




CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

Date: February 25, 2015
To: Dave Ruller, City Manager
Cc: Bridget Susel, Community Development Director
Linda Jordan, Clerk of Council
PY 2015-2019 CDBG Consolidated Plan File 
From: Dan Morganti, Grants & Neighborhood Programs Coordinator
Re: 1.) PY 2015-2019 Consolidated Plan Funding Objective Recommendations
2.) PY 2015 CDBG Funding & Project Recommendations

The Community Development Department is in the process of writing its five year Consolidated Plan for the period spanning program years (PY) 2015-2019. The Plan will be submitted to the U.S. Department of Housing and Urban Development (HUD) by June 15, 2015 and needs to identify the housing and community development objectives the City will work to address with its Community Development Block Grant (CDBG) funding over the next five years. Staff is recommending that the primary funding objectives remain the same as the last five year planning period. These objectives are as follows:

2015-2019 Funding Objective Recommendations:

Targeted Infrastructure Improvements in Low-to-Moderate Income Residential Areas: Promote a suitable living environment by allocating CDBG resources to support infrastructure and public facility improvement activities that will assist with addressing the problem of aging and insufficient infrastructure in residential areas that have high concentrations of low-to-moderate income households.

Offer Housing Programs to Provide Safe and Decent Housing for Low-to-Moderate Income Households: Promote safe and decent housing for low-to-moderate income households throughout the City by providing owner-occupied housing rehabilitation and an energy efficiency repair program that ensures basic housing needs are met. Citywide, the percentage of households that are classified as low-to-moderate income is 58.9%. The City's housing stock is older, with 53.4% of the owner-occupied housing units constructed prior to 1960. Many of these older residential units have structural deficiencies or code issues which need to be corrected in order to ensure safe and decent housing.

Provide Appropriate Supportive Services for Low-to-Moderate Income Persons: Provide assistance to nonprofit organizations that provide needed public facilities, programs and supportive services for low-to-moderate income persons living in the community. The City maintains a strong working relationship with the nonprofit organizations operating in the Kent community and has used CDBG funds to support many needed programs.

2015 CDBG Funding and Project Recommendations:

In addition to identifying the City's PY 2015-2019 funding objectives, the Consolidated Plan will include the PY 2015 Action Plan which will identify proposed projects to be funded during PY 2015. The City's allocation for PY 2015 is \$253,380, which is a 6% cut from what was received last year. A total of eight project proposals were received this year seeking CDBG funding assistance and the total amount of funding requested was \$281,000. Based on a review of all eight proposals and in consideration of all applicable CDBG regulatory requirements, staff is recommending Council approval of the following projects and allocation amounts for the PY 2015 CDBG program year:

1. City of Kent, Engineering Department – Pine Street Reconstruction Phase 2

This activity provides funding to assist with the full depth reconstruction of Pine Street from Harris Street to Dodge Street. The work involves new sidewalks, concrete curb and gutter, a waterline replacement and storm sewers to improve drainage along the roadway. Phase 1 (Pine Street from Cherry to Harris) was completed in the fall of 2013. Construction of Phase 2 is scheduled to begin during the spring of 2016.

Funding Requested: \$110,000
PY2014 CDBG Funding: \$96,778

Funding Recommended: \$110,000

2. City of Kent, Parks & Recreation – Recreation Center Message Sign

This activity proposes funding for an electronic sign to be constructed at the Kent Recreation Center located at 1115 Franklin Avenue. The sign would promote activities offered by Parks and Rec. including recreational programs, leagues, special events and cultural programs, as well as activities of neighborhood groups. Staff is not recommending funding for this project at the present time in order to apply available funds to higher priority projects that provide a more direct benefit to low-to-moderate income households.

Funding Requested: \$17,000
PY2013 CDBG Funding: \$15,000

Funding Recommended: \$0

3. City of Kent, Police Department – Neighborhood Policing Program

The Neighborhood Policing Program provides additional patrols and police visibility in low-to-moderate income neighborhoods and in assisted housing complexes. The program has a goal of improving communication, trust and understanding between residents and the Police Department. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$5,000
PY2014 CDBG Funding: \$18,000

Funding Recommended: \$5,000

4. Family & Community Services – Homeless Shelter Services

The Homeless Shelter Services program provides services at Miller Community House an emergency homeless shelter. Funding helps pay for shelter nights spent by Kent residents including needed case management, counseling and housing placement. Funding for this activity is counted toward the Public Service 15% funding limitation.

Funding Requested: \$15,000
PY2014 CDBG Funding: \$15,000

Funding Recommended: \$15,000

5. CAC of Portage County – Furnace Inspection & Targeted Replacement

The applicant is requesting funding from the CDBG program to continue its “Kent Furnace Inspection/Targeted Replacement Program” to provide services such as furnace inspection and tune-up, or if necessary, the replacement of failing or inefficient furnaces and/or hot water tanks for low-to-moderate income Kent households.

Funding Requested: \$35,000
PY2014 CDBG Funding: \$35,000

Funding Recommended: \$35,000

6. Family & Community Services – Kent Health Care Campus

This project provides funding toward construction of the Kent Health Care Campus which is a partnership including Family & Community Services and AxessPointe Community Health Center. The proposed public facility will provide both primary health and behavioral health care services for low-to-moderate income residents.

Funding Requested: \$75,000
PY2014 CDBG Funding: \$0

Funding Recommended: \$50,000

7. Habitat for Humanity – Homeowner Improvement Program

This program proposes to provide education to homeowners on various ways to improve their homes, quality of life and community awareness. The “Home Support Classes” cover topics such as: home care, minor repairs and maintenance, financial planning and community involvement. Staff is not recommending funding this project at the present time in order to apply available funds to higher priority projects.

Funding Requested: \$5,000
PY2014 CDBG Funding: \$0

Funding Recommended: \$0

8. City of Kent, Community Development – Administration

These funds are used to cover grant administration costs such as the cost of staff, supplies, advertising, postage, copying, travel costs for trainings, and other related costs. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$19,380
PY2014 CDBG Funding: \$27,500

Funding Recommended: \$19,380

9. City of Kent, Community Development – Fair Housing

These funds will be used to cover the cost associated with the provision of fair housing services through Fair Housing Contact Services of Akron. The agency provides counseling in the areas of fair housing discrimination, landlord-tenant issues, investigates fair housing complaints, and provides a variety of public education and outreach services in the City. Funding for this activity is counted toward the Planning and Administration 20% funding limitation.

Funding Requested: \$19,000
PY2014 CDBG Funding: \$19,000

Funding Recommended: \$19,000

A spreadsheet summarizing the requested and recommended funding amounts has been attached for review. Copies of all submitted PY 2015 CDBG proposals also are available for review at the Community Development Department.

