	53,894
15 Medicare	3,938	0	3,938
16 Health Insurance	59,388	3,612	63,000
18 Overtime	1,748	0	1,748
19 Unemploy & Workers' Comp	6,428	576	7,004
<b>Total Personal Services</b>	<b>\$ 486,088</b>	<b>\$ 30,872</b>	<b>\$ 516,960</b>
21 Travel & Transportation	\$ 9,000	\$ 0	\$ 9,000
28 Vehicle Fuel	400	0	400
32 Communications/Postage	20,000	0	20,000
33 Rents & Leases	500	0	500
34 Professional Services	20,000	0	20,000
35 Maint. of Equip & Facil	1,000	0	1,000
36 Insurance & Bonding	10,500	0	10,500
37 Printing, Photocopy, Advert	20,000	0	20,000
39 Misc. Contractual Service	2,500	0	2,500
41 Office Supplies	2,500	0	2,500
42 Operating Materials	3,000	0	3,000
44 Small Tools/Minor Equip.	2,800	0	2,800
56 Social Service Contracts	100,000	0	100,000
57 Public Service Contracts	0	0	0
99 Program Income Expenditures	0	50,000	50,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 192,200</b>	<b>\$ 50,000</b>	<b>\$ 242,200</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0
68 Community Development Block Grant		\$ 279,485	\$ 279,485
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 279,485</b>	<b>\$ 279,485</b>
<b>Total Financial Resources</b>	<b>\$ 678,288</b>	<b>\$ 360,357</b>	<b>\$ 1,038,645</b>

Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	540-09
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 180,863	\$ 217,271	\$ 221,813
Operation and Maintenance	18,075	18,800	28,500
Capital Improvements	0	0	0
Total	<u>\$ 198,938</u>	<u>\$ 236,071</u>	<u>\$ 250,313</u>
Total Positions	7	8	8
Funding by Source			
General	\$ 124,846	\$ 161,043	\$ 175,539
Water	37,046	37,514	37,387
Sewer	37,046	37,514	37,387
Total	<u>\$ 198,938</u>	<u>\$ 236,071</u>	<u>\$ 250,313</u>

Program Description:

The Building Division, within the Department of Community Development, administers the City's building approval and inspection program. The Division performs technical plan reviews and inspections for all residential, commercial and industrial building construction based on State of Ohio approved standards.

The Division is certified by the State of Ohio. This certification entails having the following personnel: a chief building official, a plans examiner and inspectors for structural, electrical, heating and air conditioning and plumbing construction. The State certification also requires that each position must have a backup.

Program Comments:

The 2007 recommended operation and maintenance budget reflects an increase of \$6,500 as compared to the 2006 budget. The major item contributing to the increase is the inclusion of \$6,500 in contractual services to cover the cost property maintenance issues. These funds were previously budgeted in the Community Development division.

Department: Community and Environment		Division: Building		Fund: General et al		Account No: 540-09	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend			
11 Employee - Regular Salaries	\$ 133,140	\$ 169,385	\$ 170,722	\$ 170,722			
14 Retirement (PERS)	16,181	23,307	23,751	23,751			
15 Medicare	1,914	2,468	2,487	2,487			
16 Health Insurance	25,947	20,000	21,000	21,000			
18 Overtime	19	0	767	767			
19 Unemploy.& Work.Comp.	3,662	2,111	3,086	3,086			
<b>Total Personal Services</b>	<b>\$ 180,863</b>	<b>\$ 217,271</b>	<b>\$ 221,813</b>	<b>\$ 221,813</b>			
21 Travel & Transportation	\$ 698	\$ 2,800	\$ 5,300	\$ 2,800			
28 Vehicle Fuel	1,005	900	900	900			
32 Communications/Postage	3,093	3,200	3,200	3,200			
34 Professional Services	7,028	5,000	4,800	4,800			
35 Maint of Equip & Facil	315	600	1,000	800			
36 Insurance & Bonding	1,344	1,500	1,500	1,500			
37 Printing, Photocopy, Advert	877	1,000	1,000	1,000			
39 Misc. Contractual Service	188	400	7,000	6,900			
41 Office Supplies	641	900	1,000	900			
42 Operating Materials	417	1,000	1,000	1,000			
44 Small Tools/Minor Equipment	680	1,000	1,000	1,000			
71 Refunds	1,789	500	800	500			
<b>Total Operation &amp; Maintenance</b>	<b>\$ 18,075</b>	<b>\$ 18,800</b>	<b>\$ 28,500</b>	<b>\$ 25,300</b>			
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0			
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>			
<b>Total Financial Resources</b>	<b>\$ 198,938</b>	<b>\$ 236,071</b>	<b>\$ 250,313</b>	<b>\$ 247,113</b>			





