

ORDINANCE 2025 - 007

AN ORDINANCE APPOINTING KATHLEEN COLEMAN AS CLERK OF COUNCIL OF THE CITY OF KENT AND DECLARING AN EMERGENCY.

WHEREAS, City Council desires to hire a Clerk of Council pursuant to the provisions of the City's Charter Article V, 5.09 Clerk of Council, whereby the Council shall appoint a Clerk of Council who shall serve at the pleasure of the Council. The Clerk of Council shall give notice of and shall attend the meetings of Council, shall keep the journal of its proceedings, shall authenticate by his or her signature and record in full in a book kept for the purpose all ordinances and resolutions and shall perform such other duties as shall be required by this Charter or by ordinance; and

WHEREAS, the Clerk of Council shall also perform all duties required of the Civil Service Commission; and

WHEREAS, City Council has determined that Kathleen Coleman meets the requirements and possesses the skills necessary to perform the duties of Clerk of Council; and

WHEREAS, the City Council desires to hire Kathleen Coleman under the terms and conditions herein described.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Kent, Portage County, Ohio:

SECTION 1. That effective January 27, 2025 Kathleen Coleman shall be appointed to the position of Clerk of Council of the City of Kent, shall serve in the capacity as a permanent full-time employee at an hourly rate as determined by the City Council, and whose work schedule shall be as determined by the Mayor of City Council.

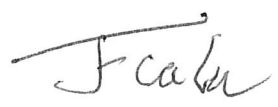
SECTION 2. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council, and of any of its committees that resulted in such formal action, were in meetings open to the public in compliance with all legal requirements of Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the residents of this City, for which reason and other reasons manifest to this Council this Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately after passage.

PASSED: January 22, 2025
Date

EFFECTIVE: January 22, 2025
Date

ATTEST: Kathleen Coleman
Kathleen Coleman

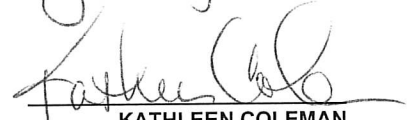


Jerry T. Fiala
Mayor and President of Council

Interim Clerk of Council

I, KATHLEEN COLEMAN, INTERIM CLERK OF COUNCIL FOR THE CITY OF KENT, COUNTY OF PORTAGE, AND STATE OF OHIO, AND IN WHOSE CUSTODY THE ORIGINAL FILES AND RECORDS OF SAID COUNCIL ARE REQUIRED TO BE KEPT BY THE LAWS OF THE STATE OF OHIO, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND EXACT COPY OF ORDINANCE NO. 2025-007 ADOPTED BY THE COUNCIL OF THE CITY OF KENT ON January 27, 2025.

(SEAL)


KATHLEEN COLEMAN
INTERIM CLERK OF COUNCIL