PY2015 CDBG Allocations (8/1/15 to 7/31/16)

Applicant	Project	CDBG Request	Recommended Funding	Funds Awarded in PY2014
Engineering Department	Pine Street Reconstruction Phase 2	\$110,000	\$110,000	\$96,778
Parks & Recreation	Recreation Center Message Sign	\$17,000	\$0	\$15,000
Police Department	Neighborhood Policing Program	\$5,000	\$5,000	\$18,000
Family & Community Services	Homeless Shelter Services	\$15,000	\$15,000	\$15,000
CAC	Furnace Inspection/Replacement	\$35,000	\$35,000	\$35,000
Family & Community Services	Kent Health Care Campus	\$75,000	\$50,000	-
Habitat for Humanity	Homeowner Improvement Program	\$5,000	\$0	-
Community Development	Administration	\$0	\$19,380	\$27,500
Fair Housing Contact Services	Fair Housing	\$19,000	\$19,000	\$19,000
TOTAL		\$281,000	\$253,380	
		2015 Allocation:	\$253,380	
			\$20,000	
			\$38,007	
			\$50,676	
			\$38,380	



Board of Commissioners

Kathleen Chandler
Maureen T. Frederick
Vicki A. Kline, CPA

February 9, 2015

Mayor Jerry Fiala
City of Kent
217 East Summit Street
Kent, OH 44240

Via Email Delivery Fiala@kentohio.org

RE: Recycling Service

Dear Mayor Fiala and Members of Council,

The Portage County Solid Waste Management District Board of Commissioners and the City of Kent have a long, successful history of working together to provide excellent services to your citizens. The Ohio EPA has requested that we ask for your commitment to continue to provide this excellent service so that we can purchase the correct number of trucks and carts.

We would very much appreciate your response as soon as possible for determining these capital expenditures. The District Board of Commissioners is asking for a response by no later than March 16, 2015.

Enclosed is a Response Form that can be mailed to the following address. You may also return the form electronically to dmazanec@portageco.com:

Portage County Solid Waste Management District
Board of Commissioners
Attn: Deborah Mazanec
449 South Meridian Street
Ravenna, OH 44266

Sincerely,

PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT
BOARD OF COMMISSIONERS

Maureen T. Frederick
President

Kathleen Chandler
Vice-President

Vicki A. Kline
Board Member

Cc: Clerk of Council Linda Jordan via email delivery council@kentohio.org



RESPONSE FORM

The City of Kent hereby notifies the Portage County Solid Waste Management District of our decision below:

_____ Yes, we wish to continue using the Portage County Solid Waste Management District for our recycling services.

_____ No, we wish to not continue using the Portage County Solid Waste Management District for our recycling services.

Sincerely,

City of Kent

Mayor Jerry Fiala

Council Representative

City Manager Dave Ruller

----- Forwarded message -----

From: **Germain, Christopher** <Christopher.Germain@epa.ohio.gov>

Date: Mon, Feb 23, 2015 at 12:01 PM

Subject: Portage County SWMD Plan Approved

To:

Good Morning,

I am pleased to let you know that the Portage County Solid Waste Management District (District) Plan, prepared by Ohio EPA in accordance with the Ohio Revised Code, has been finalized and approved. As of February 20, 2015, the new approved plan will guide the operations of the District until a new plan can be drafted, ratified and approved (most likely in 2019).

The plan can be found online at <http://www.co.portage.oh.us/solidwaste/>.

Ohio EPA received a number of public comments between December 8, 2014 – January 2, 2015 and several minor changes and clarifications were made to the plan in response. However, the fundamental concepts presented in the draft plan released in December 2014 remains the same. Highlights of the plan include:

- The District will upgrade its infrastructure to single-stream collection which will improve efficiency and performance;
- Communities may choose to use any recycling hauler for their curbside recycling service, including the Portage County SWMD;
- The District will further study the Drop-Off system and recommend changes for improvements by October 2016;
- A new emphasis on education and community outreach activities; and
- A new partnership between the District, Portage County Health Department, and Portage County Sheriff will better tackle illegal dumping.

The District will now implement programs in accordance with the plan as required by the Ohio Revised Code. Ohio EPA views the District as a strong partner and we look forward to a positive working relationship with the District over the coming years. We firmly believe this plan will set the District up for continued success now and into the future.

If you have not previously reviewed the Plan, I encourage you to do so. If you have any questions regarding the process, please contact me. If you have questions on specific District programs, I encourage you to contact the District directly.

Finally, thank you to everyone who participated in the process over the last several years (during both the local and Ohio EPA versions). This final plan is the combined result of all those many meetings and discussions. The process isn't always as simple as we would hope, but in the end we have a plan that addresses the desires and interests of a wide variety of stakeholders.

Best,
-Christopher

Christopher Germain, AICP
Solid Waste Planning Unit
Ohio EPA Division of Materials and Waste Management (DMWM)
Christopher.germain@epa.ohio.gov
Direct: [614/728-5317](tel:6147285317)



Board of Commissioners

Kathleen Chandler
Maureen T. Frederick
Vicki A. Kline, CPA

February 25, 2015

Mayor Jerry Fiala
City of Kent
217 East Summit Street
Kent, OH 44240

Via Email Delivery Fiala@kentohio.org

RE: Recycling Service

Dear Mayor Fiala and Members of Council,

You recently received an email from the Ohio EPA clarifying the purpose behind the February 9, 2015 letter sent by the Board of Commissioners asking for your commitment to continue to provide recycling service so that the District could purchase the correct number of trucks and carts. This letter was sent as required by the Portage County Solid Waste Management District Five Year Plan, written by the Ohio EPA.

We are writing today to again request that you continue your support of our Portage County Recycling Program. The EPA has identified our program as a "model" in the State because of the great success that we have achieved.

The Portage County Recycling Center collects approximately 50 tons of recycled material each day. In addition, our county wide recycling efforts result in a 36% reduction of residential and commercial recyclables from area landfills in 2012. This exceeds the State EPA goal of 25% and is a tribute to Portage County citizens.

The District also offers to our local communities scrap tire, appliance, and electronic collections, as well as a shredding service for office paper. The District employs over 30 individuals with a payroll of over a million dollars per year.

The market for recyclables is volatile and prices are not consistent month to month or year to year. There may be a great temptation for a private company to recycle when the market is high and profit margins are enhanced. When prices decline for recyclables or are "zero", a company may revert to "dumping" the recyclables into a landfill. Most private haulers also own landfills; therefore this is a legitimate concern! Currently, the prices for recyclables is dropping.

If a significant part of our customer base leaves the District to go with a private hauler, it will essentially diminish the ability of the District to continue the excellent services currently provided.



February 25, 2015

Page Two

Again, we are urging you to support our District Recycling Program by voting to continue to partner with the Portage County Solid Waste Management District.

Should you have any questions, please feel free to contact us at (330) 297-3600.

Sincerely,

PORTAGE COUNTY SOLID WASTE MANAGEMENT DISTRICT
BOARD OF COMMISSIONERS



Maureen T. Frederick
President



Kathleen Chandler
Vice-President



Vicki A. Kline
Board Member

Cc: Clerk of Council Linda Jordan via email delivery council@kentohio.org
City Manager Dave Ruller via email delivery rullerd@kent-ohio.org





CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: February 26, 2015
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director *B.S.*
RE: CHIP RLF Amendment Request

The City has several housing related revolving loan fund (RLF) accounts that were established using funds from various federal and state housing grant allocations. Proceeds received from loan repayments, known programmatically as program income, are deposited into the various RLF accounts and are used to issue new loans for needed owner-occupied rehabilitation projects.

One of the City's housing rehabilitation RLF accounts was created using State of Ohio Community Housing Impact and Preservation (CHIP) funding. The State of Ohio Office of Community Development (OCD) is strongly encouraging all communities to utilize its program income in a more expeditious manner in order to drastically reduce RLF balances and increase the number of low income persons assisted with CHIP funding.