Department:	Division:	Fund:	Account No:
Community and Environment	Building	General et al	540-09

Line Description	General	Water	Sewer	2007 Total
11 Employee - Regular Salaries	\$ 116,218	\$ 27,252	\$ 27,252	\$ 170,722
14 Retirement (PERS)	16,149	3,801	3,801	23,751
15 Medicare	1,691	398	398	2,487
16 Health Insurance	10,500	5,250	5,250	21,000
18 Overtime	383	192	192	767
19 Unemploy & Workers' Comp	2,098	494	494	3,086
<b>Total Personal Services</b>	<b>\$ 147,039</b>	<b>\$ 37,387</b>	<b>\$ 37,387</b>	<b>\$ 221,813</b>
21 Travel & Transportation	\$ 2,800	\$ 0	\$ 0	\$ 2,800
28 Vehicle Fuel	900	0	0	900
32 Communications/Postage	3,200	0	0	3,200
34 Professional Services	4,800	0	0	4,800
35 Maint. of Equip & Facil	800	0	0	800
36 Insurance & Bonding	1,500	0	0	1,500
37 Printing, Photocopy, Advert	1,000	0	0	1,000
39 Misc. Contractual Service	6,900	0	0	6,900
41 Office Supplies	900	0	0	900
42 Operating Materials	1,000	0	0	1,000
44 Small Tools/Minor Equip.	1,000	0	0	1,000
71 Refunds	500	0	0	500
<b>Total Operation &amp; Maintenance</b>	<b>\$ 25,300</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 25,300</b>
63 Equipment Items > \$2,500	\$ 0	\$ 0	\$ 0	\$ 0
<b>Total Capital Improvements</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Financial Resources</b>	<b>\$ 172,339</b>	<b>\$ 37,387</b>	<b>\$ 37,387</b>	<b>\$ 247,113</b>

Department: Community & Environment      Division: Land Banking      Fund: General & UDAG      Account No: 540-29

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	121,000	132,000	134,000	128,000
Capital Improvements	179,633	0	0	0
Total	<u>\$ 300,633</u>	<u>\$ 132,000</u>	<u>\$ 134,000</u>	<u>\$ 128,000</u>
Total Positions	0	0	0	0
<hr/>				
Funding by Source				
General	\$ 298,633	\$ 128,400	\$ 128,400	\$ 122,000
UDAG	2,000	3,600	5,600	6,000
Total	<u>\$ 300,633</u>	<u>\$ 132,000</u>	<u>\$ 134,000</u>	<u>\$ 128,000</u>

Program Description:

This budget division is to account for the land banking program in the West River Neighborhood. This program was initially funded with UDAG (Urban Development Action Grant) repayment funds. Per the federal grant agreement, these repayment funds are to be used for economic development related activities. Beginning in 2000, General Fund monies were required to fund this program when remaining UDAG funds became insufficient to meet total obligations.

Program Comments:

The amount budgeted under contractual services will be spent for activities related to property expenses associated with the land banking program (taxes, insurance, line of credit, etc.).

Department: Community & Environment	Division: Land Banking	Fund: General & UDAG	Account No: 540-29	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
39 Misc. Contractual Services	\$ 121,000	\$ 132,000	\$ 134,000	\$ 128,000
<u>Total Operation &amp; Maintenance</u>	<u>\$ 121,000</u>	<u>\$ 132,000</u>	<u>\$ 134,000</u>	<u>\$ 128,000</u>
61 Lands	\$ 179,633	\$ 0	\$ 0	\$ 0

<u>Total Capital Improvements</u>	<u>\$ 179,633</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Financial Resources	\$ 300,633	\$ 132,000	\$ 134,000	\$ 128,000



Department:  
Community & Environment

Division:  
Land Banking

Account No:  
540-29

Line Description	General	UDAG	2007 Total
39 Misc. Contractual Service	\$ 122,000	\$ 6,000	\$ 128,000
<u>Total Operation &amp; Maintenance</u>	<u>\$ 122,000</u>	<u>\$ 6,000</u>	<u>\$ 128,000</u>