Staff has identified two different non-profit rental housing properties, both of which service low income persons, that could utilize a significant portion of the City's available CHIP RLF funds. The first property is a 12-unit sober living facility that will be owned and managed by Family & Community Services (F&CS). The project details are currently being finalized by the F&CS management team and additional funding for the project has been allocated by the Ohio Department of Mental Health & Addiction Services and Portage County. The second property involves the new construction of an 11-unit permanent supportive housing facility for youth transitioning out of the foster care system who are at risk for homelessness. Additional funds for the Coleman project will be provided by the Ohio Department of Mental Health & Addiction Services, private foundation sources and a funding request submitted to the Ohio Housing Finance Agency (OHFA).

I am respectfully requesting time at the March 4th Council Committee meeting to discuss these projects in greater detail and to request Council authorization to submit an amendment request to the Deputy Chief of the State of Ohio Office of Community Development (OCD), and if approval is granted by OCD, to appropriate the needed CHIP RLF funds and execute the necessary agreements for the two proposed projects.

Please let me know if you need any additional information in order to add this item to the agenda.

Cc: Dan Morganti, Grants & Neighborhood programs Coordinator
CHIP Amendment, 2015

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •
www.KentOhio.org

[Community](#) | [Affordable Housing](#)[Community](#) » [Affordable Housing](#) » [Community Housing Impact and Preservation Program](#)[2014 Lead-Based Paint Abatement Training Program](#)[Ohio Balance of State of Continuum of Care Local Leads and Contact](#)[Training and Technical Assistance](#)[Housing Handbook](#)[CHIP Field Representatives](#)[Award Recipients](#)[Contact](#)

Community Housing Impact and Preservation Program

Community Housing Impact and Preservation (CHIP) Program provide funding to local governments to improve and provide affordable housing for low- and moderate-income citizens. CHIP funds are distributed in one competitive funding round. A community is allowed to submit only one application in any application round.

The Community Housing Impact and Preservation (CHIP) Program provides grants to eligible communities interested in undertaking housing-related activities, including necessary infrastructure improvements. The grants are awarded competitively and encourage a flexible, community-wide approach to improving and providing affordable housing for low- and moderate-income persons, and strengthening neighborhoods through community collaboration.

Total Funds Available: PY 2014– \$26,875,000**Funding Source:** Federal Community Development Block Grant and HOME Investment Partnership Program**Eligibility:** Non-entitlement counties and cities with an approved Community Housing Improvement Strategy or included in a nonparticipating jurisdiction consortium, or entitlement cities located in a nonparticipating county with an approved Consolidated Plan and meeting CHIP requirements**Application:** Closed for PY2014**FY 2013 CHIP Awards:** [PY 2014 Chip Program Awards](#) and [PY 2014 CHIP Awards Map](#)

Contact Information

Questions regarding the CHIP should be directed to your [Office of Community Development Residential Revitalization Program Representative](#) at (614) 466-2285.



CITY OF KENT, OHIO

DEPARTMENT OF COMMUNITY DEVELOPMENT

DATE: February 26, 2015
TO: Dave Ruller, City Manager
FROM: Bridget Susel, Community Development Director
RE: JEDD Agreement Amendment

In December of 2009, the members of the Brimfield-Kent Joint Economic Development District (JEDD) Board of Directors approved a motion to amend the Brimfield-Kent JEDD agreement in order to allow for a slightly more accelerated income tax collection schedule than was included in the original agreement.

Based on the approval of the JEDD Board motion, both Brimfield Township and the City of Kent took the necessary steps to formalize the amendment, which included holding public hearings on the proposed amendment and securing the necessary legislative authority from both the Brimfield Township Trustees and Kent City Council, in order to execute the amendment.

While all the necessary steps were taken back in late 2009 and early 2010, copies of the signed amendment cannot be located in the JEDD project files. In order to ensure the amendment is appropriately documented, staff from Brimfield Township and the City of Kent are requesting that their respective legislative bodies execute new legislation that will reaffirm the actions taken back in 2009/2010 and allow for the execution of the amendment document.

I am respectfully requesting time at the March 4, 2015 Council Committee session to discuss this housekeeping procedural item in greater detail and to request, with emergency, legislation that reaffirms approval of the text amendment.

I have attached a table which lists the income tax collection schedule from the original agreement and the amended schedule that was approved 2009/2010 for reference purposes.

Please let me know if you need any additional information in order to add this to the March 4th agenda.

Thank you.

Cc: Jim Silver, Law Director
Tom Wilke, Economic Development Director
Linda Jordan, Clerk of Council

930 Overholt Rd., Kent, Ohio 44240 • (330) 678-8108 fax (330) 678-8030 •

www.KentOhio.org

Brimfield Township-City of Kent JEDD

Original Income Tax Rate	Original Tax Collection Period	Amended Income Tax Rate	Amended Tax Collection Period
0.75%	2009, 2010, 2011, 2012, 2013	0.75%	2009, 2010, 2011
1.00%	2014, 2015, 2016, 2017, 2018	1.00%	2012, 2013, 2014
1.50%	2019, 2020, 2021, 2022, 2023	1.25%	2015, 2016, 2017, 2018
2.00%	2024, 2025, 2026, 2027, 2028	1.50%	2019, 2020, 2021
Same as City Rate in Effect at that Time	2029 and thereafter	1.75%	2022, 2023, 2024
		2.00%	2025, 2026, 2027, 2028
		Same as City Rate in Effect at that Time	2029 and thereafter



Board of Commissioners

Kathleen Chandler
Maureen T. Frederick
Vicki A. Kline, CPA

February 5, 2015

Chief John Tosko
Kent City Fire Department
320 S Depeyster Street
Kent, Ohio 44240

Dear Chief Tosko,

Please find attached the proposed Memorandum of Understanding by and between the Portage County Board of Commissioners and Municipal Corporations and Townships of Portage County. The purpose of this collaborative agreement is to establish and maintain a funding mechanism for the Portage County Hazardous Materials Response Team and the Portage County Urban Search and Rescue Team.

Please execute the agreement, and return it to the Portage County Office of Homeland Security and Emergency Management Agency, 8240 Infirmary Road, Ravenna, Ohio 44266. Once the agreement is fully executed, we will send you a copy for your files.

Should you have any questions, please contact Patty Corley at 330-297-3609. We look forward to working with you to make this collaborative successful.

Handwritten signature of Maureen T. Frederick in cursive script.

Maureen T. Frederick
Commissioner

Handwritten signature of Kathleen Chandler in cursive script.

Kathleen Chandler
Commissioner

Handwritten signature of Vicki A. Kline in cursive script.

Vicki A. Kline
Commissioner



**MEMORANDUM OF UNDERSTANDING
BY AND AMONG THE PORTAGE COUNTY BOARD OF COMMISSIONERS AND MUNICIPAL
CORPORATIONS AND TOWNSHIPS OF PORTAGE COUNTY, OHIO**

The Portage County Board of Commissioners and the undersigned Municipal Corporations and Townships of County of Portage (collectively "political subdivisions"), State of Ohio do enter this Memorandum of Understanding on this _____ day of _____, 2015.

WHEREAS, the parties to this Agreement recognize that the Portage County Hazardous Materials Response Team and the Portage County Urban Search and Rescue Team provide critical services that benefit the citizens of Portage County; and

WHEREAS, the parties to this Agreement recognize that previously available sources of outside funding necessary to sustain these critical services are increasingly scarce; and

WHEREAS, all parties to this Agreement wish to establish a local funding mechanism to maintain and improve hazardous materials response and search and rescue capabilities to benefit the citizens of Portage County; and

WHEREAS, the parties desire that such a funding mechanism represent the highest ideals of mutual aid, assistance and cooperation exemplified in the emergency management community of Portage County; and

WHEREAS, the Portage County Board of Commissioners wishes to honor the service and sacrifice of the emergency response community on behalf of the citizens and natural environment of Portage County, State of Ohio;

NOW, THEREFORE, in consideration of the promises and covenants contained in this Memorandum of Understanding, the parties hereto agree to establish and maintain the following funding mechanism in perpetuity to support the Portage County Hazardous Materials Response Team and the Portage County Urban Search and Rescue Team.

A. Portage County Municipal Corporations, Townships and the Portage County Board of Commissioners

1. Each political jurisdiction agrees to pay an assessment of Zero Dollars and Twenty-One Cents (\$0.21) per resident per calendar year for the operation and maintenance of the Portage County Hazardous Materials Response Team.
2. Each political jurisdiction agrees to pay an assessment of an additional Zero Dollars and Two Cents (\$0.02) per this year for the operation and maintenance of the Portage County Urban Search and Rescue Team. The fund will be reevaluated after the first year of service.
3. The Director of Portage County Emergency Management shall calculate and provide each political jurisdiction the assessment amount due. The Director shall obtain and use the population given in the most recent United States Census Estimate when calculating the assessment due.
4. Each political jurisdiction shall pay the total assessment amount owed and remit payment of said amount to the Director and payable to the "Portage County Treasurer".

B. Mutual Aid Agreement

Each political subdivision will provide mutual aid to all jurisdictions and municipalities within Portage County when resources are needed and will make all reasonable effort to respond to each location. A political subdivision that has not paid pursuant to this MOU shall be subject to normal operating charges per R.C. 3745.13 and any other applicable State and Federal laws.

**PORTAGE COUNTY BOARD
OF COMMISSIONERS**

Kathleen Chandler, Commissioner

Maureen T. Frederick, Commissioner

Vicki A. Kline, Commissioner

Acknowledged By:

PORTAGE COUNTY
HOMELAND SECURITY AND EMERGENCY
MANAGEMENT

Ryan Shackelford, Director

Approved as to Form:

PORTAGE COUNTY
ASSISTANT PROSECUTOR

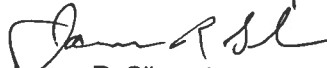
Kent City

By: President, Trustee or Mayor

Printed Name

Date: _____

APPROVED AS TO FORM:


James R. Silver, Law Director
City of Kent 2-25-15

CERTIFICATE OF DIRECTOR OF BUDGET & FINANCE

It is hereby certified that the amount of (\$ _____) required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the City Treasury or in the process of collection to the credit of _____ Fund free from any obligation or certificates now outstanding.

Date

David A. Coffee
Budget & Finance Director

MEMORANDUM
DIVISION OF ENGINEERING
City of Kent Department of Public Service

DATE: January 20, 2015

TO: Dave Ruller, City Manager

FROM: Rhonda Boyd, Senior Engineer *R. Boyd*

SUBJECT: KSU-State of Ohio Waterline Easements
 Execution of Agreement

Engineering is requesting agenda time to obtain signatory authority to enter into an agreement for the renewal of existing waterline easements on State of Ohio and KSU property. The existing easements were acquired in 1973 with a 40 year term.

The renewal is for 10 areas that were previously acquired along with the addition of an access easement for the Booster Station.

A resolution allowing the City Manager to execute the easement agreement is being requested for the March 4th agenda. The new agreement is at no cost to the City, and is for a 25 year period.

Map ID	Ownership	Easement Area Acres	County Parcel Id
1	Kent State Board of Trustees	1.3362	17-003-00-00-032-000
2	State of Ohio	0.3392	17-004-00-00-001-001
3	Kent State University	0.0505	17-004-00-00-001-000
4	State of Ohio	0.2893	17-004-00-00-001-002
5	State of Ohio	0.2602	17-023-00-00-001-000
6	State of Ohio	0.28	17-023-00-00-001-000
7	State of Ohio	0.016	17-023-00-00-001-000
8	Kent State Board of Trustees	0.2755	17-005-00-00-008-000
9	State of Ohio	0.2112	17-023-00-00-001-000
10	State of Ohio	0.2753	17-023-00-00-001-000
Booster Station Access Easement		0.1155	17-023-00-00-001-000
		Total Area	3.4489

I have also attached a letter from Jim Bowling to the State of Ohio for additional information pertaining to the easement renewal being at no cost to the City.

C: Jim Bowling, City Engineer



CITY OF KENT, OHIO

DEPARTMENT OF PUBLIC SERVICE

930 OVERHOLT RD., 2ND FLOOR, KENT, OHIO 44240 (330) 678-8105 FAX (330) 673-1893
www.kentohio.org

Mr. Maurice Madry
Ohio Department of Administrative Services
General Services Division
4200 Surface Road
Columbus, Ohio 43228-1395

Date: December 18, 2014

Subject: Water Booster Pump Station Easement Renewal

Dear Mr. Madry,

Please accept this letter as the City of Kent's and Kent State University's request to renew the Water Booster Pump Station Easements for an additional twenty five years at no cost. Both parties request the no-cost extension as part of our on-going partnership to provide safe drinking water to Kent and Kent State University (KSU). This partnership is evidenced by the interwoven network of water mains that jointly serve the City and KSU, in the most cost-effective manner for both organizations.

To show the benefits to both parties in renewing the Water Booster Pump Station Easements, we have determined an approximate value of the proposed 25-year easement and compared it to the services provided by Kent's Water Department in the spirit of partnership at no cost to KSU. We've determined the value of the proposed twenty-five year easement extension to be \$76,311. This equates to \$3,052 per year over the term of the easement. This value was determined based on County Auditor's records of the land value discounted 50%. We understand that ODAS typically would discount the land value 25% for a perpetual easement, but since this is a twenty five year easement a 50% discount was used. Please refer to attachment 1 for the calculations and comparables used to determine the easement value.

Comparatively, the City provides approximately \$10,000 per year in water related services to assist KSU with the maintenance and operation of KSU owned water mains. These services include, but are not limited to, hydrant flushing, water main break support services, laboratory sampling, backflow test monitoring and data base management and fire hydrant flow testing. These services are not required to be performed by the City at no cost, but are provided in our on-going partnership to provide safe drinking water to the people of Kent and KSU in the most cost effective manner.

As evidenced above, KSU (and the State) receive benefits from the City in excess of the value of the proposed easement request. And while this does not include all facets of the interconnected relationship between KSU and the City of Kent in providing safe drinking water, it does demonstrate the value of our partnership.

Thank you in advance for the consideration of our request. Please feel free to contact us if you have any questions or require additional information.

Sincerely,



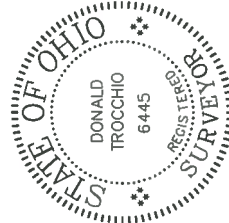
Jim Bowling, PE
City of Kent
Deputy Service Director/
Superintendent of Engineering

c: Gene Roberts, Service Director
Rhonda Boyd, Senior Engineer
Tom Euclid, Kent State University
file

**UPDATED WATERLINE EASEMENTS SURVEY
ORIGINALLY GRANTED TO THE CITY OF KENT, OHIO
FROM THE STATE OF OHIO (KENT STATE UNIVERSITY
BOARD OF TRUSTEES)**

Original easements granted on October 5, 1973
Original easements updated Summer-Fall, 2013
ALL SITUATED IN THE CITY OF KENT, COUNTY OF PORTAGE AND STATE
OF OHIO AND BEING KNOWN AS PART OF ORIGINAL FRANKLIN TOWNSHIP
LOTS 3, 4, 5 & 14.