63 Equipment Items > \$2,500

<u>Total Capital Improvements</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Total Financial Resources	\$ 122,000	\$ 6,000	\$ 128,000

Department:	Division:	Fund:	Account No:
Community and Environment	Shade Tree	General	560-13
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	83,649	81,000	81,000
Capital Improvements	7,802	9,500	9,500
Total	<u>\$ 91,451</u>	<u>\$ 90,500</u>	<u>\$ 90,500</u>
Total Positions	0	0	0
Funding by Source			
General	<u>\$ 91,451</u>	<u>\$ 90,500</u>	<u>\$ 90,500</u>
Total	<u>\$ 91,451</u>	<u>\$ 90,500</u>	<u>\$ 90,500</u>

Program Description:

This budget division was established to account for the planting and maintenance of street trees within the public rights of way of the City of Kent.

Program Comments:

The 2007 recommended operating budget reflects no change as compared to the 2006 budget.

The amount listed under shade trees in capital includes \$9,000 for the purchase of trees and \$500 for the citizen tree planting program. The citizen tree planting program requires a 50-50 match from participating property owners on a first-come first-serve basis until funds are depleted. The amount to be reimbursed per tree will remain capped at \$50.

Department:  
Community and Environment

Division:  
Shade Tree

Fund:  
General

Account No:  
560-13

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
21 Travel & Transportation	\$ 528	\$ 1,800	\$ 1,800	\$ 1,800
28 Vehicle Fuel	3,110	3,200	3,200	3,200
34 Professional Services	8,000	0	0	0
35 Maint. of Equip. & Facilities	580	1,000	1,000	1,000
36 Insurance & Bonding	679	2,000	2,000	2,000
39 Misc. Contractual Service	69,005	70,000	70,000	70,000
42 Operating Materials	971	1,000	1,000	1,000
44 Small Tools/Minor Equipment	776	2,000	2,000	2,000
<b>Total Operation &amp; Maintenance</b>	<b>\$ 83,649</b>	<b>\$ 81,000</b>	<b>\$ 81,000</b>	<b>\$ 81,000</b>
69 Shade Trees	\$ 7,802	\$ 9,500	\$ 9,500	\$ 9,500

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<b>Total Capital Improvements</b>	<b>\$ 7,802</b>	<b>\$ 9,500</b>	<b>\$ 9,500</b>	<b>\$ 9,500</b>
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<b>Total Financial Resources</b>	<b>\$ 91,451</b>	<b>\$ 90,500</b>	<b>\$ 90,500</b>	<b>\$ 90,500</b>
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Department: Community & Environment      Division: Urban Renewal      Fund: General      Account No: 570-34

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	27,228	100,000	100,000	100,000
Capital Improvements	0	0	0	0
Total	<u>\$ 27,228</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>
Total Positions	0	0	0	0
Funding by Source				
General	\$ 27,228	\$ 100,000	\$ 100,000	\$ 100,000
Total	<u>\$ 27,228</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>	<u>\$ 100,000</u>

Program Description:

This budget division is to account for expenditures related to the urban renewal plan adopted for the downtown.

Program Comments:

The amount budgeted under professional services will be used as needed to implement the urban renewal plan for the downtown, including the acquisition of blighted properties and demolition of vacant buildings.



Department:  
Community & Environment

Division:  
Urban Renewal

Fund:  
General

Account No:  
570-34

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
31 Utilities	\$ 459	\$ 0	\$ 0	\$ 0
34 Professional Services	26,769	100,000	100,000	100,000
39 Misc. Contractual Service	0	0	0	0
Total Operation & Maintenance	\$ 27,228	\$ 100,000	\$ 100,000	\$ 100,000
61 Land	\$ 0	\$ 0	\$ 0	\$ 0

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Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
Total Financial Resources	\$ 27,228	\$ 100,000	\$ 100,000	\$ 100,000

Department:	Division:	Fund:	Account No:
Community Development	Permit Parking	General	560-08
Resource Summary	2005	2006	2007
Expenditure Categories	Actual	Budget	Requested
Personal Services	\$ 0	\$ 0	\$ 0
Operation and Maintenance	17,781	20,000	22,000
Capital Improvements	0	0	0
Total	<u>\$ 17,781</u>	<u>\$ 20,000</u>	<u>\$ 22,000</u>
Total Positions	0	0	0
Funding by Source	2005	2006	2007
Police Pension	\$ 17,781	\$ 20,000	\$ 22,000
Total	<u>\$ 17,781</u>	<u>\$ 20,000</u>	<u>\$ 22,000</u>

Program Description:

This budget division is used to account for expenditures related to leased City parking lots. Currently included in this budget division are parking lots at the following locations: the Masonic Temple, the Kent City Schools (Park Avenue) and the First Christian Church.