"EXHIBIT A"
SURVEYED AND PREPARED BY:



PH 330-618-4323
DON TROCCHIO
5485 McCORMICK ROAD
P.O. BOX 528
RAVENNA, OH 44266
REGISTERED SURVEYOR NO. 6445

SUMMER-FALL 2013

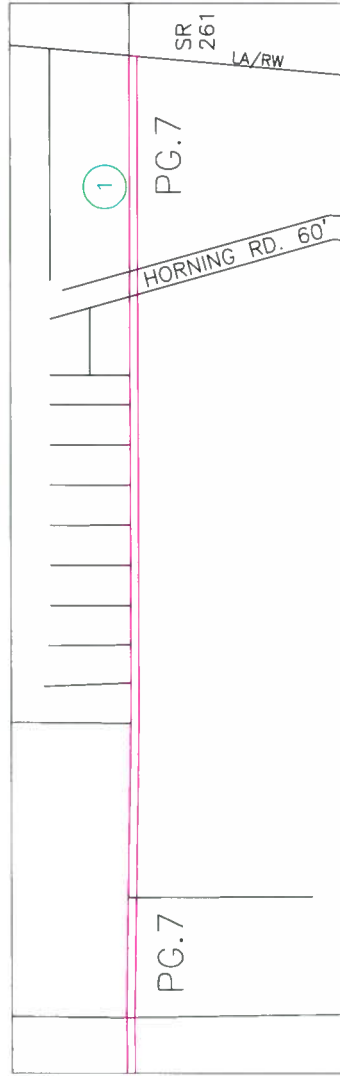
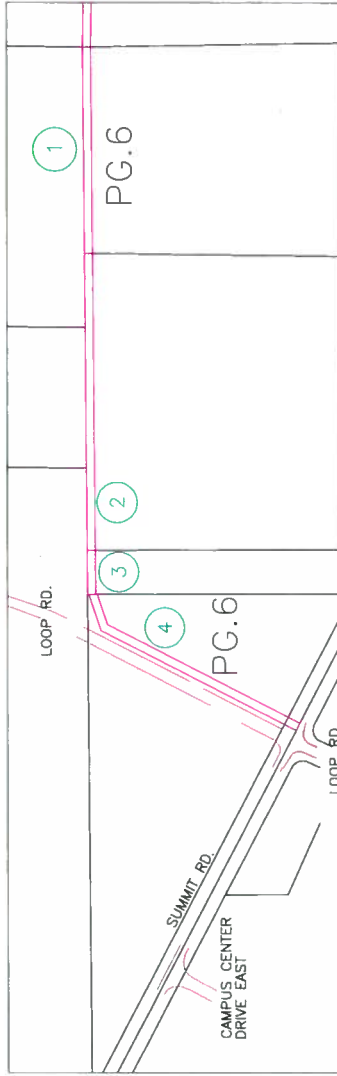
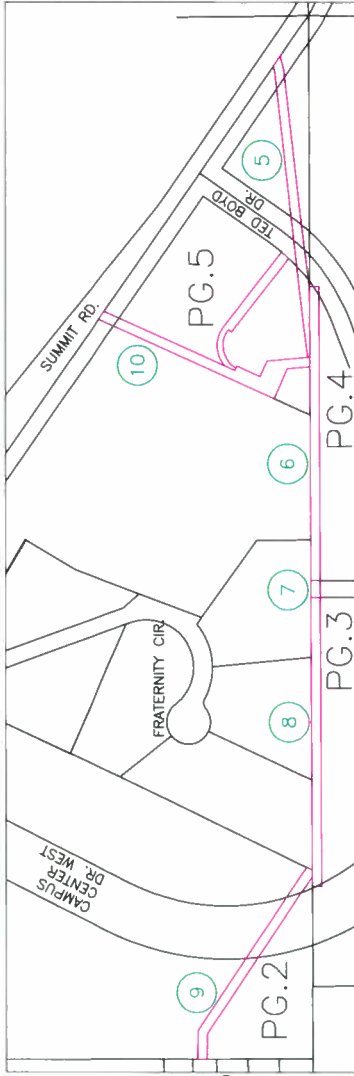
DRAWING NOTES

1. BEARINGS ARE GRID NORTH, NAD83
OHIO STATE PLANE RECTANGULAR
COORDINATES, NORTH ZONE.

2. (X) = EASEMENT PARCEL NUMBER

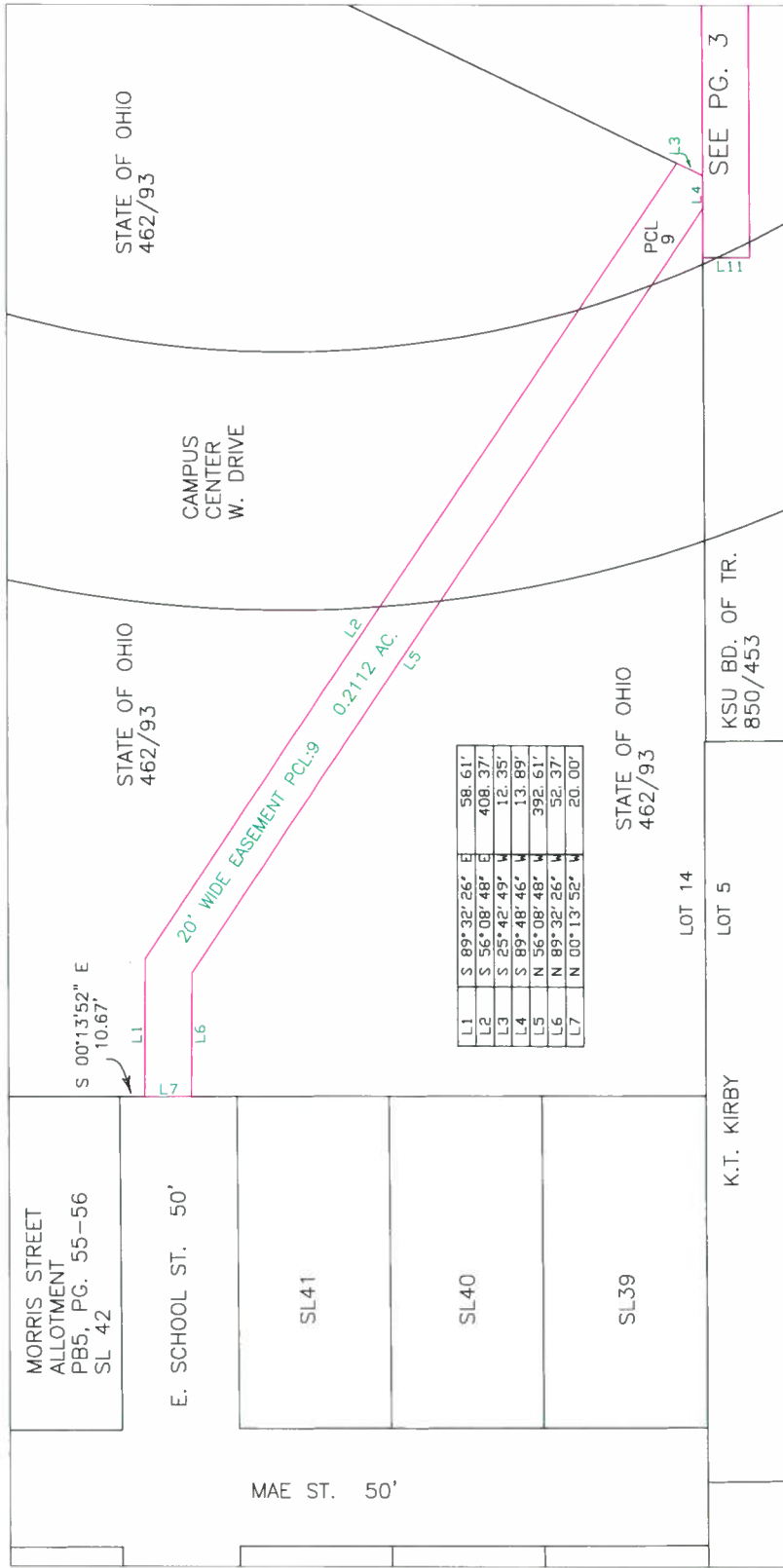
3. ——— = EASEMENT LINES

GRID
NORTH



INDEX PAGE

PAGE 1 OF 8 (OVERALL AERIAL VIEW ON PG.8)