Program Comments:

The 2007 recommended operation and maintenance budget reflects the anticipated reduction in the Masonic Temple parking lot lease. The amount included in miscellaneous contractual services is an estimated cost for plowing snow at the leased parking lots.

Department: Community & Environment	Division: Permit Parking	Fund: General	Account No: 560-08	
Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
33 Rents & Leases	\$ 12,544	\$ 14,000	\$ 16,000	\$ 11,000
39 Misc. Contractual Services	5,237	6,000	6,000	6,000
Total Operation & Maintenance	\$ 17,781	\$ 20,000	\$ 22,000	\$ 17,000

Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
Total Financial Resources	\$ 17,781	\$ 20,000	\$ 22,000	\$ 17,000

Department: Community Development      Division: Public Planting      Fund: General      Account No: 540-14

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0
Operation and Maintenance	13,834	16,000	16,260	15,500
Capital Improvements	0	0	0	0
Total	<u>\$ 13,834</u>	<u>\$ 16,000</u>	<u>\$ 16,260</u>	<u>\$ 15,500</u>
Total Positions	0	0	0	0
Funding by Source				
General	<u>\$ 13,834</u>	<u>\$ 16,000</u>	<u>\$ 16,260</u>	<u>\$ 15,500</u>
Total	<u>\$ 13,834</u>	<u>\$ 16,000</u>	<u>\$ 16,260</u>	<u>\$ 15,500</u>

Program Description:

This budget division is used to account for expenditures related to public landscaping. Items included in this division are downtown landscaping, downtown hanging baskets, right-of-way plantings, Adopt-a-Spot and Keep Kent Beautiful.

Program Comments:

The 2007 recommended operation and maintenance budget reflects a decrease of \$500 as compared to the 2006 budget. The budget for Adopt-a-Spot was included at \$5,000 in the contractual services line last year. For 2007, the Adopt-a-Spot funds have been moved to the Keep Kent Beautiful account and have been reduced by \$500 based upon the anticipated level of donations.

Department:  
Community Development

Division:  
Public Planting

Fund:  
General

Account No:  
540-14

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
39 Misc. Contractual Services	\$ 9,534	\$ 14,500	\$ 10,260	\$ 10,000
42 Operating Materials	0	1,500	1,000	1,000
47 Keep Kent Beautiful - Adopt-a-Spot	4,300	0	5,000	4,500
Total Operation & Maintenance	\$ 13,834	\$ 16,000	\$ 16,260	\$ 15,500

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Total Capital Improvements	\$ 0	\$ 0	\$ 0	\$ 0
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Total Financial Resources	\$ 13,834	\$ 16,000	\$ 16,260	\$ 15,500
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Department: Community Development      Division: Main Street Program      Fund: General      Account No: 540-23

Resource Summary Expenditure Categories	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
Personal Services	\$ 0	\$ 0	\$ 0	\$ 76,886
Operation and Maintenance	0	0	0	0
Capital Improvements	0	0	0	0
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 76,886</u>
Total Positions	0	0	0	1
Funding by Source				
General	\$ 0	\$ 0	\$ 0	\$ 76,886
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 76,886</u>

Program Description:

This is a new budget division to account for expenditures related to the Main Street Program coordinator.

Program Comments:

The 2007 recommended personnel lines include one full-time position to coordinate the Main Street Program.

Department:  
Community and Environment

Division:  
Main Street Program

Fund:  
General

Account No:  
540-23

Line Description	2005 Actual	2006 Budget	2007 Requested	2007 Recommend
11 Employee - Regular Salaries	\$ 0	\$ 0	\$ 0	\$ 56,692
14 Retirement (PERS)	0	0	0	7,852
15 Medicare	0	0	0	822
16 Health Insurance	0	0	0	10,500
18 Overtime	0	0	0	0
19 Unemploy & Workers' Comp	0	0	0	1,020
Total Personal Services	\$ 0	\$ 0	\$ 0	\$ 76,886

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Total Financial Resources	\$ 0	\$ 0	\$ 0	\$ 76,886
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# **DEBT SERVICE & CONTINGENCY**

**CITY OF KENT  
2007 RECOMMENDED DEBT FUNDING SOURCE SUMMARY**

<u>DEBT TYPE</u>	<u>STORM WATER</u>	<u>SEWER</u>	<u>WATER</u>	<u>ASSESSMENT</u>	<u>INCOME TAX</u>
Issue II Loan	\$2,500	0	0	0	29,947
OWDA Loan	0	313,186	34,440	0	0
General Obligation Bond	0	0	0	0	240,125
Special Assessment Bond	<u>0</u>	<u>0</u>	<u>0</u>	<u>77,730</u>	<u>0</u>
<b>TOTAL ALL DEBT</b>	<b>\$2,500</b>	<b>\$313,186</b>	<b>\$34,440</b>	<b>\$77,730</b>	<b>\$270,072</b>

**The Fire Station Improvement Note and the Administrative Offices Renovation/Parking Lot Improvement Note will be retired with General Obligation Bonds when the projects are complete and the market is favorable. Principal, interest and debt issuance costs of \$3,680,000, \$156,400 and \$3,200, respectively, are included in the Capital Projects Fund.**

**The City will continue to pay the previously scheduled debt service amount of approximately \$550,000 per year on the Sewer Bond Redemption Notes and maintain the unpaid balance in notes. The Sanitary Trunk Line Note will be retired with bonds when the project is complete and the market is favorable. Principal, interest and debt issuance costs of approximately \$2,460,000, \$104,550 and \$2,000, respectively, for these two notes are included in the Sewer Fund.**

**2007 RECOMMENDED CONTINGENCY FUND APPROPRIATIONS**

<u>FUND</u>	<u>2004 APPROVED</u>	<u>2005 APPROVED</u>	<u>2006 APPROVED</u>	<u>2007 RECOMMEND</u>
General - Operating	\$100,000	\$100,000	\$100,000	\$100,000
SCMR - Operating	25,000	25,000	25,000	25,000
Capital Projects	25,000	25,000	25,000	25,000
Water - Operating	50,000	50,000	50,000	50,000
Sewer - Operating	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>

**CITY OF KENT - DEBT SERVICE SCHEDULE - 2007**

YEAR	NAME OF ISSUE	TYPE	OUTSTANDING 1/1/2007	PRINCIPAL 2007	INTEREST 2007	TOTAL 2007	OUTSTANDING 1/1/2008	FUNDING SOURCE
<b>Special Assessment Bonds</b>								
1988	Street Improvement	G.O.	50,000	25,000	3,900	28,900	25,000	Assessment
2000	Anita Dr. Street Improvement	G.O.	455,000	22,000	26,830	48,830	433,000	Assessment
	Subtotal		505,000	47,000	30,730	77,730	458,000	
<b>General Obligation Bonds</b>								
1998	Various Purpose	G.O.	2,105,000	135,000	105,125	240,125	1,970,000	Income Tax
	Subtotal		2,105,000	135,000	105,125	240,125	1,970,000	
<b>Other</b>								
1999	Issue II Loan - Fairchild		307,764	25,647	0	25,647	282,117	Income Tax
2000	Issue II Loan - Elm/Mae/Morris		58,050	4,300	0	4,300	53,750	Income Tax
2001	Issue II Loan - Elm/Mae/Morris		50,000	2,500	0	2,500	47,500	Storm Water
2001	OWDA Loan - Kent/Ravenna		433,388	18,791	15,649	34,440	414,597	Water
2003	OWDA Loan - Sewer Improvements		4,284,662	161,568	151,618	313,186	4,123,094	Sewer
	Subtotal		5,133,864	212,806	167,267	380,073	4,921,058	
<b>TOTAL BONDED DEBT</b>			\$7,743,864	\$394,806	\$303,122	\$697,928	\$7,349,058	
<b>Notes</b>								
2005	Sewer - Bond Redemption		\$1,425,000	Remain in notes - continue scheduled payments				Sewer
2005	Sewer - Sanitary Trunk Lines		1,035,000	Issue Bonds when advantageous				Sewer
2005	Fire Station Expansion/Renovation		3,345,000	Issue G.O. Bonds when advantageous				Income Tax
2005	City Hall Renovation		335,000	Issue G.O. Bonds when advantageous				Income Tax
	Total		\$6,140,000					