STATE OF OHIO
462/93

CAMPUS
CENTER
W. DRIVE

STATE OF OHIO
462/93

S 00°13'52" E
10.67'

E. SCHOOL ST. 50'

MAE ST. 50'

SL41

SL40

SL39

STATE OF OHIO
462/93

LOT 14

K.T. KIRBY

KSU BD. OF TR.
850/453

SEE PG. 3

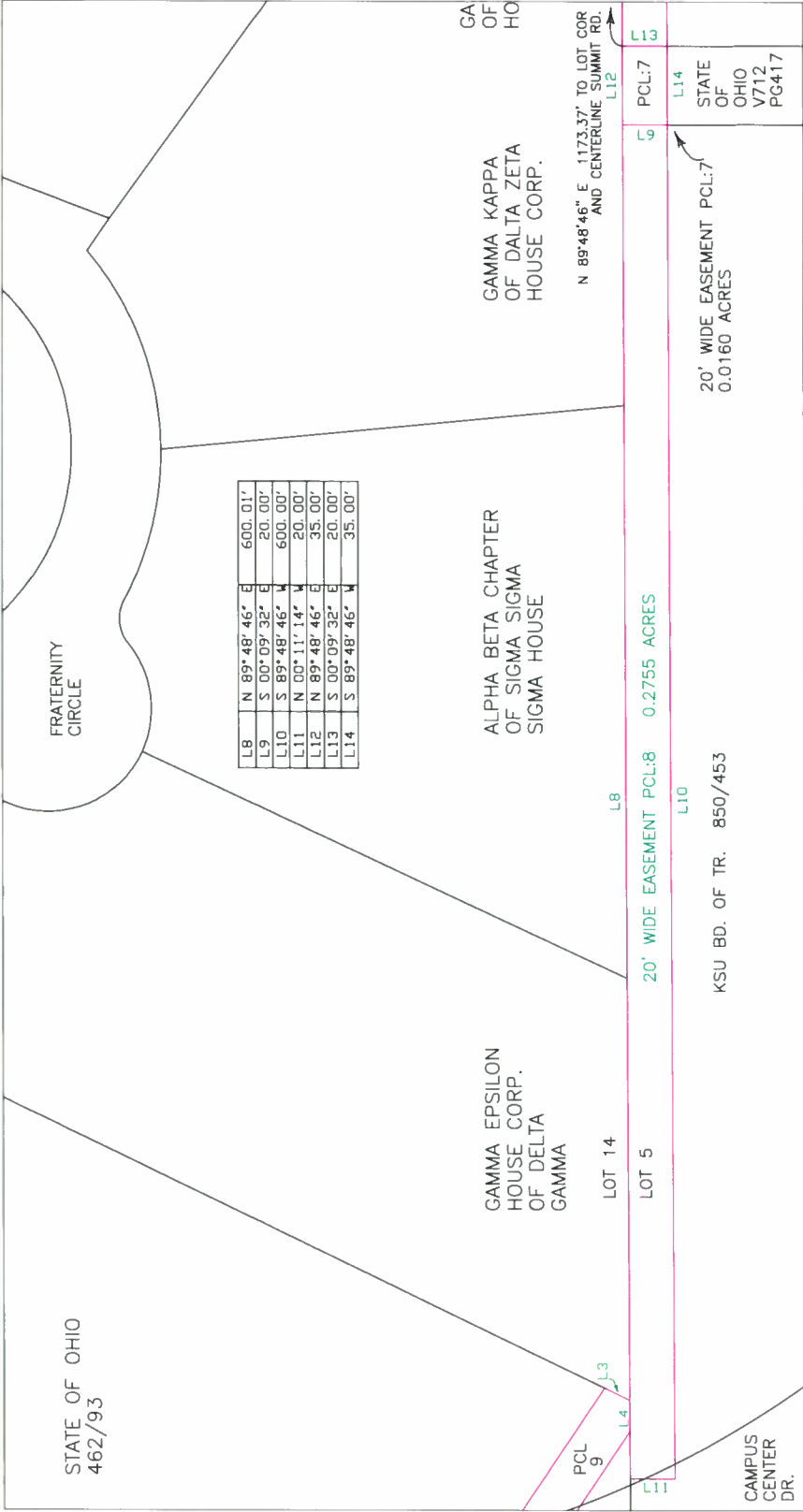
L1	S 89°32'26" E	58.61'
L2	S 56°08'48" E	408.37'
L3	S 25°42'49" W	12.35'
L4	S 89°48'46" W	13.89'
L5	N 56°08'48" W	392.61'
L6	N 89°32'26" W	52.37'
L7	N 00°13'52" W	20.00'

20' WIDE EASEMENT PCL-9
0.2112 AC.

GRID
NORTH



UPDATED WATERLINE EASEMENTS
ORIGINALLY GRANTED TO THE CITY OF KENT, OHIO
FROM THE STATE OF OHIO (KENT STATE UNIVERSITY
BOARD OF TRUSTEES)



L8	N 89° 48' 46" E	600.01'
L9	S 00° 09' 32" E	20.00'
L10	S 89° 48' 46" W	600.00'
L11	N 00° 11' 14" W	20.00'
L12	N 89° 48' 46" E	35.00'
L13	S 00° 09' 32" E	20.00'
L14	S 89° 48' 46" W	35.00'

STATE OF OHIO
462/93

GAMMA EPSILON
HOUSE CORP.
OF DELTA
GAMMA

ALPHA BETA CHAPTER
OF SIGMA SIGMA
SIGMA HOUSE

GAMMA KAPPA
OF DELTA ZETA
HOUSE CORP.

GA
OF
HO

LOT 14

LOT 5

CAMPUS
CENTER
DR.