NOTE: G.O. - General Obligation  
M.R. - Mortgage Revenue



# **APPENDICES**

**CITY OF KENT, OHIO**  
**2007 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND**

	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>GENERAL FUND</b>		
Service Administration	\$ 1,800	\$ 1,800
Service Administration - Shade Trees	9,500	9,500
Police Services	280,000	280,000
Police - Records & Communications	0	0
Police - Support Services	0	0
Health	41,000	28,000
Community Development	10,644 *	0 *
Engineering	5,000	5,000
<b>TOTAL</b>	<b>\$ <u>347,944</u></b>	<b>\$ <u>324,300</u></b>
<b>Law Enforcement Trust</b>		
Police Services	\$ 34,000	\$ 34,000
<b>TOTAL</b>	<b>\$ <u>34,000</u></b>	<b>\$ <u>34,000</u></b>
<b>SCM&amp;R</b>		
Central Maintenance	\$ 210,000	\$ 160,000
Vehicle Maintenance	14,000	0
<b>TOTAL</b>	<b>\$ <u>224,000</u></b>	<b>\$ <u>160,000</u></b>
<b>FIRE AND E.M.S.</b>		
Fire Services	\$ 240,000	\$ 200,000
Community Services	25,000	25,000
Technical Rescue	0	0
<b>TOTAL</b>	<b>\$ <u>265,000</u></b>	<b>\$ <u>225,000</u></b>
<b>CAPITAL PROJECTS</b>		
Capital Projects	\$ 2,475,000	\$ 2,651,000
<b>TOTAL</b>	<b>\$ <u>2,475,000</u></b>	<b>\$ <u>2,651,000</u></b>
<b>PARKS AND RECREATION</b>		
Park and Recreation Services	\$ 346,500	\$ 326,500
<b>TOTAL</b>	<b>\$ <u>346,500</u></b>	<b>\$ <u>326,500</u></b>

\* Does not include C.D.B.G. amounts which were listed in capital.

**CITY OF KENT, OHIO**  
**2007 RECOMMENDED CAPITAL APPROPRIATIONS BY FUND (CONT'D)**

	<u>2007 REQUESTED</u>	<u>2007 RECOMMEND</u>
<b>WATER</b>		
Water Production	\$ 350,000	\$ 150,000
Water Distribution	20,000	0
Capital Facilities	490,000	490,000
<b>TOTAL</b>	<b>\$ <u>860,000</u></b>	<b>\$ <u>640,000</u></b>
<b>SEWER</b>		
Water Reclamation Plant	\$ 41,000	\$ 41,000
Health - Lab	0	0
Utility Distribution	20,000	0
Capital Facilities	0	0
<b>TOTAL</b>	<b>\$ <u>61,000</u></b>	<b>\$ <u>41,000</u></b>
<b>STORM WATER DRAINAGE</b>		
Storm Water Drainage	\$ 1,160,000	\$ 1,680,000
<b>TOTAL</b>	<b>\$ <u>1,160,000</u></b>	<b>\$ <u>1,680,000</u></b>
<b>GRAND TOTAL ALL FUNDS</b>	<b>\$ <u><u>5,739,444</u></u></b>	<b>\$ <u><u>6,047,800</u></u></b>
<b>CHARTER TEST CAPITAL REQUIREMENT</b>	<b>\$ 2,452,531</b>	<b>\$ 2,452,531</b>
<b>CAPITAL RELATED TO CHARTER TEST</b>	<b>\$ 3,745,891 **</b>	<b>\$ 3,794,247 **</b>
<b>PERCENTAGE TO MEET CHARTER TEST</b>	<b>38.18%</b>	<b>38.68%</b>
<b>RECOMMENDED CAPITAL IN EXCESS OF CHARTER REQUIREMENT</b>		<b>\$ 1,341,716</b>

**\*\*Includes principal payments of \$135,000 on Service Administration and Fairchild bond,  
\$29,947 Issue II loan repayments and an estimated \$235,000 paydown on the Fire  
Station/City Office Renovation Notes**

**CITY OF KENT, OHIO  
2007 RECOMMENDED BUDGET  
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS**

<b>BUDGET DIVISIONS</b>	<b>2005 APPROVED</b>	<b>2006 APPROVED</b>	<b>2007 REQUESTED</b>	<b>2007 RECOMMEND</b>
<u><b>CITY COUNCIL</b></u>				
Councilmember	9	9	9	9
Clerk of Council	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u><b>MAYOR</b></u>				
Mayor/President of Council	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u><b>CITY MANAGER</b></u>				
City Manager	1	1	1	1
Executive Secretary to City Manager	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u><b>HUMAN RESOURCES</b></u>				
Human Resources Manager	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u><b>CIVIL SERVICE</b></u>				
Civil Service Commissioner	3	3	3	3
Administrative Assistant to Civil Service Commission	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u><b>LAW</b></u>				
Director of Law	1	1	1	1
Assistant Law Director/Prosecutor	1	1	1	1
Assistant Law Director	1	1	1	1
Executive Secretary to Dir. of Law	1	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u><b>FINANCE ADMINISTRATION</b></u>				
Director of Budget and Finance	1	1	1	1
Controller	1	1	1	1
Operations Analyst	1	1	1	1
Senior Account Clerk	1	1	1	1
Account Clerk	4	4	4	4
Administrative Assistant to Director of Budget and Finance	1	1	1	1
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u><b>INCOME TAX ADMINISTRATION</b></u>				
Income Tax Commissioner	1	1	1	1
Income Tax Auditor	1	1	1	1
Account Clerk	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>



**CITY OF KENT, OHIO**  
**2007 RECOMMENDED BUDGET**  
**COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

<b>BUDGET DIVISIONS</b>	<b>2005 APPROVED</b>	<b>2006 APPROVED</b>	<b>2007 REQUESTED</b>	<b>2007 RECOMMEND</b>
<u>SERVICE ADMINISTRATION</u>				
Director of Public Service	1	1	1	1
Administrative Assistant to Director of Public Service	1	1	1	1
Account Clerk	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
<u>ENGINEERING</u>				
Deputy Service Director/ Superintendent of Engineering	1	1	1	1
Senior Engineer	2	2	2	2
Design Engineer	1	1	1	1
Engineering Technician	2	2	2	2
Engineering Aide I	1	1	1	1
Engineering Aide II	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>
<u>SAFETY DIRECTOR</u>				
Safety Director	1	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u>POLICE SERVICES</u>				
Police Chief	1	1	1	1
Police Captain	2	2	2	2
Lieutenant	5	5	5	5
Technical Sergeant	4	4	4	4
Police Officer	27	27	27	27
Administrative Assistant to Chief	1	1	1	1
Secretary to Police Department	1	1	1	1
	<u>41</u>	<u>41</u>	<u>41</u>	<u>41</u>
<u>RECORDS AND COMMUNICATIONS</u>				
Coordinator - Dispatchers	3	3	3	3
Clerk-Dispatcher	7	7	7	7
Clerk-Dispatcher (Part-time)	3	3	3	3
	<u>13</u>	<u>13</u>	<u>13</u>	<u>13</u>
<u>JUVENILE SERVICES</u>				
Juvenile Counselor	1	1	1	1
Police Officer	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u>SUPPORT SERVICES</u>				
Compliance Officer	1	1	1	1
Detention Officer	6	6	6	6
	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>

**CITY OF KENT, OHIO  
2007 RECOMMENDED BUDGET  
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

<b>BUDGET DIVISIONS</b>	<b>2005 APPROVED</b>	<b>2006 APPROVED</b>	<b>2007 REQUESTED</b>	<b>2007 RECOMMEND</b>
<u><b>FIRE SERVICES</b></u>				
Fire Chief	1	1	1	1
Fire Captain	3	3	3	3
Fire Lieutenant	3	3	3	3
Firefighter	27	27	27	27
Fireman - Paid on Call	3	3	3	3
Fire Services Specialist	1	1	1	1
	<u>38</u>	<u>38</u>	<u>38</u>	<u>38</u>
<u><b>COMMUNITY SERVICES - FIRE</b></u>				
Fire Lieutenant	2	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
<u><b>CENTRAL MAINTENANCE</b></u>				
Cent. Maint. Mgr./Water Dist. Spec.	1	1	1	1
Assignment Supervisor	1	1	0	0
Chief Operator	0	0	3	3
Repair Operator	6	6	3	3
Service Technician/Gardener	1	1	1	1
Service Worker	11	11	11	11
Carpenter	1	1	1	1
Arborist Supervisor	1	1	1	1
Account Clerk	0	0	1	1
	<u>22</u>	<u>22</u>	<u>22</u>	<u>22</u>
<u><b>VEHICLE MAINTENANCE</b></u>				
Master Mechanic	1	1	1	1
Mechanic	3	3	3	3
	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
<u><b>WATER TREATMENT PLANT</b></u>				
Supervisor - Water Plant	1	1	1	1
Water Laboratory Technician	1	1	1	1
Plant Mechanic	1	1	1	1
Water Plant Chief Operator	1	1	1	1
Water Plant Operator	5	5	5	5
Laborer (General Maintenance)	1	1	1	1
	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>
<u><b>WASTEWATER TREATMENT PLANT</b></u>				
Supervisor - Wastewater Plant	1	1	1	1
Plant Mechanic	1	1	1	1
Wastewater Plant Operator	8	7	7	7
Chief Operator	1	1	1	1
	<u>11</u>	<u>10</u>	<u>10</u>	<u>10</u>