N 89° 48' 46" E 1173.37' TO LOT COR
AND CENTERLINE SUMMIT RD.
L12

PCL:9

L8

20' WIDE EASEMENT PCL:8 0.2755 ACRES

L10

KSU BD. OF TR. 850/453

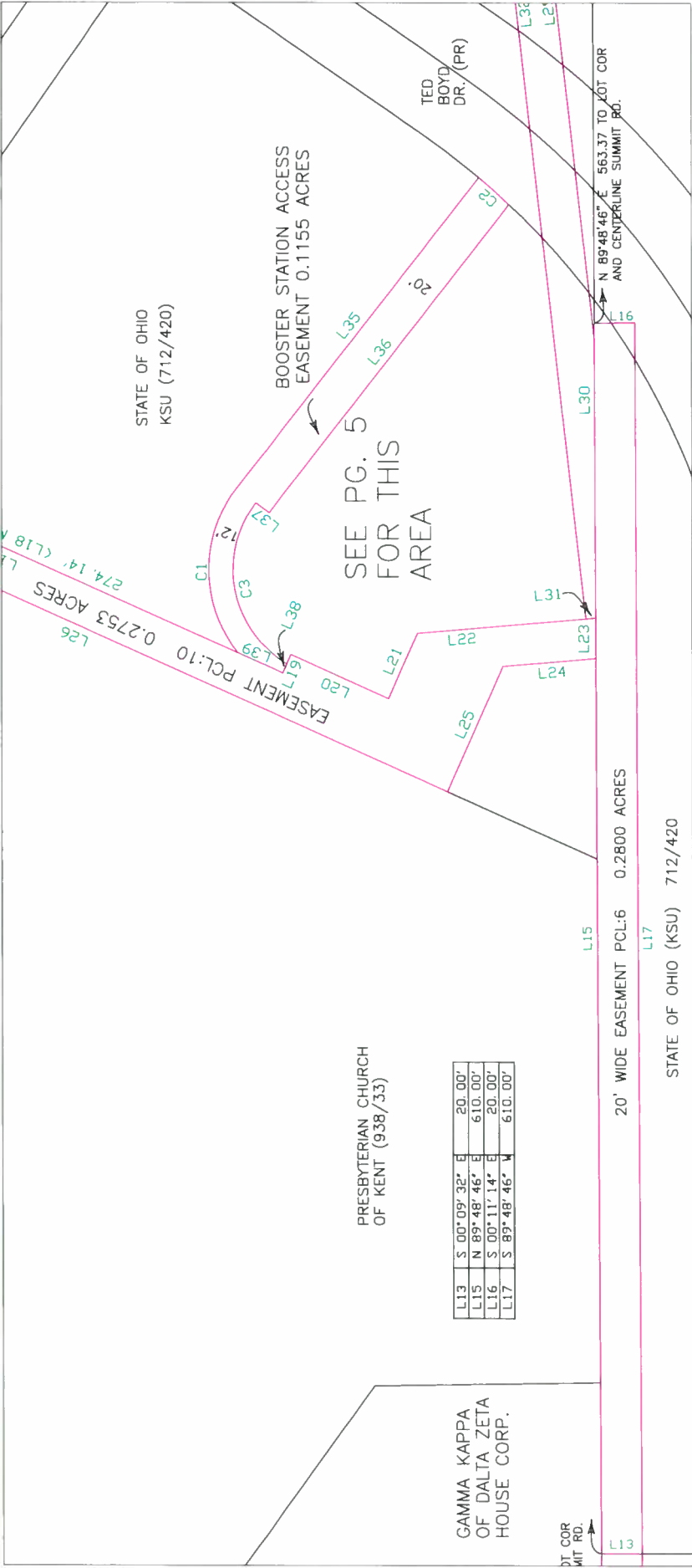
20' WIDE EASEMENT PCL:7
0.0160 ACRES

PCL:7

L14

STATE
OF
OHIO
V712
PG417

UPDATED WATERLINE EASEMENTS
ORIGINALLY GRANTED TO THE CITY OF KENT, OHIO
FROM THE STATE OF OHIO (KENT STATE UNIVERSITY
BOARD OF TRUSTEES)

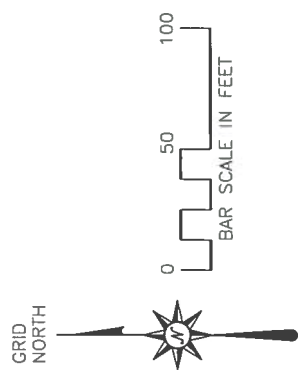


PRESBYTERIAN CHURCH
OF KENT (938/33)

L13	S 00°09'32" E	20.00'
L15	N 89°48'46" E	610.00'
L16	S 00°11'14" E	20.00'
L17	S 89°48'46" W	610.00'

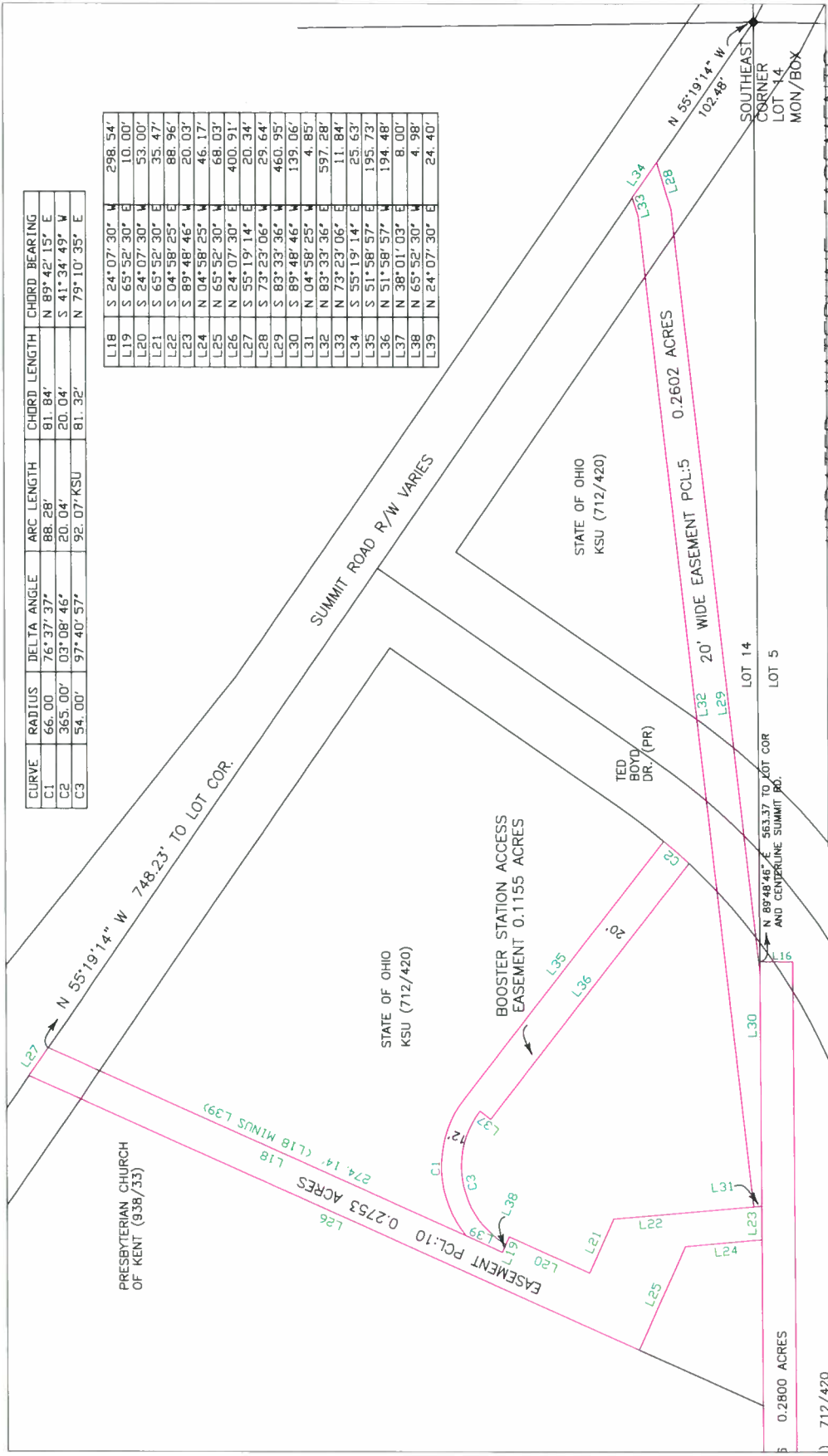
GAMMA KAPPA
OF DELTA ZETA
HOUSE CORP.