**CITY OF KENT, OHIO  
2007 RECOMMENDED BUDGET  
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

<b>BUDGET DIVISIONS</b>	<b>2005 APPROVED</b>	<b>2006 APPROVED</b>	<b>2007 REQUESTED</b>	<b>2007 RECOMMEND</b>
<u><b>HEALTH</b></u>				
Health Commissioner	1	1	1	1
Deputy Health Commissioner	1	1	1	1
Public Health Sanitarian	2	2	2	2
Admin. Asst. to Health Commissioner	1	1	1	1
Laboratory Technician	2	2	2	2
Chemist	1	1	1	1
Secretary (Part-time)	1	1	1	1
	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>
<u><b>PARKS AND RECREATION</b></u>				
Director - Parks and Recreation	1	1	1	1
Supervisor - Recreation	1	1	1	1
Supervisor - Parks	1	1	1	1
Account Clerk	1	1	1	1
Parks Maintenance Laborer	2	2	2	2
Shelter House Attendant	1	1	0	0
Senior Parks Crew Leader	1	1	1	1
Part-time and Seasonal	40	51	51	34
	<u>48</u>	<u>59</u>	<u>58</u>	<u>41</u>
<u><b>KABC</b></u>				
KABC Coordinator	0	1	1	1
	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
<u><b>K-6 CHILD CARE</b></u>				
Part-time	0	0	0	17
	<u>0</u>	<u>0</u>	<u>0</u>	<u>17</u>
<u><b>COMMUNITY DEVELOPMENT</b></u>				
Director of Community Development	1	1	1	1
Administrative Assistant to Director of Community Development	1	1	1	1
Plans Administrator	1	1	1	1
Development Planner	1	1	1	1
Economic Development Coordinator	1	1	1	1
Development Engineer	1	1	1	1
Code Enforcement Officer (Part-time)	1	0	0	0
Sustainability Planner	1	1	1	0
	<u>8</u>	<u>7</u>	<u>7</u>	<u>6</u>
<u><b>BUILDING</b></u>				
Building Services Supervisor	1	1	1	1
Specialized Inspectors (Part-time)	5	5	5	5
Code Enforcement Officer (Part-time)	0	1	1	1
Account Clerk	1	1	1	1
	<u>7</u>	<u>8</u>	<u>8</u>	<u>8</u>

**CITY OF KENT, OHIO  
2007 RECOMMENDED BUDGET  
COMPARISON OF POSITIONS FUNDED BY BUDGET DIVISIONS (CONT.)**

<b>BUDGET DIVISIONS</b>	<b>2005 APPROVED</b>	<b>2006 APPROVED</b>	<b>2007 REQUESTED</b>	<b>2007 RECOMMEND</b>
<u>MAIN STREET PROGRAM</u>				
Coordinator	0	0	0	1
	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
<b>TOTAL ALL DEPARTMENTS</b>	<b><u>270</u></b>	<b><u>281</u></b>	<b><u>280</u></b>	<b><u>280</u></b>
Full-time	194	193	193	194
Part-time	76	88	87	86

# MANAGED RESERVE

This is the account that was established by Council and it is increased every year by the interest earned in the prior year. This balance is not shown anywhere in the budget document, however the estimated amount of interest is included as a use of income tax revenue.

116	Managed Reserve	\$1,870,335.81	As of October 31, 2006
		\$1,509,335.81	Held in Certificates of Deposit
		361,000.00	Held in City of Kent Bonds