UPDATED WATERLINE EASEMENTS
ORIGINALLY GRANTED TO THE CITY OF KENT, OHIO
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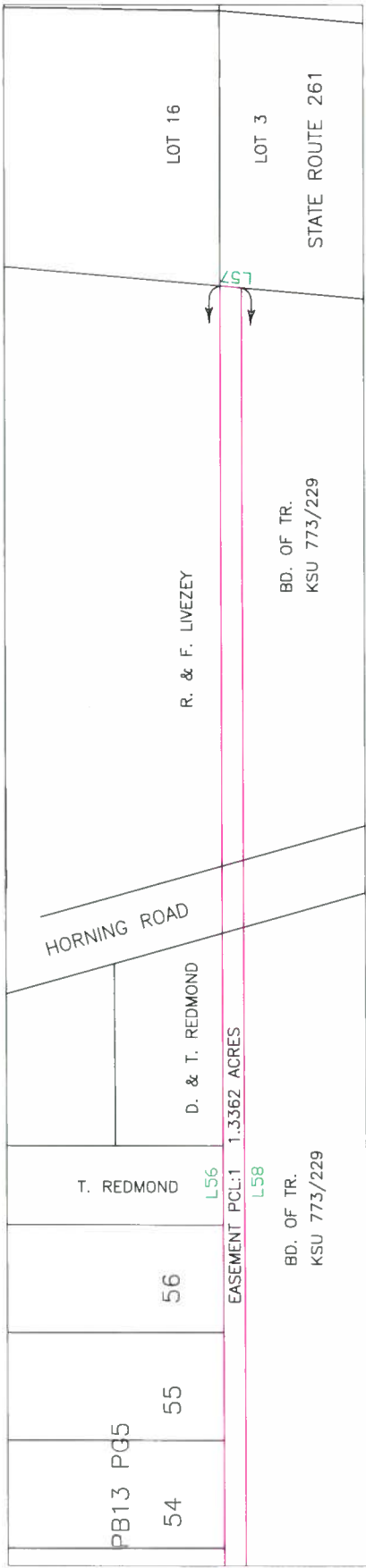
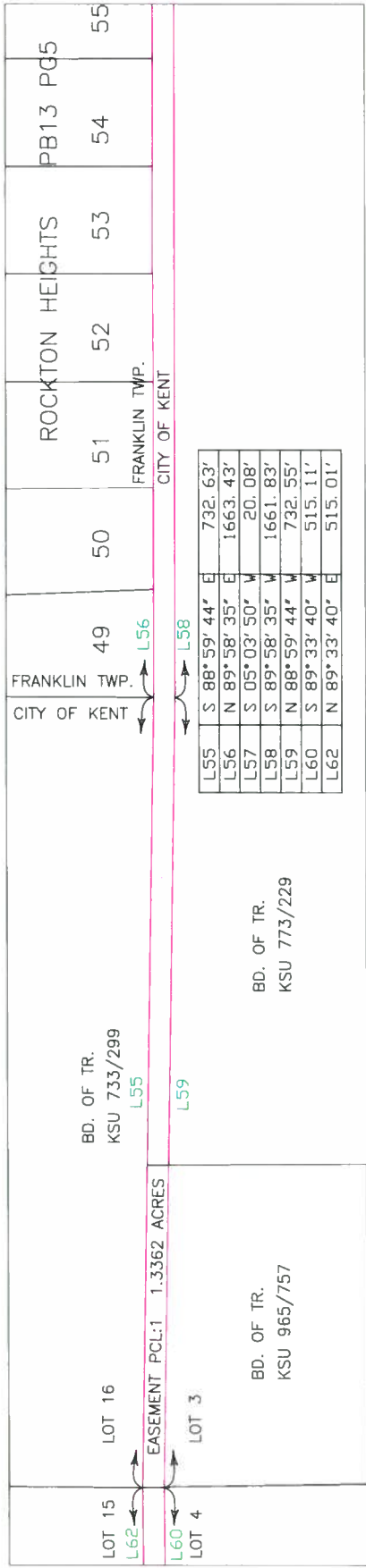


CURVE	RADIUS	DELTA ANGLE	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	66.00'	76°37'37"	88.28'	81.84'	N 89°42'15" E
C2	365.00'	03°08'46"	20.04'	20.04'	S 41°34'49" W
C3	54.00'	97°40'57"	92.07' K/SU	81.32'	N 79°10'35" E

L18	S 24°07'30" W	298.54'
L19	S 65°52'30" E	10.00'
L20	S 24°07'30" W	53.00'
L21	S 65°52'30" E	35.47'
L22	S 04°58'25" E	88.96'
L23	S 89°48'46" W	20.03'
L24	N 04°58'25" W	46.17'
L25	N 65°52'30" W	68.03'
L26	N 24°07'30" E	400.91'
L27	S 55°19'14" E	20.34'
L28	S 73°23'06" W	29.64'
L29	S 83°33'36" W	460.95'
L30	S 89°48'46" W	139.06'
L31	N 04°58'25" W	4.85'
L32	N 83°33'36" E	597.28'
L33	N 73°23'06" E	11.84'
L34	S 55°19'14" E	25.63'
L35	S 51°58'57" E	195.73'
L36	N 51°58'57" W	194.48'
L37	N 38°01'03" E	8.00'
L38	N 65°52'30" W	4.98'
L39	N 24°07'30" E	24.40'



UPDATED WATERLINE EASEMENTS
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UPDATED WATERLINE EASEMENTS
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0 150 300 600 1,200 Feet
Bottom View Scale

0 150 300 600 Feet
Top View Scale



UPDATED WATERLINE EASEMENTS, STATE OF OHIO (KSU) to THE CITY OF KENT




— = Easement Lines

CITY OF KENT
DEPARTMENT OF PUBLIC SERVICE

MEMO

Date: February 24, 2015

To: Dave Ruller, City Manager

From: Gene Roberts, Service Director 

RE: Selection of Vendor for Electrical Generation

The City of Kent participates in the NOPEC program and having received a NOPEC Grant committed to purchase the City's electrical generation supplier as NOPEC through the year 2019. The NOPEC program includes supplying all of the electrical generation except for three specific facilities in the City; street lights, Water Treatment Plant (WTP) and Water Reclamation Facility (WRF).

The City participates in the Ohio Edison Efficiency/Safety Incentive Program (ESIP) for the purchase of street light electrical generation. As part of the ESIP the City receives maintenance of the street lights, including annual bulb replacement and reflector cleaning. The WTP and WRF are considered large industrial users which are not included in the NOPEC program leaving the City to purchase electrical generation on its own.

In August 2009, Kent City Council authorized the Service Director to enter into a negotiated agreement for the purchase of electrical generation for the WTP & WRF. The reason for a negotiated agreement, versus the typical bid process for anticipated expenses greater than \$25,000, is based on the short time frame that an offer will be held by electrical generation suppliers. This process served the City well for the past two cycles of electrical generation supplier selection and staff respectfully requests Kent City Council's consideration of continuing a negotiated agreement for the next cycle which occurs in April 2015.

Cc: file